# 2012 TOWN REPORT
# PITTSFIELD, MAINE

**(Electronic Copy ONLY)**

# 2012 PITTSFIELD TOWN COUNCIL

Standing, left to right: Louise A. Baker (District 4), Deputy Mayor Gary R. Jordan (District 2), Robert N. Stackhouse (At Large), Donna Chale (District 3), Christopher A. Carr (At Large), Caleb K. Curtis (At Large), Seated: Mayor Timothy P. Nichols (District 1).

# TOWN OF PITTSFIELD
# DEPARTMENT HEADS
# 2012

| | |
|---|---|
| Town Manager/Treasurer | Kathryn Ruth |
| Deputy Treasurer/Deputy Tax Collector | Emmalee Reed |
| Town Clerk | Nicole Nickolan |
| Tax Assessor | James A. Phillips, Jr. |
| Code Enforcement Officer | Stephen Seekins |
| Chief of Police | Steven D. Emery |
| Fire Chief | Bernard C. Williams |
| Cemetery Sexton | Peter D. Snow |
| Recreation Director | Jared Foster |
| Highway Department Foreman | John Dickson |
| Water/Sewer Department Assistant Supervisor | Scott E. Noble |
| Transfer Station/Recycling Coordinator | Don Chute |
| Theater Manager | Donna L. Dunphy |
| Librarian | Ellyn "Lyn" K. Smith |

# ELECTED OFFICIALS

| | |
|---|---|
| Timothy P. Nichols - Mayor | District 1 – Term Expires: 2012 |
| Gary R. Jordan, Jr. – Deputy Mayor | District 2 - Term Expires: 2014 |
| Caleb K. Curtis – Councilor | At Large – Term Expires: 2014 |
| Donna Chale – Councilor | District 3 – Term Expires: 2013 |
| Robert N. Stackhouse – Councilor | At Large – Term Expires: 2012 |
| Christopher A. Carr – Councilor | At Large – Term Expires: 2013 |
| Louise A. Baker – Councilor | District 4 – Term Expires: 2012 |

# 2012 COUNCIL APPOINTMENTS

## AIRPORT COMMITTEE

| | |
|---|---|
| Mary Gaeta | 12/31/12 |
| David Ross | 12/31/12 |
| Donald Parsons | 12/31/13 |
| Paul Burke | 12/31/13 |
| Mark Cochrane | 12/31/13 |
| Caleb Curtis (FBO) | Indefinite |
| Gary R. Jordan, Jr. | Council |

## BOARD OF APPEALS

| | |
|---|---|
| J. Michael Braley | 12/31/13 |
| Brian Philbrick | 12/31/12 |
| Clyde (Ted) Mower Sr. | 12/31/14 |
| Dr. Thomas Pierce | 12/31/16 |
| David Reynolds | 12/31/16 |
| David Quint | 12/31/13 |

## BOARD OF ASSESSMENT REVIEW

| | |
|---|---|
| Crystal Neace (ALT) | 12/31/16 |
| Ed Chase (ALT) | 12/31/12 |
| Dwight Dogherty | 12/31/16 |
| Michael Lynch | 12/31/14 |
| Robert Beattie | 12/31/14 |

## BOARD OF ETHICS

| | |
|---|---|
| Ken Clark | 12/31/12 |
| Mary Gaeta | 12/31/12 |
| Mike Gray | 12/31/14 |
| Kevin Smith | 12/31/13 |

## BOARD OF HEALTH

| | |
|---|---|
| Susan Quint | 12/31/12 |
| Rebecca Geagan | 12/31/14 |
| Katrina McCarron | 12/31/13 |

## CEMETERY TRUSTEES

| | |
|---|---|
| Donald Hallenbeck | 12/31/12 |
| Clermont Spencer | 12/31/13 |

## ECONOMIC DEVELOPMENT COMMITTEE TEAM

| | |
|---|---|
| Michael Gray | 12/31/13 |
| Andi Vigue | 12/31/13 |
| Bayford Lancaster | 12/31/13 |
| Catherine Philbrick | 12/31/12 |
| Christopher Hopkins | 12/31/12 |
| Robert Beattie | 12/31/12 |

## HEALTH OFFICER

| | |
|---|---|
| Michael A. Havey | 12/31/12 |

## HOUSING REHABILITATION REVOLVING LOAN FUND COMMITTEE

| | |
|---|---|
| Robert Beattie (PAL) | 12/31/13 |
| Bayford Lancaster (RE) | 12/31/12 |
| Donna Chale | Council |

## LIBRARY TRUSTEES

| | |
|---|---|
| Heidi Cook | 12/31/13 |
| Bette Bagley | 12/31/12 |
| D. Jeanne Boisvert | 12/31/15 |
| Suzanne Hopkins | 12/31/14 |
| Ann McGowan | 12/31/16 |

## PARKS AND RECREATION

| | |
|---|---|
| Michael McGowan | 12/31/13 |
| Paul Bertrand | 12/31/12 |
| Jack Wright | 12/31/16 |
| David Quint | 12/31/15 |
| Rick McCarthy | 12/31/14 |

## PERSONNEL APPEALS BOARD

| | |
|---|---|
| Peter A. Vigue | 12/31/12 |
| Mike Gray | 12/31/14 |
| Debra Hannigan | 12/31/13 |

## PINNACLE PARK BOARD

| | |
|---|---|
| Jack Wright | 12/31/12 |
| Terri deNatale | 12/31/14 |
| Vera Bryant | 12/31/13 |

**PLANNING BOARD**

| | |
|---|---|
| Jack Wright | 12/31/15 |
| Alan Dunphy | 12/31/15 |
| Brent Newhouse | 12/31/15 |
| Royce Sposato | 12/31/14 |
| Walter Reuter | 12/31/13 |
| Katherine (Kelly) Flanigan | 12/31/13 |
| Fred Raynes | 12/31/12 |

**PLUMBING INSPECTOR, ALTERNATE**

| | |
|---|---|
| William Murphy | 12/31/12 |

**POOL COMMITTEE**

| | |
|---|---|
| Paul Bertrand | 12/31/12 |
| Ann Duncombe | 12/31/12 |
| Jim Cianchette | 12/31/14 |
| Donald Hallenbeck | 12/31/13 |

**RECYCLING COMMITTEE**

| | |
|---|---|
| Kevin Bryant | 12/31/12 |
| Kevin Smith | 12/31/12 |
| Jane Woodruff | 12/31/13 |
| Anna Peterson | 12/31/13 |
| Paul Faria | 12/31/14 |
| Pam Crooker | 12/31/14 |
| Timothy Nichols | Council |

**REGISTRAR OF VOTERS**

| | |
|---|---|
| Nicole Nickolan | 12/31/12 |

**SEALER OF WEIGHTS AND MEASURES**

| | |
|---|---|
| Luke Goodblood | 12/31/12 |

**THEATER COMMITTEE**

| | |
|---|---|
| Bunny Pounds | 12/31/12 |
| Dena Hall | 12/31/13 |
| Bernard McGowan | 12/31/14 |
| Jim Cianchette | 12/31/14 |
| Ann Duncombe | 12/31/12 |
| Susan Morton | 12/31/14 |
| James Higgs | 12/31/13 |

SUSAN M. COLLINS
MAINE

413 DIRKSEN SENATE OFFICE BUILDING
WASHINGTON, DC 20510–1904
(202) 224–2523
(202) 224–2693 (FAX)

# United States Senate

WASHINGTON, DC 20510–1904

COMMITTEES:
SPECIAL COMMITTEE ON AGING, RANKING MEMBER
APPROPRIATIONS
SELECT COMMITTEE ON INTELLIGENCE

Town of Pittsfield
8 Park Street
Pittsfield, ME 04967-1542

Dear Friends,

It is a privilege to represent Maine in the United States Senate, and I am deeply grateful for the trust the people of Maine have placed in me. Public service is a responsibility I take seriously. In 2012, I reached a milestone by casting my 5,000th consecutive roll-call vote. I have never missed a single roll-call vote, a record unique among current Senators.

As we enter 2013, the economy and jobs remain my top priorities. As a senior member of the Defense Appropriations subcommittee, I am committed to keeping our nation secure and our skilled defense workers on the job. I secured funding to increase the shipbuilding programs at Bath Iron Works and advance essential modernization projects at the Portsmouth Naval Shipyard. I was honored to receive the Navy League's Congressional Sea Services Award for 2012 as the leading advocate for our maritime services and US shipbuilding.

Maine's economic future recently received a boost with significant federal funds for deep-water, offshore wind energy research and development at the University of Maine and in private sector firms. Maine has some of the strongest and most consistent winds off our coast, and we have some of the world's leading researchers. These funds will help Maine be a world leader in developing this clean, renewable energy source, ultimately resulting in the creation of thousands of good-paying jobs for our state.

As a leader on the Transportation Appropriations Subcommittee, I am also working to ensure that investments are made in our transportation infrastructure. Early last year, construction began on a modern, safe, and efficient replacement for the Memorial Bridge at Kittery, a project for which I worked to secure funding. Working with the State Department of Transportation, I also secured federal funding to replace the aging Martin Memorial Bridge in Rumford and the decrepit Richmond-Dresden Bridge. In 2013, I will continue to seek funding for improvements in our roads and bridges to make traveling safer and more efficient for our citizens and to facilitate commerce. It is also gratifying to see the heaviest trucks on the Interstates where they belong rather than on our downtown streets and country roads. This is the result of a law I authored in 2011.

Maine's environment is critical to our economy and the health of our residents. I opposed efforts in 2012 that would have weakened the landmark Clean Air Act and would have exposed our state to emissions from coal-fired power plants elsewhere. At the same time, I have continued to work with a bipartisan group of Senators to ensure that federal regulations on industrial boilers

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protect our environment without imposing onerous burdens on our forest-products industry and other manufacturers.

Many Mainers contacted me last year to express concern about the Postal Service, which is essential to our economy and our way of life. Last year, the Senate approved legislation I co-authored to help put the Postal Service on a sound financial footing since it has been losing billions of dollars. Although the House failed to act on our bill, the Postal Service has heeded my requests to keep open the vital mail processing center in Hampden. I will continue to work to ensure that all Mainers, regardless of the size of their communities, have access to the postal services upon which they rely.

As the daughter of a World War II veteran wounded in combat, I know how important quality, accessible health care is for our veterans. This past year, I worked to ensure that our rural veterans' health care facilities are fully staffed and to strengthen our Veterans' Homes. Federal health agencies also began an investigation into whether Maine veterans were exposed to toxic defoliant chemicals while training at Gagetown, New Brunswick.

With shortages of medications putting patients at risk, I co-sponsored legislation to encourage manufacturers to report anticipated production problems to help avert shortages. Through this voluntary approach, more than 200 potentially life-threatening shortages were prevented last year.

While Congress averted a huge increase in tax rates for middle-income American families and small businesses, there remains a lot of work to be done to reduce our unsustainable $16.4 trillion debt. It is essential that we do so in a responsible way, but that Washington stop delaying decisions that will help shape our economy and future prosperity.

I remain committed to doing all that I can to address your community's concerns in 2013. If I may be of assistance to you in any way, I encourage you to contact my state office in your area.

Sincerely,

Susan Collins

Susan M. Collins
United States Senator

MICHAEL H. MICHAUD
2ND DISTRICT, MAINE

WASHINGTON OFFICE
1724 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
PHONE: (202) 225-6306
FAX: (202) 225-2943

www.michaud.house.gov

# Congress of the United States
# House of Representatives
# Washington, DC 20515

COMMITTEES:
**VETERANS' AFFAIRS**
SUBCOMMITTEE ON HEALTH
CHAIRMAN
**TRANSPORTATION AND INFRASTRUCTURE**
SUBCOMMITTEE ON HIGHWAYS AND TRANSIT
SUBCOMMITTEE ON RAILROAD, PIPELINES AND HAZARDOUS MATERIALS
SUBCOMMITTEE ON ECONOMIC DEVELOPMENT, PUBLIC BUILDINGS AND EMERGENCY MANAGEMENT
**SMALL BUSINESS**
SUBCOMMITTEE ON RURAL AND URBAN ENTERPRENEURSHIP
SUBCOMMITTEE ON FINANCE AND TAX

Dear Pittsfield Residents and Friends:

While far from perfect, the legislation passed to avoid December's fiscal cliff embodied a spirit of bipartisan compromise that I hope will carry over to a broader agreement on our nation's finances. The bill ensures that Mainers will not have to pay an estimated $1.4 billion in additional taxes in 2013, and extends a number of vital programs relied upon by Mainers. I look forward to working on a fiscally sound compromise that avoids burdening our most vulnerable citizens, seniors and veterans.

The gridlock in Washington has not slowed my efforts to fight for Maine's industries on the national and international arena. I have been proud to lead the fight in Congress to protect American manufacturers like New Balance, which employs approximately 900 Maine workers across three factories, from unfair tariff reductions. After presenting President Obama with his own set of New Balance Sneakers, I brought U.S. Trade Representative Ron Kirk to the Norridgewock facility to learn more about the industry. I have also worked with Ambassador Kirk to oppose Nova Scotia's proposed subsides for its paper mill in Port Hawkesbury.

My 2nd annual tour of Maine's manufacturers to hear firsthand about their success and challenges was very helpful. These tours are an important part of my ongoing "Make it in Maine" agenda which consists of initiatives to boost domestic manufacturing. The feedback I received has been invaluable in helping to identify legislative action needed to support job growth in the industry.

It will also be my great honor to continue serving our nation's veterans as the new Ranking Member of the House Veterans Affairs Committee. While I am proud of my accomplishments helping to improve services for our brave men and women in uniform, I know there is still so much to do. As Ranking Member of the full Committee, I will fight for new advances in areas such as veteran employment, VA claims backlogs, and veterans' health care.

My highest priority has always been ensuring that Mainers receive timely and quality constituent services. Whether you have a specific concern with a federal agency or need help connecting to resources, please don't hesitate to reach out to me at any of my offices. I also encourage you to visit my website (www.house.gov/michaud), where you can email me, sign up for email updates, and connect with me on Facebook and Twitter.

Thank you again for the opportunity to represent you in Congress.

With warmest regards,

Mike

Michael H. Michaud
Member of Congress

**BANGOR:**
6 STATE STREET, SUITE 101
BANGOR, ME 04401
PHONE: (207) 942-6935
FAX: (207) 942-5907

**LEWISTON:**
179 LISBON STREET, GROUND FLOOR
LEWISTON, ME 04240
PHONE: (207) 782-3704
FAX: (207) 782-5330

**PRESQUE ISLE:**
445 MAIN STREET
PRESQUE ISLE, ME 04769
PHONE: (207) 764-1036
FAX: (207) 764-1060

**WATERVILLE:**
16 COMMON STREET
WATERVILLE, ME 04901
PHONE: (207) 873-5713
FAX: (207) 873-5717

126th Legislature
Senate of Maine
Senate District 25

**Senator Colleen M. Lachowicz**
*3 State House Station*
*Augusta, ME 04333-0003*
*(207) 287-1515*

Dear Residents of Pittsfield,

I am deeply honored to serve as your State Senator in the 126th Legislature and I will work hard to represent you in Augusta.

The main areas of priority this session include developing our workforce by addressing the skills gap, making health care more affordable, lowering energy costs, supporting public education to prepare our children for the future, and investing in research and development to put us on a path toward long-term job growth and economic development.

We have a lot of work ahead of us! I am hopeful that members of the Legislature will be able to put our differences aside and prioritize the needs of Maine people.

I was honored to be named Senate Chair of the State and Local Government Committee, which reviews proposals pertaining to the Legislature and municipal and local governments. I am also very grateful to have been selected to serve on the Health and Human Services Committee. As a Social Worker, the work of this committee is where my passion, interest, and experience come together.

It is my job to ensure that your voice is heard in the State Senate, and I am here to serve as your liaison to the government agencies. Please feel free to reach out to me if there is something you need. I look forward to hearing your questions, concerns, and ideas. I can be reached in Augusta at 287-1515 or via e-mail at SenColleen.Lachowicz@legislature.maine.gov.

I look forward to working with you!

Sincerely,

Colleen

Colleen Lachowicz
Senator – District 25

*Fax: (207) 287-1585 * TTY (207) 287-1583 * Message Service 1-800-423-6900 * Web Site: legislature.maine.gov/senate*

HOUSE OF REPRESENTATIVES
2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1400
TTY: (207) 287-4469

**Stanley Byron Short, Jr.**
P. O. Box 103
Pittsfield, ME 04967
Residence: (207) 487-4944
Cell : (207) 660-2434
E-Mail: dshort58188@roadrunner.com

## MESSAGE TO THE CITIZENS OF PITTSFIELD

Dear Neighbors:

It continues to be an honor to serve as your State Representative during the 126th Legislature. As your voice in Augusta, I will to work to create more economic opportunities for the people in the communities I serve and to assure that our schools, hospitals, public infrastructure and natural resources are sustained and protected in these difficult times.

While the national economy seems to be moving in the right direction, here in Maine we continue to have significant budget and revenue shortfalls. Growing the middle class and rejuvenating our stagnant economy remains at the forefront of all discussions at the State House. Jobs, education, research, transportation, energy, fisheries management and healthcare all urgently compel our attention as we build Maine's budget priorities.

I am honored to have been assigned to serve on the Inland Fisheries and Wildlife Committee. Maine has nearly 600 wild and native brook trout lakes and ponds and it is important that we protect our native fish from harmful invasive species.

Please do not hesitate to contact me with any questions or concerns or if you need assistance with state government. I can be reached by email at RepStanley.Short@Legislature.Maine.Gov or by phone either at home (660-2434) or at the state capitol message line (1-800-423-2900).

Once again, I am honored and grateful for the opportunity to serve you.

Sincerely,

Stanley Short

Stanley Short
State Representative



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# School Administrative District No. 53

167 School Street, Suite A Pittsfield, ME 04967
(207) 487-5107
Fax: (207) 487-6310

Burnham Detroit Pittsfield


**Excellence in Education**


Philip P. Richardson
Interim Superintendent of Schools


To the Citizens of Pittsfield:

The 2012-2013 school year opened with a number of new faces and will close with the retirement or resignation of those with more familiar faces. Those who joined us were Sarah Allen, who moved from her position as a teacher of special education to that of the assistant principal at Manson Park and Vickery School; Robert Bane who became our new Director of Technology; Marilyn Buzy who took over the PreK-4 music program; Dillon Clark became a first year teacher of Grade 4 students; Sarah DeLong, who, while retaining her role as a half-time Educational Technician, became a part time teacher in the PreK program; Duffy Doiron assumed the position as a guidance counselor in Grades PreK-4; Robert Duane joined the PreK-4 staff as a teacher of special education; Justin Hardy became a first year teacher of physical education at Warsaw Middle School; Chelsey Johnson, joined the PreK-4 staff as a first year teacher in Grade 3; Sherry Littlefield left her position as a teacher of science at Warsaw Middle School to become that school's assistant principal; Keith Mahoney joined Warsaw as a Grade 7/8 teacher of math; Autumn Pepin became a member of the Warsaw staff as a teacher of Grade 7/8 math; Frances Rogers joined Warsaw as a teacher of Grade 5/6 language arts; Darcy Rollins moved from Grade 4 to Grades 5/6; and Sarah Snow became the district's speech pathologist.

Those leaving, due to retirement after a number of years of service to MSAD #53 are Colleen Lancaster, Warsaw teacher of art for 36 years; Ron Dorman, Warsaw teacher of math for 35 years; Nancy Bubar, Grade 4 teacher at Vickery for 34 years; and Donna Chale, librarian at Warsaw for 23 years. Two leaving by resignation are: Valerie Cianchette after 23 years of service at Warsaw, and Ashley Currier after two years of service at Vickery School. We wish all of the above nothing but the best.

