

# MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, December 21, 2010 at 7:30 pm in the Council Chambers.

**PRESENT: COUNCILORS:** Mayor Tim Nichols, Robert Stackhouse, Deputy Mayor Gary Jordan, Jr., Donna Chale, Christopher Carr and Louise Baker **ABSENT:** Caleb Curtis Also present: Town Manager Kathryn Ruth and Town Clerk Nicole Nickolan. Audience members included: Bernard Williams.

1. **Mayor Nichols** opened the meeting by leading the Pledge of Allegiance. The Council observed a moment of silence.
2. Adoption of minutes of the regular meeting held on December 7, 2010.

Moved by **Councilor Baker** and seconded by **Councilor Chale** that the minutes of the regular meeting held on December 7, 2010 be adopted.

**VOTE: UNANIMOUS AYE**

### 3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

#### **Presentation by Town Manager of Goals for 2011:**

I would like to thank the Town Councilors for my evaluation and I greatly appreciated your comments.

The Town Council decided several years ago that at this time of the year I would report on the goals for the next year. I do not believe there are any surprises on this list of goal projects for 2011 given our concentration on town infrastructure.

Work with the Department Heads and Committees to provide guidance and support in the following areas:

1. Work on Economic Development with the Economic Development Team. The Town now has 6 new Industrial Park Lots, valuable inventory that we have not had for many years. In 2002 – 2005, we sold off the Town's industrial and commercial inventory. Each year, there has been extensive work completed on economic development, with a different focus. The last 1.5 years has been spent acquiring and now implementing the \$1.1 million dollar Industrial Park Expansion Project, a project which the Town first envisioned in 1989 when the industrial land was purchased. The Town was fortunate to receive \$880,000 in economic development stimulus funding, which along with the Town's \$220,000 available from prior economic development funding paid back to the Town, allowed this project to go forward. In addition, Business Visits and working with local businesses on their expansion plans will continue into 2011 as well as representing the Town on multiple economic and community development regional groups. There are a variety of ideas such as having a Buy Pittsfield Day in which the businesses all offer discounts and we encourage

people to buy in Town or some other activities of this nature to promote the businesses.

2. Work with the Theatre Manager and Theatre Fundraising Group to move forward the Theatre Renovations/Restoration Fundraising. The group has finished its second year of fundraising and has done an excellent job. I believe a strategic plan that brings in other groups and organizations to assist with this crucial project would be beneficial. This is a community theatre so it is important to create opportunities for the community to be involved. This is a project that was estimated at more than \$780,000 in 2008 so it is a very large project. A Joint meeting of the Theatre Operations and Theatre Fundraising Group will be called in January, 2011 to brainstorm on fundraising and grant ideas.
3. Work with the Assistant Water/Sewer Superintendent to move forward the Sewer System Rehabilitation. This involves the Sludge Removal project which is ready to proceed forward in 2011. This project is important as it needed to remove 30 years of sludge from Lagoon #1.

In addition, we have identified over \$2.4 million dollars in priority sewer projects. Obviously, we are not going to do all of these projects at once due to the sheer magnitude and cost of these projects. However, we were very fortunate to be awarded \$1.9 million dollars in loan funding and \$1.5 million dollars in grant funding. The Sewer System Evaluation has started with jetting of the lines, camera work and now smoke testing to locate leaks in the system. In early 2011, Olver Associates will be in with an analysis of their results and recommendations.

4. Work with the Assistant Water/Sewer Superintendent to move forward the Water System Enhancements. Over \$2.4 million dollars in priority water projects have been identified.

The Town was fortunate to be awarded a low-interest Drinking Water Program loan to rehabilitate the Waverly Avenue River Crossing which is currently shut off as it is broken. The Town received a small grant and a low-interest loan for this project totaling \$508,350. Other water improvement projects are being reviewed.

A lot was accomplished last year in these very important and complex areas with more work to be done in 2011.

### **Community and Economic Development Activities and Events:**

#### *Report on New Business Activity & Opportunities in Pittsfield:*

We have two businesses in progress and two hiring initiatives of local businesses underway. One of those initiatives is Walpole Woodworkers, which has held its Job Fair earlier this month.

New Leaf Natural's Open House on Saturday, December 18, 2010 went very well with over 140 people dropping by during the day. The owners, the Longs, were very pleased and touched by the outpouring of support for their new business.

