

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on **Tuesday, November 20, 2012 at 6:30 PM** in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on October 16, 2012.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Theatre Restoration Update on Digital Projector

Radio Tower, Building and Emergency Power Setup

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

ORDINANCE 12-04: (To be set to Public Hearing 12/18/2012) That the Town of Pittsfield hereby ordains the 2013 Capital Budget be approved as follows:

Police Cruiser	\$ 28,150
Highway Loader	\$ 35,000
Highway General Equipment	\$ 3,850
Highway Paving	\$ 110,000
Waste Transporter	\$ 100,000
Recycling Forklift	\$ 5,000
Library Capital	\$ 5,000
Highway Waste Oil Furnace	\$ 3,000
Airport Apron Expansion	\$ 650,000
Theatre Renovations/Revitalization	\$ 50,000
Historical Depot	<u>\$ 75,000</u>

Total Projects/Reserves: \$ 1,065,000

Funding by Lease/Purchase	-\$ 100,000
Funding by Reserves	-\$ 16,250
Funding by Grants	-\$ 708,750
<u>Funding by Other Resources</u>	<u>-\$ 50,000</u>
Total to be raised by taxation	\$ 190,000

ORDINANCE 12-05: (To be set to Public Hearing 12/18/2012) That the Town of Pittsfield hereby ordains that the 2013 Operating Budget in the amount of \$2,695,350 () be approved, and the total sum of \$3,760,350 () be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$1,273,087 () be raised through taxation; that \$1,002,465 () be raised from estimated revenues; that \$340,798 () be appropriated from State Revenue Sharing; that \$100,000 () be appropriated from Lease/Purchase; that \$0 () be appropriated from Loans/Bonds; that \$16,250 () be taken from reserve funds; that \$708,750 () be appropriated from grants; that \$50,000 () be appropriated from other Revenue Sources; and that an additional sum of \$269,000 () be taken from undesignated fund balance.

ORDINANCE 12-06: (To be set to Public Hearing 12/18/2012) That the Town of Pittsfield hereby ordains that the 2013 Water and Sewer Enterprise Fund budgets in the respective amounts of \$430,732 () and \$501,350 () be appropriated from the respective estimated departmental revenues.

RESOLUTION 12-151: Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Reliance Equipment of Vassalboro for a total to not exceed \$6,000.00 for the repair and rebuild of the foam system pump on Engine 4.

RESOLUTION 12-152: Resolved that the Town Council authorize the Town Manager and Transfer Station/Recycling Coordinator to seek bids for Disposal of Municipal Solid Waste (MSW)/Bulky Waste/Demolition Debris and Tires from the Town's Transfer Station.

RESOLUTION 12-153: Resolved that the Town Council approve the Request for Proposals to provide Centrex and Local Services for the Town's telephone system and authorize the Town Manager and Deputy Treasurer to seek bids.

RESOLUTION 12-154: Resolved that the Town Council approve the Request for Proposals to provide Long-Distance Services for the Town's telephone system and authorize the Town Manager and Deputy Treasurer to seek bids.

RESOLUTION 12-155: Resolved that the Town Council appoint Brent Newhouse to the Planning Board as a regular member to fill an unexpired term through 12/31/2015

RESOLUTION 12-156: Resolved that the Town Council appoint Paul Faria to the Recycling Committee to fill an unexpired term through 12/31/2014.

7. **DISCUSSION ITEMS:**

Financial Reports as of 10/31/2012:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report

Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 10/31/2012:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**

**2013 Budget Process: Second Budget Workshop Scheduled
directly after the Council Meeting**

Review of Budgets:

- Library
- Communications
- Police Department
- Fire Department
- Streetlights
- Animal Control
- Public Works (Highway)
- Buildings and Grounds
- Cemeteries

- Transfer Station
- Recycling
- Water Enterprise Fund
- Sewer Enterprise Fund