

MINUTES

For a regular meeting of the Pittsfield Town Council held on Tuesday, June 21, 2016 at 6:30 pm in the Council Chambers.

PRESENT: COUNCILORS: Robert Stackhouse, Tim Nichols, Scott Strom and Heather Donahue. **ABSENT:** Trudy Ferland, Marie Manning and Michael Cianchette. Also present: Town Manager Kathryn Ruth and Town Clerk Nicole Nickolan. Audience members included: Donnie Hallenbeck, Holly Williams, Bernard Williams, Thomas Gilbert, Dean Billings, Scott Noble, Steve Vance and Jason Emery.

1. **Mayor Stackhouse** opened the meeting by leading the Pledge of Allegiance. The Council observed a moment of silence.
2. Adoption of minutes of the regular meeting held on May 17, 2016.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Strom** that the minutes of the regular meeting held on May 17, 2016 be adopted.

VOTE: UNANIMOUS AYE

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by Bernard Williams, Fire Chief, regarding Aerial Device

The Mayor introduced Chief Williams.

The Fire Chief indicated everyone received the information paper that I put together. Pierce came forward with a proposal to build a truck from scratch. It would take a year to get it as it will be built. It is a new Ascendant, 107' ladder, only size, on a single axle. Pierce is the only one that can build that. Rather than using outriggers, resting the pressure on the wheels and tires, the spring and frames will not have all that pressure. With proper maintenance and barring an unforeseen accident, this should last the Town of Pittsfield 35-40 years. Bernard talked to the Augusta Fire Chief who is buying a new platform, 25-30 years in Augusta. The Fire Chief stated that a ladder will last longer than a platform due to all the moving parts. A single axle will meet all the requirements, 1500 gpm is more than adequate for what we have for water supply, 500-gallon tank. It does not have air conditioning which is a \$15,000 add on, it does not have the latest pump configuration, this allows the pump to be set out of the cab. When mounted, it takes up a lot of space, depending upon the pump, could be a \$40,000 expense, could do without it, nice feature but expensive. Has setup for a generator, most pumps coming through with small generators, less than 4 due to all the lighting being sucked up. Does not have foam capability, not sure if foam capability on an aerial is needed.

The price I have here, I would like to add 1 item, as the siren that comes for this size rig is not adequate. We need a larger mechanical one. We could put it on, however, if something went

wrong, it would be said that because we did the work it isn't covered. The siren is about \$2,000 and then if they put it on it is \$3400 and they own it as they put it on. This should be added. This would be a brand new truck.

The Mayor asked if we have foam capability on the other trucks? The Fire Chief responded that he was not sure need it on the aerial unless you go to every fire. The Mayor stated that this is not the plan. Councilor Donahue asked if we have foam capability on the other trucks? The Fire Chief advised that it is on two trucks.

The Fire Chief noted that depending on the fire, get to a fully involved fire, car is completely burned out, do not want to use it up. Can be used for wildfire fighting, works well for exposure protection, will stick for a while. It tends to stay in place.

The Town Manager asked if the two pumpers that were being referred to were in good working order so that they can be counted on?

Fire Chief Williams advised that they both are working. Working with foam, it is very corrosive, in general it is a problem unless you get a fancy setup. Foam has its place and works well for what it is designed to do. It increases your ability to put out a fire.

Mayor Stackhouse asked how much manpower is needed to run the new apparatus? The Fire Chief advised that 2 people are needed - the operator and someone to climb it.

The Public Works Foreman asked how big is the motor? The Fire Chief stated SL9 435 – 450. That is what they are putting in them. I checked and they offer a Detroit Diesel, \$25,000 to upgrade to a diesel. Councilor Donahue asked if the truck under consideration is gas? The Fire Chief responded that no, it was diesel. The Public Works Foreman asked if it is a smaller engine, is it going to last as long as estimated? A bigger motor would allow it to last longer. The Fire Chief responded that they engineered this, Pierce went back to letting the engineers be engineers. This was not done for several years. They are back to this now. Bean counters were running the place and they did not understand fires. This meets NFPA and UL, this is an engine that is very popular due to the price range. There is a \$25,000 difference in pricing between the regular diesel and the Detroit Diesel.

Councilor Donahue asked what is the warranty? The Fire Chief stated that the warranties are: Body warranted for 10 years, parts for 20 years, engine is standard manufacturer's. He stated that there are only 122 pages of specifications for this truck. The 4 compliment ground ladders, NFPA requires x number due to the size. 128 up to 208 feet are required, this has 128'

Deputy Mayor Nichols stated I know we have been over this already. With the price of \$749,000, how long of a period of time are we looking at? The Fire Chief states 10 years for the loan he proposes.

The Town Manager noted I can discuss the financing after Bernard finishes with the specifics. I did call the company when I received the information from the Fire Chief. Knowing how frugal Bernard is, I would like to check on how he was able to get a brand new aerial device for the amount that you thought that a used one would cost? So when these vehicles cost \$1.2 - \$2.5 or

more, are there items that we will have to put on here during this or the next budget period? The Fire Chief advised that this is a perfectly functioning piece of machinery. We have to put our hoses on, only thing I would add is the siren as we do not want to mess with the wiring and we get into a situation when we are told that we screwed up the wiring and have issues. Harnesses need to be put on.

The Town Manager indicated that she agreed with the Fire Chief, the company should definitely install the siren.

The Fire Chief stated that one of the problems that one of these companies had when put on a commercial chassis, had a lot of electrical problems, both companies indicate the other one did it. He located the other warranties in the specs: hydraulic components are 5 years, seals are 3 years, 10 years for waterway, 4 years for the paint prorated, 10 years for corrosion. 5 years for the front axle, 3 year guarantees on rear, 3 years on brakes, 5 years on the engine, 5 years for transmission, 10 years for structural integrity, lifetime on the water tank, 10 years on the doors, waterous pump is 5 years, 10 years on plumbing, 20 years on the structural integrity for the ladder itself.

The Town Manager stated she is again wondering how we got this so inexpensively when a used aerial would cost \$750,000? This is a lot of money certainly for a truck, however, it is still less than many other new aerial trucks. Is this a different model than the past trucks that are for sale so it is much less expensive? The Fire Chief indicated that this is only the second year of manufacturing for this model as it was just introduced last year. The company thought if they could sell 10 the first year they would do well, then they had orders for 15 the first month. It works, put this ladder on a single axle instead of twin screw which is a big cost savings, a big maintenance savings, you leave the AC and the other things out, cheaper to put a chrome bumper on this rather than a painted one. I do not know why as it does not make sense to me. If you go with the one like Skowhegan is getting, it has the puck in it, which is \$40-60,000 and it has a whole bunch of stuff, 208' of ladder, can add in a lot of items. This meets NFPA 1901 requirements and the UL.

The Town Manager advised that she was sure whatever Pierce built would meet the requirements. She asked what items will we need to put into the next budget? I am assuming that we will not have to get another loan later on for equipment or have to add \$25-30,000 to the equipment reserve in the next budget period.

The Fire Chief indicated that the only thing to put in there, the NFPA now had this bright idea you will get hurt if you roll over your helmet so if you take it off, you have to fasten it to the truck. We have to figure it out – it will not be a huge expense. Other than that, have the hand tools, hoses, etc. on Engine 1 so I not see any big need of equipment. The Town Manager asked that you do not see a big need for an Equipment Reserve allocation for the next budget period? The Fire Chief advised no, not at this time.

Councilor Donahue noted that as one is being replaced, what are the plans for the used one? The Fire Chief advised that someone is interested in buying it to pump water for a golf course. The Town Manager noted that this would make sense and be a good use for it. The Fire Chief noted that he has another one similar to it, about to die on him.