The contractor chosen for the Central Maine Power Company's upgrade of the CMP Transmission line was announced today. Cianbro is in partnership with the chosen contractor for the CMP MPRP Initiative to upgrade the CMP power line. This will be an extremely large project in the State of Maine and will be starting in early 2011.

Upcoming Meetings & Events:

Recycling Committee Meeting on Wednesday, January 05, 2011 at 5:00 pm at the Pittsfield Municipal Building Meeting Room to continue planning the Re-Use Center, scheduled to open in April, 2011.

Sebasticook Valley Chamber of Commerce Annual Meeting on Thursday, February 10, 2011 from 5:00 pm – 8:30 pm (or 9:00 pm) at the Millennium in Palmyra.

4. **PUBLIC HEARINGS/OLD BUSINESS:**

**ORDINANCE 10-13:** (Public Hearing) That the Town of Pittsfield hereby ordains the 2011 Capital Budget be approved as follows:

Municipal Parking Lots	\$ 20,000
Highway – Reconstruction	\$ 50,000
Recycling Equipment	\$ 20,000
Waste Transporter	\$ 20,000
Library Capital	\$ 5,000
Highway General Equipment	\$ 20,000
Highway Bulldozer	\$ 35,000
Fire Department Equipment	\$ 15,000
Fire Station Reserve	\$ 5,000
Highway Paving	\$ 123,000
Highway Sidewalks	\$ 17,000
Airport Safety	\$ 300,000
Airport Hangers	\$ 170,000
<u>Historical Depot</u>	<u>\$ 10,000</u>
 Total	 \$ 810,000
 Funding by Loans/Bonds	 -\$ 123,000
Funding by Reserves	-\$ 23,500
Funding by Grants	-\$ 463,500
<u>Funding by Other Resources</u>	<u>-\$ 10,000</u>
Total to be raised by taxation	\$ 190,000

No one wished to speak in favor or against Ordinance 10-13. Public Hearing closed

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Stackhouse** that Ordinance 10-13 be adopted.

The Town Manager noted the budget is set to be approved as originally proposed.

**VOTE: UNANIMOUS AYE**

**ORDINANCE 10-14:** (Public Hearing) That the Town of Pittsfield hereby ordains that the 2011 Operating Budget in the amount of \$2,639,412 ( ) be approved, and the total sum of \$3,449,412 ( ) be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$1,294,474 ( ) be raised through taxation; that \$1,007,062 ( ) be raised from estimated revenues; that \$327,876 ( ) be appropriated from State Revenue Sharing; that \$123,000 ( ) be appropriated from Loans/Bonds; that \$23,500 ( ) be taken from reserve funds; that \$463,500 ( ) be appropriated from grants; that \$10,000 ( ) be appropriated from other Revenue Sources; and that an additional sum of \$200,000 ( ) be taken from undesignated fund balance.

No one wished to speak in favor or against Ordinance 10-14. Public Hearing closed.

Moved by **Councilor Stackhouse** and seconded by **Deputy Mayor Jordan** that Ordinance 10-14 be adopted.

The Town Manager noted the Town has completed a very thorough budget process, which included 3 budget sessions based upon the budget books.

The basic operating budget proposed to the Town Councilors for 2011 was: \$2,829,412, which is \$62, lower than 2010. When the 2010 budget was presented at this time last year, the budget proposed was \$2,829,473, which was \$57,499 or 2.0%, lower than 2009. After cutting the budget a number of years, we are unable to make substantial cuts without affecting services for 2011.

Again this year many vendors the Town utilizes has increased their costs to deal with the economic conditions. We have after considerable effort, been able to reduce our bottom line by being creative and utilizing less supplies as well as re-negotiating contracts at the same or lower costs for the future.

Municipal Revenues are projected to increase \$2,948 higher than 2010 or .1% higher – basically the same as last year. This budget reflects the ability to have the same revenue sources. If the Legislature amends revenue sources for communities by decreasing any revenue such as State Revenue Sharing, Tree Growth Reimbursement, BETR reimbursement for personal property or any of the other revenue sources, then the budgets will need to be looked at again and we may need to decrease service levels. No one knows what the future will bring with the balancing of the State budget, however, we can not wait to set the budget or budget without all of these state revenue sources. The State revenues have been budgeted conservatively based upon current trends. We need to move forward, however, monitor the situation each month.

