

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, June 21, 2016 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on May 17, 2016
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by Bernard Williams, Fire Chief, regarding Aerial Device

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 16-06: (Public Hearing)

**TOWN OF PITTSFIELD
ORDINANCE AUTHORIZING ISSUE OF \$154,000
PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS AND REALLOCATING UP
TO \$83,000 OF THE PROCEEDS OF ITS \$445,000 GENERAL OBLIGATION BOND,
DATED APRIL 21, 2015**

The Town of Pittsfield Town Council hereby ordains improvements to the Town's sewer system and financing thereof pursuant to the State's Clean Water State Revolving Fund on the following terms:

1. Pursuant to the Constitution of the State of Maine, Maine law, including Title 35-A and Title 30-A, Section 5772 of the Maine Revised Statutes, as amended, and the Town Charter, and all other authority thereto enabling, the Town of Pittsfield is authorized to sell its general obligation bonds and notes in anticipation thereof and to borrow from the Maine Municipal Bond Bank State Revolving Fund (SRF) and to expend, a principal amount not to exceed One Hundred Fifty Four Thousand Dollars (\$154,000), the proceeds of the loan or loans to be used to finance the improvements and upgrades to the Town's sewer system which may include, but are not limited to the rehabilitation of the North Main Street (Grove Hill) Sewer Main ("The Project"), or such amount of the foregoing Project as is approved by the State for participation in the SRF, said loan or loans to be evidenced by a General Obligation Bond or Bonds of the Town, for a term not to exceed 20 years, and any Notes in anticipation of such Bonds, such Bonds and Notes to be executed on behalf of the Town by the Town Treasurer and countersigned by the Mayor of the Town and to be at such interest rates, if any, as may be established by the Maine Municipal Bond Bank and approved by the Treasurer and the Mayor, with such maturities, and to be on such further terms and conditions as may be prescribed by the Maine Municipal Bond Bank and the State of Maine Clean Water Program, and approved by the Treasurer and the Mayor (the "Bonds" and the "Notes"), such approval to be conclusively evidenced by their execution of the Bonds or Notes. If the State Clean Water Program approves only some but not all of the foregoing Project, the Town is authorized to proceed with the borrowing of the amount and project approved by the State Clean Water Program, even though the State may have approved only some but not all of the Project described above.

2. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town a loan agreement, relating to the issuance of the Bonds and any Notes in anticipation thereof, in such form and on such terms as the Maine Municipal Bond Bank shall require.

3. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town loan application and other applications with the State of Maine Clean Water Program and the Maine Municipal Bond Bank and an application to the Maine Public Utilities Commission for approval to issue the Bonds or Notes.

4. The municipal officers and officials of the Town are hereby authorized to execute all documents and certificates, and to take all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of the foregoing votes or any one of them.

5. The Town further ordains that (a) there are up to \$83,000 in excess proceeds from the Town's \$445,000 General Obligation Bond, dated April 21, 2015, which was issued to the Maine Municipal Bond Bank pursuant to Ordinance 14-23 adopted by the Town Council on December 16, 2014 and January 6, 2015 to finance rehabilitation of the Peltoma Avenue Sewer Main. Such excess funds are not needed to complete the rehabilitation of the Peltoma Avenue Sewer Main. Accordingly, said up to \$83,000 in excess funds of said 2015 General Obligation Bond, dated April 21, 2015, are hereby reallocated to and appropriated and may be expended to finance costs of improvements and upgrades to the Town's sewer system which may include, but are not limited to the rehabilitation of the North Main Street (Grove Hill) Sewer Main (the "New Project"). Ordinance 14-23 adopted by the City Council authorizing issuance of said 2015 General Obligation Bond is hereby amended to provide that the Project described therein shall include the New Project described in this Order. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town an amendment to the loan agreement and such other documents, relating to the issuance of 2015 General Obligation Bonds, in such form and on such terms as the Maine Municipal Bond Bank shall require, in order to carry out the provisions of this paragraph.

