

2017 TOWN REPORT PITTSFIELD, MAINE

TOWN OF PITTSFIELD DEPARTMENT HEADS 2017

Town Manager/Treasurer	Kathryn Ruth
Deputy Treasurer/Deputy Tax Collector	Emmalee Reed
Town Clerk	Nicole Nickolan
Tax Assessor	William E. Van Tuinen
Code Enforcement Officer	Stephen Seekins
Chief of Police	Harold "Pete" Bickmore
Fire Chief	Bernard C. Williams
Cemetery Sexton	Peter D. Snow
Recreation Director	Deedra Jensen
Highway Department Foreman	Steve Vance
Water/Sewer Department Assistant Supervisor	Scott E. Noble
Transfer Station/Recycling Coordinator	Don Chute
Theater Manager	Donna L. Dunphy
Librarian	Ellyn "Lyn" K. Smith

ELECTED OFFICIALS

Robert N. Stackhouse – Mayor	District 3 – Term Expires: 2019
Timothy P. Nichols – Deputy Mayor	District 1 - Term Expires: 2018
Marie "Twinkle" Manning	District 2 – Term Expires: 2017
Howard Margolskee – Councilor	At Large – Term Expires: 2019
Heather J. Donahue – Councilor	District 4 – Term Expires: 2018
Michael A. Cianchette – Councilor	At Large – Term Expires: 2018
Scott W. Strom – Councilor	At Large – Term Expires: 2017

2017 COUNCIL APPOINTMENTS

AIRPORT COMMITTEE

James Canders	12/31/18
David Ross	12/31/18
Donald Parsons	12/31/19
Paul Burke	12/31/19
Mark Cochrane	12/31/19
Caleb Curtis (FBO)	Indefinite
Robert Stackhouse	Council

BOARD OF APPEALS

David Reynolds	12/31/19
Bud Jones	12/31/18
Robert Engelhardt	12/31/20
J. Michael Braley	12/31/18
David Quint	12/31/18
Kyle Holmstrom	12/31/18
Andi Vigue (Associate)	12/31/19

BOARD OF ASSESSMENT REVIEW

Michael Lynch	12/31/19
Robert Beattie	12/31/19

BOARD OF ETHICS

Ken Clark	12/31/18
Caleb Curtis	12/31/17
Mike Gray	12/31/17

BOARD OF HEALTH

Susan Quint	12/31/18
Rebecca Geagan	12/31/17
Howard Margolskee	12/31/19

CEMETERY TRUSTEES

Donald Hallenbeck	12/31/18
Robert Stackhouse	12/31/18
Clermont Spencer	12/31/19

ECONOMIC DEVELOPMENT COMMITTEE TEAM

Shawn Bickford	12/31/18
Robert Beattie	12/31/18
Michael Gray	12/31/19
Andi Vigue	12/31/19
Simone Engelhardt	12/31/19
Howard Margolskee	12/31/19

HOUSING REHABILITATION REVOLVING LOAN FUND COMMITTEE

Robert Beattie (PAL)	12/31/19
Simone Engelhardt (B)	12/31/19

LIBRARY TRUSTEES

D. Jeanne Boisvert	12/31/18
Ann McGowan	12/31/21
Bette Bagley	12/31/17
Karen Oakes	12/31/20
Suzanne Leibowitz	12/31/19

PARKS AND RECREATION

David Quint	12/31/20
Jack Wright	12/31/21
Paul Bertrand	12/31/17
Michael McGowan	12/31/18
Rick McCarthy	12/31/19

PERSONNEL APPEALS BOARD

Peter A. Vigue	12/31/18
Mike Gray	12/31/17
Caleb Curtis	12/31/17

PINNACLE PARK BOARD

Jack Wright	12/31/18
Scott Strom	12/31/17

PLANNING BOARD

Morris Pollard (Associate)	12/31/18
Thomas D. Cote	12/31/19
Brent Newhouse	12/31/19
Vaughan Woodruff	12/31/17
Anna Bockis	12/31/20
Jan Laux	12/31/17
Simone Engelhardt (Associate)	12/31/17
Matt Bolster	12/31/19
Royce Sposato	12/31/18

POOL COMMITTEE

Paul Bertrand	12/31/18
Donald Hallenbeck	12/31/19
Jim Cianchette	12/31/17

RECYCLING COMMITTEE

Kevin Bryant	12/31/18
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Anna Bockis	12/31/18
Jane Woodruff	12/31/19
Paul Faria	12/31/17
Deanna Tilton	12/31/17
Christine Faria	12/31/18
Timothy Nichols	Council

REGISTRAR OF VOTERS

Nicole Nickolan	12/31/17
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THEATER COMMITTEE

Sue Mercier	12/31/19
Margaret Gray	12/31/19
Marie Manning	12/31/17
Ruth Hodgins	12/31/17
Beverly Davis	12/31/19
Lori Swartz	12/31/17
Dale Nichols	12/31/19



Paul R. LePage
GOVERNOR

STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Dear Citizen of Pittsfield:

For the past seven years as your Governor, my priority has been to make Maine—our people—prosper. Helping you keep more money in your wallet by reducing taxes has been part of that mission.

