

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, May 7, 2013 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on April 16, 2013
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Meeting with SAD #53 Officials regarding the 2013 – 2014 proposed School Budget.

Community and Economic Development Activities and Events

4. Executive Session for the purpose of deliberating over a poverty abatement case #2013-01 pursuant to Title 36 Maine Revised Statutes, Section 841, et seq.

5. **PUBLIC HEARINGS/OLD BUSINESS:**

**ORDINANCE 13-05:** (Public Hearing) The Town of Pittsfield hereby Ordains to authorize the Town Manager to execute a five (5) year lease to terminate no later than June 15, 2018 with Benjamin Herbest d/b/a Ben's Breakfast and Grill at 117 Somerset Avenue, Pittsfield (Map 28, Lot 17) in consideration of \$1.00 for the use of a section of the Green Space at the Municipal Parking Lot (Map 25, Lot 94) and a section by Stein Park (Map 28, Lot 16) as depicted on Exhibit A.

**ORDINANCE 13-06:** (Public Hearing) The Town of Pittsfield hereby Ordains to accept all tax year payments of Eric Whitman (Pers. Rep.) & Estate of Eleanor B. Whitman, including interest and lien costs, for the property at 224 Peltoma Avenue (Map 023, Lot 025), the Town having acquired said property as a result of automatic foreclosure of a 2010 property tax lien, recorded in the Somerset Registry of Deeds on June 17, 2011 at Book 4405, Page 210, which matured on December 18, 2012. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Eric Whitman (Pers. Rep.) & Estate of Eleanor B. Whitman.

6. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

7. **NEW BUSINESS:**

**ORDINANCE 13-07:** (To be set to Public Hearing 05/21/2013) That the Town Council hereby ordains to transfer Map 017, Lot 079 to Daniel M. McQuarrie for the sum of \$2,659.80 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2009 property tax lien, recorded in the Somerset County Registry of Deeds on June 7, 2010, at Book 4277, Page 234, which matured on December 7, 2011. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Daniel M. McQuarrie.

**ORDINANCE 13-08:** (To be set to Public Hearing 05/21/2013) That the Town Council hereby ordains to transfer Map 017, Lot 070-001 to John Mitchell for the sum of \$5,100.00 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2010 property tax lien, recorded in the Somerset County Registry of Deeds on June 17, 2011, at Book 4405, Page 285, which matured on December 18, 2012. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to John Mitchell.

**RESOLUTION 13-45:** Resolved that the Town Council approve a lunch wagon license application for J & K Concessions of 1120 Farmington Falls Road, Farmington, ME.

**RESOLUTION 13-46:** Resolved that the Town Council accept the Proposal of \_\_\_\_\_ of \_\_\_\_\_ in an amount to not exceed \$ \_\_\_\_\_ for the Removal of Trees and Stumps and authorize the Town Manager and Public Works Foreman to execute a contract for same.

**RESOLUTION 13-47:** Resolved that the Town Council authorize the Town Manager to file the Federal Aviation Administration (FAA) Grant Application for the Pittsfield Municipal Airport for the General Aviation Apron Expansion Project.

**RESOLUTION 13-48:** Resolved that the Town Council approve the Request for Proposals for the General Aviation Apron Expansion Project in accordance with Federal Aviation Administration (FAA) and Maine Department of Transportation (MDOT) requirements and Authorize the Town Manager and Hoyle Tanner & Associates to issue the Request for Proposals for same.

**RESOLUTION 13-49:** Resolved that the Town Council authorize the Town Manager and Librarian to execute all paperwork and agreements for magazine subscriptions from Discount Magazine Subscription Service, Inc. of Fort Myers, Florida in an amount not to exceed \$1,282.98.

**RESOLUTION 13-50:** Resolved that the Town Council authorize the Town Manager and Assistant Treasurer to transfer and expend up to \$500 from the Hooked on Fishing Account at People's United Bank (G 1-104-06) for the 2013 Hooked on Fishing School and Community events in June 2013.

**RESOLUTION 13-51:** Resolved that the Town Council approve the issuance of a parade permit to the VFW/American Legion for a Memorial Day Parade on May 27, 2013 and waive the permit fees.

## 8. **DISCUSSION ITEMS:**

### **Updates:**

Water Projects Update

Sewer Projects Update

Highway Projects Update

Status on proposed Revenue Cuts through the State Biennial Budget Proposal

Pittsfield Recreational Trail (Rail Trail) Liability, Maintenance and Costs

Code Enforcement Update

Property Maintenance Ordinance/Regulations to prevent Junky Yards  
Pioneer and Waverly Dam Lease Renewal Update  
Digital Theatre Conversion Update

**Grants Update:**

**New Grants:**

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)  
Airport Grants: Engineering to Design the Apron Expansion  
Belvedere Fund for Historic Preservation  
Davis Family Foundation  
HealthySV: Healthy Communities – Exercise is Fun Program for Children  
HealthySV: Healthy Communities – Proactive Student Presentations  
HealthySV: Tobacco Free Signage  
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)  
Jump Start Our Youth (JOY through JMG) Recreation Department  
Kiwanis Mini-Grants for Programming & Sponsorship for children  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
Library Mini-Grants (Cornerstone of Science and Gates for computers)  
National Heritage Railroad Grant  
Rural Engineering & community Assistance Grant Opportunities

**Grants waiting to be closed:**

Economic Development Administration Grant: Pittsfield Industrial Park Expansion  
PUC Energy Efficiency: Block Grant to Towns  
Renewable Resources Grant from PUC: Wind Turbine

**Closed Grants:**

Airport Grants: Apron Reconstruction Grant  
Airport Grants: Design Engineering for Apron Reconstruction  
Airport Grants: Runway Obstruction Clearing  
Airport Grants: Stormwater, Security and FAA Review  
Airport Grants: Vegetation Plan/Permitting Grant  
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)  
CDBG/Economic Development Grant: Argo Marketing Group, Inc.  
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.  
CDBG Grant/Public Facilities/Historic Preservation/Library  
CDBG Grant/Special Projects Matching Funds/GCS  
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)  
Efficiency Maine Business Program  
FEMA Reimbursements  
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign  
Jump Start Our Youth (JOY through JMG) Library  
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair  
Law Enforcement Bryne Federal Grant: Radio Equipment  
Law Enforcement Bryne State Grant: Tasers  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II

L&W Conservation Fund: Stein Park Renovation Project  
L&W Conservation Fund: Swimming Pool Essential Components  
Maine Emergency Management Agency Homeland Security Grant  
MMA Safety Grants – Multiple  
Project Canopy: Mill Pond Loop  
Project Canopy: Town Farm Forest Management Plan  
Project Canopy: Urban Forest  
Safe Routes to School, Phase I  
Safe Routes to School, Phase II  
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/  
Smoke Test and Report  
State Library Grants dedicated to the Library Building Project  
State Planning Office (Recycling Education Grant)  
Summer Nutrition Grant (Yearly)  
United Way/Keeping Mid-Maine Warm Grant

**Other Grant Opportunities:**

CDBG/Economic Development – Business Assistance  
CDBG/Public Facilities – Historic Preservation  
CDBG/Water and Sewer Projects for Specific areas once SSES is completed  
Community Gardening Start-up Grant  
FEMA Fire Grant – Pumper  
Jump Start Our Youth (JOY through JMG) Theatre Renovations  
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes  
to School Grant  
Wellhead Protection Grant

9. **REPORTS:** Audience, Council

10. **ADJOURNMENT**