

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on **Tuesday, December 18, 2012 at 6:30 PM** in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meetings held on December 4, 2012.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Public Input Meeting – Project Canopy Forest Management Plan for the Town Farm Property

Presentation by Town Manager of Goals for 2013

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

**ORDINANCE 12-04:** (Public Hearing) That the Town of Pittsfield hereby ordains the 2013 Capital Budget be approved as follows:

Police Cruiser	\$ 28,150
Highway Loader	\$ 35,000
Highway General Equipment	\$ 3,850
Highway Paving	\$ 110,000
Waste Transporter	\$ 100,000
Recycling Forklift	\$ 5,000
Library Capital	\$ 5,000
Highway Waste Oil Furnace	\$ 3,000
Airport Apron Expansion	\$ 650,000
Theatre Renovations/Revitalization	\$ 50,000
Historical Depot	<u>\$ 75,000</u>
Total Projects/Reserves:	\$ 1,065,000
Funding by Lease/Purchase	-\$ 100,000
Funding by Reserves	-\$ 16,250
Funding by Grants	-\$ 708,750
<u>Funding by Other Resources</u>	<u>-\$ 50,000</u>
Total to be raised by taxation	\$ 190,000

**ORDINANCE 12-05:** (Public Hearing) That the Town of Pittsfield hereby ordains that the 2013 Operating Budget in the amount of \$2,695,350 ( ) be approved, and the total sum of \$3,760,350 ( ) be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$1,273,087 ( ) be raised through taxation; that \$1,002,465 ( ) be raised from estimated revenues; that \$340,798 ( ) be appropriated from State Revenue Sharing; that \$100,000 ( ) be appropriated from Lease/Purchase; that

\$0 ( ) be appropriated from Loans/Bonds; that \$16,250 ( ) be taken from reserve funds; that \$708,750 ( ) be appropriated from grants; that \$50,000 ( ) be appropriated from other Revenue Sources; and that an additional sum of \$269,000 ( ) be taken from undesignated fund balance.

**ORDINANCE 12-06:** (Public Hearing) That the Town of Pittsfield hereby ordains that the 2013 Water and Sewer Enterprise Fund budgets in the respective amounts of \$430,732 ( ) and \$501,350 ( ) be appropriated from the respective estimated departmental revenues.

**ORDINANCE 12-07:** (Public Hearing) That the Town of Pittsfield hereby Ordains to authorize the transfer of unencumbered appropriation balances to various departments.

FROM:	01-25	Assessing	\$1,000
	01-45	Community Development	\$7,000
TO:	05-10	Police Department	\$7,000
	25-10	Library	\$1,000

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

**RESOLUTION 12-159:** Resolved that the Town Council accept the proposal of \_\_\_\_\_ of \_\_\_\_\_ for the Sewer System Improvements, CWSRF No. C230142-03 in an amount to not exceed \$ \_\_\_\_\_ and Authorize the Town Manager to execute a contract for same once approved by the United States Department of Agriculture (USDA) Rural Development (RD) and the State of Maine Department of Environmental Protection, as applicable.

**RESOLUTION 12-160:** Resolved that the Town Council approve the Request for Proposals for a Digital Theatre Cinema Projection System and Authorize the Pittsfield Community Theatre to seek bids.

**RESOLUTION 12-161:** Resolved that the Town Council accept the bid of \_\_\_\_\_ of \_\_\_\_\_ in an amount to not exceed the following, for 2013: \$ \_\_\_\_\_ per ton for MSW/Demo Debris/Bulky Waste and \$ \_\_\_\_\_ per ton for tires; for 2014: \$ \_\_\_\_\_ per ton for MSW/Demo Debris/Bulky Waste and \$ \_\_\_\_\_ per ton for tires; for 2015: \$ \_\_\_\_\_ per ton for MSW/Demo Debris/Bulky Waste and \$ \_\_\_\_\_ per ton for tires; for 2016: \$ \_\_\_\_\_ per ton for MSW/Demo Debris/Bulky Waste and \$ \_\_\_\_\_ per ton for tires; for 2017: \$ \_\_\_\_\_ per ton for MSW/Demo Debris/Bulky Waste and \$ \_\_\_\_\_ per ton for tires; and authorize the Town Manager to sign a contract for same.

