

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, June 5, 2012 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on May 15, 2012.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by Olver Associates on the draft sidewalk plan, Project #3 for the Quality Community Grant Program: Transportation Enhancement and/or Safe Routes to School Project.

Presentation by Donna Dunphy, Theatre Manager Re: Theatre Enhancements

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

**RESOLUTION 12-79:** (Set to Public Hearing on 06/19/2012) Resolved that the Town Council approve the issuance of a business Permit to Rice Enterprises, LLC for 183 Lancey Street for Gunsmithing and Firearms Sales.

**RESOLUTION 12-80:** Resolved that the Town Council correct the time for opening the polls in the Town of Pittsfield for the M.S.A.D No. 53 referendum on June 12, 2012 from 9:00 a.m. to 8:00 a.m. in order to comply with applicable provisions of State law; and to authorize the Pittsfield Town Clerk to make that correction on the warrant and notice of election calling the June 12, 2012 M.S.A.D. No. 53 referendum in the Town of Pittsfield

**RESOLUTION 12-81:** Resolved that the Town Council approve the issuance of a Parade Permit to the Central Maine Egg Festival Committee for the Big Parade on Saturday, July 21, 2012 to begin at 9:15 am and to waive the fee.

**RESOLUTION 12-82:** Resolved that the Town Council approve the issuance of a Parade Permit to the Central Maine Egg Festival Committee and the Greater Pittsfield Area Kiwanis Club for the Kiddie Parade on Thursday, July 19, 2012 to begin at 6:00 pm and to waive the fee.

**RESOLUTION 12-83:** Resolved that the Town Council approve the issuance of a Parade Permit to the Sebecook Valley Federal Credit Union for a Fundraising Run to End Hunger on Sunday, July 29, 2012 to begin at 8:30 am and to waive the fee.

**RESOLUTION 12-84:** Resolved that the Town Council authorize the Experimental Aircraft Association (EAA) Chapter 736 to hold The Great Central Maine Everything That Flies Fly-in at the Pittsfield Municipal Airport on Saturday, July 21, 2012.

**RESOLUTION 12-85:** Resolved that the Town Council approve a renewal application for a liquor license for the Seabasticook Valley Lodge of Elks at 140 Middle Street, Pittsfield, Maine 04967.

**RESOLUTION 12-86:** Resolved that the Town Council approve a renewal application for a special amusement permit for the Seabasticook Valley Lodge of Elks at 140 Middle Street, Pittsfield, Maine 04967.

**RESOLUTION 12-87:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Trustees Dinner to be held on 06/15/2012 from 5:00 pm - 7:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center.

**RESOLUTION 12-88:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Reunion Reception to be held on 08/03/2012 from 4:00 pm - 5:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center.

**RESOLUTION 12-89:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Reunion Reception to be held on 08/03/2012 from 5:30 pm - 8:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center

**RESOLUTION 12-90:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Reunion Reception to be held on 08/04/2012 from 5:00 pm - 9:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center

**RESOLUTION 12-91:** Resolved that the Town Council authorize the Town Manager to execute the Memorandum of Understanding between the HealthySV Coalition and the Town of Pittsfield for the period of May 2012 – June 2013 for the Healthy Communities – Proactive Student Presentation.

**RESOLUTION 12-92:** Resolved that the Town Council Authorize the Town Manager to Execute the Memorandum of Understanding between the HealthySV Coalition and the Town of Pittsfield for the period of June 2012 – December 2012 for the Healthy Communities – Exercise is Fun Program for Children.

**RESOLUTION 12-93:** Resolved that the Town Council approve the RFP for the Town Farm Forest Management Plan and Authorize the Town Manager and Administrative Assistant to issue an RFP for said work.

**RESOLUTION 12-94:** Resolved that the Town Council set the Town Council Meeting Schedule for Summer 2012.

## 7. **DISCUSSION ITEMS:**

### **Updates:**

1. Community Development Update

- Junky Yard Cleanup Project
- Main Street Brick Project
- Main Street Hanging Flower Baskets
- Industrial Park Sign Update on Authorized Work
- 2. Summer Highway Projects
- 3. Property for Sale
- 4. Theatre Fundraising Projects & New Regulations
- 5. Water and Sewer Updates
  - USDA Sewer Projects Update
  - DWSRF Waverly Street Project Update
  - Summer Water Improvements Update
  - Summer Sewer Improvements Update

### **Grants Update:**

#### **New Grants:**

Airport Grants: Stormwater, Security and FAA Review  
Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)  
CDBG/Economic Development Grant: Argo Marketing Group, Inc.  
HealthySV: Healthy Communities – Proactive Student Presentations  
HealthySV Grant for Tobacco Free Signage  
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)  
Jump Start Our Youth (JOY through JMG) Recreation Department  
Kiwanis Mini-Grants for Programming & Sponsorship for children  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
Library Mini-Grants (Cornerstone of Science and Gates for computers)  
Project Canopy: Town Farm Forest Management Plan  
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/  
Smoke Test and Report  
United Way/Keeping Mid-Maine Warm Grant

#### **Grants waiting to be closed:**

Economic Development Administration Grant: Pittsfield Industrial Park Expansion  
Law Enforcement Bryne Federal Grant: Radio Equipment  
PUC Energy Efficiency: Block Grant to Towns  
Renewable Resources Grant from PUC: Wind Turbine

#### **Closed Grants:**

Airport Grants: Apron Reconstruction Grant  
Airport Grants: Design Engineering for Apron Reconstruction  
Airport Grants: Runway Obstruction Clearing  
Airport Grants: Vegetation Plan/Permitting Grant  
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)  
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.  
CDBG Grant/Public Facilities/Historic Preservation/Library  
CDBG Grant/Special Projects Matching Funds/GCS  
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)

Efficiency Maine Business Program  
FEMA Reimbursements  
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign  
Jump Start Our Youth (JOY through JMG) Library  
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair  
Law Enforcement Bryne State Grant: Tasers  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
L&W Conservation Fund: Stein Park Renovation Project  
L&W Conservation Fund: Swimming Pool Essential Components  
MMA Safety Grants  
Project Canopy: Mill Pond Loop  
Safe Routes to School, Phase II  
State Library Grants dedicated to the Library Building Project  
State Planning Office Recycling Education Grant  
Summer Nutrition Grant (Yearly)

**Other Grant Opportunities:**

Airport Grant: Engineering for Design for Apron Expansion  
CDBG/Water and Sewer Projects for Specific areas once SSES is completed  
Community Gardening Start-up Grant  
FEMA Fire Grant – Pumper  
HealthySV Grant: Healthy Communities – Exercise is Fun Program for Children  
Jump Start Our Youth (JOY through JMG)  
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes to School Grant  
National Railway Heritage Grant  
Rural Engineering and Community Assistance Grant Opportunities  
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**