

AGENDA

For a regular meeting of the Pittsfield Town Council, to be held on Tuesday, December 2, 2008 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance.
2. Adoption of Minutes of the Regular meeting on November 18, 2008.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**
4. **PUBLIC HEARINGS/OLD BUSINESS:**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

- a. **ORDINANCE 08-20:** (To be set to Public Hearing on 12/16/2008) That the Town of Pittsfield hereby Ordains to authorize the transfers of unencumbered appropriation balances to various departments as follows:

FROM:	10-15	Cemetery	\$3,000
	15-05	Transfer Station	\$11,000
TO:	05-10	Police Department	\$4,000
	05-25	Animal Control	\$2,000
	10-05	Public Works	\$7,000
	10-10	Buildings/Grounds	\$1,000

- b. **ORDINANCE 08-21:** (To be set to Public Hearing 12/16/2008) That the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices A, B, and C be rescinded and the new Appendices A, B, and C be adopted to reflect the revised maximums for the period of October 1, 2008 to October 1, 2009.
 - c. **ORDINANCE 08-22:** That the Town of Pittsfield hereby Ordains that the Town Council of the Town of Pittsfield by Emergency Ordinance Approve and Adopt the following Ordinance pursuant to Section 2.14 of the Charter:

To Appropriate and Authorize the Expenditure of \$ _____ from Unappropriated Surplus (G/L #01-710-0) for structural repairs to the Pittsfield Community Theatre to stabilize the roof structure.

ORDINANCE 08-21: (EMERGENCY)

WHEREAS, the Town has received the Community Theatre Roof & Canopy Structural Analysis prepared by the James W. Sewall Company and met with the engineers of the company on November 24, 2008.

WHEREAS, the Town has been advised that some of the roof structural elements are visibly stressed beyond their load capacity and public use of the building should be suspended until these elements have been repaired and/or stabilized.

WHEREAS, this situation threatens the public health, safety, welfare and public property.

WHEREAS, the Town needs to protect the public health, safety and welfare of the Community.

WHEREAS, the Community Theatre is a part of people's lives, a part of the Town's history and important for the children and adults of the community and the region.

WHEREAS, the Town has made substantial improvements to the Community Theatre over the last few years and needs to protect the Town's investment.

WHEREAS, if a regular ordinance was set to public hearing for the December 16, 2008 Council Meeting to be heard and adopted, it would not take effect for thirty (30) days, thus having the potential of increasing Town costs at the taxpayers' expense and depriving the community for a further time of a working theatre.

THEREFORE, the Pittsfield Town Council finds that a public emergency exists affecting health, property and public peace.

BE IT ORDAINED that the Town Council of the Town of Pittsfield by Emergency Ordinance approve and adopt the following Ordinance pursuant to Section 2.14 of the Charter:

To Appropriate and Authorize the Expenditure of \$_____ from Unappropriated Surplus (G/L #01-710-00) for structural repairs to the Pittsfield Community Theatre to stabilize the roof structure.

- d.* **RESOLUTION 08-152:** Resolved that the Town Council Authorize the Town Manager and Assistant Treasurer to Make an End of the Year Transfer to Capital Reserves for 2008 as follows:

Transfer Cable Franchise Funds of \$20,400 in the Expenditure Budget Cable allocation (E 35-05-50-30) to the Cable Reserve.
- e.* **RESOLUTION 08-153:** Resolved that the Town Council Authorize the Town Manager to Sign the State of Maine Community Development Block Grant Agreement letter between the Department of Economic and Community Development (DECD) and the Town of Pittsfield dated November 18, 2008.
- f.* **RESOLUTION 08-154:** Resolved that the Town Council Waive the bid policy (Section 106 of the Administrative Code: Regulation of Bid and Contracts) and Authorize the Town Manager and Librarian to Accept the proposal of Kleinschmidt dated November 18, 2008 to perform (1) site design, (2) building structural design, (3) building electrical design and (4) bidding assistance on the Pittsfield Public Library Expansion Project in an amount to not exceed \$9,000, thus continuing with the same firm which to date has provided approximately \$40,000 of in-kind services donated to this project.

- g. **RESOLUTION 08-155:** Resolved that the Town Council approve the discharge of mortgage for the Economic Development Loan for Melissa Kuespert/Ramsey having received full payment on November 7, 2008.

7. **DISCUSSION ITEMS: NONE**

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Title 1, Section 405, 6.A., Personnel: Yearly Evaluation of Town Manager

10. **ADJOURNMENT**

2009 Budget Process: Third Budget Workshop Scheduled directly after the Council Meeting.

Specific:

-Recreation
-Library
-Theatre

-Airport
-Community Services Agencies
-Budgets requiring a second review
-Additional Items