The enrollment at Manson Park School, the home of the district's PreK and Kindergarten programs reached 117 while the enrollment at Vickery School reached 300. The PreK to Grade Four staff has, this year, placed emphasis on improving instruction and student achievement in the areas of reading and math. (This does not mean that other subject areas have been neglected.) In these two areas, under the guidance of Principal Anderson, staff piloted several new programs designed to meet the needs of all students. The Saxon

Math Program was employed to improve math skills of students. Much work was also done with literacy (reading) via an integrated reading program and the use of a Literacy Interventionist, a teacher trained in this area. The PreK-Grade Four administration and staff also concentrated on student achievement data in order to ensure that instructional and curricula strategies that assist all students to improve academically are employed. The improvement of the school culture/atmosphere is also being addressed with a focus on safe, respectful and responsible behavior. Principal Anderson has also instituted monthly Parent Forums which provide parents an opportunity to not only learn more about school programs but also to share ideas and concerns regarding school improvement issues.

Warsaw Middle School is transforming to a high performing Expeditionary Learning (EL) school and has, just recently, been designated by the University of Southern Maine (USM) as an improving school. As such, a team of researchers from USM will be following Warsaw's progress as it makes this transformation. Principal Gilbert and her staff are confident that the EL program will move Warsaw to a school where academic excellence is common place for all students. The administration and staff have dedicated and will continue to dedicate countless hours to the development of foundational curricula, instructional, and learning structures and strategies in which all students currently are and will continue to be engaged. These endeavors will involve all students in authentic learning experiences at both the school and community level. While it is to be noted that this is Warsaw's first year as an EL school and thus no concrete student data is yet available as regards increased student academic achievement, the first year data this is available, coupled with informal input from staff, parents and students indicates that the quality of academic achievement of students is positively increasing. A good example of this more informal data lies with the recent awarding to Warsaw Middle School of a $10,000.00 EL grant. This was a highly competitive grant awarded to only a few schools nationally. The awarding of the grant, I feel, shows that Warsaw's EL program is nationally recognized as exemplary. The grant was written by Warsaw teacher Marisa Weinstein, Caitlin Hutt, Brian Cole and Debra Susi. They are to be congratulated for a job well done.

In PreK-Grade 8, much work has been done by Anne Miller, Director of curriculum and all PreK-8 staff to ensure that the district's curriculum and instructional techniques become aligned with the national Common Core of State Standards (CCSS) as prescribed by Maine law. Currently, the CCSS addresses two academic areas: math and English/language arts. In English/language arts the goal is to ensure that all students read at significantly higher levels, read more non-fiction and information texts, and show proficiency by referring to text evidence when reading, speaking and writing. In math, more emphasis is being placed on complex problem solving coupled with the ability to explain mathematical concepts and solutions both verbally and in writing. The district is also, to meet Maine law, moving to a standards-based method of reporting student academic performance. Over the next several years, much more information about the change-over to standard-based reporting will be shared with parents and the public.

The 2012-2013 school year has brought several changes to MSAD #53's technology. At the forefront was a transition from an outdated First Class email system to Google Apps for Education. The system has provided a more reliable platform; increased storage capacity; provided greater collaboration, email archiving, and device support; added a wealth of additional applications; and eliminated the need to maintain email servers in-house. The transition to Google has also allowed the district to integrate Google Apps into the classroom by providing students in grades 5-8 with accounts. Other notable changes include a new wireless infrastructure for Vickery and Manson Park; battery backup units for Warsaw network equipment; new firewall hardware (free from Network Maine); an integrated IT request/inventory system and a print server. These changes have increased reliability and helped to streamline aspects of information technology for the school district. These changes, one will note, deal for the great part with technology infrastructure. While this is commendable, classroom technology to be used as a tool for learning by students and staff is woefully inadequate. To combat this issue, the MSAD #53 Board of Directors has recently established a Technology Sub-Committee, made up of parents, teachers, administrators and Board members, which has been charged with developing a plan to ensure that all our students and staff have access to technology to assist in academic improvement and increased student achievement. This committee is hard at work and, hopefully, students and staff during school year 2013-14 will begin to see concrete results of the Committee's efforts.

In my opinion, 2012-2013 has been a great year for MSAD #53 students as related to educational progress being undertaken to ensure that all children have the opportunity to succeed academically. The work at all grade levels with Literacy (reading, writing and speaking) and math; the improvement of school culture with emphasis on safe, respectful and responsible behavior; and the authentic learning model being employed at Warsaw are but a few examples of how the educational experience for our children is becoming more equitable, personal and rigorous/challenging.

There are, however, a number of challenges that the district is facing and will be facing for some years to come. The first of these is the ever decreasing fiscal support from state resources. This year we had a mid-term decrease of $41,980.00 in state allocation monies and payment for tuition to Charter Schools of approximately $30,000.00. For FY14, while we will see an increase in our state allocation funds, we will also see a larger increase in the local allocation fund. (Monies that must be raised by local taxes.) Much of this increase is likely due to having to pick up the $41,988.00 lost this year in state allocation, and the Governor's plan to place part of what was the state's share of teacher retirement cost or approximately $48,000.00 back to school districts to fund. Also, there has been talk at the federal level about decreasing the funds by approximately 8.5%, that all schools receive either through the No child Left Behind, Title I-6 or monies provided to support special education. As of this writing no official notice of such a reduction has come forward. Secondly, all Maine school districts are once again being required via the legislative process to institute a number of new mandates such as the development of a teacher evaluation plan that is not only based on how well the teacher performs in the class, but also on how well his/her students perform academically. Developing the new evaluation process will be both difficult and time consuming. Another legislative

mandate is the development of anti-bullying programs. Both of these mandates are commendable and necessary; however, they are placed upon the district to implement without funding for planning and training. Lastly, I would be remiss if I did not bring to your attention the fact that the three school buildings within MSAD #53 are in need of numerous capital improvements. These improvements range from replacing boilers that are nearly 50 years of age to ensuring that all three buildings become handicapped accessible. The Board's Standing Committee for Building and Facilities has recently received and reviewed a first draft of a Facilities Study completed by the Sewell Engineering Company. The next step of the Committee will be to develop a plan that addresses the needed repairs noted in this study in order to ensure that our "houses" are safe and comfortable places for all students.

It has been my great pleasure to have served as the Interim Superintendent for the past ten (10) months. I have been greatly impressed by the commitment and dedication that I have felt from staff, parents, Board members and the communities at-large as regards improving the educational system and process for all our children. I would ask all who read this to remember that the education of our young people is of paramount importance as they truly are our future. Your continued support is not only needed, but also a necessary component to the education process.

Sincerely,

Philip P. Richardson

# Town of Pittsfield

112 Somerset Avenue
Pittsfield, Maine 04967
PH: (207)487-3136 FAX: (207)487-3138
E-mail: townmanager@pittsfield.org


**To the Citizens and Taxpayers of Pittsfield:**

**We are very pleased to present the Annual Report for the Town of Pittsfield. This report compiles Pittsfield's Municipal services for the operating period of January 01, 2012 - December 31, 2012. This report contains activity reports from the town departments, MSAD #53, and agencies associated with the Town along with the year's audit report. The complete post-audit report is on file at the Town Office.**

**We are proud to report that another fast-paced and interesting year has come to a close for the Town. Many goals have been completed and even more projects scheduled. It was again a very rewarding year for the community as we continue to work on long-term projects, apply for grant opportunities to upgrade services for our citizens and enhance programs for our residents and businesses. Most of the projects scheduled or underway are required to keep facilities going, meet state and federal mandates and to enhance the community's quality of life in the future. The Town strives to continue rehabilitation of town properties, projects and services. The Town continues its focus upon economic and community development projects. If you have an idea of how to finance needed improvements without using tax dollars, please let us know your thoughts! We are very proud of the community and will continue to promote responsible growth and development.**

**Through teamwork, cooperation, and the achievement of common goals, our Town has addressed the following issues:**

- ✓ **Authorized the Town Manager to execute and submit a letter of intent for a Community Development Block Grant - Public Facilities Program Grant for the Historic Railroad Depot.**
- ✓ **Authorized the Town Council to sign the Expense Warrants upon recommendation of the Finance Committee for the year 2012.**
- ✓ **Signed the Certificate of Commitment for Sewer User Rates and Water User Rates during the Year 2012.**
- ✓ **Authorized the Town Manager to hire Independent Review(s) as necessary in accordance with the Town's Bid Policy and/or the Federal Aviation Administration (FAA) regulations; and execute all paperwork for Airport Grants for the year 2012.**
- ✓ **Authorized the Town Manager to proceed with approval for the Librarian to purchase Library materials for the Pittsfield Public Library to not exceed $7,000 for Brodart; $1,750 for Baker & Taylor; and $7,000 for Amazon, being the bids for the SCOOP Purchasing Cooperative of the Maine Regional Library System.**
- ✓ **Authorized the Town Manager to execute the contract with Mechanical Services, Inc./Maine Controls for a one (1) year period for the Pittsfield Public Library.**

- ✓ **Held a public hearing for public comments and approved a Community Development Block Grant - Economic Development Program Block Grant application for Argo Marketing Group, Inc.**
- ✓ **Held a public hearing for public comments after completion of the Community Development Block Grant - Riverfront Bond Project for the Pinnacle Park Recreation Plan, Phase I.**
- ✓ **Authorized the Town to accept a Community Development Block Grant in the amount of $85,000 from the State of Maine Department of Economic and Community Development (DECD); to enter a Community Development Block Grant Agreement with DECD; and to enter an Agreement relating to the grant with Argo Marketing Group, Inc. and Jason Levesque, such agreements to be on such terms as deemed acceptable to the Mayor of the Town.**
- ✓ **Authorized all required Community Development Block Grant Regulations, policies and procedures for administration of the CDBG Economic Development grant.**
- ✓ **Held a public hearing for public comments for a Community Development Block Grant Public Facilities Program - Historic Preservation Grant for the Historic Railroad Depot.**
- ✓ **Approved the Request for Proposals for Consulting Services for updating the 1997 Comprehensive Plan and 2007 Implementation Strategy Update and authorized the Town Manager and Building Inspector/Code Enforcement Officer to issue a Request for Proposals for said work.**
- ✓ **Authorized the Town Manager to execute the application for an outdoor fireworks display as property owner for the Greater Pittsfield Area Kiwanis Fireworks for the 2012 Egg Festival to be conducted by Central Maine Pyrotechnics subject to receiving approval of the FAA and the appropriate insurance certificate naming the Town of Pittsfield as additional insured.**
- ✓ **Approved the Request for Proposals for maintenance and planting of two (2) flower and greenery areas and authorized the Town Manager and Public Works Foreman to issue the proposal for the work.**
- ✓ **Approved the Request for Proposals for the Pittsfield Industrial Park Sign Update and authorized the Town Manager and Public Works Foreman to issue the proposal for said work.**
- ✓ **Met with William Olver of Olver Associates Inc. on the Sewer System Evaluation Survey of the Town's sewer system and received the comprehensive report.**
- ✓ **Authorized the Town Manager to file the 2012 Community Development Block Grant Application - Public Facilities Grant Program for Historic Preservation of the Historic Railroad Station owned by the Town.**
- ✓ **Approved and executed the Community Development Block Grant - Public Facilities Historic Preservation Program Resolution for the Pittsfield Railroad Station owned by the Town.**
- ✓ **Approved the Request for Proposals for the Engineering Design and Construction Services – Sidewalk Enhancements and authorized the Town Manager and Public Works Foreman to issue a proposal for said work.**
- ✓ **Ordained the Tax Anticipation Note Borrowing for the fiscal year ending December 31, 2012.**
- ✓ **Waived the Bid Policy to encourage regionalism and executed a Curbside Pickup of Recyclables contract with the Town of Palmyra through March 31, 2013.**

- ✓ **Accepted the proposal of the Kennebec Valley Council of Governments of Fairfield as negotiated in an amount to not exceed $15,000 for Consulting Services for Updating the Town of Pittsfield's 1997 Comprehensive Plan and 2007 Update and authorized the Town Manager to sign a contract for the same.**
- ✓ **Accepted grant reimbursements from the Maine Municipal Association Safety Enhancement Grant Program in an amount to not exceed $7,000.**
- ✓ **Approved the Town's application for the Department of Economic and Community Development's Business Friendly Community Certification program.**
- ✓ **Accepted the bid of Hammond Tractor of Fairfield in an amount to not exceed $6,150 for a garden tractor-mower for cemetery mowing.**
- ✓ **Authorized the Mayor and Treasurer to execute the Amendment to the Loan Agreement with the Maine Municipal Bond Bank to extend the original Loan Agreement for Interim Financing for the USDA Sludge Removal and Sewer Remediation projects under the same terms and conditions until June 10, 2013.**
- ✓ **Accepted the proposal of Olver Associates of Winterport in an amount to not exceed $9,500 for Engineering Design and Construction Services - Sidewalk Enhancements and authorized the Town Manager to sign the Town's standard general services contract for the same.**
- ✓ **Authorized up to $9,500 to be transferred and expended from the Sidewalk Reserve Fund to pay for Engineering Design and Construction Services.**
- ✓ **Approved the Tobacco-Free Policy for Parks and Recreation.**
- ✓ **Signed the Earth Day Proclamation supporting community-wide activities.**
- ✓ **Signed the Arbor Day Proclamation supporting community-wide activities.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to transfer up to $31,000 from the Road Construction Reserve and expend for gravel road upgrades as determined necessary.**
- ✓ **Authorized the Town Manager to submit requests for the MDOT Biennial Capital Work Plan for Fiscal Years 2014-2015.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to transfer and expend up to $3,000 from the Economic Development Fund for the pavers to be installed at the two corners of the Downtown Main Street sidewalk to replace the older deteriorated sidewalk sections.**
- ✓ **Signed the Somerset County Maine Hazard Mitigation Plan 2012 Update.**
- ✓ **Waived the bid policy to accept the proposal from E.J. Prescott of Gardiner for a total to not exceed $10,000 for the purchase of 5 Waterous Fire Hydrants.**
- ✓ **Waived the bid policy to follow the State Bid Package for Police Cruisers and to accept the proposed bid of Quirk Ford of Augusta in an amount not to exceed $22,659 (includes trade-in) for a 2013 Ford 4-door Sedan Police Interceptor.**
- ✓ **Waived the bid policy to transfer and expend funds from the Waste Transporter Capital Reserve for major repairs to the Town owned 2004 Sterling Solid Waste Transporter to not exceed $7,500.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to transfer and expend funds from the Municipal Building Capital Reserve to not exceed $3,432 for necessary work to the sprinkler system in the Municipal Building.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to transfer and expend up to $6,279 from the Economic Development Fund to refurbish the Industrial Park Sign awarding the refurbishing to Sign Services, Inc. and the business placard signs to Final Vinyl.**

- ✓ **Approved a letter to the MDOT Commissioner requesting that MDOT mill and pave Somerset Avenue in the next MDOT Biennial Capital Work Plan for the Fiscal Years 2014-2015.**
- ✓ **Accepted Mini-grants for the Town's Recreation Programming and authorized expenditure of the funds for the programs.**
- ✓ **Authorized the Town Manager to file the Federal Aviation Administration (FAA) Grant Application for the Pittsfield Municipal Airport for the Engineering Design for the Apron Expansion.**
- ✓ **Presented the Pittsfield Spirit of America Award to The Christmas Project (Pittsfield Food Pantry) for their impact, compassion, intensity, longevity and recent volunteer efforts.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to transfer and expend up to $600 from the Hooked on Fishing Account for the Hooked on Fishing School and Community events in June 2012.**
- ✓ **Authorized a transfer of expenditures from the Floral Trust Accounts to C. Jones Floral in the amount of $2,250.**
- ✓ **Authorized the Town Manager to execute the contract with the State of Maine Department of Economic and Community Development for the Community Development Block Grant - Economic Development Program Grant for Argo Marketing Group, Inc. in the amount of $85,000.**
- ✓ **Authorized the Experimental Aircraft Association (EAA) Chapter 736 to hold The Great Central Maine Everything That Flies Fly-in at the Pittsfield Municipal Airport on July 21, 2012 in conjunction with the Egg Festival.**
- ✓ **Authorized the Town Manager to execute the Memorandum of Understanding between the HealthySV Coalition and the Town of Pittsfield for the Healthy Communities – Proactive Student Presentation.**
- ✓ **Authorized the Town Manager to execute the Memorandum of Understanding between the HealthySV Coalition and the Town of Pittsfield for the Healthy Communities – Exercise is Fun Program for Children.**
- ✓ **Approved the Request for Proposals for the Town Farm Forest Management Plan and authorized the Town Manager to issue an RFP for said work.**
- ✓ **Set the rate of interest to be charged on delinquent taxes for 2012 at 7.0% and the due date for payment of taxes at the end of the business day on October 19, 2012.**
- ✓ **Set the rate of interest for overpayment for 2012 at 3%.**
- ✓ **Authorized the Tax Collector/Treasurer to accept prepayment or decline prepayment of taxes not yet committed or received prior to the due date and to pay no interest on payments.**
- ✓ **Authorized the Town Manager to execute a grant award from the Federal Aviation Administration and the Maine Department of Transportation for the Apron Expansion Design at the Pittsfield Municipal Airport.**
- ✓ **Authorized the Town Manager to execute the contract for professional engineering services for the Apron Expansion Design at the Pittsfield Municipal Airport between the Town and Hoyle Tanner & Associates.**
- ✓ **Approved revisions to Chapter 2B General Assistance Ordinance regarding housing.**
- ✓ **Authorized the Town Manager to execute the second of two 5-year renewal options for an Airport Lease for Vacationland Skydiving d/b/a Central Maine Skydiving beginning the lease on July 25, 2012.**

- ✓ **Approved the bid specifications for the Sewer System Improvements and authorized the Town Manager and Assistant Water/Sewer Superintendent to seek bids for the same once approved by the United States Department of Agriculture (USDA) Rural Development (RD) and the State of Maine Department of Environmental Protection (DEP), incorporating all agency amendments.**
- ✓ **Authorized the Town Manager to execute a contract with N. Blake Bartlett of Pittsfield for Cemetery Consulting Services through December 31, 2012.**
- ✓ **Accepted the bid of Woodland Investment Services of Jay for the Town Farm Forest Management Plan in an amount to not exceed $1600 and authorized the Town Manager to execute a contract for same.**
- ✓ **Authorized the Town Manager and Police Chief to execute a grant award, agreement and other paperwork from the Maine Emergency Management Agency (MEMA) for a Homeland Security Grant in the amount of $6,735 for three Vehicle Repeaters and authorized the Town Manager and Police Chief to purchase the repeaters.**
- ✓ **Authorized the Treasurer and Deputy Treasurer to write off Uncollectible Personal Property taxes for the years of 1998 – 2010 as depicted.**
- ✓ **Approved the Request for Proposals for removal of trees and stumps and authorized the Town Manager and Public Works Foreman to seek bids for same.**
- ✓ **Approved the National Railway Historical Society Grant for the preservation and restoration of the Pittsfield Railroad Station (Historical Depot) and accepted the National Railway Historical Society Grant Award in the amount of $3,300.**
- ✓ **Authorized the Town Manager and Assistant Water/Sewer Superintendent to issue the Request for Quotations for the installation of 3" minus riprap at the Pittsfield Wastewater Treatment Plant where an area has started to erode.**
- ✓ **Accepted the proposal of King's Trucking of Burnham in an amount to not exceed $11,517 for the installation for 3" minus riprap at the Pittsfield Wastewater Treatment Plant to address erosion.**
- ✓ **Accepted the proposal of Engstrom & Tumosa of Dover-Foxcroft in an amount to not exceed $4,235 for the removal of trees and stumps and authorized the Town Manager to execute a contract for same.**
- ✓ **Approved the Request for Proposals for paving of the McCarthy Road and the Pittsfield Sewer Treatment Plant and authorized the Town Manager and Assistant Water/Sewer Superintendent to seek bids for same.**
- ✓ **Approved the Request for Proposals for the Pittsfield Railroad Station (Historic Depot) Roof Structural Remediation and Re-Roofing Project; authorized the Town Manager and Building Inspector to seek bids for same; and authorized the Town Manager and Building Inspector to accept a bid upon recommendation of an Architect or Engineer with expertise in Historic Preservation, if such bid price fits within the fundraising and funding commitments available for the project.**
- ✓ **Approved the Pittsfield Water Works Terms and Conditions to conform to Chapter 660, Consumer Protection Standards for Water Utilities, which had been amended.**
- ✓ **Authorized the Town Manager to sign the Letter of Intent to participate in the one-day Household Hazardous Waste Collection event on Saturday, October 06, 2012.**
- ✓ **Adopted the Budget Calendar for the 2013 Budget Process.**

