

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, July 21, 2015 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meetings held on May 19, 2015, June 2, 2015 and June 16, 2015
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by the Town Auditor Ron Smith of RHR Smith & Company on the audit for the period ending 12/31/2014

Community and Economic Development Activities and Events:
43rd Central Maine Egg Festival Monday, July 13 through Saturday, July 18, 2015.

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

ORDINANCE 15-09: (To be set to Public Hearing on 08/18/2015) That the Town Council hereby ordains to transfer property located at 177 West Street, Pittsfield, ME, Map 027, Lot 041 to Diane M. Lasselle for the sum of \$4,557.43 as the result of a Tax Acquired Property bid. The Town acquired said property as a result of automatic foreclosure of a 2012 property tax lien, recorded in the Somerset County Registry of Deeds on June 05, 2013, at Book 4669, Page 114, which matured on December 05, 2014. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Diane M. Lasselle.

ORDINANCE 15-10: (To be set to Public Hearing on 08/18/2015) That the Town Council hereby ordains that a lease be executed with Gail Realty for a 109' x 50' parcel upon which a paved aircraft taxiway has been constructed, designed as Parcel K for a period of ten (10) years with two (2) five-year renewal options, at a per year lease cost of five cents per square foot.

RESOLUTION 15-79: Resolved that the Town Council declare that the bid of David Schmid in the amount of \$1,825.00 is invalid for Map 018, Lot 052, property off the Phillips Corner Road, as Tax Acquired Property bid requirements were not met and that the deposit of \$365.00 is forfeited.

RESOLUTION 15-80: Resolved that the Town Council accept the bid of _____ in the amount of \$_____ for Map 025, Lot 004, property at 211 Library Street from the 06/10/2015 Tax Acquired Property Bid and to require full payment of the bid price within 21 days.

RESOLUTION 15-81: Resolved that the Town Council reject all bids for Map 025, Lot 004, property at 211 Library Street from the 06/10/2015 Tax Acquired Property Bid.

RESOLUTION 15-82: Resolved that the Town Council accept the proposal of _____ of _____ in an amount to not exceed \$ _____ for the purchase of six (6) fire hydrants.

RESOLUTION 15-83: Resolved that the Town Council reject all bids received in response to the Request for Proposals issued for Sewer Line Cleaning and Inspection Services.

RESOLUTION 15-84: Resolved that the Town Council approve the Request for Proposals for the Wastewater Treatment Plant Fence and authorize the Town Manager and Assistant Water/Sewer Superintendent to issue same.

RESOLUTION 15-85: Resolved that the Town Council authorize the Recycling Coordinator and Town Manager to put out bid specifications to purchase (2) two 40-45 yard enclosed solid waste compactor containers.

RESOLUTION 15-86: Resolved that the Town Council authorize the Recycling Coordinator and Town Manager to put out bid specifications for a new 3500 lb. forklift for the recycling center.

RESOLUTION 15-87: Resolved that the Town Council approve the payment of the monthly disbursements in the amount of \$246,918.33 (July 2015) and \$246,918.32 (August 2015 – June 2016) to SAD #53 for its fiscal year beginning July 1, 2015 and ending June 30, 2016, for a fiscal year total of \$2,963,019.85, which represents the Town of Pittsfield's share of SAD #53's local appropriation funds.

RESOLUTION 15-88: Resolved that the Town Council approve the payment of weekly payroll checks in accordance with the following accounts: Personnel Services (01-05 Regular; 01-10 Overtime; 01-15 Part-time; 01-20 Supply Operation, 01-25 Supply Maintenance, 01-30 Distribution Maintenance, 01-35 Customer Accounts; and 01-40 FICA).

RESOLUTION 15-89: Resolved that the Town Council authorize the Town Manager to execute the Contract for Professional Engineering Services for the project of Expand General Aviation Parking Apron (Additive Alternate #1) at the Pittsfield Municipal Airport under Airport Improvement Program (AIP) Project No. 3-23-0036-015-2013 between the Town of Pittsfield and Hoyle, Tanner & Associates (HTA) after FAA and MDOT approval in an amount to not exceed \$35,593.28.

RESOLUTION 15-90: Resolved that the Town Council authorize the Town Manager to sign a grant application/State reimbursement request to the Maine Department of Transportation (MDOT) for the purchase of the GARD system to monitor and record radio traffic at the Pittsfield Municipal Airport and accept a grant award for same.

RESOLUTION 15-91: Resolved that the Town Council approve a renewal application for a liquor license for Vittles Restaurant at 107 Main Street, Pittsfield, ME 04967.

RESOLUTION 15-92: Resolved that the Town Council approve the issuance of a parade permit to Maine Central Institute for a 5K Fun Run/Walk on August 1, 2015 and waive the permit fees.

RESOLUTION 15-93: Resolved that the Town Council appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

7. **DISCUSSION ITEMS:**

Financial Reports as of 06/30/2015

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 06/30/2015

Building and Plumbing Permit Reports
Library Report – Librarian’s and Library Trustees Minutes
Police Report

Updates:

Water Projects Update
Sewer Projects Update
CWSRF Peltoma Avenue Project
Commercial Insurance Program
Fine Arts Insurance
Tax Acquired Property Insurance
Codes Enforcement Update on Map 36, Lot 37 Consent Agreement
Codes Enforcement Update on Junky Yards
Codes Enforcement Update on Request for Property Maintenance Regulations
Airport Capital Improvements Plan and Airport Land
Airport Hanger

Grants Update:

New Grants:

Airport Grants: Airport Crack Sealing Program
Airport Grants: Airport Master Plan Update
Airport Grants: Airport Taxiway Reconstruction
Airport Grants: Airport Apron Expansion
Bangor Savings Bank Foundation Community Matters More
Belvedere Fund for Historic Preservation
HealthySV: Community Resources Program
HealthySV: Underage Drinking Program
Jobs for Maine’s Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
Library Mini-Grants (Cornerstone of Science and Gates for computers)
Maine Bureau of Highway Safety Equipment Grant for Police Departments
Maine Local Roads Center Sign Replacement Program

Project Canopy Grant: Gateway to Downtown
USDA Sewer Rehabilitation Grant

Grants waiting to be closed:

Davis Family Foundation
Economic Development Administration Grant: Pittsfield Industrial Park Expansion
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Engineering to Design the Apron Expansion
Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
HealthySV: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
HealthySV: Tobacco Free Signage
HealthySV: Underage Drinking Program
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne Federal Grant: Radio Equipment
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
Maine Emergency Management Agency Homeland Security Grant
MMA Safety Grants – Multiple
National Heritage Railroad Grant
Police Grants: Bulletproof Vest
Police Grants: Long Gun
Project Canopy: Mill Pond Loop
Project Canopy: Town Farm Forest Management Plan
Project Canopy: Urban Forest
Rural Engineering & Community Assistance Grant Opportunities
Safe Routes to School, Phase I & Phase II
Sewer Replacement (Sewer Evaluation Study, Camera Work, Dye Test/Smoke Test)
State Library Grants dedicated to the Library Building Project

State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)
United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

CDBG/Economic Development – Business Assistance
CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
Efficiency Maine Incentives
FEMA Fire Grant – Pumper
Historic Preservation Foundation
Jump Start Our Youth (JOY through JMG) Theatre Renovations
MDOT Quality Community Program: Transportation Enhancement/Safe Routes to Schools
MDOT 3 Foot Sign Grant
PeopleForBikes Grant
Police Byrne/JAG Grant for Body Cameras
Recreational Trail Program Grant
TIGER Transportation Grant
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Executive Session for Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

10. **ADJOURNMENT**