

MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, April 15, 2014 at 6:30 pm in the Council Chambers.

PRESENT: COUNCILORS: Gary Jordan, Jr., Tim Nichols, Trudy Ferland and Robert Stackhouse. **ABSENT:** Michael Cianchette, Caleb Curtis and Heather Donahue Also present: Town Manager Kathryn Ruth and Town Clerk Nicole Nickolan. Audience members included: None.

1. **Mayor Gary Jordan, Jr.** opened the meeting by leading the **Pledge of Allegiance**. The Council observed a moment of silence.
2. Adoption of minutes of the regular meeting held on April 1, 2014

Moved by **Councilor Stackhouse** and seconded by **Deputy Mayor Nichols** that the minutes of the meeting held on April 1, 2014 be adopted.

VOTE: UNANIMOUS AYE

Mayor Gary Jordan, Jr. noted that he would be voting for a quorum.

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events:

Report on New Business Activity & Opportunities in Pittsfield:

Wednesday, May 14, 2014: 7th Annual Regional Job Fair 3:30 – 6:30 pm

Monday, July 14 – Saturday, July 19, 2014: 42nd Central Maine Egg Festival

Wednesday, April 09, 2014 – The Regional Business Resources Night was held 6:00 – 8:30 pm. Nearly 50 businesses and resource providers were present with only 2 registrants not attending. They were replaced by 2 businesses that came that were not registered. The evening was great for networking, fellowship, resources, sales and presentations. In total, we had an estimated attendance of 102 people with a bit over one-half being the businesses with displays and businesses there for financial and technical assistance. There were a lot of thank yous and compliments.

Several private sector business activities remain under review and small projects continue to be underway. Several commercial properties have recently been sold, are under option or will be leased.

The Town recently submitted two locations for a manufacturing facility. We worked with two property owners in Town who allowed the Town to submit their information and would actively participate in a tour and discussion of use of the building for manufacturing. The owners were very pleased to participate. We are unable to show SAS as it is too large and as we know, the trustees will only sell the property and buildings intact as one unit and will not divide; and we do not have permission to market or conduct tours of the UTC factory.

Planning is underway regarding the recently announced factory closure of the local UTC facility by UTC Headquarters beginning in the 3rd quarter of 2014 through full closure in March 2015. Planning consists of two phases, which includes recovery for the employees and for the site/community. The first Ken-Som Transition Team to be held to address an action plan for this closure over the next several months advertised to be up to March 1, 2015 will be held on Thursday, May 01, 2014 from 10:00 am – 12:00 noon in the Council Chambers.

To address remaining available locations, an additional promotion piece beyond our regular promotion of available properties has been provided to economic and community development resources and sites.

This has affected one available property positively and resulted in some phone calls. Other locations have filled in or have commitments due to the strategic locations. Another promotion piece was issued in the first one-half of April and a second piece will be issued in the second one-half of April. This would be the fourth promotional piece to be issued since last Fall 2013.

We plan to design spec sheets for the remaining available properties in Town - the Corner Cupboard, the Hughes' storefront, the Friends' property and the Bois' property off Central Street. Two are vacant buildings and two are undeveloped lots. These sheets are used to help promote properties to prospective businesses or developers. We have utilized spec sheets for other large projects in town such as the Plaza. The new Plaza owner has just agreed to provide details on site vacancies to the Town.

North Lancey Street Business Building placed on the market by Lancey Associates and is offered by Better Homes and Gardens Real Estate The Masiello Group. Gary is considering a spec sheet for this property.

SAS Property placed on the market by MTC Holdings, LTD of San Antonio, Texas and is offered by the LandVest, a Luxury Property Real Estate Company in Camden – The website promoting the property is linked to the Town's website. The Town has recommended that the building be available for lease of needed space, however, the company would like to sell the entire building/s. The December appointment with the out of state developer/investor was cancelled due to the winter storm. The Town met with commercial interests about the property in January 2014. Several projects are underway to enhance the ability to develop this unique and interesting property.

