

# MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, March 19, 2013 at 6:30 pm in the Council Chambers.

**PRESENT:** COUNCILORS: Tim Nichols, Caleb Curtis, Michael Cianchette, Gary Jordan, Jr., Donna Chale, Christopher Carr and Heather Donahue. **ABSENT:** None. Also present: Town Manager Kathryn Ruth and Town Clerk Nicole Nickolan. Audience members included: Michelle Hodgins, Michael Brooks, Kelley Carter, Brendan Carter, Andi Vigue, Greg Vigue, Michael Bolster, Matt Bolster, Gerald Gould, Jerry Sullivan and Donnie Chute.

1. **Gary Jordan, Jr.** opened the meeting by leading the **Pledge of Allegiance**. The Council observed a moment of silence.
2. Adoption of minutes of the regular meeting held on March 5, 2013.

Moved by **Councilor Chale** and seconded by **Councilor Cianchette** that the minutes of the meeting held on March 5, 2013 be adopted.

**VOTE: UNANIMOUS AYE**

### 3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

#### **Presentation and Discussion regarding the FY 2013-2014 (July 1, 2013 – June 30, 2014) School Budget**

The Town Manager noted Michelle Hodgins, Chair of the Budget/Finance Committee of SAD#53, has scheduled meetings with the District town officials to discuss the challenges that the school is working under on this budget and to obtain input before the budget is finalized. The school has very preliminary numbers at this time. This meeting will be informal in nature with information being shared between the school and the town.

Michelle Hodgins: We usually have these meetings later but we decided we needed to do a better job allowing for open communication. We do not have any final numbers at this time, but wanted to come in to meet with the Town Council to discuss any concerns or comments. We are waiting to see the outcome of the State Budget, especially regarding changes in teacher retirement. Michelle noted the many different aspects and changes that can affect the final numbers. We are on a freeze for the remainder of the year, trying to keep all numbers flat. Michelle asked if there was anything the Council wanted to share.

Mayor Jordan questioned how cuts were being decided. Michelle noted at this point we are working with the worst-case scenario until we receive the final numbers. Councilor Cianchette questioned if Michelle felt that the teacher retirement being given back to local government has any traction. Michelle stated that she did not think it would pass, but it is very hard to tell. Councilor Cianchette also questioned when the budget would be available. Michelle noted that the proposed SAD #53 budget would be public in May 2013, with a referendum in June.

Michael Brooks, MSAD 53# Board Member, noted the school is looking at infrastructure requirements as well as technology requirements. We have some areas we need to improve. In some cases the technology requirements are mandated, but they are unfunded.

The Town Manager noted that with the proposed cuts by Governor LePage we are looking at a 33% cut, not including General Assistance. We would see a 3.29 mil rate increase with these changes. Pittsfield has the lowest Municipal Budget in the State of Maine for a Town of our size. There is basically nothing left that we can cut out at this point without having service issues.

The Town Councilors thanked Michelle, as well as the other School Board Members, for coming in tonight and updating the Council.

**Presentation by Greg Vigue from Boy Scout Troop 428 regarding a proposed project to complete the requirements for Eagle Scout:**

Greg Vigue: I am here to ask permission to do a community service project. This project is at the boat landing on the Horseback Road. I plan to fix the gravel, fill in the potholes and ruts, and pick up the trash and cow remains that are on the property. We will also put trashcans there to help with upkeep. I will have a professionally made sign put up with a map.

Mayor Jordan asked if there would be anyone else there helping. Greg noted the whole Boy Scout troop would be there as well as adults.

Andi Vigue noted that the first step is to get Town approval. Greg will then go to the Boy Scouts with the plan, then on to the permitting process, then budgeting and so on.

Deputy Mayor Nichols stated this is a worthwhile project and asked Greg to update the Council on his progress. The Councilors wished Greg good luck. The Town Council agreed by consensus that they approved of the project.