Councilor Donahue asked if we could earmark the funds for the Fire Department for the payment toward the new truck? The Town Manager advised that yes, we would need to allocate it to the reserve account or to the debt service payment. The debt service payment might be better and to formally budget it. If it is in the reserve, it could be used for other items, if for debt service, it would be a revenue source for the payment. Councilor Donahue asked can it be either or? The Town Manager advised that the Town Council can allocate it toward the equipment reserve or the debt service payment, the Council's choice. The Mayor asked how much would we get? The Fire Chief advised \$5000 – 6000.

Deputy Mayor Nichols indicated my suggestion if this whole thing passes, make it so they can use it for the little things that come down for the truck in the future. If it comes to fruition, should not have more than \$5,000 to \$6,000. The Town Manager advised that if the money is put toward the equipment reserve, The Town Council would need to make a motion to take it out under State Law so it can be used for the truck. The Deputy Mayor indicated that you see why this makes sense, there will not be a money issue if they need little items such as the helmet issue. The Town Manager noted that can be done.

Councilor Donahue asked about putting it back into the Fire Department budget? The Town Manager noted that we cannot do that as it is not a reimbursement, it is revenue so it must go to a revenue account for the Fire Department unless we allocate it toward the Fire Department Reserve or the debt service payment. It will be designated for the Fire Department.

The Town Manager advised if we get this truck, it will be 5-6 years between the trucks to get one due to history and it will be very difficult to have another loan started up for another truck. The Town can only borrow so much so we will not be getting another fire truck for some time. Will that be an issue? The Fire Chief stated that he did not have a crystal ball. The Town Manager asked about the condition of the trucks today. The Fire Chief advised in his opinion Engine 3 is still running well; Engine 4 is 12 years old as our newest truck; Engine 3 is a 1986 truck. Engine 3 and 1 were copies of one another. no major problems with 3. The Town Manager asked if this means that there are 2 trucks in good condition? The Fire Chief stated 1 is in good condition, and 1 is elderly. The Town Manager asked if this means that 1 truck is in good condition and 1 truck is elderly but in good condition? The Fire Chief stated that does not mean that the engine wouldn't fly apart.

The Town Manager asked if we would like to discuss the financing if there are no more questions about the actual truck? The Mayor asked to proceed to the financing. The Town Manager advised she checked on the financial package. The Fire Chief provided a copy of the tax exempt paperwork on the evening of 05/09/2016 with a figure of \$786,860. If that was the figure, we would have to amend the ordinance, go through the public hearing and add funds. I called the individual listed on the paperwork and she had to do some research as they discard these after a period of time. Kim looked this up. I asked for the actual cost of the vehicle. I could have backed up to that figure from the loan payment, however, the company has the information and amortization program, so I thought it should come from them. They can amend it for the small amount for the siren and can just give it to us.

It is for the amount that the Fire Chief had advised before the siren. On the date that we sign the lease purchase agreement, the first payment is due one year from that date. This would likely be July 2017 as you would consider this in July 2016 and if you chose to go forward at that time, the first payment would be due during the next budget period.

Councilor Donahue asked if it will be 1 year out? The Town Manager noted that the Fire Chief advises it will be one year or so to get the truck. So when the truck is done, the Town's loan payment will be due. The town would sign the papers so they start working on it, payment due in 1 year, the truck will arrive in 1 year so this should match up, pretty standard to be a year if it is being built.

The Town Manager asked the company for the paperwork and got a hefty stack of documents just before the meeting. The paperwork will be sent to the Town Attorney to check out.

The Fire Chief advised that the Town would be paying 4.4% less than the truck actually costs as we are financing it through Pierce. Pierce Financing gives the money to Pierce Manufacturing so they get the money up front.

The Town Manager advised that this is a higher cost truck, however, it is reduced as we would go through the financing with the company.

The Fire Chief stated it was actually an \$800,000 value truck.

The Town Manager advised the interest rate was 3.14% before we add on the siren so this is a very good rate for a lease-purchase. So this is where we are at and we will send the paperwork to the Town Attorney to check over. The agenda item would be to approve the purchase with a purchase price through a lease-payment schedule and interest rate and authorize the Town Manager to execute all paperwork.

The Mayor inquired if it could go on the July meeting agenda.

The Town Manager noted that it can go on the July agenda. We will get the paperwork updated with the siren and confirm all details. We will work on the paperwork ahead of time and we will want to be clear with the understanding this summer that we are not planning on any more fire truck purchases.

The Deputy Mayor inquired on the payment term. The Town Manager advised 10 years which is standard, the Town could go longer, however, the interest rate would be higher.

Deputy Mayor Nichols stated that in 10 years from now, the 1986 will be retired.

The Town Manager advised in looking at the records, the Town has been getting a new fire truck basically every 6 years so we will need another truck before this loan runs out, however, our history has been every 6 years. At this time, with the loan payment quoted of \$88,024.95 and the new loan for PW at \$46,591 and subtracting out the current loan payment of \$25,215 which ends this year, we will be adding an automatic tax increase of \$109,401 on top of the budget. As you know, we have cut everything so we will not be cutting the budget any more to take this amount of money out as we have really cut too much.

Councilor Donahue asked about the impact on the tax rate.

Town Manager: It depends on valuation, due to PP, loss from UTC facility and the homestead exemption increasing and loss of value through that, as we are a large PP town and that has been going down, it is hard to estimate. Value going down, even though with that amount last year, would have been .75 of a mil. Valuation goes up and down as PP does up and down, a company here in town has multiple locations, the PP might be high 1 year, lower the next and this is all not known until the Assessor calculates the PP which is on-going now for a July commitment. \$15,000 reimburse 50% so lose \$2,500 in valuation per home this year which is new and we are in the recovery period from the large manufacturer closing and moving to other countries, so no matter what we did with the FD, we were able to cover this the first year. The second and third year impact will come in. When we have the valuation calculated this summer, we will know. This is the recovery period and there is huge valuation coming from 1 or more projects, however, it is coming and not here yet. So these are the crunch periods.

The Deputy Mayor said that he has only one concern. This price is do-able but I would like to see this paid off before we purchase another truck, but that might not happen.

The Town Manager advised that we will not make it. The way that this has been proposed over 10 years is reasonable, if not, the cost to finance would be quite large.

Deputy Mayor Nichols noted that he agreed, there is no reason to have a higher interest rate and pay a lot more in interest.

The Fire Chief stated that it would be 4% for 15 years.

The Town Manager advised that the rate that we are getting is better than the bond bank as quoted on the website and a lot less paperwork from the last two loans that we have worked on this year which were the size of large books.

The Fire Chief stated that it was 4% off the top of the price.

The Town Manager stated that Bernard had gotten a good price for a new aerial.

The Deputy Mayor noted if it was stripped down, I would have more problems with it.

The Town Manager stated that the Fire Chief would know if it was stripped down.

The Fire Chief advised that he would like to have air conditioning, but \$11,000 is too much.

The Town Manager inquired of the Town Council if they would like to place the purchase on the agenda of the next meeting.

The Deputy Mayor noted that we do not need a public hearing.

The Town Manager advised that a public hearing is not needed as we are not changing the ordinance and not updating the amount. It will be a Resolution.

The Fire Chief asked if the Town Council will be approving authorizing all the paperwork.

The Town Manager advised yes, the Town Council will be authorizing the Town Manger to sign all the necessary paperwork for the type of aerial at the interest rate of X and terms, payments of X to not exceed X. It will all be laid out.

So to make it very clear, we will have an automatic increase in the budget, there is no way that I can find \$109,401 to cut in the budget so this will be built in, we have cut the budget too much, we all know this and we live with it, and we still move on.

