

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, January 3, 2017 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on December 20, 2016
3. Council Members elected at the November 2016 Election take the oath of office and are seated:

District 3: Robert N. Stackhouse
At Large: Howard R. Margolskee

4. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by Town Manager of Goals for 2017

Community and Economic Development Activities and Events

Somerset Economic Development Corporation (SEDC) Board of Directors Meeting on Thursday, January 12, 2017 at 10:00 am with a Tour at CM Almy and then adjournment to the Pittsfield Town Council Chambers thereafter for the Board Meeting

Somerset Economic Development Corporation (SEDC) Meeting with Businesses on Thursday, January 12, 2017 at the Pittsfield Town Council Chambers at 12:30 – 1:00 pm for Refreshments and 1:00 pm for a Presentation/Discussion

Sebasticook Valley Chamber of Commerce Annual Dinner on Wednesday, February 22, 2017 at Maine Central Institute from 5:00 pm – 10:00 pm

5. **PUBLIC HEARINGS/OLD BUSINESS: NONE**

6. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

7. **NEW BUSINESS:**

ORDER 17-01: Ordered that the Town Council elect from among its members a Mayor to serve for the 2017 year.

ORDER 17-02: Ordered that the Town Council elect from among its members a Deputy Mayor to serve for the 2017 year.

ORDER 17-03: Ordered that the Mayor appoint from among the Councilors a Finance Committee, an Ordinance Committee and a Fair Hearing Authority consisting of three (3) members each and a Police Labor Negotiating Committee consisting of two (2) Councilors and the Town Manager.

RESOLUTION 17-01: Resolved that the Town Council appoint Kathryn Ruth as Official Representative, Councilor _____ as Official Representative and Councilor _____ as Alternate to the General Assembly for the Kennebec Valley Council of Governments (KVCOG).

RESOLUTION 17-02: Resolved that the Town Council appoint _____ as the Alternate Representative to the General Assembly for the Kennebec Regional Development Authority (KRDA) also known as FirstPark.

RESOLUTION 17-03: Resolved that the Town Council appoint _____ as an Alternate to the Maine Services Center Coalition in addition to the Town Manager.

RESOLUTION 17-04: Resolved that the Town Council appoint _____ as Council Representative to the Housing Revolving Loan Committee.

RESOLUTION 17-05: Resoled that the Town Council appoint Nicole Nickolan as Registrar of Voters for the period of January 01, 2017 – December 31, 2018, a two-year appointment as required by State Law.

RESOLUTION 17-06: Resolved that the Town Council create an ad hoc committee named Pittsfield's 200th Anniversary Committee and seek members as depicted on the naming resolution.

RESOLUTION 17-07: Resolved that the Town Council sign the Expense Warrants upon recommendation of the Finance Committee for the year 2017.

RESOLUTION 17-08: Resolved that the Town Council sign the Certificate of Commitment for Sewer User Rates and Water User Rates during the Year 2017.

RESOLUTION 17-09: Resolved that the Town Council authorize the Town Manager to hire Independent Review(s) and execute all paperwork for Airport Grants for the Year 2017 as necessary in accordance with the Town's Bid Policy, the Federal Aviation Administration (FAA) regulations and the Maine Department of Transportation (MDOT) regulations.

RESOLUTION 17-10: Resolved that the Town Council authorize the Town Manager to execute Amendment #6 to the Standard Form of Agreement as required by the Department of Environmental Protection with Olver Associates for engineering work on the North Main Street project, such work to be sewer remedial and to not exceed \$25,000 for the contract administration and inspection.

RESOLUTION 17-11: Resolved that the Town Council authorize the Town Manager to execute the Town's Standard Services Contract for Custodial Services with River City Commercial Cleaning Inc. of Bangor at the monthly rate of \$730.00 for the Municipal Building and \$725.67 for the Library for a total of \$1,455.67 per month or \$17,468.04 for 2017, being the same monthly rate as 2016.

RESOLUTION 17-12: Resolved that the Town Council authorize the Town Manager to execute a contract for the Police Department with the Humane Society – Waterville Area for the period of January 1, 2017 – December 31, 2017 at the sum of \$1,538.48 per quarter to not exceed \$6,153.90 for the year and authorize the Town Manager to sign same.

RESOLUTION 17-13: Resolved that the Town Council sign the Earth Day Proclamation supporting community-wide activities (Earth Day is Saturday, April 22, 2017).

RESOLUTION 17-14: Resolved that the Town Council sign the Arbor Day Proclamation supporting community-wide activities (National Arbor Day is the last Friday in April: Friday, April 28, 2017) and Maine's Arbor Day Week is the 3rd full week in May: Sunday, May 21 – Saturday, May 27, 2017.

RESOLUTION 17-15: Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for the Seabasticook Valley Chamber of Commerce Annual Dinner to be held on February 22, 2017 from 5:00 pm – 10:00 pm at Maine Central Institute by Qualified Caterer Jeff's Catering & Bake Shop.

RESOLUTION 17-16: Resolved that the Town Council appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

8. **DISCUSSION ITEMS:**

Updates:

Ordinance Amendments Update
Code Enforcement Violations Update
Personal Property Tax Update
Tax Acquired Property – 3 foreclosures

9. **REPORTS:** Audience, Council

10. **EXECUTIVE SESSION:**

Executive Session for Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

11. **ADJOURNMENT**