**Community and Economic Development Activities and Events:**

**Report on New Business Activity & Opportunities in Pittsfield:**

Several private sector business activities remain under review.

AE Robinson will be finalizing their site plan review at a Special Planning Board Meeting on Monday, March 25, 2013 for a new larger store at its present location on Somerset Avenue off I-95.

A project is entering its middle stage of planning at the former Pittsfield Village Pizzeria location on Somerset Avenue. A restaurant featuring breakfast and lunch will open this summer.

North Lancey Street Business Building placed on the market by Lancey Associates and is offered by Better Homes and Gardens Real Estate Town & Country.

Kennebec-Somerset and Sebec Valley 6<sup>th</sup> Annual Regional Job Fair scheduled for Wednesday, May 15, 2013 from 3:30 pm – 6:30 pm at the Warsaw Middle School Gym and Cafeteria. Businesses are hiring. The following employers and resource providers are registered: ADECCO, ARGO Marketing Group, Assistance Plus, Atwork Personnel, BONNEY Staffing Center, Care and Comfort; Cianbro, ESM, Inc., HealthReach Retired & Senior Volunteer Program (RSVP), KVCC, MAS Home Care, Nikken – A Home Based Career, Scentsy Family, SKILLS, Inc, U.S. Border Patrol & Office of Field Operations and Merrymeeting Behavioral Health.

**SAS Property Available:** SAS Property placed on the market by MTC Holdings, LTD of San Antonio, Texas – The Trust holding the former SAS building for several years decided that it will put the property out for sale. The RE agent handling the property has promised that the Town will receive a copy of the information package. Terry Sortwell of LandVest, a company from Camden that handles Luxury Real Estate was retained by the company. It would be great to have this property on the market so that it could be used, rather than be vacant. The information is on the Town's website as well as distributed to a number of regional and state entities. Our DECD Governor's Account Representative came from Augusta to review the building's potential for future state inquiries and we met with Mr. Mulligan. The State does not receive a lot of inquiries due to the economy, however, we are definitely on the State's radar when requests come in, especially manufacturing, as the building has the potential to put 300-400 people back to work.

Terry Sortwell, RE listing agent has created a website category for the SAS property. It is very attractive, full of pictures and details and is now linked to the Town's website. I spoke with the Luxury Real Estate company several times about the fact that the Town wants to help them sell this property. I have also found the information on several more internet sites. The Luxury Real Estate Company is agreeable to a tour of the property. I suggested that we have one big tour and invite all those who perhaps could help spread the word about the site, local possible investors, group and committee members and the State of Maine.

**Certified Business Friendly Community Designation:** Pittsfield received word on 08/27/2012 that the Town had been designated one of the Business Friendly Communities by the Governor. The Town of Pittsfield is now 1 of 19 towns that have been recognized by the State of Maine as business friendly at that time. The Certified Business Friendly Community Program recognizes and promotes those communities that show a true commitment to business development.

**Argo Marketing Group is interested in expanding its operations:** Argo has advised that it would like to apply for a second CDBG Ec Dev Grant. DECD has confirmed that the Town would be eligible to apply for a second grant. Currently, we have a conditional approval of having satisfied the grant we received last year. Once the audit, which is scheduled for the end of March, 2013 is completed for December, 2012, then we send the audit on all the grants to the agencies, such as DECD and then we receive a final letter of approval. The funds for the 2013 CDBG Ec Dev grants will not be available until July 2013. Therefore, we can apply for a second grant. When Argo Marketing group determines its request, I will start the process. This will work as it did last year, with a Letter of Intent, Public Hearing, Grant Application, Public Hearing and all of the Phase II paperwork.

**United Technologies (UTC) has been nominated for the Governor's Award for Business Excellence:** The Town, working with UTC and their engineering firm for background information, nominated UTC for the Governor's Award for Business Excellence. The company is truly committed to safety, health and wellness of its team members.