It was the consensus of the Town Council to put it on the next agenda.

The Deputy Mayor questioned we have not had a tax increase from the municipal budget right?

The Town Manager advised that during the last 14 budgets, we only had 1 and that had to do with the State payments received. The tax increases have been coming from the School Assessment, however, that is beyond their means too. So we have done well. Remember, the solid waste disposal fee will be increasing. We had one of the lowest rates in the State. Whenever I tell anyone what we are paying, they ask how and I state "Donnie Chute, our Recycling Coordinator."

The Fire Chief said so I can tell Pierce we will sign a contract after the meeting in July?

The Town Manager advised that you can tell them that the Town Council will vote on the Resolution in July and that the next day, if it is passed, we can issue a purchase order.

The Mayor and Deputy Mayor stated that unless something drastic happens and we do not know what it would be.

The Mayor thanked the Fire Chief for all of the information.

Community and Economic Development Activities and Events

Report on New Business Activity & Opportunities in Pittsfield:

Summer Concert Series coming to the Town through volunteer efforts:

The town of Pittsfield kicks off their first season of '*Summer Concert Series*' at Hathorn Park. Talented Maine musicians from near and far bring a variety of music genres that include **Jazz, Bluegrass, Rock and Country** right to our own gazebo at Hathorn Park! We invite you to come and enjoy **FREE** evening concerts 7-9PM at the Hathorn Park gazebo completely sponsored by local businesses in Pittsfield, Maine.

2016 Season Concerts:

Con Brio Brass
Thursday, July 21

Ragged Jack

Thursday, July 28

**Gary Knowles
Wednesday, August 3**

**Bruce Brown Band
Wednesday, August 10**

**Skyliners
Thursday, August 18**

**Red-Eyed Fox
Wednesday, August 24**

2016 Season Sponsors:

Bud's Shop 'n Save
Cianbro
CM Almy
Curtis Air
Houston Brooks Auctioneers
Kleinschmidt
McMann's Auto
Northeast Planning
Sebasticook Valley Federal Credit Union
Sebasticook Valley Hospital
Skowhegan Savings Bank
Tax Pro
TD Bank
United Insurance
Varney Chevrolet
Anonymous Donors

Pittsfield Walks to Its Parks Project and New England Grant: The Town has been awarded \$1,000 toward the proposed project of Pittsfield Walks to its Parks which involves signs in each park depicting the walking length to the next park or other parks when several are together. The project also includes gravel placed on the end of the Rail Trail estimated at \$500.00 in cost. The last part of the project is a kit put together for participants in a Summer Walking Program as well as a map and a social function at one of the parks. The entire grant we were striving for was \$2,500 with \$2,500 in match. The match was coming from the Public Works Force account smoothing in the gravel; food and paper goods donations; and town staff time. I contacted HealthySV which was going to provide \$1,000 toward the project, however, their program staff no longer are working as the program had to change due to the grant funding. Any physical exercise funding needs to be allocated and spent by June 30 and with no staff, the project has not been funded. If we had received both \$1,000 allocations – from the New England Grant and HealthySV we would have been fine to move forward to address acceptance of the funding at this meeting. However, we need to look for a second and/or third funder.

It is an honor to have a project accepted and to have an award from a New England grant program. The number of applications were staggering and we had asked for the maximum which was \$2,500. This is a great project and we need to make it happen.

Central Maine's Competitiveness as a Geographic Location: The FirstPark Site Locator's analysis was reviewed at the meeting.

Report on New Business Activity & Opportunities in Pittsfield:

A. General:

A few private sector business activities remain under review and small projects continue to be underway. To address the few remaining available small locations, additional promotional pieces beyond our regular promotion of available properties had been provided to economic and community development resources and sites. As of the date of writing this agenda item, the Town continues to work on two proposals/ background materials for two business proposals/property inquiries on a regular basis. One additional project is not moving forward as the company cannot logistically move their multiple facilities this year to Pittsfield. The company plans to look at this option again in 2017.

The Town has received a number of new inquiries about available buildings in Town and provided information and assistance to business representatives collecting information on potential sites for their business or client. Some of the inquiries were from our website marketing materials while others were from the economic development information that we sent out on the internet. Still other inquiries were from advertising conducted on behalf of the property owners by their real estate agent or themselves.

The Dunkin Donuts' restaurant received its Planning Board Site Plan Review approval on Monday, 02/08/2016. The Traffic Movement Permit was officially issued by MDOT and received by the Town later in 02/2016. The DEP Permit for the transfer of Somerset Plaza from Apple Mountain LLC to Dana Cassidy, the current owner, was received. The developer and the Plaza owner continue to work on this project. The project is moving.

Cianbro Corporation officially purchased the Tech Center on Thursday, 02/18/2016 from the Pittsfield Economic Expansion Corporation. The building is under renovation inside as the building is being tailored to Cianbro's needs.

Blue Sky Produce officially purchased Lot #7 in the Pittsfield Industrial Park from the Pittsfield Economic Expansion Corporation on Tuesday, 03/01/2016 for its Produce Shipping Depot. This is the last lot in the original Industrial Park and has a small developable window which works well for this project. The project received Site Plan Review approval on Monday, 03/14/2016 from the Planning Board. The company worked with the Building Inspector to obtain the building permit to begin the project. The driveway, parking area and foundation were underway at the last meeting with more work being conducted since.

Cianbro Corporation's Pittsfield Solar, a 9.9 Megawatt Solar Array Farm received Site Plan Review approval at the 03/14/2016 Planning Board Meeting. This is the first approval in a number of approvals required for the project to be built. This project is currently going through the CMP review process and discussions.

The Town continues to work with an upcoming small company Innovative Specialties, with a great skillset seeking an expansion in our community in the Industrial Park Phase II. This item was on the agenda for the 04/19/2016 meeting with three actions listed and on the agenda for 05/03/2016 with two ordinances set to public hearing and a resolution. The CDBG grant was approved for submittal after a very positive public hearing was held. The grant application was filed by the deadline in May. A decision will be made on those projects invited to Phase II or Project Development around mid to late 06/2016.

Congratulations to Jillyann Butler on her purchase of the former Chalice on Main Street. She is expanding her business Amici Nail Spa from further up Main Street in Stan's building. As she expands her business, a nice leased space will be available on Main Street for a new, small or start-up company to utilize. This space usually goes quite quickly. The Town will list this space once Amici is close to her re-location which is estimated to be August 2016. This property at the corner of Main Street and Central Street is already starting to look better as it receives much overdue attention. The property is undergoing a large renovation and face lift.

A small business is moving into the former Real Estate Agency spot on Main Street by Vittles. More to come!

The Town Council has signed the following Business Certificates in 2016:

1. Puretech Window Cleaning at 115 Main Street
2. Pittsfield Redemption Center at 418 Main Street (new facility under new management on the other side of town). Another company located on the other side of Town applied for a business permit for Pittsfield Redemption. This facility is located in the front of the former Corinne's Cleaning. This is now Pittsfield Redemption. A photography shop is scheduled to be located in the back of the building.
3. Andrea Amara for Andrea's Salon at 11 Huff Road for a hair salon.

The Town Council also will sign a Certificate of Welcome to CROZ DOGZ if the lunch wagon license application is approved this evening for June – November 2016, which we assume will be.

There will be more Business Certificates to sign as we get into the development and construction period of the year. The Town has approved quite a few new projects this year and we are now awaiting approvals at other levels for permits for the projects and/or for construction to commence.

In addition, we will continue to work with several companies that wish to expand and/or locate in Pittsfield. These are on-going in the development and feasibility phases.

