

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, December 21, 2010 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the regular meeting held on December 7, 2010.

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by Town Manager of Goals for 2011

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 10-13: (Public Hearing) That the Town of Pittsfield hereby ordains the 2011 Capital Budget be approved as follows:

Municipal Parking Lots	\$ 20,000
Highway – Reconstruction	\$ 50,000
Recycling Equipment	\$ 20,000
Waste Transporter	\$ 20,000
Library Capital	\$ 5,000
Highway General Equipment	\$ 20,000
Highway Bulldozer	\$ 35,000
Fire Department Equipment	\$ 15,000
Fire Station Reserve	\$ 5,000
Highway Paving	\$ 123,000
Highway Sidewalks	\$ 17,000
Airport Safety	\$ 300,000
Airport Hangers	\$ 170,000
<u>Historical Depot</u>	<u>\$ 10,000</u>
 Total	 \$ 810,000
 Funding by Loans/Bonds	 -\$ 123,000
Funding by Reserves	-\$ 23,500
Funding by Grants	-\$ 463,500
<u>Funding by Other Resources</u>	<u>-\$ 10,000</u>
Total to be raised by taxation	\$ 190,000

ORDINANCE 10-14: (Public Hearing) That the Town of Pittsfield hereby ordains that the 2011 Operating Budget in the amount of \$2,639,412 () be approved, and the total sum of \$3,449,412 () be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$1,294,474 () be raised through taxation; that \$1,007,062 () be raised from estimated revenues; that \$327,876 () be appropriated from State Revenue Sharing; that \$123,000 () be appropriated from Loans/Bonds; that \$23,500 () be taken from reserve funds; that \$463,500 () be appropriated from grants; that \$10,000 () be appropriated from other Revenue Sources; and that an additional sum of \$200,000 () be taken from undesignated fund balance.

ORDINANCE 10-15: (Public Hearing) That the Town of Pittsfield hereby ordains that the 2011 Water and Sewer Enterprise Fund budgets in the respective amounts of \$410,832 () and \$501,350 () be appropriated from the respective estimated departmental revenues.

ORDINANCE 10-16: (Public Hearing) That the Town of Pittsfield hereby Ordains to authorize the transfer of unencumbered appropriation balances to various departments as follows:

FROM:	15-05	Transfer Station	\$14,000
TO:	05-10	Police Department	\$14,000

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

ORDER 10-09: Ordered that the Town Council adopt Order 10-09 revising the date that the sewer rate increase from \$4.75 per 1000 gallons to \$7.25 per 1000 gallons will go into effect from January 1, 2011 to July 1, 2011 for the USDA \$3.4 million dollar loan and grant package (\$1.9 million dollar loan and \$1.5 million dollar grant for sludge removal and sewer projects) in order to meet USDA requirements and finance the required loan payment for the new project schedule.

ORDER 10-10: Ordered that the Town Council adopt Order 10-10 to align all Recreation Program sign-up costs to a standard fee schedule with the exception of swimming lessons.

RESOLUTION 10-120: Resolved that the Town Council accept all cash donations for the Community Swimming Pool Campaign (G#1-643-00) for 2010 to date and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 10-121: Resolved that the Town Council accept all cash donations for the Library Capital Campaign (G#1-698-00) for 2010 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 10-122: Resolved that the Town Council accept all cash donations for the Library Operations Donations (G#1-634-00) for 2010 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 10-123: Resolved that the Town Council accept all cash donations for the Keep Neighbors Warm Program (G#1-647-00) for 2010 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 10-124: Resolved that the Town Council accept all cash donations for the Theatre Fundraising Campaign (G#1-648-00) for 2010 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 10-125: Resolved that the Town Council Authorize the Town Manager and Deputy Treasurer to transfer any funds that remain in the 2010 Enterprise Fund Budgets after all charges are made for the end of the year to the Sewer Restoration Reserve and the Water Restoration Reserve for 12/31/2010.

RESOLUTION 10-126: Resolved that the Town Council Authorize a total of \$53,232 for carry forwards from the 2010 Budget and encumber the funds for 2011.

RESOLUTION 10-127: Resolved that the Town Council Authorize the Town Manager to Execute a contract for the Police Department with the Somerset Humane Society for the period of January 1, 2011 – December 31, 2011 at the sum of \$438.85 per month.

RESOLUTION 10-128: Resolved that the Town Council Appoint Karen L. Baker as Animal Control Officer through 12/31/2011 and Authorize the Town Manager to sign the Animal Control Officer Contract for services for calendar year 2011 with Karen L. Baker.

RESOLUTION 10-129: Resolved that the Town Council Confirm the Town Manager's appointment of Steven Seekins as Code Enforcement Officer and Building Inspector for the Period of January 1, 2011- December 31, 2011.

RESOLUTION 10-130: Resolved that the Town Council Appoint Steven Seekins as Licensed Plumbing Inspector with a term expiring 12/31/2011.

RESOLUTION 10-131: Resolved that the Town Council Appoint Charles Porter as Code Enforcement Officer Alternate with a term expiring 12/31/2011 for the following areas: Zoning & Land Use Ordinances and Shoreland Zoning Ordinances.

RESOLUTION 10-132: Resolved that the Town Council Appoint Jay Guber as Code Enforcement Officer Alternate with a term expiring 12/31/2011 for the following areas: Zoning & Land Use Ordinances and Shoreland Zoning Ordinances.

RESOLUTION 10-133: Resolved that the Town Council Appoint William Murphy as Licensed Plumbing Inspector Alternate with a term expiring 12/31/2011.

RESOLUTION 10-134: Resolved that the Town Council Appoint Luke Goodblood as Sealer of Weights and Measures with a term expiring 12/31/2011.

RESOLUTION 10-135: Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

7. **DISCUSSION ITEMS:**

Financial Reports as of 11/30/2010:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 11/30/2010:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**