- ✓ **Rejected all bids for the Paving of the McCarthy Road and the Pittsfield Sewer Treatment Plant due to the magnitude of the bids.**
- ✓ **Accepted the proposal of Sargent Corporation of Stillwater for the Sewer System Improvements in an amount to not exceed $782,385 and authorized the Town Manager to execute a contract for same once approved by the United States Department of Agriculture (USDA) Rural Development (RD) and the State of Maine Department of Environmental Protection (DEP).**
- ✓ **Authorized the Town Manager to execute Modification #2 to the Maine Department of Transportation Cooperative Agreement for the funding of Aviation projects.**
- ✓ **Proclaimed November 08-15 as Maine Recycles Week for the Town of Pittsfield.**
- ✓ **Ordained amendments to Chapter 2, Administrative Code regarding Legge's Diamond Little League Ball Field at Hathorn Park.**
- ✓ **Approved the Request for Proposals for McCarthy Road Reclaiming Project and authorized the Town Manager and Assistant Water/Sewer Superintendent to seek bids for same.**
- ✓ **Approved and authorized the Town Manager to sign the Application/Agreement for the Grant-in-Aid Program for the Department of Conservation, Bureau of Parks and Lands Snowmobile Program for an estimated project of $36,689 to improve the snowmobile trails for the Driftbusters Snowmobile Club.**
- ✓ **Authorized the Town Manager to execute the new Umbrella Cooperative Agreement – Multi-PIN for the funding of aviation projects with the Maine Department of Transportation for up to $300,000 through December 21, 2022.**
- ✓ **Appointed the Town Manager as the Public Access Officer for the Town.**
- ✓ **Approved amendments to Chapter 2B General Assistance Ordinance with revised maximums for the period of October 1, 2012 to September 30, 2013.**
- ✓ **Accepted the proposal of Pike Industries Inc. of Fairfield in an amount to not exceed $11,988 for the McCarthy Road Reclaiming Project and authorized the Town Manager to execute a contract for same.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to expend and transfer up to $23,000 from the Reserve accounts pursuant to the approved 2012 Budget for Reallocation Revenue funding.**
- ✓ **Approved the use of the DS200 Scanner and Tabulator for the November 6, 2012 Election, having received the equipment from the State of Maine for the counting of state ballets.**
- ✓ **Authorized the Town Manager and Town Clerk to sign the agreement from the Department of Elections for the DS200 Scanner and Tabulator.**
- ✓ **Accepted the funding donated to the Town from the Davis Foundation for the Restoration and/or Preservation of the Historic Pittsfield Railroad Station (Historic Depot) in the amount of $20,050 and authorized the expenditure of the funds for said project in accordance with town procedures.**
- ✓ **Approved the bid specifications for the Sewer System Improvement for Morrill Street, School Street and the cross-country sewer between School Street and Hamilton Drive and authorized the Town Manager and Assistant Water/Sewer Superintendent to seek bids for the same once approved by the United States Department of Agriculture (USDA) Rural Development (RD) and the State of Maine Department of Environmental Protection (DEP) incorporating all agency amendments.**

- ✓ **Waived the bid policy to accept the proposal from Reliance Equipment of Vassalboro for a total to not exceed $6,000 for the repair and rebuild of the foam system pump on Engine 4.**
- ✓ **Authorized the Town Manager and Transfer Station/Recycling Coordinator to seek bids for Disposal of Municipal Solid Waste (MSW)/Bulky Waste/Demolition Debris and Tires from the Town's Transfer Station.**
- ✓ **Approved the Request for Proposals to provide Centrex and Local Services for the Town's telephone system and authorized the Town Manager and Deputy Treasurer to seek bids.**
- ✓ **Approved the Request for Proposals to provide Long-Distance Service for the Town's telephone system and authorized the Town Manager and Deputy Treasurer to seek bids.**
- ✓ **Authorized the Town Manager to execute a Right of Entry Agreement as approved by the Town Attorney with Time Warner Cable Inc. for a small area of Map 25, Lot 70 in the parking lot isle where utility boxes are located in order to extend cable service to one or more businesses.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to transfer any funds that remain in the 2012 Enterprise Fund budgets after all charges are made for the year to the Sewer Restoration Reserve and the Water Restoration Reserve for the year ending December 31, 2012.**
- ✓ **Ordained that the 2013 Capital Budget be approved.**
- ✓ **Ordained that the 2013 Operating budget be approved.**
- ✓ **Authorized transfers of $8,000 between Department budgets for year-end.**
- ✓ **Accepted the proposal of T. Buck Construction of Auburn for the Sewer System Improvements in an amount to not exceed $329,914 and authorized the Town Manager to execute a contract for same once approved by the United States Department of Agriculture (USDA) Rural Development (RD) and the State of Maine Department of Environmental Protection (DEP) as applicable.**
- ✓ **Approved a Request for Proposals for a Digital Theatre Cinema Projection System and authorized the Pittsfield Community Theatre to seek bids.**
- ✓ **Rejected all bids for MSW/Demo Debris/Bulky Waste and Tires for 2013 – 2017.**
- ✓ **Waived the bid policy to accept the proposal from Veilleux & Company to upgrade the Water and Sewer Telemetry System originally installed in 2001.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to negotiate Centrex and Local Services for the Town's telephone system and execute a contract for services, if necessary.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to negotiate Long-Distance Services for the Town's telephone system and execute a contract for services, if necessary.**
- ✓ **Authorized a total of $25,350 for carry forwards from the 2012 Budget and encumbered the funds for 2013.**
- ✓ **Accepted all cash donations for Library Donations for 2012 and authorized expenditure of the funds in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Community Swimming Pool for 2012 and authorized expenditure of the funds in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Underage Drinking Program for 2012 and authorized expenditure of funds in accordance with Town Rules and Regulations.**

- ✓ **Accepted all cash donations for the Theatre Fundraising Campaign for 2012 and authorized expenditure in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Keep Neighbors Warm Program for 2012 and authorized expenditure in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Re-Use Building for 2012 and authorized expenditure in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Swim Program for 2012 and authorized expenditure in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Historical Depot for 2012 and authorized expenditure in accordance with Town Rules and Regulations.**
- ✓ **Approved Sewer abatement 2012-01.**
- ✓ **Authorized the Town Auditor to write off uncollectible economic development and housing revolving loans from the 1990's.**
- ✓ **Appointed Karen L. Baker as Animal Control Officer through December 31, 2013 and authorized the Town Manager to sign the Animal Control Officer's Contract for services for calendar year 2013 with Karen L. Baker.**

**We are extremely grateful to all the volunteers who keep our committees/boards and projects moving forward to serve the interests of the community. We are proud of all of our Town employees who continue to strive to increase productivity and the amount of work completed in this busy community as funding levels were decreased, limited or frozen due to the national economy. Teamwork is the key for the Town's development and growth while preserving the high quality of life offered by the community.**

**The Town is committed to enhancing opportunities for our citizens to work within our community by providing and promoting a positive community and economic development program. Much of the Town's focus has been upon the achievement of projects listed in the community's Comprehensive Plan as best of possible within limited means. Most of our time has been spent focused on executing projects within multiple grant program requirements in order to continue to upgrade our infrastructure. We expect 2013 to provide even more challenges and opportunities for our community and its citizens.**

**"Attitude is a little thing that makes a big difference."**
**Winston Churchill**

**"To climb steep hills requires a slow pace at first."**
**William Shakespeare**

**"If you can imagine it, you can achieve it, if you can dream it, you can become it."**
**William Arthur Ward**

**Respectfully Submitted by,**

**Kathryn Ruth**
**Town Manager**

# Office of the Town Clerk
## Annual Report 2012

The Town Clerk is responsible for maintaining and preserving all Town records and Official Town Documents. This includes all vital records we receive in the office, such as Marriage Licensees, Birth Certificates and Death Certificates.

| | |
|---|---|
| Marriages | 25 |
| Births | 44 |
| Deaths | 84 |

The Town Clerk's responsibilities also include issuing numerous types of licenses. The number of applications processed in 2012 is located after each licenses type. Lunch Wagons (1), Liquor Licenses (3), Special Amusement (2), General Business Licenses (7), Transient Seller of Goods (0), Dealer in Second Hand Goods (3), Parade Permits (5), Solid Waste Collectors Licenses (2) as well as Yard Sale Permits (142).

The Town Clerk is also responsible for issuing and reporting on several State licenses. These include ATV, Boat and Snowmobile Licenses, as well as Hunting and Fishing Licenses.

| | |
|---|---|
| ATV | 157 |
| Boat | 249 |
| Snowmobile | 134 |
| Hunting & Fishing Licenses | 455 |

The Town Clerk's office also issues and reports on dog licensing for the Town of Pittsfield. There were 394 dogs registered in 2012. There were no kennel licenses issued in 2012. All dogs 6 months and older are required to be registered with the Town. This registration needs to be completed on or before January 31st to avoid late fees. A current Maine rabies certificate must be presented at the time of registration. Proof of spay or neutering must be presented at initial registration.

Another responsibility of the Town Clerk is conducting Town and State Elections and maintaining Voter Registration. I would like to take this opportunity to thank the citizens who served at the Election this past year. It would not be possible to have a successful election without their hard work and dedication.

**If anyone is interested in working at the Elections, please contact me at clerk@pittsfield.org or at (207) 487-3136. We pay our Election Workers minimum wage!**

Respectfully submitted,
Nicole Nickolan
Pittsfield Town Clerk and Registrar of Voters

# Pittsfield Police Department
# 2012 Annual Report

The Pittsfield Police Department is pleased to submit the following report for the 2012 year.

There are six full time Police Officers at the Pittsfield Police Department, including Sergeant Tim Roussin and Chief Steven Emery. There are also seven part-time Police Officers.

***Other News about Pittsfield Police Department:***

The Pittsfield Police Department would like to remind the public to please use the appropriate phone numbers for all complaints. The number you should be dialing to request an Officer for all general complaints is: 487-3101, this goes through the Communications Center in Skowhegan and right to the Officer on duty. If you have an emergency, of course dial 911. The 487-4439 number is for administration information only.

Pittsfield Police Officers are trained to work independently and strive to achieve community policing techniques. Citizens should remember that there is only one cruiser and one officer on patrol during most shifts, therefore response times can vary from time to time. Please realize that the Officer will respond as quickly as possible to your call. Your patience is greatly appreciated.

All Pittsfield Police Officers work with the following organizations: Sebasticook Valley Healthy Communities Coalition, The Sexual Assault Response Team, Somerset County Communications Advisory Board, The Family Violence Project, SAD #53, Alternative Education Committee, and The Underage Drinking Task Force. Chief Emery is a member of the Maine Chiefs and National Association of Chiefs of Police.

## *Police Department Calls/Complaints:*

There were 310 Assists to other departments:

| | |
|---|---|
| Other Law Enforcement Agencies | 208 |
| Fire Department | 31 |
| Rescues/S.V.H. | 71 |

## *Motor Vehicle Accidents:*

| | |
|---|---|
| Non-Reportable Accidents | 51 |
| Property Damage | 82 |
| Personal Injury | 18 |

## *Other Complaints:*

| | |
|---|---|
| Papers from Other Agencies Served | 71 |
| Alarm Complaints | 291 |
| Animal Complaint Barking & Dog Bites | 17 |
| Animal Complaint –Wild & Farm Animals | 31 |

| | |
|---|---|
| Assault – Other – Not Aggravated | 21 |
| Assault – Dangerous Weapon | 0 |
| Burglary | 25 |
| Citizen Assist | 240 |
| Civil Complaints | 67 |
| Criminal Mischief | 80 |
| Curfew Violations | 5 |
| Disorderly Conduct | 11 |
| Disturbances | 109 |
| Domestic Disturbances | 45 |
| Driving Under the Influence | 19 |
| Drugs | 26 |
| Escorts | 3 |
| False Complaints | 26 |
| Forgery & Counterfeiting | 7 |
| Harassment (All) | 62 |
| Indecent Exposure | 0 |
| Juvenile Complaints | 56 |
| Littering | 2 |
| Liquor Violation | 21 |
| Lost/Found | 20 |
| Mental Person | 37 |
| Missing Person | 13 |
| Misuse of 911 | 54 |
| Motorist Assist | 92 |
| Motor Vehicle Speeding | 111 |
| Motor Vehicle Infraction | 109 |
| Motor Vehicle Misd. | 30 |
| Negotiating a Worthless Instrument | 23 |
| Operating After Suspension | 20 |
| Phone Harassment | 22 |
| Prowler Complaints | 3 |
| Sex Offense | 10 |
| Shoplifting | 25 |
| Suspicious Vehicle | 39 |
| Thefts | 60 |
| Trespass Complaints | 36 |
| Unattended Deaths | 4 |
| Warrant Arrests | 53 |
| Snowmobile Complaints | 3 |

Respectfully submitted,

Steven D. Emery

Steven D. Emery
Pittsfield Police Chief

# Animal Control Officer Report 2012

For the year the ACO handled the following calls:

| | |
|---|---|
| Stray Dog Complaints | 88 |
| Stray Cat Complaints | 43 |
| Abuse/Neglect Investigated | 25 |
| Barking Dog | 1 |
| Missing Dog | 12 |
| Missing Cat | 3 |
| Injured/Deceased Animals | 4 |
| Loose Livestock | 4 |
| Cat/Dog Bites | 6 |
| Suspected Rabies | 0 |
| Other Misc. Calls | 18 |
| Total Calls | 207 |

The ACO would encourage all pet owners to have their pets vaccinated appropriately. Additionally, having your dog licensed and your cat wearing a collar with identification will allow ACO to return your animal to you in the unfortunate event that your pet escapes and becomes lost or injured. Thank you.

Respectfully Submitted,

Karen Baker
Animal Control Officer

# PITTSFIELD FIRE DEPARTMENT
# 2012 ANNUAL REPORT

| | 2011 | 2012 | % +/- | | 2011 | 2012 | % +/- |
|---|---|---|---|---|---|---|---|
| Accident | | | | Structure | | | |
| ATV/Snowmobile | | 1 | +100 | Barn | | | |
| Industrial | 1 | | -100 | Church | | | |
| Motor Vehicle | | | | Dwelling | | | |
| Unknown Injury | 24 | 15 | -33 | Single | 6 | 1 | -600 |
| With Injury | 38 | 26 | -32 | Mutli | 1 | 2 | +200 |
| Without Injury | 18 | 7 | -60 | Garage | | | |
| Water | | | | Commercial | | 1 | +100 |
| Assist to EMS | 11 | 13 | +20 | Private | 1 | | -100 |
| Bomb Threat | | | | Manufacturing | | | |
| Chimney | | | | Office | | | |
| Fire | 1 | 5 | +500 | Retail | | | |
| Plugged | 2 | 1 | -50 | School | | | |
| Detector | | | | Storage | 2 | 1 | -50 |
| Carbon Monoxide | 2 | 4 | +200 | Vacant | | | |
| Fire/ Smoke | 13 | 18 | +39 | Rescue | | | |
| Electrical | 4 | 3 | -25 | Transfer Station | 1 | 1 | 0 |
| Electrical Lines/Poles | 25 | 11 | -56 | Tree Down (not in wires) | | 7 | +700 |
| False Alarm | 18 | 14 | -22 | Vehicle | | | |
| Flooded Cellar | | | | Aircraft | | | |
| Grass | 1 | 1 | 0 | ATV | | | |
| Hazmat | 7 | 6 | -14 | Bus | | | |
| Heating Appliance | | | | Car | 4 | 3 | -25 |
| Coal/Wood | 1 | | -100 | Motor Home | | 1 | +100 |
| Oil | 5 | 4 | -20 | Pickup | | 1 | +100 |
| Investigation | | | | Snowmobile | | | |
| Odor | 2 | 8 | +400 | Tractor | | 2 | +200 |
| Smoke | 8 | | -100 | Trailer | | | |
| Mutual Aid | | | | Camper | | | |
| Fire | 13 | 10 | -23 | Commercial | | | |
| Standby | 14 | 12 | -14 | Utility | | | |
| Other | 11 | 7 | | Truck | 3 | | -100 |
| Service Calls | 12 | 15 | +25 | Woods | 2 | 2 | 0 |
| Subtotal | 231 | 181 | -21 | Subtotal | 20 | 22 | +10 |
| Total | 251 | 203 | -20 | | | | |

Note: We have moved some types of calls to another category thus making some types look either up or down more than they really are. We have added trees down not in wires which makes electrical line appear down 50+% because 2011 included trees not in wires.

Overall calls decreased substantially this year, with structure fires down 50% and accidents down 40% from last year. Any time we have a decrease in any type of fire or call it is good news, however, when people's homes and vehicles are not involved it means that there it is less likely that anyone will be injured or killed.

We continue to be toned for incidents that are not an incident. A call for a car fire that is someone sleeping in the breakdown lane and due to cold weather the exhaust is visible. Poor location information causes us to, for some calls, respond more than one apparatus because we are told that the incident is South of our interchange and it is in reality North or vice versa. This is a problem not only in our area or state but nationwide. This has created a situation where employers, in some cases, will not allow employees to leave until a second toned is sounded. This creates a significant lag time for true incident response.

We continue to recertify in confined space rescue, which is required by Bureau of Labor Standards, to cover the Water and Sewer Departments anytime they make entry into a pump station, manhole, or catch basin. We also maintain our certification in hazardous material operations and continue to train on extrication and basic firefighting skills.

A note of interest is that 28+% of our calls this year were handled via a personal vehicle and no department vehicle was used. This is a sizeable savings to tax payers in fuel as well as wear and tear of these very expensive vehicles.

We continue to campaign for an aerial device but understand that monies are tight; however, this does not diminish the need for this piece of equipment. As more and more asphalt shingle roofs are replaced with metal, accessing these roofs for a chimney fire has become nearly impossible without damaging the roof or endangering firefighters. As for firefighter safety there is no comparison to the safety of an aerial device versus a traditional extension ladder and a roof ladder. We have numerous building in town that we do not have the capability to ladder the roof.

Respectfully submitted,

Bernard C. Williams

Fire Chief

# PITTSFIELD GENERAL ASSISTANCE

In 2012, the General Assistance Department received numerous requests for assistance. The total expenditures for 2012 were $12,714.65. The amount reimbursed by the State was $6,357.34.