B. Properties for Sale:

1. UTC Factory: Please see the lengthy history in prior meeting minutes. On August 6, 2015, the Town was advised that the property will be available for occupancy in three months. Work continues at the facility. The Town has been advised that the property can now be marketed as of mid-November 2015. As of last contact with UTC on 12/31/2016, the Maine Department of Environmental Protection paperwork for closure of the facility had not been received. The Town was notified by UTC on 02/09/2016 that the property likely cannot be sold until later this year. The internal industrial cleaning was completed with very good results. The Town was able to receive a copy of the final paperwork for the inside of the building on 05/23/2016. The outside work was not totally completed prior to winter, therefore, it will resume this summer with MDEP signing off likely by early Fall 2016 or another company may have to address this. Marketing has started again inside the State of Maine and then will start up outside the State of Maine with the Consulting Contract. The Town has contacted the company regarding a desirable business for the community that has interest in the building. The company has also received a proposal from someone else that is under consideration. There have been tours at the facility.

2. SAS Property: Please see the lengthy history in prior meeting minutes. We are working with SAS intermittently to see if a company can utilize the factory for storage as it is great space that is going to waste. It has been very hard to have any type of deal for a business at this facility due to its current organizational structure. The interested company has made contact with the SAS representative and is awaiting approval. The Town then has followed up numerous times to request that there be a decision made. The Town has now learned that proposals will be reviewed on this property so we are working with a company on a proposal. The company is very interested in this facility. The Town has applied for a grant to assist in addressing the obsolete infrastructure that assists the SAS Facility to be fully utilized.

3. Former Redemption Center: Mrs. Goodridge has taken the facility back and has family members running it. The property and business are now for sale for \$35,000. The property is also being advertised by the Town. Due to illness in the family, the facility is now closed. We have been advised that the facility is no longer approved as a Redemption Center. The Town has been unable to obtain contact as the owner is out of state and ill while the relatives are no longer running it. No movement has taken place on this property.

C. Projects Under Review:

Hancock Lumber:

Hancock Lumber was working on their development project to assist with production and has submitted the map for the agreement. The company is forwarding the Town agreement through the authorization process. This is being checked upon to see if the Town can assist in any way. As of the writing of this agenda item, information has not been received.

American Legion:

Update: The work on the Middle Street property has started with materials being taken off the building that can be salvaged for sale or use such as the windows and doors. The siding is being taken off as well as other materials so the demolition and re-use project has begun.

D. Somerset Avenue Projects:

Report on Somerset Avenue Sidewalk Project and Impact of the Somerset Avenue Mill & Fill Project.

The Town inquired into the changes made in the road by MDOT during the paving in the Mill & Fill Project and the resulting water issues by Hartland Avenue. On 12/07/2015, the Public Works Foreman met with the Bangor Division Engineer John Devin about the continuous water problems at the end of Somerset Avenue and its intersection with Hartland Avenue, a very flat area without enough catch basins in the State system after the mill and fill project. To date, the Town has not been contacted with the proposed solution. MDOT has been trying to clean out and explore the catch basin system on Somerset Avenue due to issues.

E. Report on Meetings & Events:

Report on Meetings:

Recycling Committee Meeting on Wednesday, June 8, 2016 at 5:00 pm.

Central Maine Egg Festival Committee Meeting on Thursday, June 9, 2016 at 6:30 pm

Kennebec Valley Council of Governments Board of Directors Meeting on Tuesday, June 14, 2016 from 9:30 am – 11:30 am in Fairfield at the KVCOG Office

Kennebec Valley Council of Governments Comprehensive Economic Development Committee Meeting on Tuesday, June 14, 2016 from 11:30 am – 1:30 pm in Fairfield at the KVCOG Office

Upcoming Meetings:

Theatre Committee Meeting on Wednesday, June 29, 2016 at 6:00 pm

First Park Executive Committee Meeting, Thursday, June 30, 2016 at 5:00 pm at the FirstPark Office in Oakland (could be moved to Thursday, June 22, 2016)

Central Maine Egg Festival Committee Meeting on Thursday, June 30, 2016 at 6:30 pm

4. PUBLIC HEARINGS/OLD BUSINESS:

ORDINANCE 16-06: (Public Hearing)

**TOWN OF PITTSFIELD
ORDINANCE AUTHORIZING ISSUE OF \$154,000
PRINCIPAL AMOUNT OF GENERAL OBLIGATION BONDS AND REALLOCATING
UP TO \$83,000 OF THE PROCEEDS OF ITS \$445,000 GENERAL OBLIGATION BOND,
DATED APRIL 21, 2015**

The Town of Pittsfield Town Council hereby ordains improvements to the Town's sewer system and financing thereof pursuant to the State's Clean Water State Revolving Fund on the following terms:

1. Pursuant to the Constitution of the State of Maine, Maine law, including Title 35-A and Title 30-A, Section 5772 of the Maine Revised Statutes, as amended, and the Town Charter, and all other authority thereto enabling, the Town of Pittsfield is authorized to sell its general obligation bonds and notes in anticipation thereof and to borrow from the Maine Municipal Bond Bank State Revolving Fund (SRF) and to expend, a principal amount not to exceed One Hundred Fifty Four Thousand Dollars (\$154,000), the proceeds of the loan or loans to be used to finance the improvements and upgrades to the Town's sewer system which may include, but are not limited to the rehabilitation of the North Main Street (Grove Hill) Sewer Main ("The Project"), or such amount of the foregoing Project as is approved by the State for participation in the SRF, said loan or loans to be evidenced by a General Obligation Bond or Bonds of the Town, for a term not to exceed 20 years, and any Notes in anticipation of such Bonds, such Bonds and Notes to be executed on behalf of the Town by the Town Treasurer and counter-signed by the Mayor of the Town and to be at such interest rates, if any, as may be established by the Maine Municipal Bond Bank and approved by the Treasurer and the Mayor, with such maturities, and to be on such further terms and conditions as may be prescribed by the Maine Municipal Bond Bank and the State of Maine Clean Water Program, and approved by the Treasurer and the Mayor (the "Bonds" and the "Notes"), such approval to be conclusively evidenced by their execution of the Bonds or Notes. If the State Clean Water Program approves only some but not all of the foregoing Project, the Town is authorized to proceed with the borrowing of the amount and project approved by the State Clean Water Program, even though the State may have approved only some but not all of the Project described above.

2. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town a loan agreement, relating to the issuance of the Bonds and any Notes in anticipation thereof, in such form and on such terms as the Maine Municipal Bond Bank shall require.

3. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town loan application and other applications with the State of Maine Clean Water Program and the Maine Municipal Bond Bank and an application to the Maine Public Utilities Commission for approval to issue the Bonds or Notes.

4. The municipal officers and officials of the Town are hereby authorized to execute all documents and certificates, and to take all action, including affixing the seal of the Town, as may be necessary or convenient to carry out the full intent of the foregoing votes or any one of them.

5. The Town further ordains that (a) there are up to \$83,000 in excess proceeds from the Town's \$445,000 General Obligation Bond, dated April 21, 2015, which was issued to the Maine Municipal Bond Bank pursuant to Ordinance 14-23 adopted by the Town Council on December 16, 2014 and January 6, 2015 to finance rehabilitation of the Peltoma Avenue Sewer Main. Such excess funds are not needed to complete the rehabilitation of the Peltoma Avenue Sewer Main. Accordingly, said up to \$83,000 in excess funds of said 2015 General Obligation Bond, dated April 21, 2015, are hereby reallocated to and appropriated and may be expended to finance costs

of improvements and upgrades to the Town's sewer system which may include, but are not limited to the rehabilitation of the North Main Street (Grove Hill) Sewer Main (the "New Project"). Ordinance 14-23 adopted by the City Council authorizing issuance of said 2015 General Obligation Bond is hereby amended to provide that the Project described therein shall include the New Project described in this Order. The Mayor and the Treasurer are hereby authorized to execute and deliver on behalf of the Town an amendment to the loan agreement and such other documents, relating to the issuance of 2015 General Obligation Bonds, in such form and on such terms as the Maine Municipal Bond Bank shall require, in order to carry out the provisions of this paragraph.