Report on Meetings & Events:

First Park Marketing Committee Meeting on Wednesday, April 2, 2014 at 2:00 pm at the First Park Office

Sebasticook Valley Strategic Planning Committee on Thursday, April 3, 2014 at 3:30 pm at the Chamber Office in Palmyra

Sebasticook Valley Chamber of Commerce Board of Directors Meeting on Thursday, April 3, 2014 at 5:00 pm at the Chamber Office In Palmyra

Kennebec Valley Council of Governments Board of Directors Meeting on Tuesday, April 8, 2014 at 9:30 am at the KVCOG Office

Comprehensive Economic Development Strategy Meeting on Tuesday, April 8, 2014 at 11:00 am at the KVCOG Office.

Sebasticook Valley Chamber of Commerce Trade Show and Community Fair Meeting on Monday, April 14, 2014 at 4:30 pm at the Chamber Office in Palmyra

Upcoming Meetings & Events:

Central Maine Egg Festival Committee Meeting on Thursday, April 17, 2014 at 6:30 pm (re-scheduled from Thursday, April 10, 2014)

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES:**

Town Manager's Report: Town Council Meeting of 04/15/2014:

1. THE FYI FOLDER: FYI Folder which contains items that come in between the Town Council Meetings has the following this evening: None

2. EGG FESTIVAL COMMITTEE MEETINGS resumed for 2014 on Thursday, January 9, 2014. The next meeting is scheduled for Thursday, April 17, 2014 at 6:30 pm in the Pittsfield Municipal Building Council Chambers. Meetings are held monthly on the 2nd Thursday (except April's meeting) until closer to the festival when meetings will be bi-monthly.

3. GREATER PITTSFIELD AREA KIWANIS CLUB ANNUAL EASTER EGG HUNT will be held at the Pinnacle on Saturday, April 19, 2014 at 9:00 am sharp. For children ages 0 – 5 and 6 - 10. Small children need to be accompanied by an adult. Children should bring a basket. Lots of eggs and lots of awards. Plenty of parking.

4. KENNEBEC - SOMERSET COUNTY TRANSITION TEAM MEETINGS resumed for 2014 on Thursday, February 27, 2014 from 9:00 am – 11:00 am at the Kennebec Valley Council of Governments. The next meeting has been announced for Thursday, May 1, 2014 from 10:00 am – noon to be held in the Municipal Building Council Chambers in Pittsfield. Meetings are generally on Thursdays of the month.

5. BUD'S SHOP 'N SAVE ANNIVERSARY CELEBRATION will be held at Bud's Pittsfield store on Saturday, May 3, 2014 for lots of give aways and events. Help Bud's celebrate their anniversary and the community.

6. GREATER PITTSFIELD AREA KIWANIS ANNUAL BIKE RODEO will take place at the Somerset Plaza in conjunction with Bud's Shop 'n Save Anniversary on Saturday, May 3, 2014 from 9:00 am – 1:00 pm. Bike safety, rodeo course, free bike check-ups and free bicycle helmets while supplies last. The Recycling Committee will join the event to promote the re-use of bicycles.

Finance Committee: None. **Ordinance Committee:** None.

Recycling Committee: The Committee met on 04/02/2014. We discussed some upcoming

spring deadlines. The clean up of the area behind MCI was discussed.

6. **NEW BUSINESS:**

RESOLUTION 14-26: Resolved that the Town Council approve and execute a request to the Maine Emergency Management Agency (MEMA) to support the agency's advocacy for an amendment to the current Federal Emergency Management Agency Storm Regulations in order to cover ice storm damage.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Stackhouse** that Resolution 14-26 be adopted.