Respectfully submitted,

Emmalee Reed
Deputy Treasurer

# SEALER OF WEIGHTS AND MEASURES
# 2012

| | |
|---|---|
| **SCALES** | |
| Maine Central Institute | 2 |
| Hancock Lumber | 1 |
| Shop 'n Save | 9 |
| Farmer's Market | 2 |
| Warsaw Junior High | 2 |
| *Total* | 16 |
| **FUEL PUMPS** | |
| Town Garage | 2 |
| Robinson's Mobil | 12 |
| Dysart's Citgo | 14 |
| Frost's Mobil | 14 |
| *Total* | 42 |

Respectfully submitted,
Luke Goodblood, City Sealer
Libby's Meter Testing Service, 221 South Horseback Road, Burnham, ME 04922

# PITTSFIELD HIGHWAY DEPARTMENT

The Highway Department crew was involved in the following projects in 2012:

Kept dirt roads graded.

Kept streets swept.

Kept roads cold patched.

Put up winter sand and sanded roads through the winter.

Kept catch basins open so water would not back up.

Spring work: Clean up of sand on sidewalks and streets. Kept catch basins and culverts running properly avoid street flooding.

Summer work: Built up Hussey Road, Taylor Road, Wilson Road and Sibley Pond Road with surface gravel.

Fall work: Tree work and brush cutting.

Winter work: Kept snow picked up downtown, sidewalks and parking lots plowed.

I would like to express my thanks to the Highway crew for a job well done.

# BUILDINGS & GROUNDS

For 2012 the Town Crew worked on numerous projects in the Town of Pittsfield.

One member of the Highway Department is responsible for mowing all of the Town parks, buildings and grounds. All parks were kept mowed and trimmed.

We helped with set up of the pool for summer use. Helped with the closing of the pool in the fall.

We worked on the baseball parking area for Hathorn Park.

Respectfully submitted,

John Dickson
Highway Foreman

# Pittsfield Cemeteries
# 2013 Annual Report

In addition to the usual maintenance and care of the cemeteries, more time will be spent maintaining and improving the roads. We will also work on preparing new lots to be sold.

My sincere thanks to my crew and Blake Bartlett for all of their help and support throughout the year.

Respectfully submitted,

Peter D. Snow

# PITTSFIELD TRANSFER STATION
# 2012 ANNUAL REPORT

The Pittsfield Transfer Station sent 2169.52 tons of Municipal Solid Waste (MSW) to the Penobscot Energy Recovery Corp. in FY 2012. This was a 1% decrease from 2011. The slight decrease can be attributed to people using less in the current recession as well as reusing items that were previously thrown away. The demolition debris disposed of at the landfill however is increased to 289.41 tons in FY 2012 representing about a .04% increase from the previous year. The total cost to dispose of this material at the landfill cost, you the taxpayer, over $138,000 in tipping fees. Although this is a significant amount of money our solid waste budget is still significantly less than other communities with similar populations. The continued effort of the citizens of Pittsfield to recycle more materials from the solid waste stream by recycle them are the easiest way to save money. The second way to save increasing operational costs is to properly place all materials in their designated areas at the direction of the attendants at the Transfer Station. Sometimes, it may take a little effort or seem impractical but please take the time to separate so no fees will have to be imposed in the future. I will try to ensure that all citizens will have a fee free facility today and tomorrow. I would like to thank all of the employees and citizens for their continued patience and hard work to make the Pittsfield Transfer Station one of the best facilities in the state.

Respectfully submitted,

Don Chute
Transfer Station/ Recycling Coordinator

# Pittsfield Recycling Center
## 2012 Annual Report

The Pittsfield Recycling Center is directly responsible for the processing the recyclable commodities that are removed from the Towns' Solid Waste stream. A total of 2633.49 tons of recyclable materials were shipped out of the facility in FY2012. This total saved the taxpayers $160,642.00 in avoided costs if we had thrown them in the garbage. The Town's recycling rate for 2012 should be well over the 50%. The breakdown of the following commodities by category is as follows:

| | |
|---|---|
| Cardboard | 242.83 |
| Newsprint/Magazines | 158.23 |
| Clear Glass | 37.59 |
| Office Paper | 66.67 |
| #1-#7 Plastics | 58.74 |
| Metal/Tin Cans | 58.05 |
| White Goods Metal | 326.38 |
| Tires | 45.19 |
| Leaves/Yard Waste | 71.4 |
| Wood Chips | 1230.03 |
| Food/Compost | 72.19 |
| Clothes/Textiles/ Re-Use | 79.81 |
| Lead Acid Batteries | 22.03 |
| Pallets | 79.19 |
| Mixed Paper | 35.11 |
| Universal Waste | 33.49 |
| Electronics | 58.08 |

The Town of Pittsfield continues to provide recycling services to 5 other communities and help lead the way as a friendly customer service oriented Regional Recycling Center. The Recycling Center had another good year for the revenue made from the sale of the recyclable commodities at a little more than $50,000. This was primarily due to the town allowing me to aggressively market these materials independently without any formal selling agreements with potential buyers. I would like to thank all of the people who continue to support the recycling program by setting out their little green bins every other week, use the Multi-Bin behind the town office and bring their recyclables to the Recycling Center.

Respectfully submitted,

Don Chute
Recycling/Transfer Station Coordinator

**Pittsfield Public Library**
**2012 FY Annual Report**
http://www.pittsfield.lib.me.us
www.facebook.com/PittsfieldPublicLibrary

**Library Hours**
10:00 - 6:00 Monday through Friday
10:00 - 1:00 on Saturday, closed Saturdays in the summer

To the citizens of Pittsfield:

Are you looking for a great book or movie? Do you have an electronic device for reading or listening to books? Researching your family tree or working on a school project? Do you find intellectual discussion stimulating? Looking for a new job or attending college online? Searching for a place to meet with a group or quiet room for studying? Enjoy meeting your friends? Do you like to investigate the world around you? All this and more is at your local public library. Your public library remains one of the best values in town for your information and entertainment needs. Use it!

**Services Available:**

- Loans of items for all ages including books (print, e-books, and audio), movies, music, and periodicals.
- A comfortable place to read newspapers, magazines, and chat with friends.
- High-speed unfiltered Internet access from the library's public computers or personal laptop computers through the library's wireless connection.
- Programs for children and adults.
- Conference room for small groups and individuals for quiet study, tutoring sessions, meetings, and interviews and a community room for large group meetings.
- Comfortable air conditioning for a respite from hot summer days.
- MARVEL!: Maine's Virtual Library, provides access to a collection of full text and abstracts from magazines, newspapers and reference books that are credible, reputable resources. Funding comes from the Maine State Legislature and the joint efforts of Maine State Library, University of Maine, Colby, Bates, and Bowdoin Colleges, the Public Utilities Commission, and MTEAF (Maine Telecommunications Educational Access Fund). The value of the resources provided in these databases is over $700,000 per library.
- Assistance from friendly and educated library staff.
- Quick access to materials in the collections of all the libraries in the state.

**Collection Highlights:**

- The in-house collection consists of 27,744 items, including 11,482 adult books, 8,294 children's books, 3,986 audio, video, and music items, as well as many periodical titles.
- Over 6.5 million items are available through cooperation with other libraries in the state.
- The Maine Download Library consortium makes available 5,388 electronic books and 2,241 audio books that can be used on an e-reader or audio device.
- 1,688 items were added to the collection in 2011. Over fifty individuals and organizations donated 390 items with a value of $7,366.
- Books, magazines, audio books, movies, downloadable audio books, and e-books from the Pittsfield library collection were borrowed 51,082 times by our local patrons and by library users across Maine.
- Local patrons borrowed 52,589 items from our collection and from other libraries.

- Interlibrary loan is an essential service that allows sharing of library collections. 9,066 items were borrowed from other libraries for our patrons through a state and nation-wide interlibrary loan system. 6,859 items from our collection were loaned to patrons in other libraries.
- Inventory of the collection, a process that took over a year, was completed. Many items were deleted from the catalog after they could not be accounted for.

**Library patrons:**

- The library has 2,547 active patrons. 1,989 are from Pittsfield and 507 are from surrounding towns. Last year, 380 people registered for a new library card.
- The staff counted people visiting the library 27,481 times. This is an approximate count as it is a challenge to count people coming in two entrances.
- Patrons used the library's public computers 6,693 times for Internet, social communication, job searches, games, and office applications. In addition, individuals can use their personal computers through the library's wireless internet connection, even when the library is closed.
- 119 children's programs were attended by 1,597 children and their caregivers.
- 136 adult programs had an attendance of 1,321 people.
- The library offers great programs all year - weekly story times, children's play group, "Dream Big Read" summer reading program, monthly book discussions, community read events featuring "Silent Spring" by Rachel Carson, summer art show, one Builders exercise group, knitting group, library skills classes for home schoolers, and many special event for all ages.
- The meeting rooms were used by over fifty community groups and individuals.

**Building**

- Friends of the Library purchased a runner rug for the downstairs hallway and paid for landscaping clean-up and carpet cleaning. The toilet in upstairs restroom has been replaced with a high efficiency model. Seven emergency lights have been replaced.

**Grants**

- The Friends of the Library bought a family pass to the Maine Discovery Museum in Bangor and sponsored a children's program.
- Cornerstones of Science donated a telescope and supporting materials.
- The Sebasticook Regional Land Trust and Healthy Sebasticook Valley presented children's programs.

**People who help people at the library are so important!**

- Staff: Lyn Smith, Holly Williams, MacKenzie Kennedy, and Kirsten Hallowell.
- Volunteers: Special thanks go to regular volunteers, Don Hallenbeck, Brandie Bryson, Jeanne Boisvert, Sue Liebowitz, Marlena Vanadestine, and the Mormon missionary sisters and elders.
- Town highway crew: John Dixon, Dave Connors, Mike Havey, and Timmie McCarthy
- Town office staff: Kathryn Ruth, Nicole Nickolan, Cammie Jemery, Tonja Lary, and Emmalee Reed.
- Library Board of Trustees: Bette Bagley, Jeanne Boisvert, Heidi Cook, Suzanne Hopkins, and Ann McGowan.
- The Friends of the Library who continue to support the library by holding used book sales, raising funds, and providing money for programs and building maintenance.

Respectfully submitted,
Lyn Smith, MSLS
Library Director

# PITTSFIELD COMMUNITY THEATRE

2012 Annual Report

http://www.pittsfieldtheatr.co.nr

Theatre Hours are Sunday-Saturday
Theatre is open every evening during the week
Doors open at 7:00 PM Movie Starts at 7:30 PM
Matinee are Sunday for G and PG Movies
Doors open at 1:30 PM Movie starts at 2:00 PM

I would like to thank everyone at the Town Office and the Building Inspector for all their help and support.

I want to thank the Town Highway Crew for all they do for the Theatre.

I would like to thank the Theatre Board Members for their support: Jim Higgs, Bunny Pounds, Ann Duncombe, Dena Hall, Jim Cianchette, Barney McGowan

I would like to thank the Theatre Fundraising Committee for all their help and hard work on raising money for the **Theatre Renovation Project** Dena Hall, Kelli Frost, Lori Glidden, Niki Steves, Jason Judd, and Susie Furrow. If you would like to donate money or time to the Theatre Renovation Project please call 487-5461 or mail your donations to Pittsfield Community Theatre 137 Main Street Pittsfield, Maine 04967.

Most of all I would like to **THANK THE PEOPLE** who use and support the Pittsfield Community Theatre.

Pittsfield Community Theatre staff members are Donna Dunphy, Bill Lashon and Vanessa Hathaway, Jim Lanzikos.

We have other people that donate their time to the Pittsfield Community Theatre and they are Mike Pushard he does the Pittsfield Community Theatre wed-site, Fred Bushey he helps with selling tickets. Fred Bushey has put in over a hundred hour at the Pittsfield Community Theatre

Pittsfield Community Theatre is now offering Birthday Parties at the Theatre must be a current movie we are showing call for more information 207-487-5461

Breakdowns of rating look like this:
1---G
17---PG
31---PG-13
3---R

Our attendance for the was:
808-Senior
10,432 General
569-Live stage shows/Meetings

---

11,809- Total at the Gate

Total Expense for the year is:$113,260.68
Total Revenue for the year is: $64,785.70
Total loss for the year is: $48,477.98

**Special Movie Showings**

- Free Community Movie

**Special Groups/ Meetings/ Rehearsals**

- Poetry Out Loud
- Open House

**Live Concerts/Performance**

- MCI Drama Charlie Brown
- Pete and Friends A Night At The Opry

Sincerely,

Donna Dunphy
Theatre Manager

# Pittsfield Water Works

**112 Somerset Ave. Pittsfield, Me. 04967**
**Telephone (207) 487-5203 Fax (207) 487-4434**

**2012 Water Department Town Report**

2012 was another busy year for the Water Department. With all the routine maintenance and spring repairs, we also endured a busy summer and fall season. We replaced 8 fire hydrants and repaired 10 water main breaks as well as a few water service leaks. Pittsfield Water Department also finished a river crossing project to replace a broken main on Waverly Avenue this has created better water quality and pressure in the area.

**2012 Sewer Department Town Report**

During 2012 Pittsfield Sewer Department continued replacing sewer mains. This was done while still maintaining our system with the regular routine maintenance that we do each year.

I would like to thank the inhabitants of Pittsfield for their understanding and forgiveness while we perform our duties, which include digging up their lawns and streets.

I would like to thank the town office staff and all town departments for their help as we all serve our community

Respectfully,

Scott E. Noble
Pittsfield Water Department

**Pittsfield Recreation Department**
**2012 Annual Report**

It was another year of transitions for the Recreation Department; Frannie Rogers decided to get back into the teaching world and accepted a position at Warsaw, wishing Frannie the best of luck! In the fall after a successful summer season, Jared Foster took over the reigns as Recreation Director.

The summer continued to offer several programs for the children of Pittsfield to partake in and the pool remained open for family swim, free swim, and swimming lessons. Children of all ages benefited from Arts and Crafts, Tennis, Golf, Field Hockey, as well as Soccer and Basketball clinics.

During the Fall season children got to enjoy playing soccer, football and field hockey, learning new skills from all the great volunteer coaches. The soccer programs all received new soccer balls and some goalie equipment. The highlight of the Fall season was brought as a successful season for the 5/6 football squad going undefeated on the season, who isn't looking forward to watching this gang grow through the years?

Basketball season was a busy and successful season, providing opportunities for over 200 children to make themselves better players of the game. With the help from the Girls MCI Varsity basketball team headed by Jason Allen; the K-2 levels received one on one skills to further the basketball skills for our children's future success. Our regular season went well as our travel teams were very successful when playing other towns.

I would like to thank Bo and Darleen Steeves for all that they do for the recreation programs here in Pittsfield. They volunteer so much time and effort to make our concessions possible during the basketball and baseball seasons. I would also like to thank all the volunteer coaches. These programs would not be successful with out great people.

With sincere thanks,

Jared Foster
Director of Recreation
Town of Pittsfield

# TOWN OF PITTSFIELD
# OFFICE OF BUILDING AND LOCAL PLUMBING INSPECTOR
**112 SOMERSET AVE. PITTSFIELD, MAINE 04967**
**Telephone 487-3136 Fax 487-3138**
**Email Address: buildinginspector@pittsfield.org**


# ANNUAL REPORT FOR 2012

During the 2012 calendar year 86 permits with a construction value of $2,360,031.35 were issued. As a comparison, construction permits for 2011 totaled 83 permits with a construction value of $27,740,818.00. Included in this amount is the value of Central Maine Power Company's Maine Power Reliability Program project of $26,150,000.00.

The total permit fees for 2012 totaled $4,507.96. The breakdown of the type of permits is as follows:

| | |
|---|---|
| New Single-family residence structures | 4 |
| Single-family manufactured housing units | 6 |
| New Two family dwelling structures | 0 |
| Residential additions | 23 |
| Residential renovations | 2 |
| Residential accessory structures and decks | 14 |
| New Commercial structures | 3 |
| Commercial renovations/additions | 2 |
| Demolition permits | 11 |
| Sign permits | 6 |
| Shoreland Zone gravel/grading/sewer lines | 1 |
| Shoreland Zone news structures or additions | 3 |
| Municipal Permits | 2 |
| Flood Zone permits | 0 |
| Chicken House/Pen Permits | 3 |
| Temporary Construction Office Trailers | 4 |
| In-ground Pool | 1 |
| Cell tower | 1 |
| **Total Permits** | **86** |

Plumbing permits issued in 2012 totaled 33 permits. Fees collected for 2012 totaled $5320.00. Of the 2012 fees, the Town of Pittsfield retained $3990.00, with $1330.00 being the State of Maine's share. Water Quality Surcharges total an additional $105.00, which is paid to the state. The breakdown of the types of plumbing permits issued is as follows:

| | |
|---|---|
| Internal | 23 |
| External (Subsurface Waste Disposal systems) | 10 |
| **Total plumbing permits** | **33** |

I look forward to another year serving the residents of Pittsfield. Please feel free to contact me with your needs, questions, and concerns.

The following page is a summary of the information needed to apply for a Building Permit. This information is provided as a general guide to make the process easier to accomplish. I hope applicants find it useful.

Respectfully,

Steve Seekins

Steve Seekins
Building Inspector and Local Plumbing Inspector

# PITTSFIELD BUILDING PERMIT SUMMARY

This information was prepared to help builders and homeowners understand the process of construction permitting required by the Town of Pittsfield and by State of Maine. This list may not cover all situations.

The Town of Pittsfield is now required to enforce the provision of State of Maine's adoption of the Maine Uniform Building Energy Code (MUBEC). This consists of a Residential Building Code, Residential Energy Code, Indoor Residential Ventilation Code, Commercial Building Code, Commercial Energy Code, Indoor Commercial Ventilation Code and Radon Code. In general all new buildings, additions and alterations projects will be required to be constructed to MUBEC standards. In advance of permitting the submittal of detailed architectural and structural construction drawings for review by the building officials will be required. Commercial and industrial projects will require drawings stamped by state licensed architect or engineer. Several inspections during the phases of construction will be required during the construction project. Building permit applicants should allow from two to four weeks for plan reviews and permitting. Town of Pittsfield Building Inspector will perform construction inspections for one and two family dwellings. Multi family dwelling and commercial and other structures will require the applicant to supply the services of a State Certified Third Party Inspector to perform plan reviews and inspections. MUBEC codes can be viewed on the Internet at http://www.maine.gov/dps/bbcs/ scroll down on right side of the page and click on "Free viewing of ICC Codes"

Internal plumbing must meet the State of Maine Plumbing Code and a subsurface waste system must meet the State of Maine Subsurface Waste Disposal rules. Electrical and heating systems must also meet the applicable state codes.

If the building is to be connected to town sewer a permit is required from the Pittsfield Water District and Sewer District. Please see the building inspector to start this process.

## Following is a list of permits required and how to apply for them.

**PERMITS REQUIIRED**:
The Building Inspector will assist you in determining the types of permits needed. Generally you will need to provide the following information.

A site plan drawn to scale that will show the location of your proposed new building, setback distances from the road or street and property lines, driveway, existing buildings, well, and septic system locations.

Building Plans showing elevation views, floor plans and, framing details. Commercial and industrial projects will require drawings stamped by state licensed architect or engineer

Building Permit Application (form supplied by the Building Inspector)

A driveway entrance permits are required if a new or changed location of the driveway entrance to the street is proposed. Driveway entrances to state maintained road require a Maine Department of Transportation driveway entrance permit for a new driveway, change in location or change of use.

A Subsurface Waste Disposal System design (septic system) permit or Sewer and Water District Permit if in an area of town where available are required.

*Note:* Internal plumbing and subsurface wastewater disposal system permits and driveway entrance permits must be obtained prior to the issuance of any building permit.