Too many Maine families are facing skyrocketing property taxes that strain household budgets. Our elderly on fixed incomes are particularly vulnerable to these increases. School budgets are often blamed for annual increases in property taxes. But there's another reason. A tremendous amount of land and property value has been taken off the tax rolls, leaving homeowners to pick up the tab.

As of 2016, towns and cities owned land and buildings valued at nearly \$5.5 billion statewide. Large and wealthy non-profits, such as hospitals and colleges, often escape paying property taxes on their vast real estate holdings—totaling more than \$5.1 billion statewide.

In Maine, nearly 2.5 million acres of land have been set aside for conservation by the federal and state governments and non-profit organizations, including land trusts. Municipalities are losing out on property taxes on an estimated \$2 billion in land that has been either removed from the tax rolls or prohibited from development—shifting the cost of municipal services to local homeowners through higher property taxes.

It's time to recognize the results of taking property off the tax rolls and identify solutions to reduce the burden on our homeowners. My administration's proposals have been met with staunch resistance.

In 1993, about 35,800 acres of land were documented as land-trust owned. That number has increased by an astonishing 1,270 percent. Land trusts now control over 490,000 acres with an estimated value of \$403 million. We must restore the balance. We will be working this session to ensure all land owners are contributing to the local tax base. It's time for them to pay their fair share.

I encourage you to ask your local officials how much land in your municipality has been taken off the tax rolls, as well as how much in tax revenue that land would have been contributing today to offset your property taxes.

If ever I can be of assistance to you or if you have any questions or suggestions, I encourage you to contact my office by calling 287-3531 or by visiting our website at www.maine.gov/governor.

Sincerely,


Paul R. LePage
Governor



PRINTED ON RECYCLED PAPER

SUSAN M. COLLINS
MAINE

U.S. SENATE OFFICE BUILDING
WASHINGTON, DC 20510-1904
(202) 224-2222
(202) 224-2992 (FAX)

United States Senate

WASHINGTON, DC 20510-1904

Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to share some key accomplishments from this past year.

Maine has the oldest average age in the nation. As Chairman of the Senate Aging Committee, my top three priorities for the Committee are fighting fraud and financial abuse directed at our nation's seniors, increasing investments in biomedical research, and improving retirement security. Following the Committee's investigation into skyrocketing prescription drug costs, I authored bipartisan legislation to foster generic competition, which was signed into law. The Aging Committee's toll-free hotline (1-855-303-9470) makes it easier for seniors to report suspected fraud and receive assistance. To support the 40 million family caregivers in the United States, I am proud to have authored the RAISE Family Caregivers Act to create a coordinated strategy to support family members who make countless personal and financial sacrifices to care for their loved ones.

The opioid crisis touches families and communities across our state. As a member of the Appropriations Committee, I fought for significant increases in funding to support community, law-enforcement, and public health efforts. In April, the State of Maine was awarded over \$2 million to fight this devastating public health crisis. Additionally, I have authored legislation to support grandparents and other extended family members who are raising grandchildren as a result of the nation's opioid epidemic.

Biomedical research has the potential to improve and save lives, and also supports good jobs at research facilities here in Maine. Last year, the Appropriations Committee approved a \$2 billion increase for the National Institutes of Health for the third consecutive year. This includes an increase of nearly 30 percent for research on Alzheimer's, our nation's most costly disease. As founder and co-chair of the Senate Diabetes Caucus, I work to raise awareness of the threats posed by diabetes, invest in research, and improve access to treatment options. My bill to establish a national commission of health care experts on diabetes care and prevention was signed into law in 2017.

We owe our veterans so much. Last year, I worked to secure the authorization of a Community-Based Outpatient Clinic in Portland to support the health care of Maine's veterans in the southern part of our state. I also worked to secure funding extensions to help veterans throughout rural Maine receive health care within their communities. I also worked to secure funding for housing vouchers for veterans to reduce veterans' homelessness.

Maine's contributions to our national security stretch from Kittery to Limestone. I successfully advocated for critical funding for projects at the Portsmouth Naval Shipyard for construction of an additional ship that will likely be built at Bath Iron Works. This funding will strengthen our national security and preserve great jobs in our state.

As chairman of the Transportation and Housing Appropriations Subcommittee, I worked to increase funding for the TIGER program that has provided Maine with more than \$122 million for vital transportation projects. For housing, I worked to provide \$160 million to help communities protect children from the harmful effects of lead poisoning.