6. This Ordinance shall take effect 30 days after its adoption.

The Public Hearing was opened. No one wished to speak for or against Ordinance 16-06. The Public Hearing was closed.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Donahue** that Ordinance 16-06 be adopted.

The Town Manager noted the Town Council scheduled the public hearing at their 06/07/2016 meeting to be held at the 06/21/2016 meeting. To date, the following has taken place:

1. The MMBB application was submitted for this project;
2. The legal ad was placed for advertising the public hearing on 06/08/2016;
3. The necessary documents have been scheduled for staff to complete on 06/22/2016.
4. The necessary documents will be forwarded to the Town Attorney on 06/22/2016
5. The Environmental Review Legal Ad has been requested to be placed in the newspaper as soon as possible.

VOTE: UNANIMOUS AYE

ORDINANCE 16-07: (Public Hearing) That the Town of Pittsfield Town Council hereby ordains that Chapter 11 Pittsfield Public Library Policies, Article 7. ACCESS TO INTERNET RESOURCES be rescinded and the new Article 7. PUBLIC COMPUTER USE AND INTERNET SAFETY be adopted and Article 17. DONATIONS AND GIFTS POLICY be rescinded and the new Article 17. DONATIONS AND GIFTS POLICY be adopted.

The Public Hearing was opened.

Opposed to Ordinance 16-07:

Don Hallenback: This is censorship, the coming of a society from George Orwell in 1985 by which the government controls everything. This is the beginning of things to come down the road. I would like the trustees to look at another source such as Time Warner/Spectrum, Fairpoint, etc. You always have other options. This should be by age proven by a driver's license, state ID or by birthdate. It requires Lyn or Holly to prove what you are doing and that you have a legitimate need, not just doing this to pass the time. You could take a picture of your child in the sink taking a bath. If you put it on the public access to the public library, this could be viewed as

pornographic. This could affect your home internet, as the internet provider has to get money from the federal government and can put this requirement onto the internet customer. I am opposed to it, it should not be put into effect and there is no need for censorship. This happened at the theatre too in the past. There should be a rule for adults 18 and up. This is all I have to say on the subject.

Mayor Stackhouse asked if anyone else want to speak on this, for or against.

For Ordinance 16-07:

Holly Williams: I am one of the Librarians at the Library. There are ins and outs as long as an adult is not looking at anything illegal. There is a code that we have to put in and all that the individual has to do is ask. This is from the Children's Internet Protection Act. We have to filter it out because if we do not, it will cost close to \$6,000 a year to not filter it anymore. Adults do have a choice. Kids do too, we would ask more questions as to the research that they are doing. Councilor Donahue asked what happens if a site is blocked? Holly Williams noted if access is blocked you need an administrative password to go on. You cannot see the site but you have the address if you need to check.

The Town Manager noted to recap, the Library has been testing this out and has learned how it works; this is a requirement in order to keep getting the library internet service through the State's provider for a very low cost for public access. So we need to put the filter in place.

Mayor Stackhouse asked about other services? Holly Williams noted it would never be this quick. This internet is extremely fast. The Town Manager noted that the Library has wonderful service.

Councilor Donahue asked is this filter in the schools? Holly Williams noted yes it is. 45 libraries did pay that small fee to not filter. Now 0 libraries will pay that small fee to not filter. Deputy Mayor Stackhouse noted it is a large fee to not filter for a great service.

The Town Manger noted that the new Donations and gifts policy is so that if they do get gifts and items that they have some rules they can follow. People would know that items donated won't necessarily stay in the Library forever or may be sold or that certain gifts, if they are not in the best interests of the Library, can be refused. After approved by the Library for acceptance, all monetary items would come to the Town Council for acceptance.

Public Hearing closed.

Moved by **Councilor Donahue** and seconded by **Councilor Strom** that Ordinance 16-07 be adopted.

The Town Manager noted the Ordinance Committee met on May 17, 2016 and approved the two recommended policies with one additional section added to the Donations Section called:

Town Regulations regarding donations of money: Once approved by the Library for acceptance, all donations of money must be submitted to the Town Council for acceptance. All

uses and/or expenditure of donations of money must be in accordance with town regulations and rules.

The State Law requires that donations of money be accepted by the Town Council and obviously, all use and/or expenditure of money would be in accordance with town regulations such as purchase orders, quotes, etc.

In reference to the question asked at the Ordinance Committee Meeting on clarification of “bona fide research”, the Library staff, which is fully trained, would use their own judgement and library procedures to determine this. Basically, it would be in the library staff’s discretion utilizing regular background and knowledge.

Per the Librarian Lyn Smith, the library board is recommending two policies be added to the Library Policy in the Town Code.

The library board has approved a new Public Computer Use and Internet Safety Policy that will replace the current Access to Internet Resources policy. Our current policy states that the library does not filter internet content. An Internet content filter is one of the five CIPA requirements for receiving E-Rate support for Internet Access. In the past, Networkmaine had not put the library on its E-Rate funding request for Internet Access. The library paid a \$300 yearly fee that was designed to make up for the loss of E-Rate support of Internet Access for the library. However, Networkmaine did request E-Rate support for the library for the *circuit* that connects the library to MSLN. This request for E-Rate support for the *circuit* is filed as a Telecommunications Service. It had been Networkmaine's understanding that Telecommunications Services are not subject to CIPA requirements. Recently, the USAC (Universal Service Administration Company) has informed Networkmaine that schools and libraries are subject to CIPA requirements for Telecommunications Services if said service is used to transport Internet traffic. With this new understanding of how USAC is interpreting federal law as it relates to CIPA, the Networkmaine Council has determined it would be inappropriate to continue the \$300/year option to not filter. As a result, we will need to either become CIPA compliant and use an Internet filter or pay the full cost of the service, which is \$5,600.

The library board has approved a new Donations and Gifts Policy. This establishes guidelines and procedures for receipt, management, and disposition of funds or other properties received by the Library as gifts.

VOTE: UNANIMOUS AYE

5. REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES:

Town Manager's Report: Town Council Meeting of 06/21/2016:

1. The FYI Folder: FYI Folder which contains items that come in between the Town Council Meetings has the following this evening: See List

2. Upcoming Events:

Library Science in the Summer: When school is out, Science is in with GSK Science in the Summer™ at the Pittsfield Public Library. Trudi Plummer from the Maine Discover Museum in Bangor will present two science programs at the Pittsfield Public Library. On Monday June 27 at 1:00, children will discover the properties of magnetism by exploring the tiny building blocks of all matter: atoms and molecules, playing with magnets and magnetic force fields and making a compass and will also learn about static electricity using pushy balloons and sticky packing peanuts, playing with volts and jolts and indoor mini lightning bolts while exploring the secrets of “shocking” science. On Thursday, June 30 at 1:00 children will learn about electricity, what makes things light up, the flow of electrons, building circuits with surprising materials and experiment with switches, motors, buzzers and gadgets, electromagnets, insulators and conductors, the stop-and-go of electric circuitry. These programs are sponsored by a grant from GSK Foundation.

