

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on **Tuesday, February 19, 2013 at 6:30 PM** in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on February 5, 2013
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Meeting with Olver Associates re: USDA Grant for Sewer Projects Recommendation

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 13-01: (Public Hearing):

TOWN OF PITTSFIELD ORDER AND ORDINANCE AUTHORIZING TAX ANTICIPATION BORROWING

That the Town of Pittsfield Town Council hereby ordains the tax anticipation note borrowing for the fiscal year ending December 31, 2013 on the following terms:

Ordered that, pursuant to Section 5771 of Title 30-A of the Maine Revised Statutes, as amended and the Ordinance adopted on the date hereof, the Town Treasurer is hereby authorized and empowered to borrow money from time to time during the fiscal year ending December 31, 2013 in the principal amount or amounts not exceeding \$500,000 at any one time outstanding, in anticipation of the collections or receipts from taxes, by the issuance of tax anticipation notes of the Town, each of which notes shall be designated "Town of Pittsfield 2013 Tax Anticipation Notes." All of such tax anticipation notes, and any extensions, renewals or replacements thereof, shall be signed by the Town Treasurer and countersigned by at least a majority of the members of the Town Council, shall be payable on or before November 1, 2013, out of money raised by taxation during the fiscal year ending December 31, 2013 shall bear interest payable at maturity at a rate determined in the manner as approved by the Treasurer, and shall contain such other terms and provisions, not inconsistent herewith, and be in such form, as shall be approved by the officers signing the same, whose approval shall be conclusively evidenced by their execution thereof, and

Be It Further Ordered that the Treasurer is hereby authorized to award the notes to such person or entity as approved by the Town Council, such approval to be conclusively evidenced by the execution of the 2013 Tax Anticipation Notes; and

Be It Further Ordered that the notes authorized by the foregoing are hereby designated as qualified tax exempt obligations for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended, and

Be It Further Ordered that the Treasurer of the Town be authorized to covenant with the purchasers of the notes on behalf of the Town and for the benefit of the holders of the notes, that the Town will take whatever steps, and refrain from taking any action, as may be necessary or appropriate to ensure that interest on the notes will remain free from federal income taxes, including without limitation, the filing of information returns and reports with the Internal Revenue Service and the payment of any rebate due to the United States of America.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

ORDINANCE 13-02: (To be set to Public Hearing 03/05/2013) The Town of Pittsfield hereby Ordains to accept all tax year payments of Craig D. Conary (Pers. Rep.) & Estate of Michael Carter, including interest and lien costs, for the property at 374 North Main Street (Map 029, Lot 021), the Town having acquired said property as a result of automatic foreclosure of a 2010 property tax lien, recorded in the Somerset Registry of Deeds on June 17, 2011 at Book 4405, Page 204, which matured on December 18, 2012. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Craig D. Conary (Pers. Rep.) & Estate of Michael Carter.

RESOLUTION 13-24: Resolved that the Town Council authorize the Town Manager to sign Amendment #2 to the Standard Form of Agreement as required by the United States Department of America (USDA) Rural Development Agency with Olver Associates for engineering work on the sludge removal, SSES Study and Sewer Remedial Work, once approved for funding by the USDA, such work to be sewer remedial.

RESOLUTION 13-25: Resolved that the Town Council authorize the Town Manager and Deputy Tax Collector to issue two Notices of Tax Acquired Property Sale and place Tax Acquired Parcels out to bid.

RESOLUTION 13-26: Resolved that the Town Council accept the bid of _____ of _____ in an amount to not exceed \$ _____ for the Digital Theater Cinema Projection System for the Pittsfield Community Theater and to waive any technicality or formality in the proposal; and to authorize the expenditure of the funds in the Theatre Fundraising Account in the sum of \$ 52,063.00 and the expenditure of funds from _____ in the amount of \$ _____, for a total cost of \$ _____; and further to authorize the Town Manager to execute all necessary paperwork at the necessary times.

RESOLUTION 13-27: Resolved that the Town Council Authorize the Town Manger to sign the blanket approval letter to the Department of Public Safety, Licensing and Inspections Unit, for the Pittsfield American Legion to have games of chance and beano/bingo in the Town of Pittsfield at the Sebasticook Valley Elks Lodge. This letter will expire 12/31/2017 and will be renewable at that time.

RESOLUTION 13-28: Resolved that the Town Council Approve the issuance of a parade permit to Healthy SV for a 1K and 5K Walk – High on Life, Not on Drugs on April 20, 2013 at 4:20 pm and waive the permit fees.

RESOLUTION 13-29: Resolved that the Town Council sign a Resolution expressing its concern with and its opposition to multiple proposals to shift the burden of funding State Government to Municipalities through the Property Tax and to the Property Tax Payer for the next Biennium to include proposed cuts, phasing out or diversion of Municipal Revenue Sharing, Commercial Excise Tax, General Assistance Reimbursement, Circuit Breaker and Homestead Exemption, BETE Reimbursement, and K-12 Education Funding while increasing Teacher Retirement payment from SAD #53.

7. **DISCUSSION ITEMS:**

Financial Reports as of 01/31/2013:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 01/31/2013:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

Updates:

Water Projects Update
Sewer Projects Update
MDOT Paving Announcement for 2013
Pioneer & Waverly Dams Management
Spirit of America: 2013 Pittsfield Spirit of America Foundation Tribute

Grants Update:

New Grants:

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)

Airport Grants: Engineering to Design the Apron Expansion
Belvedere Fund for Historic Preservation
Davis Family Foundation
HealthySV Grant: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
HealthySV Grant for Tobacco Free Signage
Jobs for Maine’s Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
L&W Conservation Fund: Hathorn Park Legge’s Field & Sports Complex, Phase II
Library Mini-Grants (Cornerstone of Science and Gates for computers)
National Heritage Railroad Grant
Rural Engineering & community Assistance Grant Opportunities

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion
Law Enforcement Bryne Federal Grant: Radio Equipment
Project Canopy: Town Farm Forest Management Plan
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge’s Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
Maine Emergency Management Agency Homeland Security Grant
MMA Safety Grants – Multiple
Project Canopy: Mill Pond Loop

Project Canopy: Urban Forest
Safe Routes to School, Phase I
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)
United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

CDBG/Economic Development – Business Assistance
CDBG/Public Facilities – Historic Preservation
CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
FEMA Fire Grant – Pumper
Jump Start Our Youth (JOY through JMG) Theatre Renovations
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**