Growing our economy remains a top priority. I supported the comprehensive tax reform bill because it will help lower- and middle-income families keep more of their hard-earned money; boost the economy; and encourage businesses, both small and large, to grow and create jobs here in Maine and around the country. This legislation contains key provisions I authored that are important to Mainers, including preserving the deduction

for state and local taxes, expanding the deduction for medical expenses, and enabling public employees such as firefighters, teachers, and police officers, as well as clergy and employees of nonprofits, to make “catch-up” contributions to their retirement accounts. I led the effort to ensure that the tax cut will not trigger automatic budget cuts to Medicare or any other programs.

A Maine value that always guides me is our unsurpassed work ethic. As of December 2017, I have cast more than 6,500 consecutive votes, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Somerset County and Maine in the United States Senate. If ever I can be of assistance to you, please contact my Augusta office at 207-622-8414 or visit my website at www.collins.senate.gov. May 2018 be a good year for you, your family, your community, and our state.

Sincerely,

A handwritten signature in cursive script that reads "Susan M. Collins".

Susan M. Collins
United States Senator

ANGUS S. KING, JR.
MAINE

133 HARRIS SENATE OFFICE BUILDING
(202) 224-6344
Website: <http://www.king.senate.gov>

United States Senate
WASHINGTON, DC 20510

COMMITTEES
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

January 3, 2018

Dear Friends,

Representing Maine in the United States Senate is an honor.

I continue my work on the Senate Armed Services Committee, each year authorizing the funding required to build our military capabilities and ensuring that our service members are trained and equipped to defend our nation. I was pleased to be part of a bipartisan effort to enact a new law to simplify the appeals review process to reduce the backlog our veterans are facing, as well as a new law that provides critical funding to the VA Choice Program, allowing veterans in rural Maine to access services closer to home.

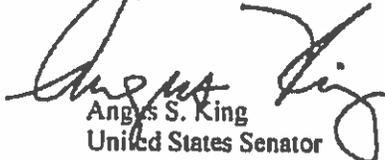
While my committee work is important, working to combat the opioid epidemic is one of my top priorities. Although Congress has made some important strides, much remains to be done to provide additional funding for prevention, treatment and enforcement. I am working with colleagues on both sides of the aisle to pressure the Drug Enforcement Administration to reduce the amount of opioids produced and to thwart the flow of fentanyl and other deadly drugs into our country.

I am very optimistic about the integrated, multiagency effort I led with Senator Collins to foster innovation and commercialization in Maine's forest economy. Through the Economic Development Assessment Team (EDAT) we are already experiencing increased federal investments that will strengthen our existing forest products industry and help support job creation in rural communities. Initiatives like Cross Laminated Timber, Combined Heat and Power, nanocellulose, 3D printing with biobased materials and other biobased products will mean that Maine's wood-basket will continue to be a major jobs and economic contributor for our future.

Finally, the coming year will continue the work of the Senate Select Committee on Intelligence in the ongoing investigation of Russian interference in the 2016 election. Our Committee has held seven public hearings and numerous classified sessions, reviewed tens of thousands of pages of documents and conducted hundreds of interviews. I remain focused on the security of our elections and committed to developing strategies to prevent interference by foreign governments in our democracy.

May 2018 be a good year for you, your family, your community and our great State.

Best,



Angus S. King
United States Senator

AUGUSTA
4 Gattrelle Drive, Suite P1
Augusta, ME 04303
(207) 625-0202

BANGOR
202 Harlow Street, Suite 20350
Bangor, ME 04401
(207) 845-0060

PRESQUE ISLE
100 Academy Street, Suite A
Presque Isle, ME 04769
(207) 774-5124

SCARBOROUGH
393 US Route 1, Suite 1C
Scarborough, ME 04074
(207) 883-1888



Annual Report

A Message from Senator Rod Whitemore

Dear Friends and Neighbors:

I would like to thank you for the opportunity to represent you in the Maine Senate. It has been an honor to work on your behalf to make our state an even better place to live, work and conduct business.

On August 2, Maine lawmakers finally adjourned for the year, after what proved to be the longest session in recent memory due to a brief government shut down over budgetary disagreements. While no state budget is ever perfect, the end product was a state budget that makes a record investment in our students, supports our communities and will tremendously benefit small businesses and our economy.

Perhaps the most significant action the Legislature took last year, as part of the biennial budget, was the removal of the burdensome, job-killing surtax that was already hurting small businesses, doctors and other professionals that we so critically need. In November 2016, voters sent a clear message that education funding was to be a priority of the 128th Legislature, and we heard that message loud and clear. However, the funding mechanism which was included in the measure – the surtax – presented a serious threat to the state's economy. This new tax gave Maine the ominous distinction of being the highest-taxed state in the country and primarily impacted small businesses, which are the backbone of our economy, taxing them at a rate that is higher than larger corporations are subject to pay. I am proud to say that after much hard work and negotiating, thanks to our rebounding economy, we were able to support our local schools at a level we have never been able to before – without any additional taxation.