The Town Manager noted an amendment to the FEMA regulations in 2008 has created the situation in which towns will not be reimbursed for damage during Ice Storms. Since Maine had not had an actual Ice Storm with massive damage until the December 2013 storms, the State of Maine and affected communities were not aware of this policy change. Applicable costs were covered from the 2001 Ice Storm, however, the regulations then were changed in 2008. This resolution is to support the Maine Emergency Management Agency in its efforts to have Ice Storms covered for the State of Maine.

VOTE: UNANIMOUS AYE

RESOLUTION 14-27: Resolved that the Town Council approve the Request for Proposals for the 2014 SuperPave Hot Bituminous Paving – Town Streets with Alternate Type “C” mix and authorize the Town Manager and Public Works Foreman to seek proposals for same.

Moved by **Councilor Ferland** and seconded by **Councilor Stackhouse** that Resolution 14-27 be adopted.

The Town Manager noted the Town Councilors received a copy of the standard RFP for Paving. Traveling the Town's roads, it would be easy to double or triple the paving list of proposed roadways, however, we have limited funds. Funds are much more limited now with the current economic conditions as well as from the high cost of pavement.

A section of the Higgins Road and sections of the Bean's Corner Road must be paved this year. The section on the Higgins Road has basically broken up completely with nearly a hundred potholes created. This happened all at once late last year and we have maintained it as best as possible. This was an older pavement that withstood time for decades until the strange weather patterns of the last couple of years.

The Bean's Corner Road was scheduled for paving for the last several years. With the budget freezes and State Revenue Sharing issues, much less paving was completed. Last year, the worst sections of the Bean's Corner Road were to be paved and then the paving company used more pavement on the Webb Road than originally planned due to the extent of the deterioration. This resulted in pavement not being placed on the Bean's Corner Road. It was agreed to place two sections of the Bean's Corner Road on the paving list.

As with the Snakeroot Road, a section of Peltoma Avenue is sunk in from truck traffic and has started to sink a lot more due to the weather conditions of the last few years. It is proposed by the Public Works Department that a section along the side of the road, which has sunken, be paved with the joints sealed between the new pavement and the old pavement.

Obviously, it would be great to pave the entire road, however, we do not have funds to do this. It was agreed that there simply is not enough funds to pave this section too.

With the price of pavement, we will be very limited on the work, which can be done. At the least, the section of the Higgins Road which is no longer able to efficiently maintained as well as two sections of the Bean's Corner Road which are in the worst condition must be paved. Everyone was in agreement with trying to do this work.

The 2014 Capital Budget of \$190,000 includes \$100,000 for paving.

In 2013, the Town spent \$79,721.12 and \$30,278.88 was transferred to the Highway Reconstruction/Contraction Reserve.

Last year, the Town issued a RFP for Small Paving Projects to address a number of deteriorated sections of roadways. The Town had planned to go out to bid and pave several roads up to \$110,000. However, with the large revenue loss projected from State Revenue Sharing for all towns and especially for Pittsfield designated as the 46th highest affected town in the State, we need to be very conservative in order to balance the budget. Instead, the Town needed to pave less in order to save funds from the current budget.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Stackhouse** to modify the list of proposed paving areas.

VOTE TO AMEND: UNANIMOUS AYE

VOTE TO ACCEPT AS AMENDED: UNANIMOUS AYE

RESOLUTION 14-28: Resolved that the Town Council approve the Request for Proposals for Removal of Trees and Stumps and Authorize the Town Manager and Public Works Foreman to seek bids for the same.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Stackhouse** that Resolution 14-28 be adopted.

The Town Manager noted the Town Councilors received a copy of the Bid for the Removal of Trees and Stumps.

In 2008, the Town put out tree cutting to receive very good pricing. In 2009, the Town could not afford this work as we were on a budget freeze. As our 2010 Power Line Trimming work came in with such excellent pricing, the Town put out a bid for tree removal in 2010 and received excellent pricing. In 2011, 2012, and 2013 the pricing was again excellent and we were able to address a number of tree issues.