**RESOLUTION 12-162:** Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Veilleux & Company to upgrade the Water & Sewer System Telemetry System originally installed in 2001.

**RESOLUTION 12-163:** Resolved that the Town Council authorize the Town Manager and Deputy Treasurer to negotiate Centrex and Local Services for the Town's telephone system and execute a contract for services, if necessary.

**RESOLUTION 12-164:** Resolved that the Town Council authorize the Town Manager and Deputy Treasurer to negotiate Long-Distance Services for the Town's telephone system and execute a contract for services, if necessary.

**RESOLUTION 12-165:** Resolved that the Town Council accept all cash donations for the Library Donations (G#1-634-00) for 2012 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

**RESOLUTION 12-166:** Resolved that the Town Council accept all cash donations for the Community Swimming Pool Donations (G#1-643-00) for 2012 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

**RESOLUTION 12-167:** Resolved that the Town Council accept all cash donations for the Underage Drinking Program (G#5-642-00) for 2012 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

**RESOLUTION 12-168:** Resolved that the Town Council accept all cash donations for the Theatre Fundraising Campaign (G#5-663-00) for 2012 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

**RESOLUTION 12-169:** Resolved that the Town Council accept all cash donations for the Keep Neighbors Warm Program (G#5-664-00) for 2012 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

**RESOLUTION 12-170:** Resolved that the Town Council accept all cash donations for the Re-Use Building (R-86-11-01) for 2012 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

**RESOLUTION 12-171:** Resolved that the Town Council accept all cash donations for the Historical Depot (R-86-20-01) for 2012 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

**RESOLUTION 12-172:** Resolved that the Town Council Authorize a total of \$ 25,350 for carry forwards from the 2012 Budget and encumber the funds for 2013.

**RESOLUTION 12-173:** Resolved that the Town Council approve Sewer Abatement 2012-01.

**RESOLUTION 12-174:** Resolved that the Town Council authorize the Town Auditor to write off uncollectible economic development and housing revolving loans from the 1990's.

**RESOLUTION 12-175:** Resolved that the Town Council Appoint Karen L. Baker as Animal Control Officer through 12/31/2013 and Authorize the Town Manager to sign the Animal Control Officer Contract for services for calendar year 2013 with Karen L. Baker.

**RESOLUTION 12-176:** Resolved that the Town Council appoint Nicole Nickolan as Registrar of Voters through 12/31/2014.

**RESOLUTION 12-177:** Resolved that the Town Council Confirm the Town Manager's appointment of Steven Seekins as Code Enforcement Officer and Building Inspector for the Period of January 1, 2013-December 31, 2013.

**RESOLUTION 12-178:** Resolved that the Town Council Appoint Steven Seekins as Licensed Plumbing Inspector with a term expiring 12/31/2013.

**RESOLUTION 12-179:** Resolved that the Town Council Appoint \_\_\_\_\_ as Code Enforcement Officer Alternate with a term expiring 12/31/2013 for the following areas: Zoning & Land Use Ordinances, Shoreland Zoning Ordinances and Building Code.

**RESOLUTION 12-180:** Resolved that the Town Council Appoint William Murphy as Licensed Plumbing Inspector Alternate with a term expiring 12/31/2013.

**RESOLUTION 12-181:** Resolved that the Town Council Appoint Luke Goodblood as Sealer of Weights and Measures with a term expiring 12/31/2013.

**RESOLUTION 12-182:** Resolved that the Town Council move the regularly scheduled Town Council Meeting of 01/01/2013 to 01/02/2013 due to the meeting falling on New Year's Day.

**RESOLUTION 12-183:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees.

7. **DISCUSSION ITEMS: NONE**

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**