

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, December 17, 2013 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on December 3, 2013
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation of ideas for traffic calming on Somerset Avenue by Jane and Vaughan Woodruff

Presentation by Town Manager of Goals for 2014

Community and Economic Development Activities and Events

Wednesday, April 9, 2014: Regional Business Resources Night 6:30 pm – 8:30 pm

Wednesday, May 14, 2014: 7th Annual Regional Job Fair 3:30 pm – 6:30 pm

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 13-16: (Public Hearing) The Town of Pittsfield hereby ordains the 2014 Capital Budget be approved as follows:

Highway Loader	\$ 35,000
Highway General Equipment	5,000
Highway Paving	100,000
Highway Construction/Reconstruction	100,000
Highway Sidewalks	75,000
Waste Transporter	30,000
Recycling Equipment	20,000
Library Capital	5,000
Airport Hangers	200,000
Theatre Renovations/Revitalization	363,500
Historical Depot	75,000
Downtown Revitalization	250,000
Energy Conservation	<u>100,000</u>

Total Projects/Reserves: \$1,358,500

Funding by Loan	-\$ 100,000
Funding by Lease/Purchase	-\$ 30,000
Funding by Reserves	-\$ 5,000
Funding by Grants	-\$ 903,500
<u>Funding by Other Resources</u>	<u>-\$ 130,000</u>
Total to be raised by taxation	\$ 190,000

ORDINANCE 13-17: (Public Hearing) The Town of Pittsfield hereby ordains that the 2014 Operating Budget in the amount of \$2,663,632 () be approved, and the total sum of \$4,022,132 () be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$1,267,054 () be raised through taxation; that \$1,062,060 () be raised from estimated revenues; that \$224,518 () be appropriated from State Revenue Sharing; that \$30,000 () be appropriated from Lease/Purchase; that \$100,000 () be appropriated from Loans/Bonds; that \$5,000 () be taken from reserve funds; that \$903,500 () be appropriated from grants; that \$130,000 () be appropriated from other Revenue Sources; and that an additional sum of \$300,000 () be taken from undesignated fund balance.

ORDINANCE 13-18: (Public Hearing) The Town of Pittsfield hereby ordains that the 2014 Water and Sewer Enterprise Fund budgets in the respective amounts of \$430,732 () and \$501,350 () be appropriated from the respective estimated departmental revenues.

ORDINANCE 13-19: (Public Hearing) The Town of Pittsfield hereby ordains to authorize the transfer of unencumbered appropriation balances to various departments:

FROM:	01-45 Community Development	\$6,000
TO:	05-10 Police Department	\$6,000

ORDINANCE 13-20: (Public Hearing) The Town of Pittsfield hereby ordains that a lease be executed with Curtis Air, Inc. to provide airport maintenance and airport services as depicted in the lease and to lease parcels A, B, C, D and H at the Pittsfield Municipal Airport. The lease shall be for a 20-year period beginning January 01, 2014 with two (2) 10-year renewal options. This is a new lease to replace the current lease expiring December 31, 2013, which was assigned to Curtis Air on October 20, 1998 and renewed on December 30, 2003.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

RESOLUTION 13-138: Resolved that the Town Council Authorize the Town Manager and Deputy Tax Collector to issue the notice of Tax Acquired Property Sale and place the Tax Acquired Parcels out to bid.

RESOLUTION 13-139: Resolved that the Town Council waive the Bid Policy and accept the proposal of RHR Smith & Company, CPA of Buxton in the amount of \$9,900 for the Municipal, Water Enterprise and Sewer Enterprise Audits and \$1,200 for Single Audit for Grants when required for each of the Audit Years of 2013 and 2014 and Approve the firm as the external auditor for the Town's 2013 and 2014 Audits.

RESOLUTION 13-140: Resolved that the Town Council Authorize the Town Manager to Execute a contract for the Police Department with the Humane Society – Waterville Area for the period of January 1, 2014 – December 31, 2014 at the sum of \$1,501.65 per quarter to not exceed \$6,007.00 for the year.

RESOLUTION 13-141: Resolved that the Town Council Appoint Karen L. Baker as Animal Control Officer through 12/31/2014 and Authorize the Town Manager to sign the Animal Control Officer Contract for services for calendar year 2014 with Karen L. Baker.

RESOLUTION 13-142: Resolved that the Town Council accept a grant from the U.S. Department of Justice (DOJ) FY2013 Bulletproof Vest Partnership Program in the amount of \$345.00 and authorize the expenditure of those funds for same.

RESOLUTION 13-143: Resolved that the Town Council Authorize the Treasurer and Deputy Treasurer to write off uncollectible personal property taxes for the years 1998 – 2010.

RESOLUTION 13-144: Resolved that the Town Council Authorize the Treasurer and Deputy Treasurer to write off small balances and/or credits of under \$1.00 to the Taxes Interest Account for personal property tax bills of companies no longer in Town.

RESOLUTION 13-145: Resolved that the Town Council Authorize the Town Manager to close the cash escrow for the Central Maine Power Company Maine Power Reliability Program as the project is now completed and all road work has been fully signed off on by town staff and to return the cash escrow to Central Maine Power Company.

RESOLUTION 13-146: Resolved that the Town Council Authorize a total of \$17,499 for carry forwards from the 2013 Budget and Encumber the funds for 2014.

RESOLUTION 13-147: Resolved that the Town Council accept all cash donations for the Library Donations (G#1-634-00) for 2013 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 13-148: Resolved that the Town Council accept all cash donations for the Community Swimming Pool Donations (G#1-643-00) for 2013 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 13-149: Resolved that the Town Council accept all cash donations for the Underage Drinking Program (R-85-65-10) for 2013 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 13-150: Resolved that the Town Council accept all cash donations for the Theatre Fundraising Campaign (R-86-09-01) for 2013 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 13-151: Resolved that the Town Council accept all cash donations for the Pittsfield Keep Neighbors Warm Program (referred to by staff and citizens as Pittsfield Keep Me Warm) (R-86-10-01) for 2013 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 13-152: Resolved that the Town Council accept all cash donations for the Re-Use Building (R-86-11-01) for 2013 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 13-153: Resolved that the Town Council accept all cash donations for the Historical Depot (R-86-20-01) for 2013 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 13-154: Resolved that the Town Council authorize and endorse the Town Manager's application for the Maine Town, City and County Management Association (MTCMA) Ambassador Program, a state-wide mentoring program.

RESOLUTION 13-155: Resolved that the Town Council Appoint Stephen Seekins as Code Enforcement Officer for the Period of January 1, 2014 - December 31, 2014.

RESOLUTION 13-156: Resolved that the Town Council Appoint Stephen Seekins as Licensed Plumbing Inspector with a term expiring 12/31/2014.

RESOLUTION 13-157: Resolved that the Town Council Appoint Albert Tempesta as Code Enforcement Officer Alternate with a term expiring 12/31/2014 for the following areas: Zoning & Land Use Ordinances, Shoreland Zoning Ordinances and Third Party Licensed Inspector (if needed).

RESOLUTION 13-158: Resolved that the Town Council Appoint Albert Tempesta as Licensed Plumbing Inspector Alternate with a term expiring 12/31/2014.

RESOLUTION 13-159: Resolved that the Town Council Appoint Luke Goodblood as Sealer of Weights and Measures with a term expiring 12/31/2014.

RESOLUTION 13-160: Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

7. **REPORTS:** Audience, Council

8. **ADJOURNMENT**