

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, May 3, 2016 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on April 19, 2016
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events  
May 11, 2016: 9<sup>th</sup> Annual Regional Job Fair

4. **PUBLIC HEARINGS/OLD BUSINESS:**

**ORDINANCE 16-04:** (Public Hearing) That the Town of Pittsfield Town Council hereby Ordains the purchase and financing of a fire truck on the following terms:

1. The Town waives the requirement of a competitive bid for the fire truck purchase and authorizes the purchase of a replacement for the fire truck known as Engine 1 with a Pumper-Aerial Device at a purchase price to not exceed \$750,000, which amount is hereby appropriated.
2. The purchase of the fire truck authorized above shall be financed by borrowing up to \$750,000 with such dates, maturities, denominations, interest rate(s) and other details as the Town Treasurer and the Mayor of the Town Council shall determine. The Town is further authorized, if deemed appropriate by the Town Treasurer and Mayor of the Town Council to borrow up to \$750,000 by a lease purchase agreement, which agreement may be with the vendor of the fire truck, its finance company or another finance company.
3. This Ordinance shall take effect in 30 days.

**ORDINANCE 16-05:** (Public Hearing) That the Town of Pittsfield hereby Ordains that a Public Hearing be held to discuss an application being submitted to the State of Maine.

## **Public Hearing Notice The Town of Pittsfield**

The Town of Pittsfield will hold a Public Hearing on Tuesday, May 03, 2016 at 6:30 pm at the Pittsfield Municipal Building Council Chambers at 112 Somerset Avenue, Pittsfield Maine to discuss an application being submitted to the State of Maine CDBG program for an Economic Development Grant. The purpose of the request is to apply for \$260,000 for Innovative Specialties LLC to be utilized for the construction of a manufacturing facility in the Pittsfield Industrial Park Addition, Phase II. Public comments will be solicited at this Hearing and will be submitted as part of the application's required documentation.

All persons wishing to make comments or ask questions about the proposal are invited to attend this Public Hearing. Comments may be submitted in writing to Kathryn Ruth, Town Manager, Pittsfield Municipal Building, 112 Somerset Avenue, Pittsfield, Maine at any time prior to the Public Hearing. TDD/TTY users may call 711. If you are physically unable to access any of the Town's programs or

services, please call Kathryn Ruth, Town Manager at 207-487-3136 so that accommodations can be made.



**ORDINANCE 16-06:** (Public Hearing) That the Town of Council hereby Ordains to transfer property listed as Map 27, Lots 79-2 and 79-3 on the Town of Pittsfield Property Tax Maps dated April 1, 2016 to Innovative Specialties LLC for the sum of \$28,000.00 and more particularly being a portion of a description in a deed to the Town of Pittsfield recorded in Somerset County Registry of Deeds in Book 1472, Page 297. Such lots are depicted on the Final Subdivision Plan of the Industrial Park Addition recorded in the Somerset County Registry of Deeds in Plan Book 1990, Page 175. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed to Innovative Specialties LLC.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

**RESOLUTION 16-45:** Resolved that the Town Council authorize the filing of an Economic Development Grant Application under the Community Development Block Grant Program in the amount of \$260,000 for Innovative Specialties LLC to make assurances as required by the application; to accept funds; to carry out duties; and to sign documents necessary for the grant as depicted in the Council Resolution.

**RESOLUTION 16-46:** Resolved that the Town Council accept the bid of \_\_\_\_\_ dated \_\_\_\_\_ with an interest rate of \_\_\_\_\_ % per annum for the financing of the 2016 Paving Program and Bridge/Culvert Improvements in an amount to not exceed \$200,000.

**RESOLUTION 16-47:** Resolved that the Town Council accept the proposal of Eagle Rental of Waterville, ME in the amount of \$15,000 for a six-month excavator lease for the town departments to share as needed with such cost to be paid for through the departments operating budgets and authorize the Town Manager to execute the Town's Standard Services Contract.

**RESOLUTION 16-48:** Resolved that the Town Council authorize the Town Manager to execute Amendment One to the Solid Waste Disposal Agreement between Waste Management Disposal Services of Maine, Inc. and the Town of Pittsfield.

**RESOLUTION 16-49:** Resolved that the Town Council approve the issuance of a parade permit to the American Legion Post 32 for a Memorial Day Parade on May 30, 2016 and waive the permit fees.

**RESOLUTION 16-50:** Resolved that the Town Council authorize the Town Manager and Town Clerk to sign the 2016 User Agreement governing the Accessible Voting System (AVS) from the Department of Elections to expire December 31, 2019.

**RESOLUTION 16-51:** Resolved that the Town Council approve the opening of absentee ballots on June 14, 2016 at 10:00 am and 3:00 pm for the June 14, 2016 Primary Election and the MSAD #53 Budget Referendum.

**RESOLUTION 16-52:** Resolved that the Town Council appoint Nicole Nickolan as Warden and Cammie Jemery, Karen Baker and Emmalee Reed as Deputy Wardens for the June 14, 2016 Primary Election and the MSAD #53 Budget Referendum.

**RESOLUTION 16-53:** To excuse the Absence of Councilor Cianchette from the Town Council Regular Meeting of March 15, 2016, April 05, 2016 and April 19, 2016.

**RESOLUTION 16-54:** Resolved that the Town Council appoint members to fill the vacancies on the various Town Boards and Committees.

7. **DISCUSSION ITEMS:**

**Updates:**

Water Projects Update  
Sewer Projects Update  
Drinking Water State Revolving Loan (DWSRF) North Main Street Project  
Clean Water State Revolving Loan (CWSRF) Remaining Funding  
Highway Projects Update  
Pittsfield Community Theatre Update  
Commercial Insurance Program  
Project Canopy Gateway to Downtown  
Bicycle Pedestrian Plan Draft  
Ordinance Amendments Update  
Code Enforcement Update

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Executive Session for Title 1, Section 405, 6.C., Economic Development, Disposition of Property and Acquisition of Property

10. **ADJOURNMENT**