

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, January 7, 2014 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on December 17, 2013
3. Council Members elected at the November 2013 Election take the oath of office and are seated:

At Large: Robert N. Stackhouse
District 3: Trudy A. Ferland

4. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

Wednesday, April 9, 2014: Regional Business Resources Night 6:30 pm – 8:30 pm

Wednesday, May 14, 2014: 7th Annual Regional Job Fair 3:30 pm – 6:30 pm

5. **PUBLIC HEARINGS/OLD BUSINESS:**

This item was tabled at the 12/17/2013 meeting:

ORDINANCE 13-20: The Town of Pittsfield hereby ordains that a lease be executed with Curtis Air, Inc. to provide airport maintenance and airport services as depicted in the lease and to lease parcels A, B, C, D and H at the Pittsfield Municipal Airport. The lease shall be for a 20-year period beginning January 01, 2014 with two (2) 10-year renewal options. This is a new lease to replace the current lease expiring December 31, 2013, which was assigned to Curtis Air on October 20, 1998 and renewed on December 30, 2003.

6. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

7. **NEW BUSINESS:**

ORDER 14-01: Ordered that the Town Council elect from among its members a Mayor to serve for the 2014 year.

ORDER 14-02: Ordered that the Town Council elect from among its members a Deputy Mayor to serve for the 2014 year.

ORDER 14-03: Ordered that the Mayor appoint from among the Councilors a Finance Committee, an Ordinance Committee and a Fair Hearing Authority consisting of three (3) members each and a Police Labor Negotiating Committee consisting of two (2) Councilors and the Town Manager.

RESOLUTION 14-01: Resolved that the Town Council appoint Kathryn Ruth as Official Representative, Councilor _____ as Official Representative and Councilor _____ as Alternate to the General Assembly for the Kennebec Valley Council of Governments (KVCOG).

RESOLUTION 14-02: Resolved that the Town Council appoint _____ as the Alternate Representative to the General Assembly for the Kennebec Regional Development Authority (KRDA) also know as FirstPark.

RESOLUTION 14-03: Resolved that the Town Council appoint _____ as an Alternate to the Maine Services Center Coalition in addition to the Town Manager.

RESOLUTION 14-04: Resolved that the Town Council sign the Certificate of Commitment for Sewer User Rates and Water User Rates during the Year 2014.

RESOLUTION 14-05: Resolved that the Town Council sign the Earth Day Proclamation supporting community-wide activities (Earth Day is Tuesday, April 22, 2014).

RESOLUTION 14-06: Resolved that the Town Council sign the Arbor Day Proclamation supporting community-wide activities (National Arbor Day is the last Friday in April: Friday, April 25, 2014) and Maine's Arbor Day Week is the 3rd full week in May: Sunday, May 18 – Saturday, May 24, 2014.

RESOLUTION 14-07: Resolved that the Town Council ratify the agreement between the Town of Pittsfield and the Pittsfield Police Association Affiliated with the Maine Association of Police covering the period of 01/01/2014 through 12/31/2016.

RESOLUTION 14-08: Resolved that the Town Council authorize the Town Manager to hire Independent Review(s) and execute all paperwork for Airport Grants for the Year 2014 as necessary in accordance with the Town's Bid Policy, the Federal Aviation Administration (FAA) regulations and the Maine Department of Transportation (MDOT) regulations.

RESOLUTION 14-09: Resolved that the Town Council accept the \$551 grant from the Maine Humanities Council to the Pittsfield Public Library for the project "The Last Word: An end of life book discussion series" and authorize the Town Manager and Librarian to execute all paperwork and expend the funds.

8. **DISCUSSION ITEMS:**

Updates:

Water Projects Update
Sewer Projects Update
Highway Projects Update
Program Staffing Levels
Pan Am Railways
Personal Property Tax
Tax Acquired Property
Code Enforcement Update
Regulations to prevent Junky Yards/Property Maintenance

Grants Update:

New Grants:

Airport Grants: Airport Taxiway Reconstruction
Airport Grants: Airport Apron Expansion
Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Engineering to Design the Apron Expansion
Belvedere Fund for Historic Preservation
Davis Family Foundation
HealthySV: Tobacco Free Signage
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
Library Mini-Grants (Cornerstone of Science and Gates for computers)
Police Grants: Bulletproof Vest
Police Grants: Long Gun
USDA Sewer Rehabilitation Grant

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
National Heritage Railroad Grant
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
HealthySV: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne Federal Grant: Radio Equipment
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project

L&W Conservation Fund: Swimming Pool Essential Components
Maine Emergency Management Agency Homeland Security Grant
MMA Safety Grants – Multiple
Project Canopy: Mill Pond Loop
Project Canopy: Town Farm Forest Management Plan
Project Canopy: Urban Forest
Rural Engineering & Community Assistance Grant Opportunities
Safe Routes to School, Phase I
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)
United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

Airport General Aviation Apron Expansion Grant
CDBG/Economic Development – Business Assistance
CDBG/Public Facilities – Historic Preservation
CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
FEMA Fire Grant – Pumper
Jump Start Our Youth (JOY through JMG) Theatre Renovations
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant
Recreational Trail Program Grant
Wellhead Protection Grant

9. **REPORTS:** Audience, Council

10. **ADJOURNMENT**