Summer Reading Program at the Pittsfield Public Library: Get in the Game – Read! during the summer reading program at the Pittsfield Public Library. There will be a story time every Monday at 10:15 for preschool children and special events for older children. A free lunch will be provided Monday – Friday from 12:30 – 1:30 for anyone age 18 and younger. The Portland Sea Dogs have provided free tickets for children. A free family pass to the Maine Discovery Museum can be borrowed, courtesy of the Friends of the Pittsfield Public Library. Come to the library to pick up a full schedule of events and check the library’s Facebook page for updates. For more information, call the library at 487-5880.

44th Annual Central Maine Egg Festival on Monday, July 11 - Saturday, July 16, 2016 at Manson Park, Hathorn Park, and many other locations!

Concert series covered under the Economic and Community Development Report

2016 Maine Central Institute Reunion on Friday, August 5 – Sunday, August 7, 2016 at the campus

3. Time Warner Cable/Charter Merger:

As part of a national transaction, Charter Communications, Inc. (“Charter”) combined with Time Warner Cable Inc. (“TWC”) and Bright House Networks, LLC (“BHN”) into a single company, “New Charter.” Prior to the close of the transaction, the entity that held the cable franchise in your community was an indirect, wholly owned subsidiary of TWC. Upon completing the merger on May 18, 2016, the cable franchisee is now an indirect, wholly owned subsidiary of New Charter. New Charter has assumed the name Charter Communications, Inc.

Charter markets its products and services under the brand name “Spectrum.” In the coming weeks and months, we are to learn more about Charter and its Spectrum services. Charter indicates that Spectrum is the fastest-growing TV, Internet, and Voice provider in the United States, serving more than 24 million customers nationwide in 41 states across the country. As the second largest cable company in America, Spectrum has over 90,000 employees working every day to deliver the products, value, and service to customers. We are advised that Charter is well

known for its customer-focused and friendly operational practices, network investment, and product and pricing strategies. We are further advised that while ultimate ownership and control of our cable franchisee has changed, the actual entity that holds the cable franchise in your community remains the same and no further action is required on your part.

4. Project Canopy – Pittsfield Community Project: Gateway to Downtown:

All 20 trees have been spoken for on Somerset Avenue from the Project Canopy Grant. 19 were planted with 1 more to be planted this week. Students from classes at Warsaw and Vickery went out to learn about and participate in tree planting on Monday, May 23, 2016. More than 100 children participated. Now it is time to compile all the grant paperwork for reimbursement and close-out this week and next week to submit to the State on or by June 15, 2016 which was relaxed so we have until the end of the week.

The Town has been fortunate to receive grant funding through the Maine Forestry Service to purchase up to 20 shade trees along Somerset Avenue for planting this Spring. The Town's Comprehensive Plan identifies Somerset Avenue as one of the gateways to the community. As the shade trees along Somerset Avenue were planted many years ago, a number have been removed due to deterioration. Planting new shade trees along Somerset Avenue would be advantageous for many reasons.

Letters were sent to property owners along Somerset Avenue to see if they would be interested in the planting of a tree in the right-of-way of Somerset Avenue along their property. The Town will be working with a MDOT Licensed Landscape Architect to determine the appropriate locations for trees along Somerset Avenue. The trees will need enough room to grow; enough sunlight for growth; and to be located away from infrastructure such as poles, water and sewer lines and power lines. This means that some locations along Somerset Avenue will not be appropriate for a tree to be planted. The Town has ordered Flowering Crab, Ginkgo, Hawthorn and Red Maples.

The Town has been fortunate to have had some extensive capital improvements over the last decade, funded in large part through extensive grant and foundation awards. Several businesses in Town have overwhelmingly supported a number of projects by providing personnel, equipment and/or supplies as match for some of the grants, for which the Town is extremely grateful. We are pleased to now be able to turn our attention to the beautification of Somerset Avenue.

The State of Maine Transportation Department Landscape Architect will be down on Wednesday, 05/18/2016 to meet with the Public Works Foreman to review the tree locations. We still have a few trees left that need homes along Somerset Avenue.

The trees have been ordered and we had contacted the property owners who signed up for a tree planting in the State right-of-way in front of their property. The tree plantings will take place on Monday, 05/23/2016 and likely continue on Tuesday, 05/24/2016. Some classes at Vickery and Warsaw Schools will be taking walks down Somerset Avenue to check out the tree plantings and see how to plant a tree.

5. Tax Liens that matured last December 2015:

The two properties will be coming up for sale as the Town did receive the legal advice to re-do one of them due to the different information provided by the owner about the individual who had a share of the property that we were unable to locate. We also have the little landlocked parcel off the Spring Road.

Finance Committee: None. **Recycling Committee:** None. **Ordinance Committee:** None.

6. NEW BUSINESS:

Note: (This item is on the Agenda in case the project is selected due to timing)

ORDINANCE 16-08: (To be set to Public Hearing on 07/19/2016): That the Town of Pittsfield hereby Ordains that a Public Hearing be held to discuss the acceptance of a CDBG Economic Development Grant

**Public Hearing Notice
Town of Pittsfield**

The Town of Pittsfield will hold a Public Hearing on Tuesday, July 19, 2016 at 6:30 pm at the Pittsfield Municipal Building Council Chambers at 112 Somerset Avenue, Pittsfield Maine to discuss acceptance of an Economic Development CDBG Grant. The purpose of the grant is to utilize up to \$260,000 for the construction of a manufacturing facility in the Pittsfield Industrial Park Addition, Phase 11 for Innovative Specialties. Public comments will be solicited at this Hearing and will be submitted as part of the Project Development Phase.

All persons wishing to make comments or ask questions about the acceptance of these funds are invited to attend this Public Hearing. Comments may be submitted in writing to Kathryn Ruth, Town Manager, Pittsfield Municipal Building, 112 Somerset Avenue, Pittsfield, Maine at any time prior to the Public Hearing. TDD/TTY users may call 711 If you are physically unable to access any of the Town's programs or services, please call Kathryn Ruth, Town Manager at 207-487-3136 so that accommodations can be made.



Moved by **Deputy Mayor Nichols** and seconded by **Councilor Strom** that Ordinance 16-08 is set to Public Hearing on 07/19/2016.

The Town Manager noted this item is on the agenda in order to provide more time if the CDBG Grant Application for Innovative Specialties is invited into Phase II Development. There is very

little time to perform all of the steps with a three-month development period during the Summer Schedule. This would also eliminate the need for a Special Meeting to schedule the public hearing. The ad will be placed only if the Town receives an invitation.

VOTE: UNANIMOUS AYE

RESOLUTION 16-75: Resolved that the Town Council sign the Standards of Conduct for the CDBG Program.

Moved by **Councilor Donahue** and seconded by **Councilor Ferland** that Resolution 16-75 is adopted.

The Town Manager noted that all of these reviews and resolutions from Resolution 16-75 to Resolution 16-81 are required by the Community Development Block Grant Program for the Economic Development Grants for Businesses as well as for other CDBG grants. The resolutions are good for multiple years, therefore, it is a proactive step to process all of these required reviews and resolutions in anticipation of grant awards now and in the future. This will save time in the long run.

VOTE: UNANIMOUS AYE

RESOLUTION 16-76: Resolved that the Town Council sign the Fair Housing Resolution for the CDBG Program.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Strom** that Resolution 16-76 is adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 16-77: Resolved that the Town Council authorize the Town Manager to sign the Fair Housing Self-Assessment for the CDBG Program.

Moved by **Councilor Donahue** and seconded by **Councilor Strom** that Resolution 16-77 is adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 16-78: Resolved that the Town Council authorize the Town Manager to sign the ADA/Section 504 Certification for the CDBG Program.