The Homestead Exemption, which provides much-needed property tax relief for homeowners, was also preserved in the budget with an increased exemption of \$20,000.

The Legislature also passed a measure to make Maine compliant with the REAL ID Act. As a result of this important new law, the federal government has granted Maine a waiver, meaning that Maine citizens can continue to use their driver's licenses to board commercial airplanes and access certain federal buildings.

While we accomplished much, there is still a lot of work ahead of us next session. Again, thank you for putting your trust in me to represent you in Augusta. Please feel free to contact me if you need help in navigating the state bureaucracy. I can be reached at home at 474-6703 or in Augusta at 287-1505. I can also be reached by email at rodney.whitemore@legislature.maine.gov. Thank you for allowing me to be your senator.

Sincerely,

A handwritten signature in black ink that reads "Rodney L. Whitemore". The signature is written in a cursive, flowing style.

Senator Rod Whitemore



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002
(207) 287-1440
TTY: (207) 287-4469

Scott Walter Strom

176 Summer Ct.
Pittsfield, ME 04967
Cell Phone: (207) 313-3895
Scott.Strom@legislature.maine.gov

April 2018

Town of Pittsfield
112 Somerset Avenue
Pittsfield, ME 04967

Dear Friends and Neighbors,

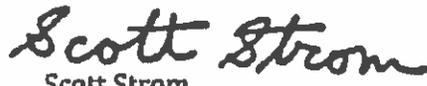
It is an honor and privilege to serve you as your State Representative for House District 106. Last year we completed the longest legislative session in Maine history. I'm proud of the positive reforms to state government we were able to accomplish and our ability to move Maine forward. During our first session we were able to pass a balanced State biennial budget without raising taxes, lowering the tax burden on our small businesses, and reforming education.

I continue to serve on the Joint Standing Committee for Environment and Natural Resources. On this panel, the other members and I will oversee the Department of Environmental Protection as well as legislation impacting our air, water and our other natural resources.

To do my job well, I will send legislative updates via e-mail and on facebook throughout the year to all who would like to stay informed as to current state news. If you wish to receive these updates, please contact me at Scott.Strom@legislature.maine.gov and www.facebook.com/StromForHouse.

Again, thank you for giving me the honor of serving you in Augustal

Sincerely,


Scott Strom
State Representative

School Administrative District No. 53

167 School Street, Suite A Pittsfield, ME 04967

(207) 487-5107 Fax: (207) 487-6310

Burnham

Detroit

Pittsfield

Excellence in Education

Jason I. Tardy
Superintendent of Schools

To: Members of the MSAD 53 School Community

Date: May 22, 2018

The Board of Directors and School Leadership Team is pleased to present the proposed FY18-19 budget for your consideration. This budget proposal will allow the district to continue to provide a top tier educational experience for the students of our district.

Little has changed from this past year in regards to the complexity of our budgeting process. Due to activity/ inactivity at the State Legislative level, we are forced to work with budget numbers that have yet to be voted into action even though they received broad bipartisan support prior to the end of the legislative sessions. If funding remains essentially unchanged from those originally released, our district is in a position to support our students in a very positive manner. This budget represents the Board of Directors' work to balance the needs of the district's students with the financial stresses on our sending communities, while at the same time attempting to anticipate potential funding changes through the legislative process. .

Flexibility and efficiency continue to be the keys to the budgeting and programming process. We continue with initiatives in literacy, project based learning and technology. All are viewed as crucial to the success of our students in the 21st century. An education that changes as fast as the needs of tomorrow, requires a staff that is adept at change themselves. School budgets are an important factor in this flexibility and adeptness for change. Continuing to provide an appropriate and progressive education, while ensuring financial frugality, is a task the Board believes to be a highest priority. The Board is also aware of the change in pressures our schools are feeling in regards to school security. This budget represents an attempt to address some of these pressures. Funding for a school social worker to meet the increasing mental needs of many of our students as well as the establishment of a School Resource Officer position are included as an initial response.

As outlined in the FY19 cost center summary, the budget proposal represents a 6.19% increase in expenditures over FY18, a total increase of \$734,153. Many of the cost centers that drive the budget are "fixed" costs such as increases associated with Collective Bargaining Agreement salaries and benefits, MCI tuition rates, and transportation costs. Special Education continues to be a cost driver. The needs of this population are extremely dynamic and it is important that we plan to adequately meet those needs. This increase also reflects the Boards' desire to address security needs. While the proposed budget would see an overall increase to expenditures, ultimately the burden on taxpayers will be less in the new school year. With the potential of an increase in State subsidy we have the opportunity to support improvement to the educational offerings in MSAD 53. We continue to work to improve the learning across all classrooms, to maximize effectiveness as an organization and to remain fiscally responsible to our local taxpayers. We ask for your support of our district's students and for the proposed budget.

