

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, July 15, 2008 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance.
2. Adoption of Minutes of the Regular meeting on June 17, 2008.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**  
Brownfields Cleanup Grant for Eelwier Property (now known as 8 Mount Road)
4. **PUBLIC HEARINGS/OLD BUSINESS:**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**
  - a. **ORDINANCE 08-13:** (To be set to Public Hearing 07/29/2008) That the Town Council hereby Ordains to Appropriate \$200,000 from Unappropriated Surplus to be applied toward the 2008 Tax Commitment to help reduce taxes from the impact of the County Tax.
  - b. **ORDINANCE 08-14:** (To be set to Public Hearing 07/29/2008) That the Town Council hereby Ordains the Repair and/or Replacement of Sewer Mains and Manholes on several sections of road which may include but not be limited to Main Street, West Street and/or Hamilton Cross Country and the borrowing of up to \$208,875, and in order to raise said amount, general obligation bonds and/or notes shall be issued in a total aggregate principal amount not to exceed \$208,875 and a majority of the Town Council shall determine the date, maturities, denominations, interest rate(s), place of payment, purchaser, form and other details thereof, including the signing and delivering of said notes or bonds on behalf of the Town of Pittsfield.
  - c. **RESOLUTION 08-90:** Resolved that the Town Council Waive the Regulation of Bid and Contracts (Section 106 of the Administrative Code) and Authorize the Town Manager to Sign a One Year Contract for Snowplowing with S&G Construction with a yearly cost of \$88,000 for 2008-2009.
  - d. **RESOLUTION 08-91:** Resolved that the Town Council set the rate of interest to be charged on delinquent taxes for 2008 at 11.0% and the due date for payment of taxes at the end of the business day on Friday, October 17, 2008.
  - e. **RESOLUTION 08-92:** Resolved that the Town Council set the rate of interest for overpayments for 2008 at 7% to conform with 36 M.R.S.A. Section 506-A.
  - f. **RESOLUTION 08-93:** Resolved that the Town Council Authorize the Tax Collector/Treasurer to accept prepayment or decline prepayment of taxes not yet committed or received prior to the due date and pay no interest thereon in accordance with M.R.S.A. Section 506.

- g.*     **RESOLUTION 08-94:** Resolved that the Town Council Approve a lunch wagon license application for Dees Dog's of 161 Somerset Avenue, Pittsfield, ME 04967.
- h.*     **RESOLUTION 08-95:** Resolved that the Town Council Authorize the Town Manager and Assistant Treasurer to put out to bid surplus town property.
- i.*     **RESOLUTION 08-96:** Resolved that the Town Council establish that (1) uncollected personal property tax accounts over \$\_\_\_\_\_ be referred to the Town Attorney for collection and that uncollected personal property tax accounts of \$\_\_\_\_\_ and under be taken to Small Claims Court effective \_\_\_\_\_; (2) that the names on the list under research be held to determine if the listed company is no longer in existence/completed bankruptcy/other reasons for non-collection; and (3) allow payment plans as long as payments are received upon agreed upon times.
- j.*     **RESOLUTION 08-97:** Resolved that the Town Council Accept all cash donations made to the Community Swimming Pool Campaign from 01/01/2008 through 06/30/2008 and Authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- k.*     **RESOLUTION 08-98:** Resolved that the Town Council Authorize the expenditure of up to \$50,000 from the Swimming Pool Reserve (G/L #1-609-00) for Phase II of the Swimming Pool Project.
- l.*     **RESOLUTION 08-99:** Resolved that the Town Council Accept the letter dated 06/18/2008 from the Veterans of Foreign Wars terminating their 05/09/1996 lease, thereby voluntarily surrendering the property off Peltoma Avenue.
- m.*     **RESOLUTION 08-100:** Resolved that the Town Council Amend the regular Town Council meeting schedule by moving the meeting regularly scheduled for August 6, 2008 to July 29, 2008.

7.     **DISCUSSION ITEMS:**

Financial As Listed Below:

- A.     Financial Reports as of 06/30/2008:
  - Budget Expenditure Report
  - Revenue Collections Report
  - Tax Acquired Property Report
  - Economic Development Revolving Loan Update
  - Housing Revolving Loan Update
  - Transfer Station/Recycling Monthly Report
  - Theatre Monthly Report
  - Excise Tax Collections Comparison Report
  - Personal Property Tax Report
  - Real Estate Property Tax Collection

- B. Other Reports as of 06/30/2008:
  - Building and Plumbing Permit Reports
  - Library Report – Librarian’s and Library Trustees Minutes
  - Police Report

Discussion Items:

1. Update on Water Project: Water Meter Replacement and Automated Meter Reading System (AMR)
2. Update on Sewer Projects: Summer Street (and Summer Court) Sewer Separation Project; Work Plan/Study for Removal of Sludge from Lagoon System; Sewer System Engineering; etc.
3. Grants Update:

New Grants:

Airport Grants: Design Engineering for Apron Reconstruction  
Brownfields Grant: Cleanup Grant for 8 Mount Road (10 Eelwier Road)  
CDBG Grant/Public Facilities/Historic Preservation/Library  
FEMA Reimbursements: 04/28 – 05/14/2008  
L&W Conservation Fund: Swimming Pool Essential Components  
Nutrition Grant for Summer Program  
Safe Routes to School, Phase II

Pending Grants:

Airport Grants: Runway Obstruction Clearing  
State Library Grants dedicated to the Library Building Project

Grants waiting to be closed:

Airport Grants: Vegetation Plan/Permitting Grant  
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
Efficiency Maine Business Program  
L&W Conservation Fund: Stein Park Renovation Project

Closed Grants:

CDBG Grant/Special Projects Matching Funds/GCS  
Project Canopy: Mill Pond Loop

Other Grant Opportunities:

Economic Development  
Municipal Investment Trust Fund  
Riverfront Community Development Bond

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**