**Report on Meetings & Events:**

Listed below are Community and Economic Development meetings and events. All activities that do not have a location specified are at the Pittsfield Municipal Building.

03/06/2013                      Recycling Committee Meeting on Wednesday, 03/06/2013 at 5:00 pm

- 03/07/2013           Sebasticook Valley Chamber of Commerce Strategic Planning Committee Meeting on Thursday, 03/07/2013 at 3:30 pm at the Chamber Office in Palmyra
- 03/07/2013           Sebasticook Valley Chamber of Commerce Board of Directors Meeting on Thursday, 03/07/2013 at 5:00 pm at the Chamber Office in Palmyra
- 03/07/2013           Mid-Maine Community Forum “Pittsfield’s Food Systems” on Thursday, 03/07/2013 at 6:30 pm at the First Universalist Church
- 03/08/2013           Ken-Som Transition Team/Town Meeting on the 6<sup>th</sup> Annual Regional Job Fair on Friday, 03/08/2013 at 1:00 pm
- 03/11/2013           Sebasticook Regional Land Trust Meeting with the Town on a Bike Tour of Pittsfield featuring farms and natural sites on Monday, 03/11/2013 at 6:30 pm
- 03/14/2013           Somerset Economic Development Corporation Board of Directors Meeting on Thursday, 03/14/2013 at 10:00 am in Skowhegan
- 03/14/2013           Somerset Workforce Connect Meeting on Thursday, 03/14/2013 at 1:00 pm in Skowhegan
- 03/14/2013           Egg Festival Committee Meeting on Thursday, 03/14/2013 at 6:30 pm
- 03/18/2013           HealthySV and Sebasticook Valley Chamber of Commerce Planning Meeting on the Trails Map Update and Asset Mapping for the Valley on Monday, 03/18/2013 at 3:00 pm
- 03/19/2013           HealthySV Executive Finance Committee Meeting on Tuesday, 03/19/2013 at 9:00 am in Newport (Just Cancelled)

**Upcoming Meetings & Events:**

- 03/25/2013           Sebasticook Valley Chamber of Commerce Trade Show Committee Meeting on Monday, 03/25/2013 at 5:00 pm in Newport
- 03/26/2013           Theatre Committee on Tuesday, 03/26/2013 at 6:00 pm
- 03/28/2013           FirstPark General Assembly Meeting on Thursday, 03/28/2013 at 5:00 pm in Oakland
- 03/30/2013           Greater Pittsfield Area Kiwanis Club Easter Egg Hunt on Saturday, March 30, 2013 at 9:00 am at The Pinnacle on Waverly Street

Many meetings are in the process of being scheduled for April – June 2013. In addition, a number of subcommittee and group meetings are in progress.

4. **PUBLIC HEARINGS/OLD BUSINESS:**

**ORDINANCE 13-03:** (Public Hearing) The Town of Pittsfield hereby Ordains to accept all tax year payments of Joshua W. & Amanda L. Sinclair, including interest and lien costs, for the property at 51 Meadow Court (Map 007, Lot 028-003), the Town having acquired said property as a result of automatic foreclosure of a 2010 property tax lien, recorded in the Somerset Registry of Deeds on June 17, 2011 at Book 4405, Page 288, which matured on December 18, 2012. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Joshua W. & Amanda L. Sinclair.

The Public Hearing was opened. There was no one who wished to speak for or against Ordinance 13-03. The Public Hearing was closed.

Moved by **Councilor Carr** and seconded by **Councilor Chale** that Ordinance 13-03 be adopted.

The Town Manager noted the prior assessed property owner paid up the taxes in full immediately after the tax sale process began. This is the first step in the process to quit claim the property back to the prior owner of residential property.

**VOTE: UNANIMOUS AYE**

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES:**

**Town Manager's Report: Town Council Meeting of 03/19/2013:**

1. The FYI Folder: FYI Folder which contains items that come in between the Town Council Meetings has the following this evening: None.