Jason Tardy
Superintendent of Schools, MSAD 53

Town of Pittsfield

112 Somerset Avenue

Pittsfield, Maine 04967

PH: (207)487-3136 FAX: (207)487-3138

E-mail: townmanager@pittsfield.org

To the Citizens and Taxpayers of Pittsfield:

I am pleased to present the Annual Report for 2017 for the Town of Pittsfield. This report compiles Pittsfield's Municipal services for the operating period of January 01, 2017 - December 31, 2017. Activity reports from the town departments, MSAD #53, and agencies associated with the Town are included in this document with this year's audit report.

It has been an interesting and challenging year for the Town as we continue to advance the Town with the opportunities created by the continuing recovering economy in Central Maine and Somerset County. While we have been as frugal as possible with town expenses, we are pleased to report advancements. 2017 was a very dynamic and productive year for the Town with the accomplishment of many projects and activities on behalf of our citizens. It was a fast-paced and interesting year. Many goals were completed and more projects have been scheduled. For those individuals interested in buying or building a new home, buying land, or are considering locating a business in our community, we invite you to drop by the Town Office or check out our website to learn about our services. We are very proud of our community and its many opportunities. We are a unique place!

Through teamwork, cooperation, and the achievement of common goals, our Town has addressed the following issues:

- ✓ Authorized the Town Council to sign the Expense Warrants upon recommendation of the Finance Committee for the year 2017.**
- ✓ Signed the Certificate of Commitment for Sewer User Rates and Water User Rates during the Year 2017.**
- ✓ Created an ad hoc committee to work on the Town's upcoming Bicentennial in June 2019 when Pittsfield becomes 200 years old.**
- ✓ Signed the Earth Day Proclamation supporting community-wide activities for Earth Day 2017 (Earth Day is Saturday, April 22, 2017)**
- ✓ Signed the Arbor Day Proclamation supporting community-wide activities for the 2017 National Arbor Day and Maine's Arbor Day Week. (National Arbor Day is the last Friday in April: Friday, April 28, 2017). Maine's Arbor Day is the 3rd full week in May: Sunday, May 21- Saturday, May 27, 2017).**
- ✓ Authorized the Town Manager to hire Independent Reviewer(s) as necessary in accordance with the Town's Bid Policy and/or the Federal Aviation Administration (FAA) regulations; and execute all paperwork for Airport Grants for the year 2017.**
- ✓ Authorized the Town Manager to execute Amendment #6 to the Standard Form of Agreement, as required by the Department of Environmental Protection, with Olver Associates for engineering work on the North Main Street project, such**

work will include sewer remedial and will not exceed \$25,000 for the contract administration and inspection.

- ✓ Authorized the Town Manager to execute the Town's Standard Services Contract for Custodial Services with the River City Commercial Cleaning Inc. of Bangor at the monthly rate of \$730.00 for the Municipal Building and \$725.67 for the Library for a total of \$1,445.67 per month or \$17,468.04 for 2017, reflecting the same monthly rate as 2016.
- ✓ Authorized the Town Manager to execute a contract for the Police Department with the Humane Society – Waterville Area for the period of January 1, 2017 – December 31, 2017 at the sum of \$1,538.48 per quarter to not exceed \$6,153.90 for the year and authorized the Town Manager to sign the same.
- ✓ Signed the Application for a Catered Function by a Qualified Catering Organization for the Sebasticook Valley Chamber of Commerce Annual Dinner to be held of February 22, 2017 from 5:00 pm – 10:00 pm at Maine Central Institute by Qualified Caterer Jeff's Catering & Bake Shop.
- ✓ Ordained to enact by Emergency Ordinance, The Town of Pittsfield Moratorium Ordinance on Retail Marijuana Establishments and Retail Marijuana Social Clubs, with said enactment to become effective immediately, pursuant to the provisions of Section 2.14 of the Town Charter.
- ✓ Adopted the Proclamation for the Mayor to declare January 22 – 28, 2017 as Town of Pittsfield School Choice Week.
- ✓ Authorized the Town Manager and Deputy Tax Collector to issue notices of Tax Acquired Property Sale and place a Tax Acquired Parcel out to bid as follows: Property Map 029, Lot 081 located on 235 North Main Street.
- ✓ Resolved the Town Council waive the Bid Policy and accept the proposal of RHR Smith & Company, CPA of Buxton in the amount of \$9,900 for the Municipal, Water Enterprise and Sewer Enterprise Audits; \$1,200 for the Single Audit for Grants when required, and \$250 for the PUC Report if required for the Audit Year of 2016; and approve the firm as the external auditor for the Town's 2016 Audit.
- ✓ Ordained to enact the Town of Pittsfield Retail Marijuana Establishments and Retail Marijuana Social Clubs Moratorium Ordinance.
- ✓ Authorized Town Councilor "Twinkle" Marie Manning to take the lead in creating a Regional PEG station, namely SVTV (Sebasticook Valley Television Station), beginning first as a mobile station, and working towards a fixed location as funds become available.
- ✓ Authorized the Town Manager to execute Amendment #1 to the Town of Pittsfield Standard Services Contract as utilized by the Department of Human Services Drinking Water Program with Olver Associates for engineering work on the Hunnewell Avenue Water Main Replacement and Secondary Route from the Treatment Plant to not exceed \$85,000 once loan funding is available from the Maine Municipal Bond Bank for the Drinking Water State Revolving Loan Project.
- ✓ Authorized the Town Manager to execute and Submit a Letter of Intent for a Community Development Block Grant Economic Development Program Grant for Public Infrastructure.
- ✓ Approved the Renewal of the Alcoholic Beverage License for the Broken Putter Restaurant & Lounge at 382 Hartland Avenue, Pittsfield, Maine.

