

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, December 18, 2007 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance.
2. Adoption of Minutes of the Regular meeting on December 4, 2007, First Budget Workshop on November 7, 2007, Second Budget Workshop on November 20, 2007 and Third Budget Workshop on December 4, 2007.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**
4. **PUBLIC HEARINGS/OLD BUSINESS:**
  - a. **ORDINANCE 07-18:** (Public Hearing) That the Town Council hereby Ordains the 2008 Capital Budget be approved as follows:

Highway Paving	\$ 92,000
Sidewalk Repairs	\$ 13,200
Municipal Parking Lots	\$ 16,940
Municipal Building Capital	\$ 5,000
Theatre Renovations	\$ 4,000
Revaluation Capital	\$ 15,000
Cemetery Mower	\$ 7,000
Library Building Capital	\$ 5,000
Highway Equipment	\$ 36,000
Fire Utility	\$ 17,860
Fire Equipment	\$ 15,000
Fire Station Capital	\$ 5,000
Highway Dump Truck	\$ 76,000
Highway Reconstruction	\$ 100,000
Highway Grant	\$ 600,000
Community Center	\$ 150,000
<u>Downtown Revitalization</u>	<u>\$ 150,000</u>
Total	\$1,308,000
Funding by Lease-purchase	-\$ 76,000
Funding by Loans/Bonds	-\$ 300,000
Funding by Reserves	-\$ 42,000
Funding by Grants	-\$ 625,000
Funding by other Revenue Sources	<u>-\$ 75,000</u>
Total to be raised by taxation	\$ 190,000

- b. **ORDINANCE 07-19:** (Public Hearing) That the Town Council hereby Ordains That the Town of Pittsfield hereby ordains that the 2008 Operating Budget in the amount of \$2,604,087 ( ) be approved, and the total sum of \$3,912,087 ( ) be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$906,748 ( ) be raised through taxation; that \$1,082,339 be raised from estimated revenues; that \$525,000 be appropriated from State Revenue Sharing; that \$76,000 be appropriated from Lease-purchase; that \$300,000 be appropriated from Loans/Bonds; that \$42,000 be taken from reserve funds; that \$625,000 be appropriated from grants; that \$75,000 be appropriated from other Revenue Sources; and that an additional sum of \$280,000 ( ) be taken from undesignated fund balance.

AND FURTHER, that the 2007 Water and Sewer Department budgets in the respective amounts of \$394,832 ( ) and \$199,005 ( ) be appropriated from the respective estimated departmental revenues;

- c. **ORDINANCE 07-20:** (Public Hearing) That the Town of Pittsfield hereby Ordains that the Town Council Authorize the transfers of unencumbered appropriation balances to various departments as follows:

FROM:	30-05	General Assistance	\$7,700
TO:	01-25	Assessing	\$ 700
	01-40	Municipal Building	7,000

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

- a. **RESOLUTION 07-138:** Resolved that the Town Council Cancel the regularly scheduled meeting for Tuesday, January 1, 2008 as the date falls upon New Year's Day and reschedule the meeting for Wednesday, January 2, 2008.
- b. **RESOLUTION 07-139:** (To be set to public hearing on 01/02/2008). Resolved that the Town of Pittsfield will hold a Public Hearing on January 02, 2008 at 7:30 p.m. at the Pittsfield Municipal Building Council Chambers to discuss an application being submitted to the State of Maine CDBG program for a Public Facilities Grant Program. The purpose of the grant application is for Historic Preservation of the Pittsfield Public Library to include addressing problems created by moisture in the basement, rotted bases of the wooden walls and weakened underpinnings to prevent eventual failure of the first floor. Repairs or replacement of damaged walls and floors will include painting, reconstruction of crumbling interior masonry, repairs of horsehair plaster, leveling and refurbishing of uneven floors. Public comments will be solicited at this Hearing and will be submitted as part of the application. All persons wishing to make comments or ask questions about the grant application are invited to attend this Public Hearing. Comments may be submitted in writing to: Lyn Smith at the Pittsfield Town Office, 112 Somerset Avenue, Pittsfield, Maine 04967 at any time prior to the Public Hearing. TDD/TTY users may call 711. If you are physically unable to access any of the Town's programs or services, please call Kathryn Ruth at 1-207-487-3136 so that accommodations can be made.
- c. **RESOLUTION 07-140:** Resolved that the Town Council Authorize the Town Manager to Execute the Safe Routes to School Project Agreement between the Town of Pittsfield and the State of Maine, Department of Transportation, Federal Project Number SR-1635 (900) X, State Pin (16359.00).
- d. **RESOLUTION 07-141:** Resolved that the Town Council Approve the Town Manager's Appointment of Peter Snow as Cemetery Sexton effective 01/01/2008 in accordance with the Town's regulations.

- e. **RESOLUTION 07-142:** Resolved that the Town Council Confirm the Town Manager's appointment of Stephen Seekins as Code Enforcement Officer and Building Inspector for the Period of January 01, 2008- December 31, 2008.
- f. **RESOLUTION 07-143:** Resolved that the Town Council Appoint Stephen Seekins as Licensed Plumbing Inspector with a term expiring 12/31/2008.
- g. **RESOLUTION 07-144:** Resolved that the Town Council Appoint Charles Porter as Code Enforcement Officer Alternate with a term expiring 12/31/2008 for the following areas: Zoning & Land Use Ordinances and Shoreland Zoning Ordinances.
- h. **RESOLUTION 07-145:** Resolved that the Town Council Appoint Jay Guber as Code Enforcement Officer Alternate with a term expiring 12/31/2008 for the following areas: Zoning & Land Use Ordinances and Shoreland Zoning Ordinances.
- i. **RESOLUTION 07-146:** Resolved that the Town Council Appoint William Murphy as Licensed Plumbing Inspector Alternate with a term expiring 12/31/2008.
- j. **RESOLUTION 07-147:** Resolved that the Town Council Appoint Luke Goodblood as Sealer of Weights and Measures with a term expiring 12/31/2008.
- k. **RESOLUTION 07-148:** Resolved that the Town Council Appoint James Baldwin as Health Officer with a term expiring 12/31/2010.
- l. **RESOLUTION 07-149:** Resolved that the Town Council Accept all cash donations made to the Library Capital Campaign through 12/31/2007 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- m. **RESOLUTION 07-150:** Resolved that the Town Council Accept all cash donations made to the Community Swimming Pool (The Paul E. Bertrand Community Pool) Campaign from 10/01/2007 through 12/31/2007 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- n. **RESOLUTION 07-151:** Resolved that the Town Council Accept all cash donations made to the Celebrations Committee Activities through 12/31/2007 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- o. **RESOLUTION 07-152:** Resolved that the Town Council Authorize the Town Manager to sign the blanket approval letter to the Department of Public Safety, Licensing and Inspections Unit, for Sebasticook Valley Elks to have games of chance, video poker and beano/bingo. This letter will expire on 12/31/2008 and will be renewable at that time.
- p. **RESOLUTION 07-153:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

7. **DISCUSSION ITEMS:**

- a.* Goals for 2008
- b.* Public Works Equipment Storage Building

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**