

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, December 15, 2015 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on December 1, 2015
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by Town Manager of Goals for 2016

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 15-13: (Public Hearing) The Town of Pittsfield hereby ordains the 2016 Capital Budget be approved as follows:

Police Cruiser	\$ 30,000
Fire Equipment	15,000
Fire Engine 1	700,000
Highway General Equipment	35,000
Highway Paving	75,000
Highway Construction/Reconstruction	25,000
Highway Sidewalks	25,000
Municipal Building Capital	5,000
Library Capital	5,000
Theatre Renovations	11,000
Cemetery Mower	7,000
Municipal Parking Lot	11,000
Fire Station Capital	5,000
Highway Bridge/Culvert Repairs	120,000
Highway Bulldozer	40,000
Highway Bushhog/Vegetation Removal	91,000
Highway Grant Projects	300,000
Theatre Renovations/Revitalization	50,000
Downtown Revitalization	<u>50,000</u>

Total Projects/Reserves: \$1,600,000

Funding by Loan	-\$ 986,000
Funding by Lease/Purchase	-\$ 0
Funding by Reserves	-\$ 124,000
Funding by Grants	-\$ 300,000
<u>Funding by Other Resources</u>	<u>-\$ 25,000</u>
Total to be raised by taxation	\$ 165,000

ORDINANCE 15-14: (Public Hearing) The Town of Pittsfield hereby ordains that the 2016 Operating Budget in the amount of \$2,784,416 () be approved, and the total sum of \$4,384,416 () be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$1,257,190 () be raised through taxation; that \$1,057,512 () be raised from estimated revenues; that \$235,204 () be appropriated from State Revenue Sharing; that \$0 () be appropriated from Lease/Purchase; that \$986,000 be appropriated from Loans/Bonds; that \$124,000 () be taken from reserve funds; that \$300,000 () be appropriated from grants; that \$25,000 () be appropriated from other Revenue Sources; and that an additional sum of \$399,510 () be taken from undesignated fund balance.

ORDINANCE 15-15: (Public Hearing) The Town of Pittsfield hereby ordains that the 2016 Water and Sewer Enterprise Fund budgets in the respective amounts of \$430,732 () and \$501,350 () be appropriated from the respective estimated departmental revenues.

ORDINANCE 15-16: (Public Hearing) The Town of Pittsfield hereby ordains to authorize the transfer of unencumbered appropriation balances to various departments.

FROM:	15-05 Transfer Station	\$25,800
TO:	01-30 Legal	\$2,800
	05-20 Streetlights	\$4,000
	10-05 Public Works	\$19,000

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

RESOLUTION 15-136: Resolved that the Town Council authorize a total of \$42,300 for Carry Forwards from the 2015 Budget and Encumber the funds for 2016.

RESOLUTION 15-137: Resolved that the Town Council authorize the Public Works Foreman to expend \$2,610.00 for a new clutch for the 1990 Ford Dump Truck and the Town Manager and/or Deputy Treasurer to transfer \$2,610.00 from PITT#5 Highway Equipment Reserve G-1-601-00 from same.

RESOLUTION 15-138: Resolved that the Town Council authorize the Public Works Foreman to expend \$1,200.00 for materials to rebuild Grizzly Screen and the Town Manager and/or Deputy Treasurer to transfer \$1,200.00 from PITT#5 Highway Equipment Reserve G-1-601-00 for same.

RESOLUTION 15-139: Resolved that the Town Council authorize the Public Works Foreman to expend \$500.00 for a used Ingersol-Rand air compressor and the Town Manager and/or Deputy Treasurer to transfer \$500.00 from PITT#5 Highway Equipment Reserve G-1-601-00 for same.

RESOLUTION 15-140: Resolved that the Town Council accept the Proposal of _____ of _____ in an amount to not exceed \$_____ for custodial services for the Municipal Building and Pittsfield Public Library and authorize the Town Manager to execute the Town's Standard Services Contract for same.

RESOLUTION 15-141: Resolved that the Town Council authorize the Town Manager to execute a contract for the Police Department with the Humane Society – Waterville Area for the period of January 1, 2016 – December 31, 2016 at the sum of \$_____ per quarter to not exceed \$_____ for the year and authorize the Town Manager to sign same.

RESOLUTION 15-142: Resolved that the Town Council accept all cash donations for the Library Donations (G#1-634-00) for 2015 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 15-143: Resolved that the Town Council accept all cash donations for the Community Swimming Pool Donations (G#1-643-00) for 2015 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 15-144: Resolved that the Town Council accept all cash donations for the Underage Drinking Program (R-85-65-10) for 2015 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 15-145: Resolved that the Town Council accept all cash donations for the Theatre Fundraising Campaign Project (R-86-09-05) for 2015 for the Bangor Savings Bank Community Matters More Campaign which the Town won for the Mid-Maine Region in the amount of \$5,000.00, and to authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 15-146: Resolved that the Town Council accept all cash donations for the Pittsfield Keep Neighbors Warm Program (referred to by staff and citizens as Pittsfield Keep Me Warm) (R-86-10-01) for 2015 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 15-147: Resolved that the Town Council accept all cash donations for the Re-Use Building (R-86-11-01) for 2015 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 15-149: Resolved that the Town Council accept all cash donations for the Historical Depot (R-86-20-01) for 2015 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

RESOLUTION 15-150: Resolved that the Town Council create a Community Broadband Team to be comprised of the five members of the Pittsfield Economic Development Team and two members from the public, such team to be an ad hoc committee whose committee members are authorized to serve on a regional Community Broadband Team.

RESOLUTION 15-151: Resolved that the Town Council designate the Town Manager to be the single point person for communications for the certificate process.

RESOLUTION 15-152: Resolved that the Town Council Appoint Stephen Seekins as Code Enforcement Officer for the period of January 1, 2016 - December 31, 2016.

RESOLUTION 15-153: Resolved that the Town Council Appoint Stephen Seekins as Licensed Plumbing Inspector with a term expiring 12/31/2016.

RESOLUTION 15-154: Resolved that the Town Council Appoint Albert Tempesta as Code Enforcement Officer Alternate with a term expiring 12/31/2015 for the following areas: Zoning & Land Use Ordinances, Shoreland Zoning Ordinances and Third Party Licensed Inspector (if needed).

RESOLUTION 15-155: Resolved that the Town Council Appoint Albert Tempesta as Licensed Plumbing Inspector Alternate with a term expiring 12/31/2016.

RESOLUTION 15-156: Resolved that the Town Council Appoint Donald Chute as Health Officer with a term expiring 12/31/2018.

RESOLUTION 15-157: Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees.

7. **DISCUSSION ITEMS:**

Financial Reports as of 11/30/2015:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 11/30/2015:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Executive Session for Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

10. **ADJOURNMENT**