We are in hopes that pricing will be competitive this year also. We have a number of tree requests that have been called in and Highway has reviewed those requests within the scope of the Tree Inventory and current condition. A few tree issues have been of a nature that Public Works can address them. The trees that are included in the Bid are all trees that involve electrical and/or cable wiring, are too close to homes or other improvements for public works to take down or are too large for removal. Therefore, a professional tree company is required.

The Town is receiving many more requests to cut down trees including requests made to property owners by their insurance company. This is a new situation that we have not had in the past.

The Town's usual procedure in determining which trees will be placed on the list includes the following: The Town utilizes the Project Canopy Street Tree Inventory to determine the remainder of the trees proposed for cutting and trimming each year. Category #1 trees on the Street Tree Inventory are to be cut or trimmed first. As there are so many trees in Category #1, the PW Foreman reviews the list and trees along the roads to choose a number of candidates. In addition, the Town also includes those trees that have been found by the Town or called in by residents, which have seriously deteriorated.

All trees to be cut also include grinding of the stump unless the individual requests to keep it.

VOTE: UNANIMOUS AYE

RESOLUTION 14-29: Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106 to accept the proposal from F.A.R. & Beyond Lawncare Services to provide services for the next three years at the same cost as last year's contract as follows: Roadside Mowing in an amount to not exceed \$2,400.00 per year and \$70.00 per hour for in Town mowing for 2014, 2015 and 2016; Pittsfield Municipal Airport Mowing in an amount to not exceed \$3,150.00 per year for 2014, 2015 and 2016; and Departments Mowing in an amount to not exceed \$5,265.00 per year for 2014, 2015 and 2016; and authorize the Town Manager to execute contracts for same.

Moved by **Councilor Ferland** and seconded by **Councilor Stackhouse** that Resolution 14-29 be adopted.

The Town Manager noted F.A.R. & Beyond Lawncare has been the Town's contractor for the last three years. Service has been excellent and there have been no complaints. Coordination with the Town has been excellent and it is clear that this is a professional operation dedicated to excellent service.

Prior to hiring F.A.R. & Beyond Lawncare, the mowing contracts had been a challenge at best with multiple complaints from townspeople and extensive time spent by town employees trying to have adequate mowing take place. A lot of time was spent keeping track of the mowing as well as making phone calls, sending letters and issuing termination notices if work was not completed in a timely fashion.

At the last Council Meeting, the offer from F.A.R. & Beyond Lawncare was discussed and the Councilors were agreeable to extending their work for the Town at the same price for the next three years.

VOTE: UNANIMOUS AYE

RESOLUTION 14-30: Resolved that the Town Council Approve the issuance of a parade permit to Youth Haven Ministry for a 5K Walk on May 31, 2014 and waive the permit fees.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Stackhouse** that Resolution 14-30 be adopted.

The Town Manager noted a number of non-profits and volunteers will hold walks and runs which the Town will waive the permit fees.

VOTE: UNANIMOUS AYE

RESOLUTION 14-31: Resolved that the Town Council Approve the Renewal of the Alcoholic Beverage License for the Broken Putter Restaurant & Lounge at 382 Hartland Avenue, Pittsfield, Maine 04967.

Moved by **Councilor Ferland** and seconded by **Councilor Stackhouse** that Resolution 14-31 be adopted.

The Town Manager noted these are regular yearly permit applications for the business. All is in order.

VOTE: UNANIMOUS AYE

RESOLUTION 14-32: Resolved that the Town Council Approve the Renewal of the Special Amusement Permit for the Broken Putter Restaurant & Lounge at 382 Hartland Avenue, Pittsfield, Maine 04967.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Stackhouse** that Resolution 14-32 be adopted.

