

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on **Wednesday, January 2, 2013 at 6:30 PM** in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Council Members elected at the November 2012 Election take the oath of office and are seated:

At Large: Michael A. Cianchette

District 4: Heather J. Donahue

3. Adoption of minutes of the regular meeting held on December 18, 2012.

4. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

Comprehensive Plan Update

5. **PUBLIC HEARINGS/OLD BUSINESS: NONE**

6. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

7. **NEW BUSINESS:**

**ORDER 13-01:** Ordered that the Town Council elect from among its members a Mayor to serve for the 2013 year.

**ORDER 13-02:** Ordered that the Town Council elect from among its members a Deputy Mayor to serve for the 2013 year.

**ORDER 13-03:** Ordered that the Mayor appoint from among the Councilors a Finance Committee, an Ordinance Committee and a Fair Hearing Authority consisting of three (3) members each and a Police Labor Negotiating Committee consisting of two (2) Councilors and the Town Manager.

**RESOLUTION 13-01:** Resolved that the Town Council authorize the Town Manager to execute and submit a Letter of Intent for a Community Development Block Grant Public Facilities Program Grant for the Historical Railroad Depot.

**RESOLUTION 13-02:** Resolved that the Town Council appoint Kathryn Ruth as Official Representative, Councilor \_\_\_\_\_ as Official Representative and Councilor

\_\_\_\_\_ as Alternate to the General Assembly for the Kennebec Valley Council of Governments (KVCOG).

**RESOLUTION 13-03:** Resolved that the Town Council appoint \_\_\_\_\_ as the Alternate Representative to the General Assembly for the Kennebec Regional Development Authority (KRDA) also know as FirstPark.

**RESOLUTION 13-04:** Resolved that the Town Council appoint \_\_\_\_\_ as an Alternate to the Maine Services Center Coalition in addition to the Town Manager.

**RESOLUTION 13-05:** Resolved that the Town Council sign the Expense Warrants upon recommendation of the Finance Committee for the year 2013.

**RESOLUTION 13-06:** Resolved that the Town Council sign the Certificate of Commitment for Sewer User Rates and Water User Rates during the Year 2013.

**RESOLUTION 13-07:** Resolved that the Town Council authorize the Town Manager to hire Independent Review(s) and execute all paperwork for Airport Grants for the Year 2013 as necessary in accordance with the Town's Bid Policy and/or the Federal Aviation Administration (FAA) regulations and the Maine Department of Transportation (MDOT) regulations.

**RESOLUTION 13-08:** Resolved that the Town Council Authorize the Town Manager to sign a 5-year blanket approval letter to the Department of Public Safety, Licensing and Inspections Unit for the Sebecook Valley Elks Lodge #2713 to have games of chance, video poker and beano/bingo to expire 12/31/2017 and be renewable at that time.

**RESOLUTION 13-09:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

## 8. **DISCUSSION ITEMS:**

### **Grants Update:**

#### **New Grants:**

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)

Airport Grants: Engineering to Design the Apron Expansion

Belvedere Fund for Historic Preservation

Davis Family Foundation

HealthySV Grant: Healthy Communities – Exercise is Fun Program for Children

HealthySV: Healthy Communities – Proactive Student Presentations

HealthySV Grant for Tobacco Free Signage

Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)

Jump Start Our Youth (JOY through JMG) Recreation Department

Kiwanis Mini-Grants for Programming & Sponsorship for children

L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II

Library Mini-Grants (Cornerstone of Science and Gates for computers)  
National Heritage Railroad Grant  
Project Canopy: Town Farm Forest Management Plan  
United Way/Keeping Mid-Maine Warm Grant

**Pending Grants:**

None

**Grants waiting to be closed:**

CDBG/Economic Development Grant: Argo Marketing Group, Inc.  
Economic Development Administration Grant: Pittsfield Industrial Park Expansion  
Law Enforcement Bryne Federal Grant: Radio Equipment  
PUC Energy Efficiency: Block Grant to Towns  
Renewable Resources Grant from PUC: Wind Turbine

**Closed Grants:**

Airport Grants: Apron Reconstruction Grant  
Airport Grants: Design Engineering for Apron Reconstruction  
Airport Grants: Runway Obstruction Clearing  
Airport Grants: Stormwater, Security and FAA Review  
Airport Grants: Vegetation Plan/Permitting Grant  
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)  
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.  
CDBG Grant/Public Facilities/Historic Preservation/Library  
CDBG Grant/Special Projects Matching Funds/GCS  
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)  
Efficiency Maine Business Program  
FEMA Reimbursements  
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign  
Jump Start Our Youth (JOY through JMG) Library  
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair  
Law Enforcement Bryne State Grant: Tasers  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
L&W Conservation Fund: Stein Park Renovation Project  
L&W Conservation Fund: Swimming Pool Essential Components  
Maine Emergency Management Agency Homeland Security Grant  
MMA Safety Grants – Multiple  
Project Canopy: Mill Pond Loop  
Safe Routes to School, Phase II  
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/  
Smoke Test and Report  
State Library Grants dedicated to the Library Building Project  
State Planning Office Recycling Education Grant  
Summer Nutrition Grant (Yearly)

**Other Grant Opportunities:**

CDBG/Water and Sewer Projects for Specific areas once SSES is completed

Community Gardening Start-up Grant

FEMA Fire Grant – Pumper

Jump Start Our Youth (JOY through JMG)

MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes  
to School Grant

Rural Engineering and Community Assistance Grant Opportunities

Wellhead Protection Grant

9. **REPORTS:** Audience, Council

10. **ADJOURNMENT**