6. This Ordinance shall take effect 30 days after its adoption.

ORDINANCE 16-07: (Public Hearing) That the Town of Pittsfield Town Council hereby ordains that Chapter 11 Pittsfield Public Library Policies, Article 7. ACCESS TO INTERNET RESOURCES be rescinded and the new Article 7. PUBLIC COMPUTER USE AND INTERNET SAFETY be adopted and Article 17. DONATIONS AND GIFTS POLICY be rescinded and the new Article 17. DONATIONS AND GIFTS POLICY be adopted.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

Note: (This item is on the Agenda in case the project is selected due to timing)

ORDINANCE 16-08: (To be set to Public Hearing on 07/19/2016): That the Town of Pittsfield hereby Ordains that a Public Hearing be held to discuss the acceptance of a CDBG Economic Development Grant

**Public Hearing Notice
Town of Pittsfield**

The Town of Pittsfield will hold a Public Hearing on Tuesday, July 19, 2016 at 6:30 pm at the Pittsfield Municipal Building Council Chambers at 112 Somerset Avenue, Pittsfield Maine to discuss acceptance of an Economic Development CDBG Grant. The purpose of the grant is to utilize up to \$260,000 for the construction of a manufacturing facility in the Pittsfield Industrial Park Addition, Phase 11 for Innovative Specialties. Public comments will be solicited at this Hearing and will be submitted as part of the Project Development Phase.

All persons wishing to make comments or ask questions about the acceptance of these funds are invited to attend this Public Hearing. Comments may be submitted in writing to Kathryn Ruth, Town Manager, Pittsfield Municipal Building, 112 Somerset Avenue, Pittsfield, Maine at any time prior to the Public Hearing. TDD/TTY users may call 711 If you are physically unable to access any of the Town's programs or services, please call Kathryn Ruth, Town Manager at 207-487-3136 so that accommodations can be made.



RESOLUTION 16-75: Resolved that the Town Council sign the Standards of Conduct for the CDBG Program.

RESOLUTION 16-76: Resolved that the Town Council sign the Fair Housing Resolution for the CDBG Program.

RESOLUTION 16-77: Resolved that the Town Council authorize the Town Manager to sign the Fair Housing Self-Assessment for the CDBG Program.

RESOLUTION 16-78: Resolved that the Town Council authorize the Town Manager to sign the ADA/Section 504 Certification for the CDBG Program.

RESOLUTION 16-79: Resolved that the Town Council sign the Section 504 Self Evaluation and Transition Plan for the CDBG Program.

RESOLUTION 16-80: Resolved that the Town Council sign the Residential Antidisplacement & Relocation Assistance Plan for the CDBG Program.

RESOLUTION 16-81: Resolved that the Town Council sign the Equal Employment Opportunity Policy Statement for the CDBG Program.

RESOLUTION 16-82: Resolved that the Town Council accept the bid of Chadwick Baross for the Volvo L90H 4-Wheel Drive Wheel Loader in the amount of \$175,530.00 and the separately priced General Purpose Bucket in the amount of \$7,548.00 for a total amount of \$183,078.00 and authorize the Town Manager and Public Works Foreman to execute the purchase and further to authorize the

Town Manager and Deputy Treasurer to transfer and expend \$183,078.00 from PITT#46 Highway Loader Reserve (G-1-655-00) for same.

RESOLUTION 16-83: Resolved that the Town Council authorize the use of Town owned land on McCarty Road for the long term storage and processing of ledge material removed during the North Main Street Water Main Replacement project.

RESOLUTION 16-84: Resolved that the Town Council approve a renewal application for a liquor license for Vittles Restaurant at 107 Main Street, Pittsfield, Maine 04967.

RESOLUTION 16-85: Resolved that the Town Council approve a lunch wagon license application for CROZ DOGZ of 87 Garcelon Road, Burnham, ME 04922.

7. **DISCUSSION ITEMS:**

Updates:

Water Projects Update
Sewer Projects Update
Drinking Water State Revolving Loan (DWSRF) North Main Street Project
Clean Water State Revolving Loan (CWSRF) Remaining Funding
Highway Projects Update
MDOT Bridge Project over the Town Recreational (Rail) Trail
Town owned Airport Hanger
Pittsfield Community Theatre Update
Commercial Insurance Program
Bicycle Pedestrian Plan Draft
Ordinance Amendments Update
Code Enforcement Update
 Leonard Street Court Case
 Rice Street Mobile Home Park referred to the State of Maine

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Executive Session for Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

10. **ADJOURNMENT**