VOTE: UNANIMOUS AYE

7. **DISCUSSION ITEMS:**

Financial Reports as of 03/31/2014:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection
Briefly Reviewed by Town Manager

Other Reports as of 03/31/2014:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report
Self-Explanatory – Not Reviewed

Updates:

Water & Sewer Projects Update: The DEP is accepting applications for the Clean Water State Revolving Loan Fund in which Towns that qualify and are ranked high enough for limited funding would be offered a loan with or without forgiveness with a low interest rate. Since our USDA Sewer Grant and Loan Program seems to be working really well and the first year's payment has been made, we are reviewing an application for this program. The Town has a long list of sewer infrastructure improvements listed in the Sewer Study. Olver Associates is working with the Town on an application for the Peltoma Avenue sewer problems. This area, although some work was completed in the 1990's, has very high infiltration and sections of old piping. The application would be submitted and we will see how we rank. There may be so many applications from communities with high sewer rates that our application will not rank as high. As you will remember, we were unable to obtain any funding from this program in the past until we raised the sewer rate. Our sewer rate, although we think it is high, was the lowest in the State of Maine before it was increased several years ago. Our rate is still lower than most of the Towns in the State of Maine and below the average rate. Because of this, we do not rank high even though the infrastructure needs to be replaced. There is no intention to raise the sewer rate. We will need to watch any changes in collections due to business activity or closure and how much an offer would be if we were chosen to see if we can afford this payment or not. However, we must try to continue to improve.

The employees are working on the meter testing issues. Some of the new meters are having problems and they are trying to determine the issue. The staff has been working with Toomey Water Meters. The Town and Toomey are meeting in person in New Hampshire to have all the meters tested by Toomey's technician so that the Water/Sewer Department can watch and participate to resolve the issues involved.

Olver Associates is reviewing the telemetry system – computer programming that allows for monitoring and reporting on the water and sewer operations. It is an older system that was maintained by a company by its owner. The owner has passed away, we are unable to obtain the passwords from the individual who took over the company and we need a better setup. The Town has saved a lot of money over the years since we had this system set up in the 1990's and we need to update. We asked Olver Associates to put together recommendations and it would be very good to bid out this project. We can use the system, however, it is now not maintained and can not be upgraded and if problems develop, we may not be able to solve them. This is an important area to update.

Highway Projects Update: Highway made it through the winter – the most difficult winter many of us can recall. We have a tiny amount of sand left for the next winter, however, did not have to purchase any more sand when it would be at its highest price.

Highway has a lot of sweeping, cleaning, landscaping, building maintenance, patching, road repairs, brush cutting and the list goes on and on.

We have noticed issues developing with the Highway Building Roof. We should plan on having it professionally painted. The PW Foreman is obtaining pricing for this work.

TAP Sale Underway: Low participation, however, a few interested parties have been in to the Office. I had suggested that the staff place this in Uncle Henry's and similar postings, which will be completed if we need to bid some of the properties a third time.

Personal Property Tax: One of the companies with several years' personal property tax outstanding has agreed to a payment plan, offering to pay a year's worth of taxes every 3 months so that was excellent. We have compiled all the information we have in the files for the Town Attorney on the other properties. Considering the time of the year with heating bills and bleak weather, we have waited until April to make the phone calls to the delinquent taxpayers with several years of taxes due.

Proposed Legislation: The Town Manager advised the Councilors of the benefit of the Maine Service Center Coalition and the Legislative Bulletin from MMA in order to know exactly what is going on with the Legislature. Many bills seem to pop up and some would have a negative affect on the Town beyond State Revenue Sharing issues.

Pittsfield Spirit of America Tribute 2014: The Town Council has received a list of possible nominees as well as a background package of materials from the Spirit of America Tribute Website.

The Town Council is asked to pick the local person, project or group to receive the 2014 Pittsfield Spirit of America Foundation Tribute for outstanding community service using your own criteria and to honor the recipient (presumably with a resolution or proclamation) at a Council meeting in April (National Volunteer Month). The Spirit of America Foundation will need to know about the recipient to facilitate the 'September' event honoring all 2014 Spirit of America award winners throughout Somerset County.