2. Central Maine Egg Festival: We have received the 2013 Parade Form, Parade Route and Marketplace information.

3. Pittsfield Library News: Welcome Spring at the Pittsfield Public Library. Saturday, March 23, 2013 at 10:00 am.

4. Greater Pittsfield Area Kiwanis Easter Egg Hunt: The Annual Easter Egg Hunt will be held on Saturday, March 30, 2013 at 9:00 am at The Pinnacle Ski Slope off Waverly Street. The event is free for all participants. Age Groups are Under 1 year old – 5 years old and 6 – 10 years old. Children must be accompanied by an adult and please bring your own basket to collect eggs.

**Finance Committee:** None.

**Ordinance Committee:** None.

**Recycling Committee:** The Recycling Committee met on 03/06/2013. We talked about a number of different issues. We had an update by the Town Manager on the curbside recycling pickup. We discussed the Bike Rodeo and Bike Swap and an Earth Day Assembly. We also received information from Paul Faria on a course called Leave No Trace. We had an update on the Re-Use Building and volunteers available to work. We also discussed biking to school and bike racks in Town.

6. **NEW BUSINESS:**

**RESOLUTION 13-33:** Resolved that the Town Council Create the Districting Committee and Appoint members to fill the vacancies on the Districting Commission.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Cianchette** that Resolution 13-33 be adopted.

The Town Manager noted under the Town Charter every 10 years, the Town will review the districts and make necessary adjustments for the districts to basically have about the same number of qualified voters so they are reasonably equal. An adhoc group is formed, volunteers sought and they will meet with the Town Clerk and review the district boundaries. This generally takes 1-2 meetings. The Town has not had substantial growth so it should not be difficult. A report will be filed with the Town Clerk and then the Town Council will act on the report.

**VOTE: UNANIMOUS AYE**

**RESOLUTION 13-34:** Resolved that the Town Council Accept the bid of Bolster's Rubbish Removal of Burnham, Maine in the amount of \$ 12,000 for 2013, \$ 15,600 for 2014, and \$ 15,600 for 2015 for Curbside Pickup of Recyclables.

Moved by **Councilor Cianchette** and seconded by **Councilor Chale** that Resolution 13-34 be adopted.

The Town Manager confirmed with Mike Bolster that he agreed to the requirements of the bid and would follow all the requirements:

Low bidder must provide an insurance certificate.

Low bidder must provide evidence of drug free workplace testing for drivers with CDL licenses who will drive these routes.

Low bidder must provide a contract performance surety bond for the amount of the bid.

Low bidder must have the materials distributed according to the location they are processed, which means that the materials must be properly sorted by the contractor.

Mr. Bolster noted that these requirements would not be an issue. Donnie Chute voiced concerns that the recycling will not be segregated. There have been issues with this in the past. Donnie also noted that Bolster's picks up recycling for other Town's. We cannot accept materials from other Towns and ask that Mr. Bolster is mindful of this when picking up the Town's recyclables.

Mr. Bolster proposed Fridays as the pick up day for recycling. There were some concerns with Fridays as this is a busy day at the Transfer Station with Town Residents. The Town Manager confirmed with Mr. Bolster at the meeting that he would be able to follow the schedule already set and advertised by the Town for 2013. Mr. Bolster had no issue with following the current schedule. Donnie Chute noted that he does not feel that recycling can be completed for the whole Town in one day.