The proposed allocations for 2011 will reflect a decrease of \$3,010 in tax dollars to be raised for 2011. In addition, 2011 is the fourth year that personal property is starting to be phased out with new personal property purchased in 2010-2011 not being taxed so we do not expect the Town's valuation to increase as it had in the past that helps with the mil rate.

The Town Manager noted that preliminary votes taken at the last meeting involved all the budgets being approved as is with the exception of the health insurance rate increase. Instead of coming in at 13%, it came in at 9.5%. This freed up a small amount of funds. This will be used to for the cost of living increase to be raised from 1.5% to 2%. This change also left \$1,865.00 available, which I recommended be used for the Economic Development Budget so we are able to bring items to the printers instead of trying to print materials on our small printer at the office over the weekend.

There was also a suggestion at the last meeting for additional information from Senior Spectrum, which has been provided. It was suggested that we reduce funding to Senior Spectrum by \$250.00, and increase Pittsfield Senior Citizens funding by \$250.00. Councilor Stackhouse stated that he feels that the larger bulk of money should be kept in the Town of Pittsfield. Councilor Chale noted that in the paperwork from Senior Spectrum it states they are responsible for the Meals on Wheels program for Pittsfield citizens. I would hate to cut funding if there would be an impact to that program. After some discussion the Councilors agreed to split the funding as follows: \$500.00 to Senior Spectrum and \$1,000.00 to Pittsfield Senior Citizens. These changes will not change the bottom line of the budget.

**VOTE: UNANIMOUS AYE**

**ORDINANCE 10-15:** (Public Hearing) That the Town of Pittsfield hereby ordains that the 2011 Water and Sewer Enterprise Fund budgets in the respective amounts of \$410,832 ( ) and \$501,350 ( ) be appropriated from the respective estimated departmental revenues.

No one wished to speak in favor or against Ordinance 10-14. Public Hearing closed.

Bernard Williams questioned if the Water Enterprise Fund is self-funded. The Town Manager advised for the Water and Sewer Enterprise Fund budgets that basically any expenses that we incur in Water and Sewer have to be paid for with revenue. Bernard asked if that means any money that has been taken in has to go back into that system, or can you take it and go else where with it? The Town Manager stated it has to be accounted for in the Enterprise Fund. Bernard stated the reason for asking is that there are 2-3 new fire hydrants that are sitting around uninstalled, and numerous fire hydrants that are not operational on the street. The Town Manager noted that Scott Noble had put together a plan to try and fix one each year. The cost of these repairs has to be fit into the budget. The Town Manager noted Bernard's concern and will check with Scott Noble on the progress of the departments project.

Moved by **Councilor Stackhouse** and seconded by **Deputy Mayor Jordan** that Ordinance 10-15 be adopted.

**VOTE: UNANIMOUS AYE**

**ORDINANCE 10-16:** (Public Hearing) That the Town of Pittsfield hereby Ordains to authorize the transfer of unencumbered appropriation balances to various departments as follows:

FROM:	15-05	Transfer Station	\$14,000
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TO: 05-10 Police Department \$14,000

No one wished to speak in favor of Ordinance 10-16.

Bernard Williams was in the audience to speak against Ordinance 10-14. At one point in our history monies in a departmental budget that had not been expended went into the departments capital budget. Is that something we can look into doing again? The Town Manager noted that she has been advised that is not technically legal, but we can look into it again. Bernard Williams noted that it is done in other places. Bernard stated that it was over 30 years ago that he knew of this process being followed.

Public Hearing closed.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Baker** that Ordinance 10-16 be adopted.

The Town Manager noted for 2010, it is proposed that \$14,000 be transferred. Listed below are the reasons why the departments/offices require a transfer of funds.

FROM:	15-05	Transfer Station	\$14,000
TO:	05-10	Police Department	\$13,000
	10-15	Cemetery	\$ 1,000

05-10 Police Department: Overtime has been high this year as well as part-time coverage. This is due to a variety of reasons including cases, officers out sick, a busy Egg Festival and medical leave. This budget is very labor intensive.

10-15 Cemetery: Cemetery Sexton was contacted with an emergency burial after the cemetery was closed down, resulting in overtime and other issues as he arranged for one of the town employees to dig the grave on the weekend. Added to the three times that equipment had to be rented during the summer, the expenses will be a little over the budget.