The Town Council may choose and honor the town's Spirit of America recipient each year without waiting to hear from the group. Spirit of America Foundation is a 501(c)(3) public charity established in Augusta, ME to encourage volunteerism & it allows the Spirit of America Foundation Tribute to be presented in the name of any Maine municipality. There is no fee involved, and local officials chose their community's 2013 Spirit of America winner in 80+ towns!

The first Spirit of America Foundation award was presented to Alma Jones by Augusta Mayor William Burney on Nov. 26, 1991. Maine Governors John Baldacci and Angus King, Maine Municipal Association President Mark Green, MMA Executive Director Chris Lockwood, and WABK radio personalities Don Brown and Ryan Cote are among many who have played key roles at one of the 350+ Spirit of America ceremonies over the years. You can find more info about the Foundation on its website at <http://spiroaf.com> (where the 'Municipal Resolution' page has sample resolutions, and the 'Honored Ever' page lists Pittsfield's previous winners).

Over 80 towns earned Maine Spirit of America's 2013 Gold or Silver Distinction for conscientious efforts helping volunteerism & having their own local award ceremony before the county-wide event. Last year county officials prepared attractive Gold/Silver Distinction certificates and presented these at their county's annual Spirit of America ceremony to qualifying towns.

2013 Gold Distinction towns included Albion, Bath, Belgrade, Belmont, Benton, Burnham, Canaan, Chelsea, Chesterville, China, Dresden, Durham, Fayette, Freedom, Gardiner, Georgetown, Greene, Harmony, Hartland, Leeds, Lewiston, Lisbon, Litchfield, Livermore, Livermore Falls, Manchester, Mercer, Monmouth, Montville, Mount Vernon, Oakland, Palermo, Palmyra, Pittsfield, Pittston, Randolph, Readfield, Richmond, Sidney, Skowhegan,

Solon, St. Albans, Starks, Thorndike, Vassalboro, Vienna, Wales, Washington, Waterville, Wayne, West Bath, Whitefield, Wilton, Windsor, Winslow, Winterport, Winthrop.

The Foundation needs to know by April 30 the name, mailing address and an accomplishment of Pittsfield's 2014 Spirit of America recipient and also the date of the local award ceremony.

After discussion the Town Council selected Dr. Thomas Pierce for the 2014 recipient.

Grants Update:

New Grants:

Airport Grants: Airport Taxiway Reconstruction – Received FAA reimbursement and waiting MDOT reimbursement for Pay Req #1.

Airport Grants: Airport Apron Expansion – Received FAA reimbursement for Pay Req #1, #2 and #3 and waiting for MDOT reimbursement for all three.

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion) – this grant has been forwarded for closure and once acknowledged, will be moved to the closure list. The Town has not received FAA reimbursement, however, have received MDOT reimbursement.

Airport Grants: Engineering to Design the Apron Expansion – still processing paperwork for this grant, however, it will be closed out later this year when the Taxiway and Apron projects are closed out. As the Taxiway grant did not provide for any engineering/inspection work, these three grants will be closed out with amendments to reconcile this project. We discussed this last year. The Engineering Consultants recommended this in order to complete most of the project in 2013.

Belvedere Fund for Historic Preservation – The Town has \$11,000 saved toward the clapboard replacement, which is part of a much larger project.

Davis Family Foundation – the sill work has been underway when the company has had time in their schedule. The Building Inspector has been checking the work. The pricing for the sill work was agreed upon and approved by the Town Council for payment. The foundation work was completed last year and is excellent. The Town will have that payment and the retainage on the project. At that point, all funding for the Depot project will be expended with the exception of the saved Belvedere Fund grant award which is encumbered for the sill work.

Library Mini-Grants (Cornerstone of Science and Gates for computers) All of the other small grants have been closed out and these two grants basically remain from the grant acquired during the last several years. The Librarian is working on closing out these two grants also.