**VOTE: UNANIMOUS AYE**

## 7. **DISCUSSION ITEMS:**

### **Financial Reports as of 02/28/2013:**

Budget Expenditure Report

Revenue Collections Report

Tax Acquired Property Report  
Economic Development Revolving Loan Update  
Housing Revolving Loan Update  
Transfer Station/Recycling Monthly Report  
Theatre Monthly Report  
Excise Tax Collections Comparison Report  
State Revenue Sharing Comparison Report  
Personal Property Tax Collection Report  
Real Estate Property Tax Collection  
**Reviewed Briefly by Town Manager**

**Other Reports as of 02/28/2013:**

Building and Plumbing Permit Reports  
Library Report-Librarian's and Library Trustees Minutes  
Police Report  
**Self-Explanatory – Not Reviewed**

**Updates:**

**Water Projects Update:**

Water Breaks: We had a few water breaks this winter, however, they were problematic ones. I asked the Assistant Water/Sewer Superintendent to map out the breaks on Grove Hill that he is aware of since he started with the Town in the Year 2000. There have been 15 breaks. This is an expensive project last estimated by Olver Associates as \$836,000 for line replacement. That does not include any Upgrade for water pressure. In addition, we are also asking for an updated cost on the second or backup line from Peltoma down Detroit Avenue, which will provide a secondary route for water and also assist with water flow at the Cianbro facility. When Olver Associates has time, we will provide this information to them and ask for an updated cost estimate.

Manganese: The Town Council was updated regarding this mineral accumulation. Olver Associates is working on a list of steps and tests to take in the future to address this. Manganese is a secondary standard, so it is not required that a standard be met. However, if we add this to our regular testing, we will see the trend and be able to address it.

**Sewer Projects Update:**

Sewer Discharge: the Town has had its first sewer system discharge on the ground since 2005. A cross country line going behind the Hunnewell Apartment building discharged sewerage and the area was cleaned up and appears to be from blockage of items thrown in the flush that do not belong there. It turns out that part of a line from a CMP transformer has punctured the line. The line was carefully videoed and photographs sent to CMP to ask for assistance in fixing this problem. We have not heard back from CMP as of yet.

USDA Sewer Projects: Letter about late Spring work will be sent out shortly.

**Pittsfield Town Council Resolution on proposed Revenue Cuts through the State Biennial Budget Proposal:** The Town's resolution was provided to our local representative and senator, as well as to the Clerk of the House and Senator and the Maine Municipal Association. MMA has created a new website addressing the State budget affects on local towns that is accessed at

<http://mainetaxshift.memun.org/>. The resolutions and/or letters are highlighted under the Resolutions section. The Resolution was read at the House and Senate on February 28, 2013 and sent to the Appropriations and Financial Affairs Committee for the hearing.

**Code Enforcement Update:** The recent code enforcement case in China is similar to an issue we have here in Pittsfield on Leonard Street. The China Code Enforcement Officer was very willing to speak with our Code Enforcement Officer and is sending some material. The Town of China's time and expense in addressing the property with people living in substandard housing with trash and junk was large. This involved an eviction and demolition of the property. The Town spent over \$6,600 in attorney's fees, \$4,000 in demolition fees, \$150 to remove a trailer and around \$6,000 in staff time for a total of \$16,750. The Councilors had received information about projected costs of \$5,500 in legal fees, which was just an estimate and noted that due to variables outside our control, it could be more. The Town Attorney is not promoting this course of action, but certainly will assist the Town if we go forward in this manner. The CEO has not yet spoken with associates of the property owner to see if assistance could be available.

**Property Maintenance Ordinance/Regulations to prevent Junky Yards:** During the Comprehensive Planning Process, the Planning Board talked about the importance of additional standards. We have been collecting up ordinances or regulations from other communities on standards for yards, which are for clean yards, not necessary mowing but not having piles of junk around. Those will be reviewed and put into order with some recommendations made. I would envision that the Planning Board would review this first and then the Ordinance Committee will become involved with preliminary information provided to the Town Councilors so that everyone has background and we have an acceptable framework. We cannot rely on the State Junkyard Regulations. It does not work effectively. In talking with the other towns we have learned, as we thought, many towns are having the same problem. The economic situation has not been good for a few years, so there are more foreclosures, less people are maintaining their homes due to the cost and lack of money.