Both are estimated high to try to ensure that we do not exceed these departments' budgets. Total Transfers for the Year 2010 are \$14,000 between accounts. No transfer of funds is required from unappropriated surplus.

Moved by **Councilor Stackhouse** and seconded by **Deputy Mayor Jordan** that Ordinance 10-16 be amended as follows:

TO:	05-10	Police Department	\$13,000
	10-15	Cemetery	\$ 1,000

**VOTE TO AMEND: UNANIMOUS AYE**  
**VOTE AS AMENDED: UNANIMOUS AYE**

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES:**

**Town Manager's Report: Town Council Meeting of 12/21/2010:**

The Town Manager congratulated Seabasticook Community Collation/Healthy SV on receiving a 5- year grant of \$125,000 per year on the drug and alcohol grant. This funding will allow for concentrated efforts on the program instead of depending on small grants received here and there for small projects.

**Finance Committee:** No Report.

**Ordinance Committee:** No Report.

**Recycling Committee:** No Report.

6. **NEW BUSINESS:**

**ORDER 10-09:** Ordered that the Town Council adopt Order 10-09 revising the date that the sewer rate increase from \$4.75 per 1000 gallons to \$7.25 per 1000 gallons will go into effect from January 1, 2011 to July 1, 2011 for the USDA \$3.4 million dollar loan and grant package (\$1.9 million dollar loan and \$1.5 million dollar grant for sludge removal and sewer projects) in order to meet USDA requirements and finance the required loan payment for the new project schedule.

Moved by **Councilor Chale** and seconded by **Councilor Baker** that Order 10-09 be adopted.

The Town Manager noted this is very good news!

On May 18, 2010, the Town Council approved the new rate increase to become effective January 1, 2011 to finance the first loan payment for the \$1.9 million dollar loan and the new reserve required by the USDA for the necessary sludge removal and sewer projects.

As it was more effective to complete the sludge removal all at once in one year and not have the possibility of shutting down the project for winter, the schedule was revised. The work being completed now is labor intensive and slower, therefore, financial draw downs from the loan have been minimum. The sludge removal part of the project would have involved a large cost in a shorter period of time, drawing down a substantial portion of the loan in 2010.

Therefore, due to the reversal of the projects, the Town will close the USDA loan and pay off the Interim loan in mid-late 2011. This will result in the payment for the USDA loan and accompanying reserve account to be required in 2012 and not in 2011.

The Town consulted with the USDA about the revised schedule and was advised that the Town's request to delay the date that the new sewer rate would go into effect from January 1, 2011 to July 1, 2011 seemed reasonable in meeting the requirements of the loan.

Deputy Mayor Jordan asked if this rate would stay in effect indefinitely? The Town Manager stated it would stay in effect unless for some reason we find that we make money from the increase, then we would lower the rate. However, I don't think that will happen with the sewer accounts with the condition of the lines. The Town Manager noted that we will have to be able to pay for the USDA loan, reserve account and other expenses.

**VOTE: UNANIMOUS AYE**

**ORDER 10-10:** Ordered that the Town Council adopt Order 10-10 to align all Recreation Program sign-up costs to a standard fee schedule with the exception of swimming lessons.

Moved by **Councilor Chale** and seconded by **Deputy Mayor Jordan** that Order 10-10 be adopted.

The Town Manager noted for 2011, it would be helpful to align the outside field/other facility sporting programs to one standard fee schedule. It is proposed that the Summer Programming fee be adopted so that all recreation programs (except Swimming Lessons), will be \$20.00/child and \$25.00/non-resident. When the Town took over the sports programming, the current fee schedule utilized by the various volunteer groups was adopted for the transition. This proposed revision would provide for a standard fee schedule that would be easy for everyone to remember. Swimming Lessons are much more intensive and the Swimming Program costs more to run than the other activities, therefore, its fee structure would remain higher.

When reviewing fees of other town recreation programs, fees generally were from \$20.00 to \$30.00, with most programs being \$20.00 or \$25.00 per child. In this economy, it would be hard to go any higher as having the children involved in recreational programming is very important.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-120:** Resolved that the Town Council accept all cash donations for the Community Swimming Pool Campaign (G#1-643-00) for 2010 to date and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Chale** that Resolution 10-120 be adopted.

