

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on **Tuesday, December 4, 2012 at 6:30 PM** in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meetings held on November 7, 2012 and November 20, 2012.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**  
Community and Economic Development Activities and Events
4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

**ORDINANCE 12-07:** (To be set to Public Hearing 12/18/2012) That the Town of Pittsfield hereby Ordains to authorize the transfer of unencumbered appropriation balances to various departments.

FROM:	01-25	Assessing	\$1,000
	01-45	Community Development	\$7,000
TO:	05-10	Police Department	\$7,000
	25-10	Library	\$1,000

**RESOLUTION 12-157:** Resolved that the Town Council authorize the Town Manager to execute a Right of Entry Agreement as approved by the Town Attorney with Time Warner Cable Inc. for a small area of Map 25, Lot 70 in the parking lot isle where utility boxes are located in order to extend cable service to one or more businesses.

**RESOLUTION 12-158:** Resolved that the Town Council authorize the Town Manager and Deputy Treasurer to transfer any funds that remain in the 2012 Enterprise Fund Budgets after all charges are made for the end of the year to the Sewer Restoration Reserve and the Water Restoration Reserve for 12/31/2012.

## 7. **DISCUSSION ITEMS:**

### **Financial Reports as of 11/30/2012:**

Budget Expenditure Report  
Revenue Collections Report  
Tax Acquired Property Report  
Economic Development Revolving Loan Update  
Housing Revolving Loan Update  
Transfer Station/Recycling Monthly Report

Theatre Monthly Report  
Excise Tax Collections Comparison Report  
State Revenue Sharing Comparison Report  
Personal Property Tax Collection Report  
Real Estate Property Tax Collection

**Other Reports as of 11/30/2012:**

Building and Plumbing Permit Reports  
Library Report-Librarian's and Library Trustees Minutes  
Police Report

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Title 1, Section 405, 6.A., Personnel: Yearly Evaluation of Town Manager

10. **ADJOURNMENT**

**2013 Budget Process: Third Budget Workshop Scheduled  
directly after the Council Meeting**

Specific Budget Categories:

- Airport
- Recreation
- Theatre
- Community Services Agencies
- Budgets requiring a second review