Non-residential buildings require site plan approval by the Town of Pittsfield Planning Board and in most cases a "Construction and/or Barrier Free Permit" from the State of Maine Fire Marshal's Office. This is needed in order to get a building permit from the Town. State Law also requires that plans for these projects be designed by a design professional such as an architect or engineer.

A Town of Pittsfield Shoreland Zoning permit is required for construction within certain distance of lakes, rivers, streams and wetlands.

States of Maine Department of Environmental Protection permits are required for projects that impact on the environment of shore lands or wetlands. (Permit By Rule, Storm Water Permit and Construction Permits to list a few). The building inspector can provide more detail.

Flood plain permit are required if your construction is located in a flood zone.

Before excavating for your project (any mechanical excavation) you must obtain a "Dig Save Permit" the building inspector can provide details.

Once the above permits are obtained progress inspections, completion inspections and Certificates of Occupancy are required to be completed by the Building Inspector before use or occupancy of the building is allowed.

Town of Pittsfield
Assessor's Report
2012

The following assessments were committed to the tax collector of July 13, 2012.

| ASSESSMENTS | | |
|---|---|---|
| County Tax | 563,549.86 | |
| Municipal Appropriations | 3,573,073.00 | |
| TIF Financing Plan | 105,038.84 | |
| School/Educational Appropriation | 2,443,235.47 | |
| Overlay | 76,780.56 | |
| Total Assessments | | 6,761,677.73 |
| | | |
| DEDUCTIONS | | |
| State Municipal Revenue Sharing | 333,357.00 | |
| Homestead Reimbursement | 88,815.72 | |
| BETE Reimbursement | 239,489.16 | |
| Other Revenue | 1,946,024.00 | |
| Total Deductions | | 2,607,685.88 |
| | | |
| NET ASSESSMENT FOR COMMITMENT | | 4,153.991.85 |
| | | |
| Total Assessed Valuation | | $224,540,100.00 |
| Tax Rate | | 0.0185 or |