The Town Manager noted under the State Law, the Town has to authorize the acceptance of all cash donations. This applies to Resolution 10-120 through 10-124.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-121:** Resolved that the Town Council accept all cash donations for the Library Capital Campaign (G#1-698-00) for 2010 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Chale** that Resolution 10-121 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-122:** Resolved that the Town Council accept all cash donations for the Library Operations Donations (G#1-634-00) for 2010 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Chale** that Resolution 10-122 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-123:** Resolved that the Town Council accept all cash donations for the Keep Neighbors Warm Program (G#1-647-00) for 2010 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Chale** that Resolution 10-123 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-124:** Resolved that the Town Council accept all cash donations for the Theatre Fundraising Campaign (G#1-648-00) for 2010 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Chale** that Resolution 10-124 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-125:** Resolved that the Town Council Authorize the Town Manager and Deputy Treasurer to transfer any funds that remain in the 2010 Enterprise Fund Budgets after all charges are made for the end of the year to the Sewer Restoration Reserve and the Water Restoration Reserve for 12/31/2010.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Chale** that Resolution 10-125 be adopted.

The Town Manager noted this was a recommendation from the Town Auditor.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-126:** Resolved that the Town Council Authorize a total of \$53,232 for carry forwards from the 2010 Budget and encumber the funds for 2011.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Chale** that Resolution 10-126 be adopted.

The Town Manager noted The Town Charter allows for funds to be carried forward into the next year if the purpose for the funds has not yet been addressed and/or to encumber the funds for that future use. Due to circumstances beyond two department's control, the departments were unable to complete a large budgeted project. In addition, the departments have been conservative with spending in order to make sure that revenue collections support the budget that is spent. In addition, we are also proposing to encumber funds for grant applications.

15-05-25-05	Transfer Station Contractual	\$ 12,000	Chipping wood pile/State issue
35-05-50-65	Match for Grants	\$ 16,650	For Grant Applications
50-05-45-17	Debt Service – PW Truck	\$ 24,582	Lease-purchase Dump Truck

Total Carry Forwards: \$ 53,232

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-127:** Resolved that the Town Council Authorize the Town Manager to Execute a contract for the Police Department with the Somerset Humane Society for the period of January 1, 2011 – December 31, 2011 at the sum of \$438.85 per month.

Moved by **Councilor Chale** and seconded by **Councilor Baker** that Resolution 10-127 be adopted.

For 2011, the Society has requested \$438.85 per month or a .3% increase per year. This results in the Town paying \$16.25 more per year. This is quite reasonable.

The Somerset Humane Society in Skowhegan has been easy to work with and very accessible to the Animal Control Officer and Police Department.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-128:** Resolved that the Town Council Appoint Karen L. Baker as Animal Control Officer through 12/31/2011 and Authorize the Town Manager to sign the Animal Control Officer Contract for services for calendar year 2011 with Karen L. Baker.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Chale** that Resolution 10-128 be adopted.

The Town Manager noted this is a regular yearly appointment and contract with the Animal Control Officer for services. There are revisions in cost or fees for services rendered to better align services. The Town Manager will provide supervision and guidance to this contractual position this year.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-129:** Resolved that the Town Council Confirm the Town Manager's appointment of Steven Seekins as Code Enforcement Officer and Building Inspector for the Period of January 1, 2011- December 31, 2011.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Baker** that Resolution 10-129 be adopted.

The Town Manager noted Resolution 10-129 through 10-134 are yearly appointments as required by the State law.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-130:** Resolved that the Town Council Appoint Steven Seekins as Licensed Plumbing Inspector with a term expiring 12/31/2011.

Moved by **Councilor Chale** and seconded by **Deputy Mayor Jordan** that Resolution 10-130 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-131:** Resolved that the Town Council Appoint Charles Porter as Code Enforcement Officer Alternate with a term expiring 12/31/2011 for the following areas: Zoning & Land Use Ordinances and Shoreland Zoning Ordinances.

Moved by **Deputy Mayor Jordan** and seconded by **Councilor Chale** that Resolution 10-131 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-132:** Resolved that the Town Council Appoint Jay Guber as Code Enforcement Officer Alternate with a term expiring 12/31/2011 for the following areas: Zoning & Land Use Ordinances and Shoreland Zoning Ordinances.