Moved by **Councilor Donahue** and seconded by **Councilor Strom** that Resolution 16-78 is adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 16-79: Resolved that the Town Council sign the Section 504 Self Evaluation and Transition Plan for the CDBG Program.

Moved by **Councilor Strom** and seconded by **Councilor Donahue** that Resolution 16-79 is adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 16-80: Resolved that the Town Council sign the Residential Antidisplacement & Relocation Assistance Plan for the CDBG Program.

Moved by **Councilor Donahue** and seconded by **Councilor Strom** that Resolution 16-80 is adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 16-81: Resolved that the Town Council sign the Equal Employment Opportunity Policy Statement for the CDBG Program.

Moved by **Councilor Donahue** and seconded by **Councilor Strom** that Resolution 16-81 is adopted.

VOTE: UNANIMOUS AYE

RESOLUTION 16-82: Resolved that the Town Council accept the bid of Chadwick Baross for the Volvo L90H 4-Wheel Drive Wheel Loader in the amount of \$175,530.00 and the separately priced General Purpose Bucket in the amount of \$7,548.00 for a total amount of \$183,078.00 and authorize the Town Manager and Public Works Foreman to execute the purchase and further to authorize the Town Manager and Deputy Treasurer to transfer and expend \$183,078.00 from PITT#46 Highway Loader Reserve (G-1-655-00) for same.

Moved by **Councilor Donahue** and seconded by **Deputy Mayor Nichols** that Resolution 16-82 is adopted.

The Town Manager noted the Public Works Foreman Steven Vance conducted a thorough review of the 4-Wheel Drive Wheel Loader machine specifications received and determined that the Town of Pittsfield would be best served by accepting the bid of Chadwick Baross for the Volvo L90H 4-Wheel Drive Wheel Loader.

The Public Works Foreman advised of the following:

A total of five successful bids were received by the Town of Pittsfield representing Hyundai, Doosan, Volvo, Case and CAT. Of the five bids received the Volvo loader stood out as the best value even though it was in the middle dollar range of the group of bids received. Typically Volvo can be expected to come in with a bid higher than or near a CAT machine. It is unprecedented that Volvo machine bid would come in this low.

The Hyundai HL955 bid submitted by TB Equipment was the low bid and came in at \$154,500.00 with a separate price of \$7,500.00 for an additional general purpose bucket. The Hyundai machine is considered in the industry to be a 15 year/15,000 hour machine before major rebuild can expected depending on proper maintenance intervals being performed. The Hyundai machine is expected to be fairly fuel efficient, have fair visibility, and be ergonomic in its design. The Hyundai states a 3year/3000 hour warrantee with an engine 2yr/2000 hour warrantee and structural 5years/10,000 hour warrantee. However, they only state a 1year/1,500 hour warrantee on the engine with original Hyundai parts. The Hyundai has a Cummings QSB6 motor.

The Doosan DL H250-5 bid submitted by Central Equipment Company was the second lowest bid and came in at \$157,500.00 with a separate price of \$8,100.00 for an additional general purpose bucket. The Doosan machine is considered in the industry to be a 15 year/15,000 hour machine before major rebuild can expected depending on proper maintenance intervals being performed. The Doosan machine is expected to be fairly fuel efficient, have fair visibility, and be ergonomic in its design. The Doosan states a 5 year up to /7,500 hour power train warrantee. However, they only state a 1year/1,500 hour parts outside the power train category. The Doosan has a Perkins Motor.

The Volvo L90H bid submitted by Chadwick Baross Company was the third lowest bid and came in at \$175,530.00 with a separate price of \$7,548.00 for an additional general purpose bucket. The Volvo machine is considered in the industry to be a 30 year/30,000 hour machine before major rebuild can expected depending on proper maintenance intervals being performed. The Volvo machine is expected to have the best fuel efficiency in its class, have the best visibility, and be to most ergonomic in its design. It also comes with a color LCD rear view camera and screen and boom suspension system. The Volvo L90H has a 12months/2,500 hours whichever occurs first warrantee and also comes with an unprecedented Federal Emission Control Warrantee of 3,000 hour's/5 years for a Tier 4 machine. The Volvo machine has a Volvo Motor. Other points in consideration of the Volvo machine listed as follows:

1. Has the highest visibility cab in the industry with unparalleled all-round visibility, space, safety and vibration levels from within the cab. The Volvo is also renowned for its effective sound proofing.
2. Has TP linkage instead of the just the industry standard Z-bar. The TP linkage combines the benefits of Z-Bar and Parallel linkage to deliver high break out torque and excellent parallel movement throughout the entire lifting range along with unparalleled visibility. This TP linkage also provides for superior roll-back angle which keeps more material in the bucket.
3. This machine features entirely Volvo designed and built, Powertrain components, which have been created to work together in harmony. The Volvo powertrain offers unrivalled durability and performance for increased uptime, as well as longer component life and higher fuel efficiency. The whole machine and its related parts are designed to work together for increased reliability and long life cycle, saving you long term costs and downtime. Quite simply a Volvo is a machine made to last and be reliable

4. The Volvo machine will hold the highest value at the machines half-life.
5. Area contractors claim that Chadwick Baross provides the best service and has the best service group in the industry.

VOTE: UNANIMOUS AYE

RESOLUTION 16-83: Resolved that the Town Council authorize the use of Town owned land on McCarty Road for the long term storage and processing of ledge material removed during the North Main Street Water Main Replacement project.

Moved by **Councilor Donahue** and seconded by **Deputy Mayor Nichols** that Resolution 16-83 is adopted.

The Town Manager noted the proposed area of land is an open field approximately one half acre in size located adjacent to the airport access road built from McCarty Road for emergency use and future airport construction projects. The Town of Pittsfield Water, Sewer and Public Works departments would like to have this material for future projects. The material can be used for various projects including road base and washout prevention.

It was explained at the meeting that the Assistant Water/Sewer Superintendent wanted the location and use of the town property to be clear for all parties involved so he brought this to the Town Council for the record.

VOTE: UNANIMOUS AYE

RESOLUTION 16-84: Resolved that the Town Council approve a renewal application for a liquor license for Vittles Restaurant at 107 Main Street, Pittsfield, Maine 04967.

Moved by **Councilor Donahue** and seconded by **Councilor Strom** that Resolution 16-84 is adopted.

The Town Manager noted this is a regular yearly approval. All is in order at Vittles.

VOTE: UNANIMOUS AYE

RESOLUTION 16-85: Resolved that the Town Council approve a lunch wagon license application for CROZ DOGZ of 87 Garcelon Road, Burnham, ME 04922.

Moved by **Deputy Mayor Nichols** and seconded by **Councilor Strom** that Resolution 16-85 is adopted.

The Town Manager noted in checking with the CEO, we do not see a need to inspect the self-enclosed lunch wagon as it has all of its state permits. The employees in the area by Frost's Garage will be very happy!

VOTE: UNANIMOUS AYE

7. DISCUSSION ITEMS:

Updates:

Water Projects Update
Sewer Projects Update
Drinking Water State Revolving Loan (DWSRF) North Main Street Project
Clean Water State Revolving Loan (CWSRF) Remaining Funding
Highway Projects Update
MDOT Bridge Project over the Town Recreational (Rail) Trail
Town owned Airport Hanger
Pittsfield Community Theatre Update
Commercial Insurance Program
Bicycle Pedestrian Plan Draft
Ordinance Amendments Update
Code Enforcement Update
 Leonard Street Court Case
 Rice Street Mobile Home Park referred to the State of Maine

Updates:

Water Projects Update:

Over the past couple of weeks, the Water/Sewer Department has worked on the following:
Reviewing the Town to locate items for upcoming projects
Worked on the easements for the DWSRF Program
Preparing for the DWSRF program
Shut offs and door postings
Meter readings;
Then this week on two hydrant replacements.