$18.50 per Thousand Dollars Valuation

Respectfully Submitted,

James A. Phillips, CMA
Pittsfield Assessor

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 867 | **ALLEN,GAIL M | 2012 | $1,221.00 |
| 2492 | AMES,MICHAEL W & ELLEN G | 2012 | $2,627.00 |
| 2021 | AMS ENTERPRISES LLC | 2012 | $1,437.45 |
| 81 | ANTHONY,CHRISTOPHER M | 2012 | $1,069.30 |
| 236 | ANTHONY,CHRISTOPHER M | 2012 | $943.50 |
| 272 | ANTHONY,CHRISTOPHER M | 2012 | $131.35 |
| 2444 | ANTHONY,CHRISTOPHER M | 2012 | $299.70 |
| 34 | ANTHONY,CHRISTOPHER M & CAROL C | 2012 | $2,591.85 |
| 34 | ANTHONY,CHRISTOPHER M & CAROL C | 2011 | $817.91 |
| 1153 | ARCHER,JAMES D & BARBARA J | 2011 | $516.74 |
| 2600 | **ASHTON,DANIEL J | 2012 | $662.30 |
| 2490 | BALLARD,MICHAEL | 2012 | $98.05 |
| 63 | BANE,ELOISE A | 2012 | $682.65 |
| 63 | BANE,RODNEY E SR & ELOISE A | 2011 | $564.15 |
| 1743 | BANKS,JAMES A JR | 2012 | $2,220.00 |
| 1743 | BANKS,JAMES A JR | 2011 | $2,296.49 |
| 1427 | **BARTLETT,DIANE | 2012 | $1,346.80 |
| 1427 | **BARTLETT,DIANE | 2011 | $1,975.44 |
| 787 | **BARTLETT,DIANE M | 2012 | $1,219.15 |
| 787 | **BARTLETT,DIANE M | 2011 | $812.55 |
| 84 | BATCHELDER,DAVID S | 2012 | $802.90 |
| 1695 | BATCHELDER,SUEANN M & HAROLD A | 2012 | $1,298.14 |
| 605 | BELGARD,RONDA K | 2012 | $1,685.35 |
| 605 | BELGARD,RONDA K | 2011 | $1,596.42 |
| 1927 | **BELLOWS,RICHARD A & DIANNA D | 2012 | $1,097.05 |
| 94 | **BELLOWS,RICHARD A SR & DIANNA | 2012 | $1,298.70 |
| 95 | **BELLOWS,RICHARD A SR & DIANNA | 2012 | $534.65 |
| 98 | BELLOWS,RICHARD A SR & DIANNA D | 2012 | $2,791.65 |
| 98 | BELLOWS,RICHARD A SR & DIANNA D | 2011 | $2,888.24 |
| 791 | **BELLOWS,RICHARD A SR & DIANNA D | 2012 | $976.80 |
| 1886 | BELLOWS,RICHARD A SR & DIANNA D | 2012 | $1,413.40 |
| 1886 | BELLOWS,RICHARD A SR & DIANNA D | 2011 | $1,490.14 |
| 772 | **BICKFORD,SHAWN H & MARY E | 2012 | $939.80 |
| 825 | **BOOTH,JOHN W | 2012 | $419.95 |
| 873 | BOOTH,MARK C & LOISELLE | 2012 | $2,897.10 |
| 148 | BOOTH,PAUL E & BENITA B | 2012 | $1,546.60 |
| 148 | **BOOTH,PAUL E & BENITA B | 2011 | $1,620.85 |
| 1091 | **BRALEY,EVELYN L | 2012 | $810.30 |
| 1091 | **BRALEY,EVELYN L | 2011 | $875.00 |
| 170 | BRATTOYA,KATHLEEN E | 2012 | $2,022.05 |
| 170 | BRATTOYA,KATHLEEN E | 2011 | $2,126.92 |
| 884 | BRESLIN,CHERYL A | 2012 | $543.00 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 386 | **BRINKMAN,HERBERT E | 2012 | $325.60 |
| 2503 | BROOKS,ROY W & MARY J | 2012 | $562.92 |
| 188 | **BROOKS,WENDY L | 2012 | $1,602.10 |
| 189 | **BROOKS,WENDY L | 2012 | $31.45 |
| 190 | **BROOKS,WENDY L | 2012 | $27.75 |
| 2687 | BUSH,CINDY L | 2012 | $472.74 |
| 205 | **BUTLER,BEN M & STEPHANIE A | 2012 | $25.90 |
| 198 | C W WELCH MEMORIAL FISH & GAME | 2012 | $549.61 |
| 764 | CARLOW,JANET | 2012 | $381.64 |
| 1226 | CARSON,COREY A & AMY P | 2012 | $72.15 |
| 235 | CARUSO,LORI LEE | 2012 | $590.15 |
| 1799 | CASTONGUAY,EUGENE L | 2012 | $1,487.91 |
| 2129 | CASTONGUAY,EUGENE L | 2012 | $159.10 |
| 920 | CATES,G STEVEN | 2012 | $1,759.35 |
| 1950 | CATES,GLENN S | 2012 | $1,171.05 |
| 2296 | CENTRAL MAINE GOLF CARTS INC | 2012 | $2,854.55 |
| 2100 | CHAMBERLAIN, ANDREA | 2012 | $579.05 |
| 241 | CHAMBERS,MARVIS E (LIFE TENANT) | 2012 | $1,480.00 |
| 241 | CHAMBERS,MARVIS E (LIFE TENANT) | 2011 | $1,563.19 |
| 2303 | CHAPMAN,ROXANNA L | 2012 | $706.70 |
| 1913 | **CHASE,EVERETT R SR & JANETTE M | 2012 | $484.70 |
| 2688 | CHASE,NADINE | 2012 | $185.00 |
| 1542 | **CHERNACK,CHARLES R | 2012 | $1,442.73 |
| 55 | CIANCHETTE,JAMES A & CAROLYN C | 2012 | $1,000.14 |
| 312 | CLARKE,LAWRENCE G & WILHEMEAN L | 2012 | $1,341.25 |
| 312 | CLARKE,LAWRENCE G & WILHEMEAN L | 2011 | $1,430.19 |
| 159 | CLOWRY,RICK & RODENA | 2012 | $1,032.30 |
| 159 | CLOWRY,RICK & RODENA | 2011 | $179.00 |
| 159 | CLOWRY,RICK & RODENA | 2010 | $179.00 |
| 2466 | COCHRAN,DAWN M | 2012 | $321.90 |
| 332 | CONNOLLY,JAMES D & MARY E | 2012 | $2,865.65 |
| 332 | CONNOLLY,JAMES D & MARY E | 2011 | $2,978.25 |
| 333 | CONNOLLY,JAMES D & MARY E | 2012 | $151.70 |
| 333 | CONNOLLY,JAMES D & MARY E | 2011 | $221.03 |
| 335 | CONNOLLY,JAMES D & MARY E | 2012 | $259.00 |
| 335 | CONNOLLY,JAMES D & MARY E | 2011 | $329.45 |
| 331 | CONNOLLY,PHILIP S | 2012 | $649.35 |
| 331 | CONNOLLY,PHILIP S | 2011 | $718.12 |
| 780 | CORMIER,URIEL J | 2012 | $1,300.55 |
| 780 | CORMIER,URIEL J | 2011 | $1,315.27 |
| 12 | COSTAIN,DANNY E | 2012 | $429.00 |
| 2627 | COTE,DANIELLE | 2012 | $90.65 |
| 2627 | COTE,DANIELLE | 2011 | $147.85 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 387 | **CREASY,LOIS E | 2012 | $511.58 |
| 1669 | CROCKER, MARY L & ERNEST E | 2012 | $1,703.85 |
| 2587 | **CROMMETT,JEANETTE R | 2012 | $471.75 |
| 446 | DEVEAU,J PERCY & MARCIA | 2012 | $1,050.80 |
| 446 | **DEVEAU,J PERCY & MARCIA | 2011 | $1,119.88 |
| 1292 | DIXON,RANDALL E & LINDA C JT | 2012 | $1,946.20 |
| 2050 | DODGE,WILFRED W JR & CHARLENE | 2012 | $1,206.20 |
| 2050 | DODGE,WILFRED W JR & CHARLENE | 2011 | $1,307.24 |
| 49 | DUNCOMBE,KIMBERLY A & DAVID K | 2012 | $1,935.10 |
| 1772 | **DUNPHY,ALAN | 2012 | $907.85 |
| 155 | **DYER,RYAN D & CHRISTINE A | 2012 | $2,797.19 |
| 1698 | EDGECOMB,CHERYL H (PERS REP) | 2012 | $1,533.65 |
| 1698 | EDGECOMB,CHERYL H (PERS REP) | 2011 | $1,617.40 |
| 2733 | ELDRIDGE,ARTHUR & AIMEE | 2012 | $57.35 |
| 2733 | ELDRIDGE,ARTHUR & AIMEE | 2011 | $102.70 |
| 397 | EMERY,CINDY B | 2012 | $1,274.84 |
| 36 | ENAIRE,JOEL & LANCE JT | 2012 | $403.30 |
| 36 | ENAIRE,JOEL & LANCE | 2011 | $461.49 |
| 951 | ENGELHARDT,DAVID W & BETHANY S | 2012 | $821.10 |
| 1993 | **EWING, PHILIP | 2012 | $373.56 |
| 538 | FARIA,PAUL V & CHRISTINE M | 2012 | $1,909.20 |
| 460 | FARMER, MARIA A | 2012 | $1,492.95 |
| 460 | FARMER, MARIA A | 2011 | $1,617.97 |
| 555 | FERNALD,HOWARD L JR | 2012 | $1,252.67 |
| 1243 | FITTS,STACEY A & TINA MARIE | 2012 | $1,707.55 |
| 577 | **FLETCHER,WALTER W III & EDNA E | 2012 | $6,134.60 |
| 577 | **FLETCHER,WALTER W III & EDNA E | 2011 | $6,375.48 |
| 578 | FLETCHER,WALTER W III & EDNA E | 2012 | $1,672.40 |
| 578 | FLETCHER,WALTER W III & EDNA E | 2011 | $1,797.42 |
| 1160 | FLETCHER,WALTER W III & EDNA E | 2012 | $151.70 |
| 1160 | FLETCHER,WALTER W III & EDNA E | 2011 | $215.28 |
| 1510 | **FLETCHER,WALTER W III & EDNA E | 2012 | $1,507.75 |
| 1510 | **FLETCHER,WALTER W III & EDNA E | 2011 | $1,579.73 |
| 2412 | FLETCHER,WALTER W III & EDNA E | 2012 | $769.60 |
| 2412 | FLETCHER,WALTER W III & EDNA E | 2011 | $860.62 |
| 2507 | **FLETCHER,WALTER W III & EDNA E | 2012 | $1,076.70 |
| 2507 | **FLETCHER,WALTER W III & EDNA E | 2011 | $1,144.18 |
| 212 | FOX,JOHN & CYNTHIA K | 2012 | $601.25 |
| 212 | FOX,JOHN & CYNTHIA K | 2011 | $1,060.06 |
| 431 | FOX,ROXANNE M | 2012 | $1,174.75 |
| 376 | FREEMAN,MARGARET A | 2012 | $956.98 |
| 2227 | FROST,DAVID P & JUDY | 2012 | $348.17 |
| 482 | FULLER,MURIEL A | 2012 | $1,319.05 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 473 | GAETA,MARY L | 2012 | $3,037.70 |
| 473 | GAETA,MARY L | 2011 | $3,108.51 |
| 1252 | **GERRY,LEMONT R JR & SANDRA K | 2012 | $740.00 |
| 130 | GODING,RAY M & BETTIE E | 2012 | $626.76 |
| 675 | GODSOE,L EARL | 2012 | $377.40 |
| 1847 | GOODRIDGE,SARAH | 2012 | $1,526.25 |
| 1847 | GOODRIDGE,SARAH | 2011 | $1,600.29 |
| 1664 | GOULD,WESTON E | 2012 | $292.30 |
| 1664 | GOULD,WESTON E | 2011 | $351.60 |
| 715 | **GREELEY,THOMAS W & SALLY | 2012 | $1,946.20 |
| 734 | GRIGNON,GERHARD R & MIRIAM E | 2012 | $85.10 |
| 2130 | HACKLEY,ROBERT L SR & CAROLYN A | 2012 | $375.55 |
| 2130 | HACKLEY,ROBERT L SR & CAROLYN A | 2011 | $431.12 |
| 1175 | HAMILTON,GARY D | 2012 | $188.70 |
| 1175 | HAMILTON,GARY D | 2011 | $246.92 |
| 2699 | **HAMLIN, SANDRA E | 2012 | $900.95 |
| 2586 | HAMM,LYNDON R & TAMMI-LYNN | 2012 | $1,759.35 |
| 2636 | **HANDLEY,ANNA | 2012 | $442.15 |
| 1205 | **HANNIGAN,DEBRA H | 2012 | $1,724.20 |
| 1818 | HARRIMAN,CLYDE R | 2012 | $375.55 |
| 1818 | HARRIMAN,CLYDE R | 2011 | $424.22 |
| 340 | HATHAWAY,JOAN M & CURTIS | 2012 | $1,246.90 |
| 1819 | **HATHAWAY,THEODORE W III & PENNY A | 2012 | $1,483.70 |
| 1376 | HAYES,ALAN B & ROSE M | 2012 | $675.25 |
| 122 | HENDRICKS,PHILIP R | 2012 | $185.00 |
| 839 | **HICKS,ROBERTA S (PERS REP) | 2012 | $1,274.65 |
| 801 | **HIGGINS,DANIEL P S (TRUSTEE) | 2012 | $233.10 |
| 802 | **HIGGINS,DANIEL P S (TRUSTEE) | 2012 | $2,997.00 |
| 30 | **HIGGINS,TAMMY L | 2012 | $615.25 |
| 2573 | HIGGS,BRUCE E | 2012 | $2,110.85 |
| 1839 | **HIGGS,WENDY L | 2012 | $1,703.85 |
| 2018 | HUFFER,DONNA (HEIRS) | 2012 | $296.00 |
| 2018 | HUFFER,DONNA | 2011 | $168.41 |
| 862 | HUMPHREY,FAITH | 2012 | $1,665.00 |
| 862 | HUMPHREY,FAITH | 2011 | $1,808.35 |
| 2568 | HUMPHREY,JASON A | 2012 | $386.65 |
| 2568 | HUMPHREY,JASON A | 2011 | $475.26 |
| 2435 | HUMPHREY,LUKE W | 2012 | $2,135.56 |
| 2321 | **HUMPHREY,TRAVIS & MICHELLE | 2012 | $57.35 |
| 736 | HUNT,DANIEL S & ANNA M | 2012 | $580.90 |
| 736 | HUNT,DANIEL S & ANNA M | 2011 | $689.21 |
| 2059 | HUSSEY,CARROLL W & LILLIAN | 2012 | $160.95 |
| 2059 | HUSSEY,CARROLL W & LILLIAN | 2011 | $211.12 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 2332 | HUSSEY,JAMES C | 2012 | $277.50 |
| 878 | INMAN,LISTON H JR (PERS REP) | 2012 | $2,978.50 |
| 879 | INMAN,LISTON H JR (PERS REP) | 2012 | $72.15 |
| 1735 | INNES,CHRIS (TRUSTEE) | 2012 | $547.50 |
| 896 | **JAMES,DON MICHAEL | 2012 | $869.50 |
| 1107 | **JENSEN,LOU-ANNE | 2012 | $1,293.15 |
| 905 | JONES,CARL E & JOYCE W | 2012 | $1,801.90 |
| 905 | JONES,CARL E & JOYCE W | 2011 | $1,888.45 |
| 906 | JONES,CARL E & JOYCE W | 2012 | $910.20 |
| 906 | JONES,CARL E & JOYCE W | 2011 | $471.32 |
| 264 | K & D GOLF INC | 2012 | $569.80 |
| 1425 | K & D GOLF INC | 2012 | $51.80 |
| 1998 | K & D GOLF INC | 2012 | $231.25 |
| 2004 | K & D GOLF INC | 2012 | $2,782.40 |
| 2015 | K & D GOLF INC | 2012 | $690.05 |
| 2045 | K & D GOLF INC | 2012 | $7,664.55 |
| 1729 | KEHOE,LAURENCE F & KATHERINE A | 2012 | $1,348.65 |
| 1729 | KEHOE,LAURENCE F & KATHERINE A | 2011 | $1,407.47 |
| 2304 | **KELLEY,HEATHER ANN & EVAN A | 2012 | $3,082.10 |
| 178 | KENNEDY,MARK L & CYNTHIA E | 2012 | $48.10 |
| 178 | KENNEDY,MARK L & CYNTHIA E | 2011 | $90.28 |
| 929 | KENNISTON,WILLIAM T JR | 2012 | $373.70 |
| 61 | KETT,PETER & CHRISTINE M | 2012 | $3,226.40 |
| 61 | KETT,PETER & CHRISTINE M | 2011 | $2,041.37 |
| 933 | KILLAM,DAVID (HEIRS) | 2012 | $738.15 |
| 933 | KILLAM,DAVID (HEIRS) | 2011 | $611.15 |
| 2512 | KIMBALL,LARRY A | 2012 | $543.90 |
| 2512 | KIMBALL,LARRY A | 2011 | $387.29 |
| 2479 | KITCHEN,LINDA M | 2012 | $629.00 |
| 1621 | LABRECK,LEO J JR | 2012 | $462.50 |
| 961 | LACASSE,SHAWN | 2012 | $106.49 |
| 1453 | LAKATTA,GAIL B | 2012 | $1,178.45 |
| 973 | LANE,ELEANOR I & RAYMOND L SR | 2012 | $810.30 |
| 902 | **LASSELLE,CONSTANCE J | 2012 | $802.90 |
| 983 | LASSELLE,GREGORY & ELIZABETH | 2012 | $538.35 |
| 983 | LASSELLE,GREGORY & ELIZABETH | 2011 | $600.22 |
| 985 | LASSELLE,GREGORY W | 2012 | $120.25 |
| 985 | LASSELLE,GREGORY W | 2011 | $212.99 |
| 986 | **LASSELLE,NORMAN A & SHEILA M | 2012 | $1,247.67 |
| 1940 | **LAWLER,MARSHALL H & PAMELA A | 2012 | $1,047.00 |
| 2565 | LEAHY,JAMES | 2012 | $136.90 |
| 2565 | LEAHY,JAMES | 2011 | $386.83 |
| 1904 | **LEBERT,DON J | 2012 | $428.63 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 1001 | LEWIS,RONALD T & CYNTHIA S | 2012 | $1,792.65 |
| 629 | LEWIS,WILLIAM A | 2012 | $421.80 |
| 144 | LINDE,GREGOR N | 2012 | $1,161.80 |
| 144 | LINDE,GREG N | 2011 | $1,241.67 |
| 144 | **LINDE,GREG N | 2010 | $1,282.65 |
| 315 | LOCKE,PAULA & WALSH,LINDA (PERS REPS) | 2012 | $1,307.76 |
| 1595 | LOPES,ELIZABETH D | 2012 | $986.33 |
| 1021 | LOVEJOY,HAROLD A JR & DARLENE A | 2012 | $773.30 |
| 837 | **LOVLEY PROPERTIES LLC | 2012 | $4,458.50 |
| 1027 | **LOVLEY PROPERTIES LLC | 2012 | $1,994.30 |
| 1222 | **LOVLEY PROPERTIES LLC | 2012 | $3,949.75 |
| 1057 | MAINE FENCE COMPANY | 2012 | $3,768.45 |
| 1057 | MAINE FENCE COMPANY | 2011 | $3,875.51 |
| 2258 | MARQUIS,CASEY J | 2012 | $209.05 |
| 571 | MASSOW,FREDERICK E | 2012 | $38.85 |
| 571 | MASSOW,FREDERICK E | 2011 | $95.51 |
| 2197 | MASSOW,FREDERICK E | 2012 | $38.85 |
| 2197 | MASSOW,FREDERICK E | 2011 | $95.51 |
| 2198 | MASSOW,FREDERICK E | 2012 | $38.85 |
| 2198 | MASSOW,FREDERICK E | 2011 | $95.51 |
| 2199 | MASSOW,FREDERICK E | 2012 | $38.85 |
| 2199 | MASSOW,FREDERICK E | 2011 | $95.51 |
| 2200 | MASSOW,FREDERICK E | 2012 | $38.85 |
| 2200 | MASSOW,FREDERICK E | 2011 | $95.51 |
| 1283 | MAYNARD,LINDA K | 2012 | $2,157.10 |
| 1283 | MAYNARD,LINDA K | 2011 | $2,124.91 |
| 665 | MCALLISTER,KRISTINE L & BRADLEY E | 2012 | $1,751.95 |
| 665 | MCALLISTER,KRISTINE L & BRADLEY E | 2011 | $1,841.43 |
| 234 | MCGOWAN,PATRICK K | 2012 | $619.75 |
| 2464 | MCNALLY,SHARON A | 2012 | $283.05 |
| 2464 | **MCNALLY,SHARON A | 2011 | $178.32 |
| 2464 | **MCNALLY,SHARON A | 2010 | $210.35 |
| 760 | **MILLER,EDWIN H (TRUSTEE) | 2012 | $1,587.30 |
| 804 | MOOSEHEAD WOOD COMPONENTS INC | 2012 | $6,103.15 |
| 804 | MOOSEHEAD WOOD COMPONENTS INC | 2011 | $6,311.64 |
| 2266 | MORTON,LAWRENCE E | 2012 | $867.65 |
| 356 | MORTON,LAWRENCE E & SUSAN E | 2012 | $4,578.75 |
| 1133 | MOWER,CLYDE E | 2012 | $1,844.45 |
| 1185 | **NAYOCK,MICHAEL G & LORRIE M | 2012 | $1,441.15 |
| 2300 | NEACE,MARK E & CRYSTAL L | 2012 | $770.01 |
| 2571 | NEACE,MARK E & CRYSTAL L | 2012 | $1,054.50 |
| 2330 | NEAL,ROBERT A SR | 2012 | $118.40 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 2330 | NEAL,ROBERT A SR | 2011 | $164.39 |
| 2160 | **NELSON,SHARON A & BRYAN T | 2012 | $1,935.10 |
| 1193 | NEVILLE,DONALD E SR | 2012 | $448.62 |
| 1550 | NICHOLS,JAMES C | 2012 | $1,295.00 |
| 1550 | NICHOLS,JAMES C | 2011 | $1,364.76 |
| 2154 | NICKERSON,WILLIAM E & MARY E | 2012 | $185.00 |
| 1212 | NOBLE,BERT A | 2012 | $286.75 |
| 1212 | NOBLE,BERT A | 2011 | $112.28 |
| 2652 | **NOBLE,BERT A & BOBBIE M | 2012 | $456.95 |
| 2303 | O'BRISKIS,ROXANNA L | 2011 | $800.49 |
| 305 | ODELL,REGINA A & DAVID T | 2012 | $579.05 |
| 2205 | ORCUTT,ANGELA | 2012 | $72.15 |
| 1247 | **OUELLETTE,SPENCER M | 2012 | $262.70 |
| 1247 | **OUELLETTE,SPENCER M | 2011 | $171.26 |
| 811 | **PALENCIA,FELIX A & JEAN A | 2012 | $1,657.60 |
| 2576 | **PALENCIA,FELIX A & JEAN A | 2012 | $5,020.90 |
| 489 | PARSONS,TERESA A | 2012 | $370.00 |
| 489 | PARSONS,TERESA A | 2011 | $1,390.93 |
| 181 | **PATERNOSTER,KRISTINA | 2012 | $636.40 |
| 127 | PEACE,CHRISTOPHER & SAMANTHA | 2012 | $738.08 |
| 2344 | PEACE,SAMANTHA | 2012 | $68.45 |
| 2326 | PEASE,GERALD & SONJA | 2012 | $262.70 |
| 2326 | **PEASE,GERALD & SONJA | 2011 | $351.60 |
| 1498 | PERKINS,JEFFREY M & SANDRA L | 2012 | $2,373.55 |
| 946 | PERRY,LISA | 2012 | $185.00 |
| 40 | PETERSON,STEVEN C | 2012 | $1,004.22 |
| 192 | PILCH, MITCHELL E JR | 2012 | $1,245.05 |
| 192 | PILCH, MITCHELL E JR | 2011 | $1,325.79 |
| 2246 | **PINE VIEW MOBILE HOMES INC | 2012 | $397.75 |
| 1832 | PITTSFIELD ECONOMIC EXPANSION CORP | 2012 | $137.26 |
| 617 | PITTSFIELD MOTOR SALES | 2012 | $1,424.50 |
| 617 | PITTSFIELD MOTOR SALES | 2011 | $1,507.11 |
| 1320 | PITTSFIELD MOTOR SALES | 2012 | $2,678.80 |
| 1320 | PITTSFIELD MOTOR SALES | 2011 | $2,774.49 |
| 1321 | PITTSFIELD TRACTOR INC | 2012 | $347.80 |
| 1321 | PITTSFIELD TRACTOR INC | 2011 | $401.93 |
| 1337 | POOLER,TOBY L | 2012 | $727.05 |
| 1337 | **POOLER,TOBY L | 2011 | $790.88 |
| 1793 | PORTER,LLOYD E & SANDRA L | 2012 | $2,229.25 |
| 2016 | **POULIN,ADAM C | 2012 | $1,581.75 |
| 2710 | POULIN,ASHLEY | 2012 | $370.00 |
| 1399 | **POWERS,PAUL A | 2012 | $432.90 |
| 1871 | PRICE,DEAN O | 2012 | $487.90 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 1014 | QUAGLIA,JODY | 2012 | $873.00 |
| 1365 | QUIST,LINDA M | 2011 | $908.37 |
| 1768 | RACE,MARILYN E | 2012 | $336.40 |
| 166 | RANDALL,FRANK E | 2012 | $1,341.25 |
| 1365 | RAVEN,LINDA M | 2012 | $852.85 |
| 2584 | RAVEN,LINDA M | 2012 | $329.30 |
| 1159 | REWA, BRUCE | 2012 | $1,470.75 |
| 1393 | RICE,JON F & JEFFREY F | 2012 | $1,430.05 |
| 1393 | RICE,JON F & JEFFREY F | 2011 | $1,501.22 |
| 1395 | RICE,JON F & JEFFREY F | 2012 | $1,544.75 |
| 1395 | RICE,JON F & JEFFREY F | 2011 | $1,605.62 |
| 2730 | RICHARDSON,PHILIP M | 2012 | $99.90 |
| 944 | RICHMOND,JAMES P | 2012 | $96.20 |
| 945 | RICHMOND,JAMES P | 2012 | $2,954.45 |
| 945 | RICHMOND,JAMES P | 2011 | $3,046.84 |
| 1742 | RINES, MARY LOU | 2012 | $290.45 |
| 618 | RIZZA,ALESSANDRO & ANTONIETTA | 2012 | $932.40 |
| 1098 | RIZZA,ALESSANDRO & ANTONIETTA | 2012 | $329.30 |
| 1969 | RIZZA,ALESSANDRO & ANTONIETTA | 2012 | $2,739.85 |
| 1924 | RIZZA,ALESSANDRO & ANTONIETTA & | 2012 | $1,137.75 |
| 1099 | **RIZZA,ALEXANDER | 2012 | $1,385.65 |
| 1099 | **RIZZA,ALEXANDER | 2011 | $1,468.40 |
| 910 | **ROBBINS,MICHAEL W & ELLEN M | 2012 | $1,489.25 |
| 1155 | **ROBBINS,MICHAEL W & ELLEN M | 2012 | $349.65 |
| 2592 | ROMANOV,JENNIFER | 2012 | $216.45 |
| 2592 | ROMANOV,JENNIFER | 2011 | $253.64 |
| 444 | RYAN,JOHN M | 2012 | $116.55 |
| 1368 | **SALLEY,SCOTT W | 2012 | $908.40 |
| 1480 | SANBORN,ROSCOE T ( HEIRS) | 2012 | $680.80 |
| 1480 | SANBORN,ROSCOE T ( HEIRS) | 2011 | $732.65 |
| 276 | SAVAGE,SHANE G & JOHN E | 2012 | $480.73 |
| 507 | SCHWARTZ,ARTHUR B (TRUSTEE) | 2012 | $1,703.85 |
| 507 | SCHWARTZ,ARTHUR B (TRUSTEE) | 2011 | $1,777.87 |
| 964 | **SERBST,PETER | 2012 | $421.80 |
| 1506 | SHAW,RUBY E | 2012 | $438.02 |
| 917 | SILKWOOD,CORINNE | 2012 | $538.15 |
| 1786 | SITTER,JENNIFER L | 2012 | $1,924.89 |
| 1391 | **SMALL,CAROLANN | 2012 | $564.25 |
| 1543 | **SMALL,DENVER C | 2012 | $91.53 |
| 2439 | **SMITH,PAMELA H | 2012 | $1,079.70 |
| 129 | **SMITH,RYAN M | 2012 | $1,487.40 |
| 368 | SOMERSET FARMS LP | 2012 | $13,501.30 |
| 368 | SOMERSET FARMS LP | 2011 | $13,943.84 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 720 | SOMERSET FARMS LP | 2012 | $677.10 |
| 720 | SOMERSET FARMS LP | 2011 | $774.91 |
| 1150 | SOMERSET FARMS LP | 2012 | $1,818.55 |
| 1150 | SOMERSET FARMS LP | 2011 | $1,928.27 |
| 1567 | SOMERSET FARMS LP | 2012 | $678.95 |
| 1567 | SOMERSET FARMS LP | 2011 | $765.28 |
| 1707 | SOMERSET FARMS LP | 2012 | $1,855.55 |
| 1707 | SOMERSET FARMS LP | 2011 | $1,956.03 |
| 2502 | SOMERSET FARMS LP | 2012 | $1,755.65 |
| 2502 | SOMERSET FARMS LP | 2011 | $1,853.22 |
| 2558 | SPEED,ROBERT & SANDRA | 2012 | $527.25 |
| 2558 | SPEED,ROBERT & SANDY | 2011 | $630.08 |
| 169 | SPRAGUE,GLENYS B | 2012 | $952.75 |
| 1610 | SPRAGUE,JOHN G | 2012 | $1,193.25 |
| 1860 | SPRAGUE,RICHARD L JR | 2012 | $464.35 |
| 508 | ST LOUIS,ROBERT J | 2012 | $1,119.25 |
| 1622 | **STANLEY,EDNA M (LIFE TENANT) | 2012 | $20.00 |
| 1676 | STAPLES,JOSEPH J | 2012 | $1,822.01 |
| 1634 | **STEEVES,NORMAN R JR & DEBORAH J | 2012 | $680.80 |
| 1636 | STEEVES,NORMAN R SR & HILDA M | 2012 | $72.86 |
| 1103 | STEEVES,RONALD L & DARLENE M | 2012 | $1,124.80 |
| 2479 | STUART,LARRY & SUSAN | 2012 | $814.00 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 2008 | $1,192.48 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 2007 | $1,271.72 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 2006 | $1,289.10 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 2005 | $1,366.20 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 2004 | $1,391.49 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 2003 | $1,372.07 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 2002 | $1,450.58 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 2001 | $1,362.24 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 2000 | $1,260.90 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 1999 | $1,249.02 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 1998 | $1,352.67 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 1997 | $61.73 |
| 996 | TAX ACQUIRED TOWN OF PITTSFIELD | 1996 | $1,288.11 |
| 996 | TONE AMERICA INC | 1995 | $109.04 |
| 1079 | TAX ACQUIRED TOWN OF PITTSFIELD | 2012 | $196.10 |
| 1079 | TAX ACQUIRED TOWN OF PITTSFIELD | 2011 | $243.55 |
| 1079 | TAX ACQUIRED TOWN OF PITTSFIELD | 2010 | $189.74 |
| 1079 | TAX ACQUIRED TOWN OF PITTSFIELD | 2009 | $113.92 |
| 1779 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2012 | $617.90 |
| 1779 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2011 | $697.85 |
| 1779 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2010 | $692.83 |
| 1806 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2012 | $2,245.90 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 1806 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2011 | $2,371.30 |
| 1806 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2010 | $2,371.97 |
| 1838 | TAX ACQUIRED TOWN OF PITTSFIELD | 2012 | $536.50 |
| 1838 | TAX ACQUIRED TOWN OF PITTSFIELD | 2011 | $661.60 |
| 1838 | TAX ACQUIRED TOWN OF PITTSFIELD | 2010 | $803.41 |
| 1870 | TAX ACQUIRED TOWN OF PITTSFIELD | 2012 | $575.35 |
| 1870 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2011 | $626.10 |
| 1870 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2010 | $268.55 |
| 2712 | TAX ACQUIRED TOWN OF PITTSFIELD | 2012 | $381.10 |
| 2712 | TAX ACQUIRED TOWN OF PITTSFIELD | 2011 | $441.33 |
| 2712 | TAX ACQUIRED TOWN OF PITTSFIELD | 2010 | $448.63 |
| 2738 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2012 | $1,252.45 |
| 2738 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2011 | $1,310.27 |
| 2738 | **TAX ACQUIRED TOWN OF PITTSFIELD | 2010 | $1,321.32 |
| 1342 | TAYLOR,CINDY M | 2012 | $434.75 |
| 1342 | TAYLOR,CINDY M | 2011 | $501.28 |
| 1577 | **TAYLOR,TERRIE L | 2012 | $394.05 |
| 1685 | TAYLOR,TURNEY H & ELAINE M | 2012 | $306.32 |
| 2345 | THERIAULT,TAMMY | 2012 | $146.15 |
| 710 | **THIES,DAVID A | 2012 | $1,337.14 |
| 2042 | THOMPSON,ALLEN & CARLA | 2012 | $223.85 |
| 893 | **THURLOW,GLORIA J | 2012 | $473.60 |
| 893 | **THURLOW,GLORIA J | 2011 | $307.27 |
| 2295 | **TILTON,DANIEL S | 2012 | $505.05 |
| 792 | **TODARO,ANTHONY J & AMANDA J | 2012 | $910.20 |
| 792 | **TODARO,ANTHONY J & AMANDA J | 2011 | $996.93 |
| 1955 | **TODARO,ANTHONY J & AMANDA J | 2012 | $146.15 |
| 1955 | **TODARO,ANTHONY J & AMANDA J | 2011 | $131.18 |
| 566 | TONE AMERICA INC | 2012 | $1,104.45 |
| 566 | TONE AMERICA INC | 2011 | $1,160.72 |
| 1720 | TORRANCE,SUSAN M | 2012 | $569.80 |
| 2189 | **TOZIER,JAMES H | 2012 | $2,850.85 |
| 1721 | **TOZIER,JAMES H & GLORIA J | 2012 | $1,903.65 |
| 1496 | TRAFTON,WAYNE C | 2012 | $1,167.35 |
| 1732 | TRI-CAP CORPORATION | 2012 | $1,306.10 |
| 1732 | TRI-CAP CORPORATION | 2011 | $1,364.48 |
| 1733 | TRI-CAP CORPORATION | 2012 | $1,261.70 |
| 1733 | TRI-CAP CORPORATION | 2011 | $1,325.22 |
| 422 | TWITCHELL,RONI S & TROY J | 2012 | $921.30 |
| 1756 | TWITCHELL,RONI S (PERS REP) | 2012 | $334.85 |
| 1780 | VIGER,NORMAN J & ALVENISE M | 2012 | $1,907.35 |
| 1780 | VIGER,NORMAN J & ALVENISE M | 2011 | $2,006.50 |

**Town of Pittsfield**
**Real Estate Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 2529 | WARD,MARGARET | 2012 | $804.75 |
| 2529 | WARD,MARGARET | 2011 | $893.41 |
| 903 | WARD-KNIAZ,CAROLINE (PERS REP) | 2012 | $1,338.21 |
| 2619 | WATROUS,DANIEL L & JENNIFER L | 2012 | $1,206.20 |
| 396 | WATROUS,STEPHEN D & VIRGINIA | 2012 | $987.90 |
| 396 | WATROUS,STEPHEN D & VIRGINIA | 2011 | $601.17 |
| 69 | WEBB ROAD LLC | 2012 | $889.85 |
| 1804 | WEBBER,KENNETH | 2012 | $2,425.35 |
| 594 | WEBBER,RICHARD A III | 2012 | $936.10 |
| 1815 | WELLS,KEITH A & SHAREN L | 2012 | $205.35 |
| 2476 | **WELLS,TAMARA P | 2012 | $159.10 |
| 1814 | **WELLS,TAMARA P & DAVID C | 2012 | $1,134.05 |
| 659 | WEST,ROBERT D JR | 2012 | $902.80 |
| 659 | WEST,ROBERT D JR | 2011 | $968.47 |
| 683 | WESTGATE,JAYSON | 2012 | $275.65 |
| 381 | WESTGATE,JAYSON G | 2012 | $2,506.75 |
| 2510 | WHIPPLE,JOHN E & MARION D | 2012 | $364.45 |
| 2510 | WHIPPLE,JOHN E & MARION D | 2011 | $454.70 |
| 1830 | **WHITE,HEIDI S | 2012 | $717.80 |
| 1835 | WHITLEY,ANITA L | 2012 | $921.69 |
| 1915 | WILBER,JAMES D | 2012 | $1,132.20 |
| 1915 | WILBER,JAMES D | 2011 | $1,200.26 |
| 1084 | WILCOX,DIANE J | 2012 | $1,131.24 |
| 1846 | WILES,ROGER C & LINDA Y | 2012 | $494.87 |
| 375 | WILLIAMS,JOHN S | 2012 | $556.85 |
| 1921 | **WILLIAMS,SCOTT R | 2012 | $427.35 |
| 2009 | WITHAM,RODNEY | 2012 | $92.50 |
| 2230 | WOMACK,LEANDRA | 2012 | $294.15 |
| 2230 | WOMACK,LEANDRA | 2011 | $333.71 |
| 1939 | WOODARD,PATRICIA M | 2012 | $902.80 |
| 1939 | WOODARD,PATRICIA M | 2011 | $1,262.66 |
| 1180 | WOODBURY,MICHAEL J | 2012 | $801.05 |
| 1180 | WOODBURY,MICHAEL J | 2011 | $877.16 |
| 1019 | WRIGHT,EILEEN M | 2012 | $1,270.95 |
| 1153 | WYLLIE,MICHAEL J | 2012 | $841.75 |
| 2525 | WYMAN,LLOYD A JR | 2012 | $214.60 |
| 1914 | YANDO,KATHLEEN D | 2012 | $3,157.95 |
| 1362 | **YEO,IVY JEAN & DALE R | 2012 | $1,002.70 |
| 1916 | **YOUNG,ARTHUR E | 2012 | $1,828.98 |
| | **Grand Total** | | **$528,975.10** |