- ✓ **Approved the issuance of a parade permit to HealthySV for a 5K Run / 1K Walk on May 6, 2017 and waived the permit fees.**
- ✓ **Adopted the Proclamation for the Mayor to sign proclaiming April 30th as Pay it Forward Day.**
- ✓ **Authorized the Town Manager to execute a contract with “Twinkle” Marie Manning on behalf of SVTV (Sebasticook Valley Television Station. The Town will provide SVTV the funds designed for the PEG station, in the Cable Access Reserve Account, to the amount of \$15,500.00, such funds to go toward capital expenses of the station including building a comprehensive website and purchasing equipment.**
- ✓ **Authorized the Town Manager and Deputy Tax Collector to issue notices of Water Lien Acquired Property Sale and place Acquired Parcel out to bid as follows: Property Map 029, Lot 023 located on 367 North Main Street.**
- ✓ **Accepted the Finance Committee’s recommendation that the proposal, including supplemental information of Androscoggin Bank with Portland Trust Company, be accepted by the Town for Checking Account Bank Services in response to the Town’s Request for Proposals for a three-year period, with additional renewals at the option of the Town; and further to authorize the Town Manager to execute all necessary paperwork as recommended by the Town Attorney.**
- ✓ **Accepted the Finance Committee’s recommendation that the Town Manager be authorized to enter into an agreement with the in-town bank which provides the best proposal for cash depositing in response to the Town’s quotations for a three-year period with additional renewals as negotiated.**
- ✓ **Considered the offer of funding from the State of Maine as described in the Notification of Approval for 2017 Drinking Water State Revolving Loan Funding (DWSRF) project funding for Phase II Construction – Hunnewell Avenue Water Main Replacement and to regretfully decline the funding offer from the State of Maine due to the inability of the Town to be able to make another large debt service payment at this time.**
- ✓ **Approved the renewal of the Special Amusement Permit for the Broken Putter Restaurant & Lounge at 382 Hartland Avenue, Pittsfield, Maine 04967.**
- ✓ **Waived the Bid Policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Eagle Rental of Waterville Maine for a total to not exceed up to \$15,000 for a six-month excavator lease.**
- ✓ **Approved the opening of absentee ballots on June 13, 2017 at 10:00 am and 3:00 pm for the June 13, 2017 Special Referendum Election and the MSAD #53 Budget Referendum.**
- ✓ **Approved the issuance of a parade permit to the American Legion Post 32 for a Memorial Day Parade on May 29, 2017 and waive the permit fees.**
- ✓ **Authorized the Town Manager to execute the Application for an Outdoor Fireworks Display as property owner for the Central Maine Egg Festival Committee and the Greater Pittsfield Area Kiwanis Club for the Fireworks for the 2017 Egg Festival on Saturday, July 15, 2017 to be conducted by Central Maine Pyrotechnics subject to receiving approval of the FAA and the appropriate insurance certificate naming the Town of Pittsfield as additional insured.**
- ✓ **Approved the issuance of a Parade Permit to the Central Maine Egg Festival Committee and the Greater Pittsfield Area Kiwanis Club for the Kiddie Parade on Wednesday, July 12, 2017 to begin at 6:00 pm and to waive the fee.**