**Tax Acquired Property Sale Update:** There were four tax-acquired properties that were put to TAP sale with the required notice to the former assessed owner of the ability to redeem the property within the designated timeframe. One property was redeemed so the commercial property or service station will not be part of the TAP sale. The remaining three properties being the residence on Peltoma Avenue and the two vacant parcels of land on Route #2 are out to bid. Notices will be in the BDN this week and the Rolling Thunder next week. We have sent out notices to interested parties who have requested to be notified of TAP sales and will be posted around town.

**Pioneer and Waverly Dam Lease Renewal Update:** The Council has received background material on this issue. I further consulted with the Town Attorney who has the same opinion as the materials you received. I have also received paperwork from Mr. Anthony's attorney sent to the potential assignee stating that once the leases are negotiated that they have 15 days to close the deal. While this is roundabout, this does make it clear that Mr. Anthony wants the extension and transfer. For the record, I can draft a notice for Mr. Anthony to sign so that we have it for our files.

**Digital Theatre Conversion Update:** The Digital package authorized at the last Council Meeting has been ordered by Sonic Equipment. The install date is scheduled for the first week of April. One of the two film projectors has been dismantled. The other film projector will be dismantled. The Theatre will be closed Friday, March 29 – Thursday, April 4, 2013 for the conversion. The Theatre will open on Friday, April 5, 2013 with its first digital presentation.

We plan to have media coverage. There could be a live show during the week that we are closed with tickets sold at the door. The Committee members were working on this.

**Spirit of America:** 2013 Pittsfield Spirit of America Foundation Tribute: The Spirit of America Foundation is requesting that the Town Council pick the local person, project or group to receive the 2013 Pittsfield Spirit of America Foundation Tribute for outstanding community service using our own criteria and to honor the recipient at a local ceremony in April (National Volunteer Month). There will be an event in May 2013 honoring all 2013 Spirit of America award winners throughout Somerset County.

Spirit of America Foundation is a 501(c)(3) public charity established in Augusta, ME to encourage volunteerism & it allows the Spirit of America Foundation Tribute to be presented in the name of any Maine municipality. There is no fee involved, and local officials chose their community's 2012 Spirit of America winner in over 60 towns!

The Town will earn a Maine Spirit of America's 2012 Gold or Silver Distinction for conscientious efforts helping volunteerism & having their own local award ceremony before the county-wide event. So if we hold an award in April, there will be a higher distinction for the volunteer/s honored and the Town. Last year, we honored the Pittsfield Community Food Bank/Christmas Project.

Background material was provided on the nominees in the Council Package. After a short discussion the Town Councilors nominated Bud Jones for the 2013 Pittsfield Spirit of America Foundation Tribute. Many Councilors noted that it was very difficult to choose just one person as we have so many wonderful volunteers on the list. The Council noted that they would like to honor our volunteers on a local level. The Town Manager noted this for a future meeting.

### **Grants Update:**

#### **New Grants:**

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)

Airport Grants: Engineering to Design the Apron Expansion

Belvedere Fund for Historic Preservation

Davis Family Foundation

HealthySV: Healthy Communities – Exercise is Fun Program for Children

HealthySV: Healthy Communities – Proactive Student Presentations

HealthySV: Tobacco Free Signage

Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)

Jump Start Our Youth (JOY through JMG) Recreation Department

Kiwanis Mini-Grants for Programming & Sponsorship for children

L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II

Library Mini-Grants (Cornerstone of Science and Gates for computers)