Moved by **Councilor Chale** and seconded by **Deputy Mayor Jordan** that Resolution 10-132 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-133:** Resolved that the Town Council Appoint William Murphy as Licensed Plumbing Inspector Alternate with a term expiring 12/31/2011.

Moved by **Councilor Chale** and seconded by **Deputy Mayor Jordan** that Resolution 10-133 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-134:** Resolved that the Town Council Appoint Luke Goodblood as Sealer of Weights and Measures with a term expiring 12/31/2011.

Moved by **Councilor Chale** and seconded by **Councilor Baker** that Resolution 10-134 be adopted.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 10-135:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

Moved by **Councilor Chale** and seconded by **Deputy Mayor Jordan** that Resolution 10-135 be adopted.

**VOTE: UNANIMOUS AYE**

7. **DISCUSSION ITEMS:**

**Financial Reports as of 11/30/2010:**

Budget Expenditure Report  
Revenue Collections Report  
Tax Acquired Property Report  
Economic Development Revolving Loan Update  
Housing Revolving Loan Update  
Transfer Station/Recycling Monthly Report  
Theatre Monthly Report  
Excise Tax Collections Comparison Report  
State Revenue Sharing Comparison Report  
Personal Property Tax Collection Report  
Real Estate Property Tax Collection  
**The Town Manager briefly reviewed Tax Acquired Properties**

**Other Reports as of 11/30/2010:**

Building and Plumbing Permit Reports  
Library Report-Librarian's and Library Trustees Minutes  
Police Report  
**Self Explanatory – Not Reviewed**

8. **REPORTS:** Audience, Council

**Audience:**

**Bernard Williams:** We need to start thinking of buying a new fire truck and we need to start thinking seriously about it. The current truck is over 30 years old and is at the point where some serious work needs to be put into it and I don't think it is worth putting a lot of money into. Bernard stated that trying to talk to companies without having funds available is a losing battle. The Town Manager stated that she has talked to Bernard about having funding approved ahead of time to make the Ordinance enactment and loan process move forward quicker if the right fire truck was found. After some discussion the Town Manager advised the Fire Chief to bring a proposal to the 01/18/2011 Town Council Meeting for review.

**Council:**

**Councilor Baker:** I want to thank Donna, very much, for her dedication here and with the Library. I want to thank the Council for raising the amount of funds provided to

Pittsfield Seniors. They will appreciate it so much. If Bernard has been coming in to the Council for 10 years trying to get a new fire truck there has to be a good reason for it.

**Councilor Carr:** I want to wish good luck to Donna. I have enjoyed working with her. I was glad to see in the paper about the two new businesses in Town. I think that great and we need to keep working on Economic Development.

**Councilor Chale:** I want to thank everyone here. I enjoyed working with everyone here on this Council and Councilors that I worked with in the past, especially Wayne Fother who was very helpful when I was first starting out. Good Luck to Billy Bradshaw. Congrats to Healthy SV on the grant. Substance abuse is a huge problem in this community and it will be nice to have some resources dedicated to that. Happy Holidays!

**Deputy Mayor Jordan:** It was good working with Donna. I have enjoyed it. Councilor Chale had some very knowledgeable thoughts when it came to financing.

**Councilor Curtis:** Absent.

**Councilor Stackhouse:** It was nice working with Donna last year. We will miss you on Tuesday nights. I just noticed the new dugouts and fencing at Hathorn Park. It is looking really nice over there. Mike Glencross from the hospital wanted to send out kudos to Scott Noble. There was a water main break up at the hospital. After researching the situation it was found that it was the line that broke was the hospital's responsibility. Even though Scott was on vacation he came in to help and stayed to help the hospital with the situation. Mr. Glencross will be sending a letter in thanking him in that regards. Kathryn – thank you for another great year! Keep up the good work.

**Mayor Nichols:** Donna, good luck to you. It has been nice working with you. I am looking forward to seeing Bernard's proposal. I want to thank Kathryn and all the Town employees for all their hard work this year. It was a good year considering the economic situation. Looking forward to working with Bill Bradshaw next year. Merry Christmas and Happy New Year!

9. **ADJOURNMENT:**

Motion by **Councilor Stackhouse** and seconded by **Deputy Mayor Jordan** that the meeting be adjourned at 8:45 p.m. All in agreement.

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Nicole Nickolan, Town Clerk