

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, February 2, 2010 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the regular meeting held on January 19, 2010.

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by MSAD #53 Superintendent Michael Gallagher

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

*ORDINANCE 10-01:* (Public Hearing)

**ORDINANCE TO APPROPRIATE FUNDS AND AUTHORIZE UP TO \$1,900,000 IN BONDS TO FINANCE IMPROVEMENTS TO THE TOWN'S SEWER SYSTEM**

The Town of Pittsfield hereby ordains improvements to the Town's sewer system including, but are limited to, the removal, analysis and disposal of all or any part of the sludge built up in the Lagoon System which is the Wastewater Treatment System and other sewer system improvement projects approved by the Town Council (the "Projects"), and the Town hereby appropriates the sum of \$1,900,000 to pay costs of the Projects and in order to finance costs of the Projects, the issuance of general obligation bonds and/or notes of the Town in a total aggregate principal amount not to exceed \$1,900,000 is hereby authorized. The Town Council, by Bond Order or Resolution, is authorized to determine, or to delegate to the Mayor and Town Treasurer the authority to determine, the date(s), maturities, denominations, interest rate(s), place(s) of payment, purchaser(s), form(s) and other details of such bonds and/or notes, including any provisions making the same redeemable or callable, with or without premium, prior to maturity, and is further authorized to determine or authorize all other acts and things as may be necessary or desirable in order to effect the issuance, sale and delivery of such bonds and notes.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

*ORDINANCE 10-02:* (Set to Public Hearing 02/16/2010) The Town of Pittsfield hereby Ordains to accept all tax year payments of David Jr. & Debi Ludden, including interest and lien costs, for the property at 121 D Street (Map 034, Lot 034), the Town having acquired said property as a result of automatic foreclosure of a 2007 property tax lien, recorded in the Somerset Registry of Deeds on June 03, 2008 at Book 4004, Page 102, which matured on December 1, 2009. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to David Jr. & Debi Ludden.

**ORDINANCE 10-03:** (Set to Public Hearing 02/16/2010) The Town of Pittsfield hereby Ordains amendments to Chapter 6. Offenses – Miscellaneous, Article 7. Dogs, Section 702. Running At Large and Article 7A. Stray Cats, Section 7A03. Procedure for Acceptance/Disposition of Stray Cats at Animal Shelter.

**ORDER 10-04:** (Set to Public Hearing 02/16/2010) Ordered that the Town Council amend the current Site Plan Review Technical Fees, originally set for engineering and planning reviews and replace these fees with Order 10-04.

**RESOLUTION 10-13:** Resolved that the Town Council Ratify the actions of the Pittsfield Economic Expansion Corporation approving the consent to the Change-in-Control to UTC Fire and Security Corporation for the Lease Agreement dated 08/01/1994 by and between the Town of Pittsfield and GE Security, Inc. as successor-in-interest to G.S. Building Systems Corporation.

**RESOLUTION 10-14:** Resolved that the Town Council Authorize the Town Manager to Execute Change Order #2 in the amount to not exceed \$5,652.00 for the Alterations and Addition to the Pittsfield Public Library Project and amend the Contract with Nichols Construction, LLC originally dated June 05, 2009 and amended December 01, 2009 from \$926,929.00 to \$932,581.00.

**RESOLUTION 10-15:** To Authorize the Town Manager to Execute a New Century Letter of Agreement with the Maine Historic Preservation Commission for the restoration, preservation and rebuilding of library windows in the amount of \$5,000.00 (to be matched with Library Building Project Funds).

**RESOLUTION 10-16:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees.

**RESOLUTION 10-17:** Resolved that the Town Council Waive Section 106. Regulations of Bids and Contracts of the Administrative Code and Authorize the Town Manager to Execute a Professional Services Contract with the Kennebec Valley Council of Governments, Pittsfield's Economic Development District for Administration of the Department of Commerce Economic Development Administration Grant for the Pittsfield Industrial Park Expansion to not exceed \$17,000 pending approval of the Economic Development Administration (EDA).

## 7. **DISCUSSION ITEMS:**

- A. Financial Reports as of 12/31/2009:  
Budget Expenditure Report  
Revenue Collections Report  
Tax Acquired Property Report  
Economic Development Revolving Loan Update  
Housing Revolving Loan Update  
Transfer Station/Recycling Monthly Report  
Theatre Monthly Report  
Excise Tax Collections Comparison Report  
State Revenue Sharing Comparison Report  
Personal Property Tax Collection Report

Real Estate Property Tax Collection

- B. Other Reports as of 12/31/2009:  
Building and Plumbing Permit Reports  
Library Report-Librarian's and Library Trustees Minutes  
Police Report
1. Update on Water Projects:  
Federal Stimulus Funding for Back-up Water Pump  
Water Meter Replacement and Automated Meter Reading (AMR System)
  2. Update on Sewer Projects:  
Sludge Removal Project  
Sewer System Projects
  3. Water/Sewer Project Possibilities:  
Income Survey for State and Federal Funding Opportunities

Grants Update:

New Grants:

Airport Grants: Apron Reconstruction Grant  
Brownfields Grant: Clean-up Grant for Eelwier (now know as 8 Mount Road)  
Economic Development Administration Grant: Pittsfield Industrial Park Expansion  
Law Enforcement Bryne State Grant: Tasers  
Law Enforcement Bryne Federal Grant: Radio Equipment  
Law Enforcement JPEG School Grant through Town  
Renewable Resources Grant from PUC: Wind Turbine  
Riverfront Community Development Grant  
State Planning Office Recycling Education Grant

Pending Grants:

CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
State Library Grants dedicated to the Library Building Project

Grants waiting to be closed:

CDBG Grant/Public Facilities/Historic Preservation/Library  
FEMA Reimbursements: 04/28 – 05/14/2008  
L&W Conservation Fund: Stein Park Renovation Project

Closed Grants:

Airport Grants: Design Engineering for Apron Reconstruction  
Airport Grants: Runway Obstruction Clearing  
Airport Grants: Vegetation Plan/Permitting Grant  
CDBG Grant/Special Projects Matching Funds/GCS  
Efficiency Maine Business Program  
L & W Conservation Fund: Swimming Pool Essential Components  
Safe Routes to School, Phase II  
Nutrition Grant for Summer Program (Yearly)  
Project Canopy: Mill Pond Loop

Other Grant Opportunities:

Fire Grant – Aerial/Pumper

Fire Grant – Fire Station Renovations

L&W Conservation – Hathorn Park

Mobile Electric Power Grant

Municipal Investment Trust Fund

PUC Energy Efficiency

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**