Sewer Projects Update:

Save as above.

Drinking Water State Revolving Loan (DWSRF) North Main Street Project:

Update: This loan was approved as an interim loan to convert over to the final loan when the project is completed. The loan approval letter was received on Monday, 06/20/2016 and has been forwarded to the Town Attorney to make sure that we can execute it once the PUC Securities Issuance is approved. That application was compiled and as soon as the loan authorization letter was approved, was sent to the PUC. We tentatively have the pre-construction meeting scheduled for Tuesday, 06/28/2016, and will see if we receive approval by then or not.

The loan is being voted upon shortly and will need to be an interim loan which then will close when the project is completed. This is a requirement of the State that was not on our paperwork. It will require two bond counsel opinions. The other alternatives were to be approved for a smaller loan and then approved for a second loan or a new arrangement which had not been utilized. This is due to issues that the DWSRF program has had with a few other projects in which money was left over and not utilized in the loans for the projects that were applied for and led to

issues for the State of Maine from the Federal Government. Therefore, the MMBB will offer the Town interim financing at no cost to the Town and then when the project is completed, the loan will officially close which will result in a later loan payment date.

Clean Water State Revolving Loan (CWSRF) Remaining Funding:

Discussed early in the meeting under the Public Hearing with the approval of a loan for up to \$154,000 to add to the Town's up to \$83,000 in case an expense is not recognized and if it is, then \$80,000 and the Town's designated sewer main replacement funds of \$42,000 for a project to not exceed \$275,739.

CWSRF Notice for funding for 2016-2017 came out just prior to the 05/03/2016 Meeting:

The Town did apply for the projects discussed at the two Council Meetings on the East Interceptor and we will see what takes place. It is hard for the Town to score enough points, however, it just depends on the number of applications and how many projects fall out before the commitment date that is utilized by the State.

Highway Projects Update:

Highway has been working on culverts, ditches, patching, equipment repairs, brush cutting, and rebuilding a small section of the Hussey Road. The Stein Park Fence had arrived and is in storage until Public Works can install it. That will be a time-consuming project, however, a wonderful donation from Walpole that the Town could never had afforded on its own. The Town now has two Rectangular Rapid Flashing Beacons – 1 for Main Street likely past the Railroad Tracks headed toward the Library and MCI and 1 for Hartland Avenue. Both have to be placed in legally compliant spots or spots that we can make legally compliant which means that a crosswalk must be appropriate for that location

MDOT Bridge Project over the Town's Recreational (Rail) Trail:

After the update at the last Town Council Meeting, we have not received any further information as of yet. MDOT had reported that the span will be minimized from 150' to 90'. This has cost an additional \$300,000 as the structure is now higher in order to do this. So to shorten the span, they have enlarged it. MDOT wanted to re-visit the item of lighting as they do not want to have a lighting bill. The Town wanted to have a copy of the updated plan and to hear from MDOT as to how lit the tunnel will be at various times of the day and weather conditions.

Town owned Airport Hangar: The Fixed Base Operator and Airport Manager for operations at the Airport has been studying options for airport hangers as the Airport has been full up for years and turning away potential customers. The Town tried for several years to obtain the funding for an airport hangar and completed the airport master plan in order to add this project in for Airport Improvement Grant Funding. The FAA and MDOT require that all airport safety items be finished first and we did finish a long list of projects and fortunately received significant funding for these projects. The only project remaining to complete is to address the wildlife issues and the federal government's potential requirement that the entire airport be fenced. We have been approved to completed a study of the wildlife with several components first. The actual hanger cost per the FAA requirements is very expensive and would take years to obtain. Curtis Air has looked into building a hanger themselves and this cost is extensive even for a wooden hanger. Therefore, Caleb had the Town Hanger reviewed for sturdiness and estimates prepared for the replacement of

the roof. Caleb is aware that the Town is not going to spend the funds to fix the roof as it is cost prohibitive for the Town. He has had the building reviewed by a builder and has just received the cost to fix it up from an engineering firm. He would like to proceed forward to purchase it from the Town. The Town has not utilized this hanger for years as it is part of the Curtis Air 10-year lease in which Caleb leases it from the Town and utilizes it as part of his business. Therefore, he would like to purchase it rather than just lease it. I have not seen the estimate to fix up the building, however, I understand it is expensive, however, to build a brand new hanger in conformance with MUBEC and FAA requirements is highly expensive. The stickler item that we have had in bringing this in for a full discussion is that we needed to verify if the hanger had been built with FAA funds, if so, a complicated payback processing must take place. The Town Attorney is reviewing this issue now. I have completed extensive research and have found grants from the FAA, however, after the year that the hanger was built and always without the hanger in them. We think we have found a photo dating back in the 1940's with the airport hangar in it and if that is verified, then the hanger was in place prior to the beginning of the FAA grants program in the 1950's. If this does work out that we verify that there is no way that a grant was received from the FAA for the hanger, then we can continue on and determine a price with Caleb to sell the building to him if the Council so desires.

Pittsfield Community Theatre Update:

Update: The Air conditioning cost was provided to the Historic Architect. The cost of all the projects totals close to the original estimate that we had in 2008 from Cianbro of \$780,000 which included the projector at that time. The final assessment copy is on its way to the Town and then we will strategize on how to apply for foundation funding.

Commercial Insurance Program:

Update: The proposal from Glatfelter was received with a total cost for the same insurance coverage plus a 4% inflation increase on the buildings in the amount of \$53,713 which is an increase of \$153 over the 2015 price of \$53,560. This includes the separate airport liability insurance policy and the separate Fine Arts policy. The Town also has the separate financial bonds which are the same price and already renewed.

Project Canopy Gateway to Downtown: Covered under the TM's Report.

Bicycle Pedestrian Plan Draft:

Update: The draft plan was received from KVCOG at long last two years after the project started. I will review and then forward it to the ad hoc committee members for their review.

Ordinance Amendments Update:

Update: The Planning Board discussed the CEO's proposed revisions and/or additional language at their May 9, 2016 meeting and this was concluded at their June 13, 2016 Meeting after the public hearing was held. The ordinance amendments will all be compiled and submitted for the Town Council's July 19, 2016 meeting to be scheduled to public hearing at the Town Council's August 16, 2016 meeting.

Codes Enforcement:

Leonard Street Violation: I have not received the written review, however, it seems that the property is no longer in violation of the court order.

Rice Street Mobile Home Park Referred to the State of Maine:

Update: The violation letter was sent with a check to Florida and we await an update on the service.

8. **REPORTS:** Audience, Council

Audience:

None.

Council:

Councilor Donahue: None

Councilor Manning: Absent

Councilor Ferland: Absent

Deputy Mayor Nichols: Advised that he wanted to recognize the owner of the EE Cycle who passed away recently. Noted that Bruce Poliquin's Office was very involved with the effort to provide American made sneakers to troops which will really help New Balance.

Councilor Strom: Discussed the Leonard Street Property and how that was one of the first items that he heard about as a new Councilor.

Councilor Cianchette: Absent

Mayor Stackhouse: Noted that he had received two complaints regarding the visibility at Higgins Road and Route #2. The Town Manager will check into the situation with Public Works and MDOT.

9. **ADJOURNMENT**

Motion by **Councilor Strom** and seconded by **Deputy Mayor Nichols** that the meeting be adjourned at 9:02 p.m. All in agreement.

VOTE: UNANIMOUS AYE

Kathryn Ruth, Deputy Town Clerk