**Town of Pittsfield**
**Personal Property Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 619 | **ANDERSON,JOSEPH M SR | 2012 | $20.35 |
| 427 | ATLANTIC PIZZA CRUST CO OF MAINE | 2000 | $1,620.16 |
| 427 | ATLANTIC PIZZA CRUST CO OF MAINE | 1999 | $1,735.02 |
| 365 | AVIAN FARMS INTERNATIONAL INC | 2000 | $4,008.92 |
| 16 | BANE,RODNEY E | 2009 | $109.21 |
| 16 | BANE,RODNEY E | 2008 | $104.40 |
| 16 | BANE,RODNEY E | 2007 | $281.22 |
| 16 | BANE,RODNEY E | 2006 | $290.25 |
| 16 | BANE,RODNEY E | 2005 | $314.76 |
| 16 | BANE,RODNEY E | 2004 | $171.56 |
| 15 | BELLOWS,RICHARD A | 2012 | $669.70 |
| 15 | BELLOWS,RICHARD A | 2011 | $646.19 |
| 15 | BELLOWS,RICHARD A | 2010 | $644.40 |
| 15 | BELLOWS,RICHARD A | 2009 | $563.98 |
| 15 | BELLOWS,RICHARD A | 2008 | $464.00 |
| 15 | BELLOWS,RICHARD A | 2007 | $431.64 |
| 15 | BELLOWS,RICHARD A | 2006 | $445.50 |
| 379 | BELLOWS,RICHARD A & DIANNA D | 2012 | $823.25 |
| 379 | BELLOWS,RICHARD A & DIANNA D | 2011 | $796.55 |
| 379 | BELLOWS,RICHARD A & DIANNA D | 2010 | $796.55 |
| 379 | BELLOWS,RICHARD A & DIANNA D | 2009 | $694.38 |
| 379 | BELLOWS,RICHARD A & DIANNA D | 2008 | $584.64 |
| 379 | BELLOWS,RICHARD A | 2007 | $545.00 |
| 379 | BELLOWS,RICHARD A | 2006 | $560.25 |
| 481 | BELLOWS,RICHARD A SR & DIANNE D | 2012 | $518.00 |
| 481 | BELLOWS,RICHARD A SR & DIANNE D | 2011 | $501.20 |
| 481 | BELLOWS,RICHARD A SR & DIANNE D | 2010 | $501.20 |
| 481 | BELLOWS,RICHARD A SR & DIANNE D | 2009 | $436.84 |
| 24 | BOIS,LAWRENCE H & JOAN C | 2011 | $263.13 |
| 24 | BOIS,LAWRENCE H & JOAN C | 2010 | $261.34 |
| 24 | BOIS,LAWRENCE H & JOAN C | 2009 | $229.83 |
| 24 | BOIS,LAWRENCE H & JOAN C | 2008 | $192.56 |
| 497 | BOWDEN,MARY G | 2012 | $641.95 |
| 497 | BOWDEN,JUNE D | 2011 | $615.76 |
| 497 | BOWDEN,JUNE D | 2010 | $678.41 |
| 497 | **BOWDEN,JUNE D | 2009 | $655.26 |
| 497 | **BOWDEN,JUNE D | 2008 | $658.88 |
| 431 | BROKER MORTGAGE SERVICES LLC | 2002 | $135.66 |
| 431 | BROKER MORTGAGE SERVICES LLC | 2001 | $161.46 |
| 431 | BROKER MORTGAGE SERVICES LLC | 2000 | $195.20 |
| 598 | CENTRAL MAINE GOLF CARTS INC | 2012 | $18.50 |
| 52 | CONNOLLY,JAMES D & MARY | 2012 | $669.70 |
| 52 | CONNOLLY,JAMES D & MARY | 2011 | $639.03 |
| 52 | CONNOLLY,JAMES D & MARY | 2010 | $656.93 |
| 52 | CONNOLLY,JAMES D & MARY | 2009 | $603.10 |
| 52 | CONNOLLY,JAMES D & MARY | 2008 | $508.08 |
| 52 | CONNOLLY,JAMES D & MARY | 2007 | $477.42 |
| 52 | CONNOLLY,JAMES D & MARY | 2006 | $483.75 |
| 52 | CONNOLLY,JAMES D & MARY | 2005 | $507.52 |
| 52 | CONNOLLY,JAMES D & MARY | 2004 | $592.72 |

**Town of Pittsfield**
**Personal Property Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 52 | CONNOLLY,JAMES D & MARY | 2003 | $636.66 |
| 52 | CONNOLLY,JAMES D & MARY | 2002 | $683.06 |
| 52 | CONNOLLY,JAMES D & MARY | 2001 | $395.46 |
| 52 | CONNOLLY,JAMES D & MARY | 2000 | $497.76 |
| 52 | CONNOLLY,JAMES D & MARY | 1999 | $580.77 |
| 52 | CONNOLLY,JAMES D & MARY | 1998 | $668.34 |
| 432 | CURTIS,JOHN J JR | 2010 | $34.01 |
| 432 | CURTIS,JOHN J JR | 2009 | $29.34 |
| 432 | CURTIS,JOHN J JR | 2008 | $23.20 |
| 408 | FITTS,ALBERT C | 2005 | $292.80 |
| 408 | FITTS,ALBERT C | 2004 | $297.60 |
| 408 | FITTS,ALBERT C | 2003 | $291.60 |
| 408 | FITTS,ALBERT C | 2002 | $273.70 |
| 408 | FITTS,ALBERT C | 2001 | $269.10 |
| 408 | FITTS,ALBERT C | 2000 | $280.60 |
| 408 | FITTS,ALBERT C | 1999 | $279.45 |
| 408 | FITTS,ALBERT C | 1998 | $386.31 |
| 77 | FITTS,ALBERT C | 1998 | $651.75 |
| 79 | **FLETCHER FARM LLC | 2012 | $555.00 |
| 79 | **FLETCHER FARM LLC | 2011 | $537.00 |
| 496 | GLOBAL CONTACT SERVICE | 2012 | $1,661.30 |
| 496 | GLOBAL CONTACT SERVICE | 2011 | $17.90 |
| 431 | GRAY,GARY | 1999 | $218.70 |
| 135 | HEALTH RESOURCES LTD | 1999 | $1,273.32 |
| 474 | **HIGGINS,DANIEL | 2012 | $149.85 |
| 576 | INTEGRATED LEASING CORPORATION | 2005 | $9.76 |
| 579 | JACKSON,RICHARD | 2006 | $94.50 |
| 579 | JACKSON,RICHARD | 2005 | $102.48 |
| 579 | JACKSON,RICHARD | 2004 | $111.60 |
| 503 | JATCO INC | 2007 | $0.10 |
| 128 | JONES INC, C | 2012 | $46.25 |
| 128 | JONES INC, C | 2011 | $0.77 |
| 308 | K & D GOLF INC | 2012 | $788.10 |
| 416 | **LAND AIR EXPRESS OF NEW ENGLAND | 2012 | $519.85 |
| 295 | LORD-LINDE,KRISTINA | 2012 | $57.35 |
| 295 | LORD-LINDE,KRISTINA | 2011 | $55.49 |
| 150 | MAINE FENCE COMPANY | 2012 | $1,450.40 |
| 150 | MAINE FENCE COMPANY | 2011 | $1,530.45 |
| 150 | MAINE FENCE COMPANY | 2010 | $1,638.63 |
| 580 | MANIATAKOS, GEORGE | 2011 | $116.35 |
| 450 | MCEWEN,SUSAN C | 2012 | $38.85 |
| 450 | MCEWEN,SUSAN C | 2011 | $39.38 |
| 450 | MCEWEN,SUSAN C | 2010 | $41.17 |
| 450 | MCEWEN,SUSAN C | 2009 | $37.49 |
| 358 | MOOSEHEAD WOOD COMPONENTS INC | 2012 | $111.00 |
| 358 | MOOSEHEAD WOOD COMPONENTS INC | 2011 | $114.56 |
| 287 | MORTON,LAWRENCE E | 2012 | $146.15 |
| 74 | ORR,JASON LEE | 2012 | $1,946.20 |
| 74 | ORR,JASON LEE | 2011 | $1,870.55 |
| 74 | ORR,JASON LEE | 2010 | $1,863.39 |

**Town of Pittsfield**
**Personal Property Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | Year | Balance |
|---|---|---|---|
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2012 | $888.00 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2011 | $859.20 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2010 | $859.20 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2009 | $748.17 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2008 | $635.68 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2007 | $601.68 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2006 | $618.75 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2005 | $675.88 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2004 | $744.00 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2003 | $729.00 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2002 | $714.00 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2001 | $702.00 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 2000 | $732.00 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 1999 | $729.00 |
| 176 | OUELLETTE,JAMES B & PATRICIA M | 1998 | $711.00 |
| 435 | OUELLETTE,MARC | 2006 | $96.75 |
| 435 | OUELLETTE,MARC | 2005 | $112.24 |
| 435 | OUELLETTE,MARC | 2004 | $92.05 |
| 519 | RENT A CENTER | 2009 | $141.81 |
| 519 | RENT A CENTER | 2008 | $132.24 |
| 519 | RENT A CENTER | 2007 | $141.70 |
| 231 | RICHMOND,JAMES P | 2012 | $74.00 |
| 231 | RICHMOND,JAMES P | 2011 | $71.60 |
| 231 | RICHMOND,JAMES P | 2010 | $71.26 |
| 189 | RYDER,JOHN L | 1998 | $42.66 |
| 566 | SIMONS,MARY ELLEN & ALDEN J JR | 2004 | $195.68 |
| 155 | SOMERSET FARMS LP | 2012 | $741.85 |
| 155 | SOMERSET FARMS LP | 2011 | $717.79 |
| 155 | SOMERSET FARMS LP | 2010 | $717.79 |
| 155 | SOMERSET FARMS LP | 2009 | $625.92 |
| 155 | SOMERSET FARMS LP | 2008 | $524.32 |
| 155 | SOMERSET FARMS LP | 2007 | $486.14 |
| 155 | SOMERSET FARMS LP | 2006 | $501.75 |
| 155 | SOMERSET FARMS LP | 2005 | $541.68 |
| 155 | SOMERSET FARMS LP | 2004 | $545.60 |
| 155 | SOMERSET FARMS LP | 2003 | $486.00 |
| 155 | SOMERSET FARMS LP | 2002 | $476.00 |
| 503 | STARBIRD, MICHAEL D | 2012 | $616.05 |
| 503 | STARBIRD, MICHAEL D | 2011 | $585.33 |
| 503 | STARBIRD, MICHAEL D | 2010 | $574.59 |
| 503 | STARBIRD, MICHAEL D | 2009 | $510.19 |
| 503 | STARBIRD, MICHAEL D | 2008 | $415.28 |
| 77 | TARDY,JOSHUA | 1999 | $668.25 |
| 501 | TRAFTON,WAYNE C | 2012 | $212.75 |
| 501 | TRAFTON,WAYNE C | 2011 | $205.85 |
| 501 | TRAFTON,WAYNE C | 2010 | $205.85 |
| 501 | TRAFTON,WAYNE C | 2009 | $1.96 |
| 425 | WHITE,RICHARD W | 2012 | $49.95 |
| 425 | WHITE,RICHARD W | 2011 | $48.33 |
| 425 | WHITE,RICHARD W | 2010 | $48.33 |

**Town of Pittsfield**
**Personal Property Taxes unpaid for years: 1995-1 To 2012-2**
**Balance as of 12/31/2012**
**Balance Paid as of 03/31/2013 (**)**

| Account | Name | | Year | Balance |
|---|---|---|---|---|
| 425 | WHITE,RICHARD W | | 2009 | $42.38 |
| 425 | WHITE,RICHARD W | | 2008 | $37.12 |
| 425 | WHITE,RICHARD W | | 2007 | $37.06 |
| 425 | WHITE,RICHARD W | | 2006 | $38.25 |
| 425 | WHITE,RICHARD W | | 2005 | $43.92 |
| | | **Grand Total** | | **$75,666.54** |

*Proven Expertise and Integrity*

# INDEPENDENT AUDITORS' REPORT

Town Council
Town of Pittsfield, Maine
Pittsfield, Maine

## Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pittsfield, Maine, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principle generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express not such opinion. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

3 Old Orchard Road, Buxton, Maine 04093
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609
www.rhrsmith.com

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pittsfield, Maine as of December 31, 2012, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 17 and budgetary comparison information on page 51 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Pittsfield, Maine's basic financial statements. The combining and individual non-major fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is also not a required part of the basic financial statements.

The combining and individual non-major fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 29, 2013, on our consideration of the Town of Pittsfield, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in considering the Town of Pittsfield, Maine's internal control over financial reporting and compliance.

RHR Smith & Company

Buxton, Maine
March 29, 2013

# REQUIRED SUPPLEMENTARY INFORMATION
# MANAGEMENT'S DISCUSSION AND ANALYSIS
# DECEMBER 31, 2012

## (UNAUDITED)

The following management's discussion and analysis of Town of Pittsfield, Maine's financial performance provides an overview of the Town's financial activities for the fiscal year ended December 31, 2012. Please read it in conjunction with the Town's financial statements.

## Financial Statement Overview

The Town of Pittsfield's basic financial statements include the following components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also includes required supplementary information which consists of the general fund budgetary comparison schedule, and other supplementary information which includes combining and other schedules.

## Basic Financial Statements

The basic financial statements include financial information in two differing views: the government-wide financial statements and the fund financial statements. These basic financial statements also include the notes to financial statements that explain in more detail certain information in the financial statements and also provide the user with the accounting policies used in the preparation of the financial statements.

## Government - Wide Financial Statements

The government-wide financial statements provide a broad view of the Town's operations in a manner that is similar to private businesses. These statements provide both short–term as well as long–term information in regards to the Town's financial position. These financial statements are prepared using the accrual basis of accounting. This measurement focus takes into account all revenues and expenses associated with the fiscal year regardless of when cash is received or paid. The government–wide financial statements include the following two statements:

The Statement of Net Assets – this statement presents *all* of the government's assets and liabilities with the difference being reported as net assets.

The Statement of Activities – this statement presents information that shows how the government's net assets changed during the period. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

Both of the above mentioned financial statements have separate columns for the two different types of town activities. The types of activities presented for the Town of Pittsfield are:

- *Governmental activities* – The activities in this section are mostly supported by taxes and intergovernmental revenues (federal and state grants). Most of the Town's basic services are reported in governmental activities, which include general government, public safety, public works, public services, education and other unclassified.

- *Business-type activities* – These activities are normally intended to recover all or a significant portion of their costs through user fees and/or charges to external users for goods and/or services. These activities for the Town of Pittsfield include a sewer department and a water department.

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Pittsfield, like other local governments uses fund accounting to ensure and demonstrate compliance with financial related legal requirements. All of the funds of the Town of Pittsfield can be divided into two categories: governmental funds and proprietary funds.

*Governmental funds*: Most of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources. They also focus on the balance of spendable resources available at the end of the fiscal year. Such information will be useful in evaluating the government's near-term financing requirements. This approach is known as the current financial resources measurement focus and the modified accrual basis of accounting. Under this approach revenues are recorded when cash is received or when susceptible to accrual. Expenditures are recorded when liabilities are incurred and due. These statements provide a detailed short-term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town of Pittsfield presents only three columns in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances. The Town's major governmental funds are the general fund and the Economic Development Revolving Loan fund. All other funds are shown as nonmajor and are combined in the "Nonmajor Funds" column on these statements.

The general fund is the only fund for which the Town legally adopted a budget. The Budgetary Comparison Schedule – Budgetary Basis – Budget and Actual – General Fund provides a comparison of the original and final budget and the actual expenditures for the current year.

*Proprietary Funds:* The Town of Pittsfield maintains two proprietary funds, the Sewer department and Water department. These funds are used to show activities that operate more like those of commercial enterprises. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. Like the government-wide financial statements, proprietary fund financial statements use the accrual basis of accounting. No reconciliation is needed between the government-wide financial statements for business-type activities and the proprietary fund financial statements.

## Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and the Fund Financial Statements. The Notes to Financial Statements can be found following the Statement of Cash Flow.

## Required Supplementary Information

The basic financial statements are followed by a section of required supplementary information, which includes a Budgetary Comparison Schedule – Budgetary Basis – Budget and Actual – General Fund.

## Other Supplementary Information

Other supplementary information follows the required supplementary information. These combining and other schedules provide information in regards to nonmajor funds, capital asset activity and other detailed budgetary information for the general fund.

## Government-Wide Financial Analysis

Our analysis below focuses on the net assets and changes in net assets of the Town's governmental activities. The Town's total net assets for the governmental funds are $12,365,994. For the business-type activities (water and sewer enterprise funds) the total net assets are $4,344,398. In total, the net assets are $16,710,392, which is an increase of $302,753 over fiscal year 2011. Most of this increase was due to the addition of certain capital assets and the increase in proprietary fund net income.

The largest portion of the Town of Pittsfield's net assets of $7,572,869 or 61.2% for governmental and $2,520,999 or 58.0% for business-type, reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. The Town of Pittsfield uses these capital assets to provide services to citizens. Consequently, these assets are not available for future spending. Although the Town of Pittsfield's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's governmental activities net assets of $1,741,883 or 14.1% represents resources that are subject to external restrictions on how they may be used. Unrestricted net assets are the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements. The Town's unrestricted net assets for governmental activities of $3,051,242 or 24.7% and $1,823,399 or 42.0% for business-type activities may be used to meet the Town's ongoing obligations to citizens and creditors.

At the end of the current fiscal year the Town of Pittsfield is able to report positive balances in all categories of net assets, both for the governmental and business-type activities.