Police Grants: Bulletproof Vest – the vest was purchased and funds were received from the Federal Government last month as a 2013 Accounts Receivable.

Police Grants: Long Gun – Skowhegan PD had agreed to be the agent for several police departments on a cooperative purchasing project for the guns. There have been staff changes and the grant paperwork and payment has not yet been processed. This remains a 2013 Accounts Payable and Receivable.

USDA Sewer Rehabilitation Grant – The project should start up again and we will have some decisions to make on additional projects to approve to expend the available funds. This will mean review of the bid prices of the alternates.

HealthySV Tobacco, Alcohol and Drug Prevention (new) – the Town has a unique opportunity to be a pilot project in providing for more Community Policing without having to hire an additional officer. The Chief is talking to the officers now about this. Basically, a

certain amount of time will be dedicated per week with 1-2 individuals who have the proper background and certifications currently officers to focus on community work – prevention of tobacco, alcohol and drug use of the students, meeting with community groups, etc. The grant will pay for the example of 10 hours a week for that officer/officers to not be on patrol and dedicate time to community policing. That shift or period of time would be covered by another police officer. The details will be worked out this Spring/Summer. The program would likely start in October 2014.

Historic Preservation Foundation (new) – Our Historic Preservation Architect has submitted the Town’s Theatre Restoration Project for review. This is by invitation only so if the project is viewed well, the Town will be invited to complete the Foundation paperwork.

Jump Start Our Youth (JOY through JMG) Historic Depot (new) – I filed an application for this mini-grant for the Historic Depot for the Historical Society on February 28, 2014.

The Councilors discussed the Unity College Bear Study and were in favor if insurance coverage was provided.

The Councilors discussed the Maine Beer Brewing Program at Library and were agreeable if all approvals and appropriate permits were received.

The Councilors were advised of the student group studying the Town Forest and that the woodcutting and any trail development would be a long term project to start after the GPS mapping was completed by the Chamber and HealthySV.

Michael Cianchette had advised the Town Manager that he was going to be absent from the Town Council Meeting due to work. The Town Councilors discussed Michael’s work travel and were very supportive of Michael remaining on the Council. All Councilors have missed meetings due to work.

8. **REPORTS:** Audience, Council

Audience: None

Council:

Councilor Donahue: Absent.

Councilor Stackhouse: No Comment.

Councilor Ferland: The Library partnered with the Community Forum. These partnerships create a great sense of community. There are some great events going on in Town.

Councilor Nichols: I apologize I couldn’t make it to the Business Resource Night last week. It is good to hear we are in the running for 15 new jobs. I saw a sign on the door that the Redemption Center is for sale. Too bad someone doesn’t buy the Corner Cupboard. I remember when the Corner Cupboard used to be a busy place.

Councilor Curtis: Absent.

Councilor Cianchette: Absent.

Councilor Jordan: The Redemption Center is for sale. I want to let everyone know I have a client that has a professional business. They are looking for a 2,000 square foot building with high visibility. They have looked at the area available between Rite Aid and the Interstate. Let me know if someone hears about any property openings that might fit this request.

9. **EXECUTIVE SESSION:**

Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

Motion by **Deputy Mayor Nichols** to enter into executive session to discuss Economic Development, Disposition of Property and Acquisition of Property under Title 1, Section 405, 6.C. at 7:35 pm. The motion was seconded by **Councilor Stackhouse**.

VOTE: UNANIMOUS AYE

Motion by **Deputy Mayor Nichols** to exit the executive session having discussed Economic Development, Disposition of Property and Acquisition of Property at 8:12 pm. The motion was seconded by **Councilor Stackhouse**.

VOTE: UNANIMOUS AYE

10. **ADJOURNMENT**

Motion by **Councilor Stackhouse** and seconded by **Deputy Mayor Nichols** that the meeting be adjourned at 8:13 p.m. All in agreement.

Nicole Nickolan, Town Clerk