National Heritage Railroad Grant

Rural Engineering & community Assistance Grant Opportunities

#### **Grants waiting to be closed:**

Economic Development Administration Grant: Pittsfield Industrial Park Expansion

PUC Energy Efficiency: Block Grant to Towns

Renewable Resources Grant from PUC: Wind Turbine

#### **Closed Grants:**

Airport Grants: Apron Reconstruction Grant  
 Airport Grants: Design Engineering for Apron Reconstruction  
 Airport Grants: Runway Obstruction Clearing  
 Airport Grants: Stormwater, Security and FAA Review  
 Airport Grants: Vegetation Plan/Permitting Grant  
 Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)  
 CDBG/Economic Development Grant: Argo Marketing Group, Inc.  
 CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
 CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.  
 CDBG Grant/Public Facilities/Historic Preservation/Library  
 CDBG Grant/Special Projects Matching Funds/GCS  
 Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)  
 Efficiency Maine Business Program  
 FEMA Reimbursements  
 Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign  
 Jump Start Our Youth (JOY through JMG) Library  
 Ken-Som Transition Team/KVCAP Grant for Regional Job Fair  
 Law Enforcement Bryne Federal Grant: Radio Equipment  
 Law Enforcement Bryne State Grant: Tasers  
 L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
 L&W Conservation Fund: Stein Park Renovation Project  
 L&W Conservation Fund: Swimming Pool Essential Components  
 Maine Emergency Management Agency Homeland Security Grant  
 MMA Safety Grants – Multiple  
 Project Canopy: Mill Pond Loop  
 Project Canopy: Town Farm Forest Management Plan  
 Project Canopy: Urban Forest  
 Safe Routes to School, Phase I  
 Safe Routes to School, Phase II  
 Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/  
 Smoke Test and Report  
 State Library Grants dedicated to the Library Building Project  
 State Planning Office Recycling Education Grant  
 Summer Nutrition Grant (Yearly)  
 United Way/Keeping Mid-Maine Warm Grant

**Other Grant Opportunities:**

CDBG/Economic Development – Business Assistance  
 CDBG/Public Facilities – Historic Preservation  
 CDBG/Water and Sewer Projects for Specific areas once SSES is completed  
 Community Gardening Start-up Grant  
 FEMA Fire Grant – Pumper  
 Jump Start Our Youth (JOY through JMG) Theatre Renovations  
 MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes  
 to School Grant  
 Wellhead Protection Grant

8. **REPORTS:** Audience, Council

**Audience:**

Brendan Carter is in the audience tonight taking meeting notes for a Boy Scout merit badge.

**Council:**

**Councilor Donahue:** There is a heart of Pittsfield Meeting on Sunday at my home. We are looking into an Antique Car Show and a Fall Festival sometime before Halloween. We are looking at ways to involve businesses and promote use of Town Parks. We are also looking into Town beautification.

**Councilor Carr:** Ditto on everyone's comments.

**Councilor Chale:** I want to thank Brendan for coming in tonight. It is wonderful that Michelle and the School Board Members are being so proactive. They are dealing with the same difficulties that we are with our budget. On a personal level, I would love to see the boat launch get fixed up. I use it a lot.

**Deputy Mayor Nichols:** I am glad the recycling contract has been straightened out. It is good to see the Boy Scouts on the upswing. I want to thank Greg Vigue for coming in. That is a big project he is taking on. I am glad to see places in Town are still hiring. I am glad the job fair will be here again this year. Many people attend the job fair. I am excited for the Easter Egg Hunt on March 30<sup>th</sup>. I also wanted to thank the school board members for the update. I think we will see some cuts, but not all of them. I am looking forward to spring.

**Councilor Curtis:** I met with the fly-in group. We reviewed some information for the fly-in this year. They are so excited to be having the event here again this year. They couldn't say enough and they are so happy to be working with a Town Manager, and a community, that welcomes them. We have a great airport and there are so many people always willing to help out.

**Councilor Cianchette:** I wish the audience had stayed. I want to thank everyone for coming in, even in the storm. Pittsfield has so many jewels in its crown, including the people that volunteer in Town. The last decision we made tonight was the hardest one, as we have so many great volunteers.

**Mayor Jordan:** I echo everyone's comments.

9. **ADJOURNMENT**

Motion by **Deputy Mayor Nichols** and seconded by **Councilor Donahue** that the meeting be adjourned at 8:12 p.m. All in agreement.

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Nicole Nickolan, Town Clerk