- ✓ **Approved the issuance of a Parade Permit to the Central Maine Egg Festival Committee for the Big Parade on Saturday, July 15, 2017 to begin at 9:15 am and to waive the fee.**
- ✓ **Accepted Grant Reimbursements from the Maine Municipal Association Safety Enhancement Grant Program in an amount to not exceed \$7,000.**
- ✓ **Issued a permit to Cianbro Corporation, Inc. for the installation of powerlines in the town right of way for the Pittsfield Solar, LLC project as depicted in the application dated May 2, 2017 and authorized the Town Manager to execute an agreement for such work as approved by the Town Attorney.**
- ✓ **Waived the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from F.A.R. & Beyond Lawncare Services to continue with the same pricing for 2017 for Roadside Mowing; Departments Mowing; and Pittsfield Municipal Airport Mowing and authorized the Town Manager to execute the contracts for said work with the same conditions as were in place for 2014 – 2016.**
- ✓ **Authorized the Town Manager and Librarian to execute all paperwork and agreements for the 12 months of software and operational support for Minerva Library Management System.**
- ✓ **Signed the Warrant and Notice of Election to call the MSAD #53 Budget Validation Referendum to be voted on May 23, 2017.**
- ✓ **Authorized the Experimental Aircraft Association (EAA) Chapter 736 to hold The Greater Central Maine Everything That Flies Fly-in at the Pittsfield Municipal Airport on Saturday, July 15, 2017.**
- ✓ **Approved the use of the funds in G/L#4-110-00 Economic Development Revolving Loan Fund in the amount of \$250,000 as the Town's match for the 2017 Community Development Block Grant (CDBG) Economic Development Program for the Main Street Sidewalk Project and encumber such funds, in keeping with the Council's prior discussion and designation of such funds; and if the grant is awarded, then to authorize the Town Manager and Deputy Treasurer to expend the funds for this purpose with such sidewalk is to be built in coordination with the Maine Department of Transportation's rehabilitation or reconstruction of Main Street as both projects need to be constructed at the same time.**
- ✓ **Authorized the Town Manager to file a 2017 Community Development Block Grant (CDBG) Economic Development Program Application for the Main Street Sidewalk Project in the amount of \$250,000; to make such assurances on behalf of the Town as required as part of the application; upon acceptance of said funds to carry out the duties and responsibilities for implementing said program; and to sign all documents necessary for the grant as depicted in the Council Resolution.**
- ✓ **Approved the request to seek proposals for the new 2016 or newer 4-wheel drive one-ton dump truck with plow with options for Alternate Dump Body and Sander and authorized the Town Manager and Public Works Foreman to seek bids for same.**
- ✓ **Authorized the Town Manager and Assistant Treasurer to transfer and expend up to \$280 from the Hooked on Fishing Account at Peoples United Bank (G 1-104-06) for the 2017 Hooked on Fishing School and Community events in June 2017.**
- ✓ **Abated two tax accounts assessed to MIP Tower Holdings, LLC on Map 18, Lot 21, being the 2014 and 2015 tax years pursuant to Title 36, Section 841, abatement procedures.**
- ✓ **Signed the Warrant and Notice of Election to Call the MSAD #53 Budget Validation Referendum to be voted on June 13, 2017.**

- ✓ Signed the Application for Catered Function by Qualified Catering Organization for the MCI Trustee Emeritus Dinner to be held on 06/16/2017 from 5:00 pm – 7:30 pm at Maine Central Institute by qualified caterer Jeff's Catering & Bake Shop.
- ✓ Set the Town Council Meeting Schedule for Summer 2017.
- ✓ Waived the Regulation of Bid and Contracts (Section 106 of the Administrative Code) and authorized the Town Manager and the Public Works Foreman to purchase ¾" crushed gravel at \$5.25/yard in place and to have Snowman's deliver such crushed gravel at \$75.00/hour to not exceed \$35,669.00 in total to be paid for.
- ✓ Authorized the Town Manager and Deputy Treasurer to expend and transfer \$10,460.00 from the Road Construction Reserve PITT #20 (G1-607-00) for the purchase of gravel.
- ✓ Authorized the Town Manager and Deputy Treasurer to expend and transfer \$4,289.00 from the Cemetery Capital Reserve PITT #1 (G7-127-00) for the purchase of gravel.
- ✓ Authorized the Town Manager and Deputy Treasurer to expend and transfer up to \$5,000.00 from the Economic Development Account G4-110-02 for purchases for the Bicentennial Project.
- ✓ Revised the Parade Permit for the Central Maine Egg Festival Committee and the Greater Pittsfield Area Kiwanis Club for the Kiddie Parade from Wednesday, July 12, 2017 at 6:00 pm to Thursday, July 13, 2017 at 6:00 pm.
- ✓ Approved a renewal application for a liquor license for the Sebasticook Valley Lodge of Elks at 140 Middle Street, Pittsfield, Maine 04967
- ✓ Set the rate of interest to be charged on delinquent taxes for 2017 at 7.0% and the due date for payment of taxes at the end of the business day on Friday, October 20, 2017.
- ✓ Set the rate of interest for overpayments for 2017 at 3% to conform with 36 M.R.S.A. Section 506-A.
- ✓ Authorized the Tax Collector/Treasurer to accept prepayment or decline prepayment of taxes not yet committed or received prior to the due date and pay no interest thereon in accordance with 36 M.R.S.A. Section 506.
- ✓ Approved the Request for Proposals for the engineering services for the Madawaska Sewer Rehabilitation Project and authorize the Town Manager and Assistant Water/Sewer Superintendent to seek bids for same.
- ✓ Ratified the agreement between the Town of Pittsfield and the Pittsfield Police Association Affiliated with the Maine Association of Police covering the period of 01/01/2017 through 12/31/2019.
- ✓ Approved a lunch wagon license application for Drooling Goat BBQ of 49 Maple Lane, St. Albans, ME 04971.
- ✓ Authorized the Mayor to sign the Proclamation Going Gold in the month of September to support Childhood Cancer Awareness.
- ✓ Approved a renewal application for a liquor license for Vittles Restaurant at 107 Main Street, Pittsfield, Maine 04967.
- ✓ Approved a permit for the MCI Robotics Team for a 5K Walk/Run on Saturday, September 16, 2017.
- ✓ Signed the Application for Catered Function by Qualified Catering Organization for the MCI Reunion Reception to be held on 08/04/2017 from 4:00 pm – 9:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Bake Shop

