

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, September 15, 2009 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on September 1, 2009.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**
Community and Economic Development Activities and Events
4. **PUBLIC HEARINGS/OLD BUSINESS:**
7. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**
 - a. **ORDINANCE 09-16:** (Set to Public Hearing on 10/06/2009)

TOWN OF PITTSFIELD
ORDINANCE AUTHORIZING ISSUE OF \$1,900,000
PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS

The Town of Pittsfield Town Council hereby ordains improvements to the Town's sewer system and financing thereof pursuant to the State's Clean Water State Revolving Fund on the following terms:

1. Pursuant to the Constitution of the State of Maine, Maine law, including Title 35-A and Title 30-A, Section 5772 of the Maine Revised Statutes, as amended, and the Town Charter, and all other authority thereto enabling, the Town of Pittsfield is authorized to sell its general obligation bonds and notes in anticipation thereof and to borrow from the Maine Municipal Bond Bank State Revolving Fund (SRF) and to expend, a principal amount not to exceed One Million Nine Hundred Thousand Dollars (\$1,900,000), the proceeds of the loan or loans to be used to finance the improvements and upgrades to the Town's sewer system which may include, but are limited to the removal, analysis and disposal of all or any part of the sludge built up in the Lagoon System which is the Wastewater Treatment System (the "Projects"), or such amount of the foregoing Project as is approved by the State for participation in the SRF, said loan or loans to be evidenced by a General Obligation Bond or Bonds of the Town, for a term not to exceed 30 years, and any Notes in anticipation of such Bonds, such Bonds and Notes to be executed on behalf of the Town by the Town Treasurer and counter-signed by the Mayor of the Town and to be at such interest rates, if any, as may be established by the Maine Municipal Bond Bank and approved by the Treasurer and the Mayor, with such maturities, and to be on such further terms and conditions as may be prescribed by the Maine Municipal Bond Bank and the State of Maine Clean Water Program, and approved by the Treasurer and the Mayor (the "Bonds" and the "Notes"), such approval to be conclusively evidenced by their execution of the Bonds or Notes. If the State Clean Water Program approves only some but not all of the foregoing Project, the Town is authorized to proceed with the borrowing of the amount and project approved by the State Clean Water Program, even though the State may have approved only some but not all of the Project described above.

2. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town a loan agreement, relating to the issuance of the Bonds and any Notes in anticipation thereof, in such form and on such terms as the Maine Municipal Bond Bank shall require.

3. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town loan application and other applications with the State of Maine Clean Water Program and the Maine Municipal Bond Bank and an application to the Maine Public Utilities Commission for approval to issue the Bonds or Notes.

4. The municipal officers and officials of the Town are hereby authorized to execute all documents and certificates, and to take all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of the foregoing votes or any one of them.

5. This Ordinance shall take effect 30 days after its adoption.

b. *ORDINANCE 09-17*: (To be set to public hearing on 10/06/2009)

TOWN OF PITTSFIELD
ORDINANCE AUTHORIZING ISSUE OF \$2,400,000
PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS

The Town of Pittsfield Town Council hereby ordains improvements to the Town's water system and financing thereof pursuant to the State's Drinking Water State Revolving Fund on the following terms:

1. Pursuant to the Constitution of the State of Maine, Maine law, including Title 35-A and Title 30-A, Section 5772 of the Maine Revised Statutes, as amended, and the Town Charter, and all other authority thereto enabling, the Town of Pittsfield is authorized to sell its general obligation bonds and notes in anticipation thereof and to borrow from the Maine Municipal Bond Bank State Revolving Fund (SRF) and to expend, a principal amount not to exceed Two Million Four Hundred Thousand Dollars (\$2,400,000), the proceeds of the loan or loans to be used to finance the design and construction of improvements and upgrades to the Town's water system which may include, but are limited to: (1) replacement of water lines and related facilities; (2) construction and installation of a river crossing (the proposed Peltoma River Crossing) for the water treatment plant; and (3) replacement of up to 6,800 linear feet of water mains on 6 roads (the "Projects"), or such of the foregoing Projects as are approved by the State for participation in the SRF, said loan or loans to be evidenced by a General Obligation Bond or Bonds of the Town, for a term not to exceed 30 years, and any Notes in anticipation of such Bonds, such Bonds and Notes to be executed on behalf of the Town by the Town Treasurer and counter-signed by the Mayor of the Town and to be at such interest rates, if any, as may be established by the Maine Municipal Bond Bank and approved by the Treasurer and the Mayor, with such maturities, and to be on such further terms and conditions as may be prescribed by the Maine Municipal Bond Bank and the State of Maine Drinking Water Program, and approved by the Treasurer and the Mayor (the "Bonds" and the "Notes"), such approval to be conclusively evidenced by their execution of the Bonds or Notes. If State Drinking Water Program approves only some but not all of the foregoing Projects, the Town is authorized to proceed with the borrowing of the amounts and projects approved by the State Drinking Water Program, even though the State may have approved only some but not all of the Projects described above.

2. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town a loan agreement, relating to the issuance of the Bonds and any Notes in anticipation thereof, in such form and on such terms as the Maine Municipal Bond Bank shall require.

3. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town loan application and other applications with the State of Maine Drinking Water Program and the Maine Municipal Bond Bank and an application to the Maine Public Utilities Commission for approval to issue the Bonds or Notes.

4. The municipal officers and officials of the Town are hereby authorized to execute all documents and certificates, and to take all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of the foregoing votes or any one of them.

5. This Ordinance shall take effect 30 days after its adoption.

- c. **ORDINANCE 09-18:** (To be set to public hearing on October 6, 2009) That the Town Council accept all tax year payments of Gerald & Sonya Pease, including interest and lien costs, for the property at 188 F Street (Map 034, Lot 047), the Town having acquired said property as a result of automatic foreclosure of a 2006 property tax lien, recorded in the Somerset Registry of Deeds on May 31, 2007 at Book 3854, Page 321, which matured on November 26, 2008. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Gerald & Sonya Pease.
- d. **RESOLUTION 09- 134:** Resolved that the Town Council Approve Change Order #1 to the contract of T Buck Construction, Inc. of \$55,975.00 for the Finish Water Pump Installation in the amount of \$12,956.25 to Add a replacement or second VFD for the original water pump resulting in a total contract price of \$68,931.25.
- e. **RESOLUTION 09- 135:** Resolved that the Town Council Waive the bid policy (Section 106 of the Administrative Code: Regulations of Bid and Contract) and Authorize the Town Manager and Assistant Water/Sewer Superintendent to Accept the proposal of _____ for engineering services to assist the Town with the Sludge Removal Project at the Wastewater Treatment Facility-Lagoon to not exceed \$ _____ for Assistance with Funding Acquisition/Applications; to not exceed \$ _____ for Contract Administration; and at a rate of \$ _____ per hour for part-time inspection services.
- f. **RESOLUTION 09-136:** That the Town Council Adopt the Budget Calendar for the 2010 Budget Process.
- g. **RESOLUTION 09-137:** Resolved that the Town Council Cancel the Tuesday, November 03, 2009 meeting and schedule for Wednesday, November 4, 2009.
- h. **RESOLUTION 09-138:** Resolved that the Town Council Approve a lunch wagon license application for the Phoenix Café, 187 Waverly Street, Pittsfield, Me 04967.
- i. **RESOLUTION 09-139:** Resolution that the Town Council proclaim November 8-15 as Maine Recycles Week for the Town of Pittsfield.

7. DISCUSSION ITEMS:

- A. **Financial Reports as of 08/31/2009:**
 - Budget Expenditure Report
 - Revenue Collections Report
 - Tax Acquired Property Report
 - Economic Development Revolving Loan Update
 - Housing Revolving Loan Update
 - Transfer Station/Recycling Monthly Report
 - Theatre Monthly Report
 - Excise Tax Collections Comparison Report
 - State Revenue Sharing Comparison Report

Personal Property Tax Collection Report
Real Estate Property Tax Collection
Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

B. Other Reports:

1. Update on Water Projects: Federal Stimulus Funding for Back-up Water Pump; Water Meter Replacement and Automated Meter Reading (AMR System)
2. Update on Sewer Projects: Sludge Removal Project; Sewer System Projects
3. Water/Sewer Project Possibilities: Income Survey for State and Federal Funding Opportunities

C. Grant Update As Listed Below:

New Grants:

Airport Grants: Apron Reconstruction Grant Application
Brownfields Grant: Cleanup for Eelwier (now known as 8 Mount Road)
Law Enforcement Bryne State Grant: Tasers
Law Enforcement Bryne Federal Grant: Radio Equipment
Law Enforcement JPEG School Grant through Town
Renewable Resources Grant from PUC: Wind Turbine
Riverfront Community Development Grant
State Planning Office Recycling Education Grant

Pending Grants:

CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
State Library Grants dedicated to the Library Building Project

Grants waiting to be closed:

CDBG Grant/Public Facilities/Historic Preservation/Library
FEMA Reimbursements: 04/28/-05/14/2008
L & W Conservation Fund: Stein Park Renovation Project
L & W Conservation Fund: Swimming Pool Essential Components
Safe Routes to School, Phase II

Closed Grants:

Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: B\Vegetation Plan/Permitting Grant
CDBG Grant/Special Projects Matching Funds/GCS
Efficiency Maine Business Program
Nutrition Grant for Summer Program (Yearly)
Project Canopy: Mill Pond Loop

Other Grant Opportunities:
Economic Development Administration Grant Application
Fire Grant-Aerial/Pumper
Fire Grant-Fire Station Renovations
L & W Conservation-Hathorn Park
Mobile Electric Power Grant
Municipal Investment Trust Fund
PUC Energy Efficiency

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**