

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, April 16, 2013 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the regular meeting held on April 2, 2013

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation of a Legislative Sentiment by Representative Stanley Short to Al Wyman, recipient of the Seabasticook Valley Chamber of Commerce Joyce Packard Community Spirit Award in February 2013.

Presentation and Discussion with business owner over use of limited area within Town Green Space behind the Municipal Parking Lot and Stein Park for Ben's Breakfast and Grill.

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

**ORDINANCE 13-04:** (Public Hearing) The Town of Pittsfield hereby Ordains to accept all tax year payments of Mary G. Bowden, including interest and lien costs, for the property at 105 North Main Street (Map 025, Lot 099), the Town having acquired said property as a result of automatic foreclosure of a 2010 property tax lien, recorded in the Somerset Registry of Deeds on June 17, 2011 at Book 4405, Page 207, which matured on December 18, 2012. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Mary G. Bowden.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

**ORDINANCE 13-05:** (To be set to Public Hearing on 05/07/2013) The Town of Pittsfield hereby Ordains to authorize the Town Manager to execute a five (5) year lease to terminate no later than June 15, 2018 with Benjamin Herbest d/b/a Ben's Breakfast and Grill at 117 Somerset Avenue, Pittsfield (Map 28, Lot 17) in consideration of \$1.00 for the use of a section of the Green Space at the Municipal Parking Lot (Map 25, Lot 94) and a section by Stein Park (Map 28, Lot 16) as depicted on Exhibit A.

**ORDINANCE 13-06:** (To be set to Public Hearing 05/07/2013) The Town of Pittsfield hereby Ordains to accept all tax year payments of Eric Whitman (Pers. Rep.) & Estate of Eleanor B. Whitman, including interest and lien costs, for the property at 224 Peltoma Avenue (Map 023, Lot 025), the Town having acquired said property as a result of automatic foreclosure of a 2010 property tax lien, recorded in the Somerset Registry of Deeds on June 17, 2011 at Book 4405, Page 210, which matured on December 18, 2012. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed

releasing the Town's interest in said property to Eric Whitman (Pers. Rep.) & Estate of Eleanor B. Whitman.

**RESOLUTION 13-40:** Resolved that the Town Council Accept the bid of \_\_\_\_\_ in the amount of \$\_\_\_\_\_ for Map 17, Lot 79 from the 04/10/2013 Tax Acquired Property Bid and to require full payment of the total bid price within twenty one (21) days.

**RESOLUTION 13-41:** Resolved that the Town Council Accept the bid of \_\_\_\_\_ in the amount of \$\_\_\_\_\_ for Map 17, Lot 70-1 from the 04/10/2013 Tax Acquired Property Bid and to require full payment of the total bid price within twenty one (21) days.

**RESOLUTION 13-42:** Resolved that the Town Council Authorize a transfer of expenditures from the Floral Trust Accounts to C. Jones Floral in the amount of \$2,300.00.

**RESOLUTION 13-43:** Resolved that the Town Council Approve the Request for Proposals for In-Service Cleaning and Inspection of Portable Water Storage Reservoirs and Authorize the Town Manager and Assistant Water/Sewer Superintendent to seek bids for same.

**RESOLUTION 13-44:** Resolved that the Town Council Approve the Request for Proposals for Removal of Trees and Stumps and Authorize the Town Manager and Public Works Foreman to seek bids for the same.

## 7. **DISCUSSION ITEMS:**

### **Financial Reports as of 03/31/2013:**

Budget Expenditure Report  
Revenue Collections Report  
Tax Acquired Property Report  
Economic Development Revolving Loan Update  
Housing Revolving Loan Update  
Transfer Station/Recycling Monthly Report  
Theatre Monthly Report  
Excise Tax Collections Comparison Report  
State Revenue Sharing Comparison Report  
Personal Property Tax Collection Report  
Real Estate Property Tax Collection

### **Other Reports as of 03/31/2013:**

Building and Plumbing Permit Reports  
Library Report-Librarian's and Library Trustees Minutes  
Police Report

### **Updates:**

Water Projects Update

Sewer Projects Update  
Highway Projects Update  
Status on proposed Revenue Cuts through the State Biennial Budget Proposal  
Pittsfield Recreational Trail (Rail Trail) Liability, Maintenance and Costs  
Code Enforcement Update  
Property Maintenance Ordinance/Regulations to prevent Junky Yards  
Pioneer and Waverly Dam Lease Renewal Update  
Digital Theatre Conversion Update

**Grants Update:**

**New Grants:**

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)  
Airport Grants: Engineering to Design the Apron Expansion  
Belvedere Fund for Historic Preservation  
Davis Family Foundation  
HealthySV: Healthy Communities – Exercise is Fun Program for Children  
HealthySV: Healthy Communities – Proactive Student Presentations  
HealthySV: Tobacco Free Signage  
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)  
Jump Start Our Youth (JOY through JMG) Recreation Department  
Kiwani's Mini-Grants for Programming & Sponsorship for children  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
Library Mini-Grants (Cornerstone of Science and Gates for computers)  
National Heritage Railroad Grant  
Rural Engineering & community Assistance Grant Opportunities

**Grants waiting to be closed:**

Economic Development Administration Grant: Pittsfield Industrial Park Expansion  
PUC Energy Efficiency: Block Grant to Towns  
Renewable Resources Grant from PUC: Wind Turbine

**Closed Grants:**

Airport Grants: Apron Reconstruction Grant  
Airport Grants: Design Engineering for Apron Reconstruction  
Airport Grants: Runway Obstruction Clearing  
Airport Grants: Stormwater, Security and FAA Review  
Airport Grants: Vegetation Plan/Permitting Grant  
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)  
CDBG/Economic Development Grant: Argo Marketing Group, Inc.  
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.  
CDBG Grant/Public Facilities/Historic Preservation/Library  
CDBG Grant/Special Projects Matching Funds/GCS  
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)  
Efficiency Maine Business Program  
FEMA Reimbursements  
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign

Jump Start Our Youth (JOY through JMG) Library  
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair  
Law Enforcement Bryne Federal Grant: Radio Equipment  
Law Enforcement Bryne State Grant: Tasers  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
L&W Conservation Fund: Stein Park Renovation Project  
L&W Conservation Fund: Swimming Pool Essential Components  
Maine Emergency Management Agency Homeland Security Grant  
MMA Safety Grants – Multiple  
Project Canopy: Mill Pond Loop  
Project Canopy: Town Farm Forest Management Plan  
Project Canopy: Urban Forest  
Safe Routes to School, Phase I  
Safe Routes to School, Phase II  
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/  
Smoke Test and Report  
State Library Grants dedicated to the Library Building Project  
State Planning Office Recycling Education Grant  
Summer Nutrition Grant (Yearly)  
United Way/Keeping Mid-Maine Warm Grant

**Other Grant Opportunities:**

CDBG/Economic Development – Business Assistance  
CDBG/Public Facilities – Historic Preservation  
CDBG/Water and Sewer Projects for Specific areas once SSES is completed  
Community Gardening Start-up Grant  
FEMA Fire Grant – Pumper  
Jump Start Our Youth (JOY through JMG) Theatre Renovations  
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes  
to School Grant  
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**