STATEMENT C

TOWN OF PITTSFIELD, MAINE

BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2012

| | General Fund | Economic Development Revolving Loan | Nonmajor Funds | Totals Governmental Funds |
|---|---|---|---|---|
| ASSETS | | | | |
| Cash and cash equivalents | $ 3,092,833 | $ 370,768 | $ 763,899 | $ 4,227,500 |
| Investments | 490,665 | - | 770,819 | 1,261,484 |
| Accounts receivables (net of allowance for uncollectibles): | | | | |
| Taxes | 439,317 | - | - | 439,317 |
| Liens | 151,153 | - | - | 151,153 |
| Due from other governments | - | - | 51,188 | 51,188 |
| Other | 36,822 | 13 | - | 36,835 |
| Due from other funds | 239,060 | 170 | 136,983 | 376,213 |
| TOTAL ASSETS | $ 4,449,850 | $ 370,951 | $ 1,722,889 | $ 6,543,690 |
| LIABILITIES | | | | |
| Accounts payable | $ 5,342 | $ - | $ - | $ 5,342 |
| Accrued expenses | 1,000 | - | - | 1,000 |
| Prepaid taxes | 8,382 | - | - | 8,382 |
| Due to other funds | 1,377,620 | - | 239,060 | 1,616,680 |
| Due to other governments | 6,420 | - | - | 6,420 |
| Deferred tax revenues | 436,033 | - | - | 436,033 |
| TOTAL LIABILITIES | 1,834,797 | - | 239,060 | 2,073,857 |
| FUND BALANCES | | | | |
| Nonspendable | - | - | - | - |
| Restricted | - | 370,951 | 1,370,932 | 1,741,883 |
| Committed | 1,302,451 | - | 104,638 | 1,407,089 |
| Assigned | - | - | 8,259 | 8,259 |
| Unassigned | 1,312,602 | - | - | 1,312,602 |
| TOTAL FUND BALANCES | 2,615,053 | 370,951 | 1,483,829 | 4,469,833 |
| TOTAL LIABILITIES AND FUND BALANCES | $ 4,449,850 | $ 370,951 | $ 1,722,889 | $ 6,543,690 |

See accompanying independent auditors' report and notes to financial statements.

STATEMENT D

TOWN OF PITTSFIELD, MAINE

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS
DECEMBER 31, 2012

| | Total Governmental Funds |
|---|---|
| Total Fund Balances | $ 4,469,833 |
| Amounts reported for governmental activities in the statement of net assets are different because: | |
| Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation | 7,716,060 |
| Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds shown above: | |
| Taxes and liens receivable | 436,033 |
| Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds: | |
| Bonds payable | (138,400) |
| Capital lease payable | (4,791) |
| Accrued compensated absences | (112,741) |
| Net assets of governmental activities | $ 12,365,994 |

See accompanying independent auditors' report and notes to financial statements.

STATEMENT F

TOWN OF PITTSFIELD, MAINE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2012

| | |
|---|---|
| Net change in fund balances - total governmental funds (Statement E) | $ 144,009 |
| Amounts reported for governmental activities in the Statement of Activities (Statement B) are different because: | |
| Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense allocated to those expenditures over the life of the assets: | |
| Capital asset purchases capitalized | 102,782 |
| Captial asset disposals | (2,055) |
| Depreciation expense | (369,518) |
| | (268,791) |
| Revenues in the Statement of Activities that do not provide current financial resources are not reported. | |
| Taxes and liens receivable | (13,500) |
| Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets | 106,704 |
| Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in govermental funds: | |
| Accrued compensated absenses | 20,544 |
| Change in net assets of governmental activities (Statement B) | $ (11,034) |

See accompanying independent auditors' report and notes to financial statements.

STATEMENT G

TOWN OF PITTSFIELD, MAINE

## STATEMENT OF NET ASSETS – PROPRIETARY FUNDS
DECEMBER 31, 2012

| | Enterprise Funds | | |
|---|---|---|---|
| | Sewer Department | Water Department | Totals |
| ASSETS | | | |
| Current assets: | | | |
| Cash and cash equivalents | $ 63,366 | $ 89,910 | $ 153,276 |
| Investments | 106,680 | 151,368 | 258,048 |
| Accounts receivable | 128,773 | 67,643 | 196,416 |
| Inventory | 1,218 | 23,664 | 24,882 |
| Due from other funds | 748,221 | 492,246 | 1,240,467 |
| Total current assets | 1,048,258 | 824,831 | 1,873,089 |
| Noncurrent assets: | | | |
| Non-depreciable assets | 1,972,338 | 113,718 | 2,086,056 |
| Buildings, building and land improvements | 4,017,368 | 1,235,660 | 5,253,028 |
| Vehicles and equipment | 34,883 | 677,867 | 712,750 |
| Infrastructure | 425,062 | 2,869,848 | 3,294,910 |
| Total capital assets | 6,449,651 | 4,897,093 | 11,346,744 |
| Less: accumulated depreciation | (4,044,332) | (1,509,470) | (5,553,802) |
| Total noncurrent assets | 2,405,319 | 3,387,623 | 5,792,942 |
| Total assets | $ 3,453,577 | $ 4,212,454 | $ 7,666,031 |
| LIABILITIES AND NET ASSETS | | | |
| Current liabilities: | | | |
| Accounts payable | $ 5,496 | $ 9,573 | $ 15,069 |
| Accrued expenses | 3,835 | 6,675 | 10,510 |
| Note payable | 1,900,000 | - | 1,900,000 |
| Accrued interest | 15,796 | 8,315 | 24,111 |
| Current portion of long-term obligations | 36,166 | 42,579 | 78,745 |
| Total current liabilities | 1,961,293 | 67,142 | 2,028,435 |
| Noncurrent liabilities: | | | |
| Bonds payable | 150,832 | 1,142,366 | 1,293,198 |
| Total noncurrent liabilities | 150,832 | 1,142,366 | 3,321,633 |
| Total liabilities | 2,112,125 | 1,209,508 | 6,643,266 |
| NET ASSETS | | | |
| Invested in capital assets, net of related debt | 318,321 | 2,202,678 | 2,520,999 |
| Unrestricted | 1,023,131 | 800,268 | 1,823,399 |
| Total net assets | 1,341,452 | 3,002,946 | 4,344,398 |
| Total liabilities and net assets | $ 3,453,577 | $ 4,212,454 | $ 7,666,031 |

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE 1

TOWN OF PITTSFIELD, MAINE

BUDGETARY COMPARISON SCHEDULE – BUDGETARY BASIS
BUDGET AND ACTUAL – GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2012

| | Budgeted Amounts | | Actual | Variance Positive |
|---|---|---|---|---|
| | Original | Final | Amounts | (Negative) |
| Budgetary Fund Balance, January 1 | $ 2,509,201 | $ 2,509,201 | $ 2,509,201 | $ - |
| Resources (Inflows): | | | | |
| General tax revenues | 4,766,713 | 4,766,713 | 4,781,437 | 14,724 |
| Intergovernmental revenues | 750,237 | 750,237 | 767,963 | 17,726 |
| Charges for services | 242,170 | 242,170 | 238,967 | (3,203) |
| Investment income, net of unrealized gains/(losses) | 3,514 | 3,514 | 707 | (2,807) |
| Other revenues | 96,304 | 96,304 | 54,774 | (41,530) |
| Transfers in | - | - | 4,670 | 4,670 |
| Amounts Available for Appropriation | 8,368,139 | 8,368,139 | 8,357,719 | (10,420) |
| Charges to Appropriations (Outflows): | | | | |
| General government | 561,659 | 553,659 | 497,819 | 55,840 |
| Public safety | 571,360 | 578,360 | 564,660 | 13,700 |
| Public works | 944,267 | 944,267 | 899,403 | 44,864 |
| Public services | 378,978 | 379,978 | 357,718 | 22,260 |
| Education | 2,443,235 | 2,443,235 | 2,443,235 | - |
| County tax | 563,550 | 563,550 | 563,550 | - |
| Unclassifed | 228,438 | 228,438 | 155,927 | 72,511 |
| Capital outlay | 190,000 | 932,236 | 82,694 | 849,542 |
| Debt service: | | | | |
| Principal | 67,461 | 67,461 | 62,283 | 5,178 |
| Interest | 4,951 | 4,951 | 4,951 | - |
| Transfers to other funds | 105,039 | 110,426 | 110,426 | - |
| Total Charges to Appropriations | 6,058,938 | 6,806,561 | 5,742,666 | 1,063,895 |
| Budgetary Fund Balance, December 31 | $ 2,309,201 | $ 1,561,578 | $ 2,615,053 | $ 1,053,475 |
| Utilization of unassigned fund balance | $ 200,000 | $ 200,000 | $ - | $ (200,000) |
| Utilization of committed fund balance | - | 747,623 | - | (747,623) |
| | $ 200,000 | $ 947,623 | $ - | $ (947,623) |

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE A

# TOWN OF PITTSFIELD, MAINE

## SCHEDULE OF DEPARTMENTAL OPERATIONS
## FOR THE YEAR ENDED DECEMBER 31, 2012

| | Original Budget | Budget Adjustments | Final Budget | Actual | Variance Positive (Negative) |
|---|---|---|---|---|---|
| General Government | | | | | |
| Finance | $ 156,408 | $ - | $ 156,408 | $ 150,878 | $ 5,530 |
| Administration | 87,665 | - | 87,665 | 87,518 | 147 |
| Town clerk | 48,121 | - | 48,121 | 47,426 | 695 |
| Insurance | 47,377 | - | 47,377 | 31,056 | 16,321 |
| Municipal buildings | 46,409 | - | 46,409 | 42,272 | 4,137 |
| Assessing | 21,735 | (1,000) | 20,735 | 18,897 | 1,838 |
| Codes/building | 42,626 | - | 42,626 | 42,188 | 438 |
| Community development | 86,264 | (7,000) | 79,264 | 62,185 | 17,079 |
| Legal | 14,000 | - | 14,000 | 5,927 | 8,073 |
| Town council | 7,037 | - | 7,037 | 7,029 | 8 |
| Elections | 4,017 | - | 4,017 | 2,443 | 1,574 |
| | 561,659 | (8,000) | 553,659 | 497,819 | 55,840 |
| Public Safety | | | | | |
| Police department | 415,282 | 7,000 | 422,282 | 417,772 | 4,510 |
| Fire department | 77,840 | - | 77,840 | 73,673 | 4,167 |
| Street lighting | 54,650 | - | 54,650 | 51,338 | 3,312 |
| Communications center | 12,680 | - | 12,680 | 11,567 | 1,113 |
| Animal control | 10,908 | - | 10,908 | 10,310 | 598 |
| | 571,360 | 7,000 | 578,360 | 564,660 | 13,700 |
| Public Works | | | | | |
| Transfer station | 356,591 | - | 356,591 | 347,448 | 9,143 |
| Highway | 395,723 | - | 395,723 | 369,583 | 26,140 |
| Recycling | 104,043 | - | 104,043 | 99,724 | 4,319 |
| Airport | 24,412 | - | 24,412 | 22,005 | 2,407 |
| Cemeteries | 48,352 | - | 48,352 | 47,417 | 935 |
| Buildings and grounds | 15,146 | - | 15,146 | 13,226 | 1,920 |
| | 944,267 | - | 944,267 | 899,403 | 44,864 |

# TOWN OF PITTSFIELD, MAINE

## SCHEDULE OF DEPARTMENTAL OPERATIONS
## FOR THE YEAR ENDED DECEMBER 31, 2012

| | Original Budget | Budget Adjustments | Final Budget | Actual | Variance Positive (Negative) |
|---|---|---|---|---|---|
| Public services | | | | | |
| Library | 163,983 | 1,000 | 164,983 | 162,943 | 2,040 |
| Theater | 122,662 | - | 122,662 | 113,261 | 9,401 |
| Recreation | 63,143 | - | 63,143 | 55,420 | 7,723 |
| Social/community services | 14,060 | - | 14,060 | 13,379 | 681 |
| General assistance | 15,130 | - | 15,130 | 12,715 | 2,415 |
| | 378,978 | 1,000 | 379,978 | 357,718 | 22,260 |
| Assessments | | | | | |
| Education | 2,443,235 | - | 2,443,235 | 2,443,235 | - |
| County tax | 563,550 | - | 563,550 | 563,550 | - |
| | 3,006,785 | - | 3,006,785 | 3,006,785 | - |
| Unclassified | | | | | |
| Overlay | 76,781 | - | 76,781 | 26,011 | 50,770 |
| KVCOG | 5,401 | - | 5,401 | 5,269 | 132 |
| Public fire protection | 115,000 | - | 115,000 | 115,000 | - |
| Contingency | 9,000 | - | 9,000 | - | 9,000 |
| Grant match | 18,750 | - | 18,750 | 6,016 | 12,734 |
| Education incentive | 2,000 | - | 2,000 | 2,152 | (152) |
| Town report | 1,000 | - | 1,000 | 973 | 27 |
| Coalition | 506 | - | 506 | 506 | - |
| | 228,438 | - | 228,438 | 155,927 | 72,511 |
| Debt service | | | | | |
| Principal | 67,461 | - | 67,461 | 62,283 | 5,178 |
| Interest | 4,951 | - | 4,951 | 4,951 | - |
| | 72,412 | - | 72,412 | 67,234 | 5,178 |

TOWN OF PITTSFIELD, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2012

| | Original Budget | Budget Adjustments | Final Budget | Actual | Balance Positive (Negative) |
|---|---|---|---|---|---|
| Capital outlay | | | | | |
| Highway general equipment | 35,850 | 213,906 | 249,756 | - | 249,756 |
| Police cruiser | 26,650 | 2,433 | 29,083 | 26,022 | 3,061 |
| Recycling equipment | - | 63,045 | 63,045 | - | 63,045 |
| Municipal buidling capital | - | 24,896 | 24,896 | 3,343 | 21,553 |
| Road construction | - | 36,512 | 36,512 | 24,655 | 11,857 |
| Fire department equipment | 15,000 | 21,607 | 36,607 | - | 36,607 |
| Airport improvements | - | 41,008 | 41,008 | 2,347 | 38,661 |
| Sanitary stormwater | - | 152 | 152 | 152 | - |
| Comp plan-town match | - | 10,927 | 10,927 | 10,927 | - |
| Sidewalk reconstruction | - | 42,060 | 42,060 | 3,500 | 38,560 |
| Cable access | - | 15,312 | 15,312 | - | 15,312 |
| Theatre boiler replacement | - | 105 | 105 | - | 105 |
| Cemetery development | - | 8,306 | 8,306 | - | 8,306 |
| Revaluation | - | 846 | 846 | - | 846 |
| Sand/salt shed | - | 4,780 | 4,780 | - | 4,780 |
| Municipal parking lot | 20,000 | 57,451 | 77,451 | - | 77,451 |
| Library capital | 5,000 | 5,467 | 10,467 | - | 10,467 |
| Fire station reserve | 5,000 | 13,628 | 18,628 | - | 18,628 |
| Fendler park endowment | - | 2,500 | 2,500 | - | 2,500 |
| Highway waste oil furnance | - | 7,547 | 7,547 | - | 7,547 |
| Cemeteries mower | 7,500 | 805 | 8,305 | 6,150 | 2,155 |
| Highway sander | - | 15,596 | 15,596 | - | 15,596 |
| Highway loader | 35,000 | 60,195 | 95,195 | - | 95,195 |
| Waste transporter | 10,000 | 20,007 | 30,007 | 5,598 | 24,409 |
| Recyclying forklift | 30,000 | 14 | 30,014 | - | 30,014 |
| TD Bank CMP MPRP tech fee | - | 73,131 | 73,131 | - | 73,131 |
| | 190,000 | 742,236 | 932,236 | 82,694 | 849,542 |
| Totals | $ 5,953,899 | $ 742,236 | $ 6,696,135 | $ 5,632,240 | $ 1,063,895 |

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE B

TOWN OF PITTSFIELD, MAINE

COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2012

| | Special Revenue Funds | Permanent Funds | Total Nonmajor Governmental Funds |
|---|---|---|---|
| ASSETS | | | |
| Cash and cash equivalents | $ 659,470 | $ 104,429 | $ 763,899 |
| Investments | - | 770,819 | 770,819 |
| Accounts receivable (net of allowance for uncollectibles) | 51,188 | - | 51,188 |
| Due from other funds | 136,983 | - | 136,983 |
| TOTAL ASSETS | $ 847,641 | $ 875,248 | $ 1,722,889 |
| LIABILITIES | | | |
| Accounts payable | $ - | $ - | $ - |
| Due to other funds | 237,260 | 1,800 | 239,060 |
| TOTAL LIABILITIES | 237,260 | 1,800 | 239,060 |
| FUND BALANCES | | | |
| Nonspendable | - | - | - |
| Restricted | 497,484 | 873,448 | 1,370,932 |
| Committed | 104,638 | - | 104,638 |
| Assigned | 8,259 | - | 8,259 |
| Unassigned | - | - | - |
| TOTAL FUND BALANCES | 610,381 | 873,448 | 1,483,829 |
| TOTAL LIABILITIES AND FUND BALANCES | $ 847,641 | $ 875,248 | $ 1,722,889 |

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE C

TOWN OF PITTSFIELD, MAINE

COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2012

| | Special Revenue Funds | Permanent Funds | Total Nonmajor Governmental Funds |
|---|---|---|---|
| REVENUES | | | |
| Intergovernmental revenue | $ 173,118 | $ - | $ 173,118 |
| Investment income, net of unrealized gains/(losses) | 1,262 | 60,164 | 61,426 |
| Other revenue | 67,422 | 6,575 | 73,997 |
| TOTAL REVENUES | 241,802 | 66,739 | 308,541 |
| EXPENDITURES | | | |
| Public safety | 11,118 | - | 11,118 |
| Unclassified | 303,598 | 7,359 | 310,957 |
| Capital outlay | - | - | - |
| Debt service | 44,275 | - | 44,275 |
| TOTAL EXPENDITURES | 358,991 | 7,359 | 366,350 |
| EXCESS OF REVENUES OVER (UNDER) EXPENDITURES | (117,189) | 59,380 | (57,809) |
| OTHER FINANCING SOURCES (USES) | | | |
| Operating Transfers In | 110,367 | 59 | 110,426 |
| Operating Transfers (Out) | (4,670) | - | (4,670) |
| TOTAL OTHER FINANCING SOURCES (USES) | 105,697 | 59 | 105,756 |
| NET CHANGE IN FUND BALANCES | (11,492) | 59,439 | 47,947 |
| FUND BALANCES, JANUARY 1 | 621,873 | 814,009 | 1,435,882 |
| FUND BALANCES, DECEMBER 31 | $ 610,381 | $ 873,448 | $ 1,483,829 |

See accompanying independent auditors' report and notes to financial statements.

# PITTSFIELD MUNICIPAL DIRECTORY

| | |
|---|---|
| **EMERGENCY** | 911 |
| Airport | 487-5213 |
| Animal Control | 487-3101 |
| Assessor | 487-3136 |
| Department of Public Safety | 487-4439 |
| Highway Department/Town Garage | 487-6942 |
| Hospital | 487-5141 |
| Library | 487-5880 |
| Manson Park | 487-5800 |
| Municipal Building | 487-3136 |
| Plumbing Inspector | 487-3136 |
| Pool | 487-4430 |
| Post Office | 487-2722 |
| Recycling Coordinator | 487-3361 |
| Sewer & Water | 487-3136 or 5203 |
| Superintendent of Schools | 487-5107 |
| Schools: Warsaw 487-5145, Vickery 487-5575, Manson 487-2281, MCI 487-3355 | |
| Theater | 487-5461 |
| Town Clerk | 487-3136 |
| Town Manager | 487-3136 |
| Transfer Station | 487-3361 |
| Treasurer/Tax Collector | 487-3136 |
| Treatment Plant | 487-5203 |

**Department of Motor Vehicles** is at the Town Office on the **1st and 2nd Fridays** of every month. 9:30 AM to 1:00 PM and 2:00 PM to 3:30 PM.