

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, June 19, 2012 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the regular meeting held on June 5, 2012.

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by the Town Auditor Ron Smith of RHR Smith & Company on the audit for the period ending 12/31/2011.

Presentation by Olver Associates on the draft Sidewalk Plan, Project #3 for the Quality Community Grant Program: Transportation Enhancement and/or Safe Routes to School Project.

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

RESOLUTION 12-79: (Public Hearing) Resolved that the Town Council approve the issuance of a business Permit to Rice Enterprises, LLC for 183 Lancey Street for Gunsmithing and Firearms Sales.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

ORDINANCE 12-02: (To be set to Public Hearing on 07/24/2012) That the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices A be rescinded and the new Appendices A be adopted to reflect the revised maximums for the period of July 1, 2012 to June 30, 2013.

RESOLUTION 12-96: Resolved that the Town Council Authorize the Town Manager and Assistant Treasurer to close out the Pittsfield Community Theater's former Players Account at People's United Bank and transfer the funds to the General Ledger to a holding account titled Theatrical Productions (G 5-611-00) in the Grants and Special Revenues Fund.

RESOLUTION 12-97: Resolved that the Town Council set the rate of interest to be charged on delinquent taxes for 2012 at 7.0% and the due date for payment of taxes at the end of the business day on Friday, October 19, 2012.

RESOLUTION 12-98: Resolved that the Town Council set the rate of interest for overpayments for 2012 at 3% to conform with 36 M.R.S.A. Section 506-A.

RESOLUTION 12-99: Resolved that the Town Council authorize the Tax Collector/Treasurer to accept prepayment or decline prepayment of taxes not yet committed or received prior to the due date and pay no interest thereon in accordance with 36 M.R.S.A. Section 506.

RESOLUTION 12-100: Resolved that the Town Council authorize the Town Manager to execute a grant award from the Federal Aviation Administration and the Maine Department of Transportation for the Apron Expansion Design at the Pittsfield Municipal Airport under Airport Improvement Program (AIP) Project No. 3-23-0036-__-2012.

RESOLUTION 12-101: Resolved that the Town Council authorize the Town Manager to execute the contract for professional engineering services for the project of Apron Expansion Design at the Pittsfield Municipal Airport under Airport Improvement Program (AIP) Project No. 3-23-0036-__-2012 between the Town of Pittsfield and Hoyle, Tanner & Associates (HTA) after FAA and MDOT approval in an amount to not exceed \$102,000.

RESOLUTION 12-102: Resolved that the Town Council Approve the issuance of a parade permit to Maine Central Institute for a 5K Fun Run on August 4, 2012 and waive the permit fees.

RESOLUTION 12-103: Resolved that the Town Council approve the new application of Ben's Books as a Transient Seller of Merchandise selling educational books door-to-door.

7. **DISCUSSION ITEMS:**

Financial Reports as of 05/31/2012:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 05/31/2012:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

Updates:

1. Community Development Update
 - Junky Yard Cleanup Project
 - Industrial Park Sign Update on Authorized Work
2. New State Building Code (MUBEC) effective 07/01/2012
3. Highway/MDOT Sibley Pond Boat Launch

4. Somerset County Budget Committee Public Hearing on FY 2013 Budget
5. Water and Sewer Updates
 - USDA Sewer Projects Update
 - DWSRF Waverly Street Project Update
 - Summer Water Improvements Update
 - Summer Sewer Improvements Update

Grants Update:

New Grants:

Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Engineering to Design the Apron Expansion
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
HealthySV Grant: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
HealthySV Grant for Tobacco Free Signage
Jobs for Maine’s Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
L&W Conservation Fund: Hathorn Park Legge’s Field & Sports Complex, Phase II
Library Mini-Grants (Cornerstone of Science and Gates for computers)
Project Canopy: Town Farm Forest Management Plan
United Way/Keeping Mid-Maine Warm Grant

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion
Law Enforcement Bryne Federal Grant: Radio Equipment
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne State Grant: Tasers

L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
MMA Safety Grants
Project Canopy: Mill Pond Loop
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)

Other Grant Opportunities:

CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
FEMA Fire Grant – Pumper
Jump Start Our Youth (JOY through JMG)
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant
National Railway Heritage Grant
Rural Engineering and Community Assistance Grant Opportunities
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**