- ✓ Signed the Application for Catered Function by Qualified Catering Organization for the MCI Reunion Reception to be held on 08/05/2017 from 1:00 pm – 4:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Bake Shop.
- ✓ Waived the Regulation of Bid and Contracts (Section 106 of the Administrative Code) and authorize the Town Manager to sign a three-year contract for snowplowing with S&G Construction at a rate of \$2,000.00 per mile for a total of \$106,800.00 with 53.4 miles for 2017 – 2018; \$2,000.00 per mile for a total of \$106,800.00 with 53.4 for 2018 – 2019; and \$2040.00 per mile for a total of \$108,936.00 with 53.4 miles for 2019 – 2020; with such mileage to be adjusted if the Town adds road mileage during the term of the contract or deletes routes during the term of the contract.
- ✓ Accepted the bid of O'Connor Auto Park for a 2017 Chevrolet Silverado 3500 (1 TON) chassis in the amount of \$31,707.00 with the separately priced and installed Iroquois "Brave" 9', 2 x 3 cu. yd. dump body with 3 coal doors in tailgate in the amount of \$8,680.00 and the separately priced Fisher Extreme V2 Snow Plow (XV2) installed for \$5,250.00 for a total amount of \$45,637.00 and authorize the Town Manager and Public Works Foreman to execute the necessary paperwork for the purchase.
- ✓ Authorized the Town Manager and Deputy Treasurer to transfer and expend up to \$45,637 from PITT #05 (G1-601-00) Highway Equipment Reserve for the new 2017 Chevrolet Silverado 3500 (1 TON) with the installed Iroquois "Brave" 9', 2 x 3 cu. yd. dump body and installed Fisher Extreme V2 Snow Plow (XV2).
- ✓ Approved the payment of the monthly disbursements in the amount of \$274,320.26 (July 2017) and \$274,320.30 (August 2017 – June 2018) to SAD #53 for its fiscal year beginning July 1, 2017 and ending June 30, 2018, for a fiscal year total of \$3,291,843.56 which represents the Town of Pittsfield's share of SAD #53's local appropriation funds.
- ✓ Approved the payment of weekly payroll checks in accordance with the following accounts: Personnel Services (01-05 Regular; 01-10 Overtime; 01-15 Part-time; 01-20 Supply Operation; 01-25 Supply Maintenance; 01-30 Distribution Maintenance; 01-35 Customer Accounts; and 01-40 FICA).
- ✓ Signed the application for a license for Incorporated Civic Organization for BikeMaine 2017 to be held on September 10, 2017 from 2:00 pm – 9:00 pm at Manson Park.
- ✓ Approved the issuance of a parade permit to Ray Berthelette, Nolan's H.E.R.O. Foundation for a 5K Run and 3.13K Walk on September 16, 2017 and waive the permit fees.
- ✓ Revised the permit for the MCI Robotics Team for the 5K Walk/Run on Saturday, September 16, 2017 to Saturday, September 23, 2017.
- ✓ Approved a second-hand dealer license application for Helpfull Hands at 430 Main Street, Pittsfield, Maine 04967.
- ✓ Accepted the offer of Barbara Jean Pomeroy in the amount of \$5,475.00 for Map 29, Lot 81, at 235 North Main Street, Pittsfield, a tax acquired property having been formally bid out twice in accordance with Chapter 17, Tax Acquired Property and not receiving any bids.
- ✓ Waived the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Hegarty Plumbing and Heating Inc. of Buxton, Maine for a total to not exceed \$17,600 for the cleaning and inspection of the two drinking water wells.

- ✓ Waived the bid policy, Chapter 2, Administrative Code, Section 106 to authorize the Town Manager and Public Works Foreman to request quotations for 4,000 yards of ½" minus winter sand and to accept the lowest quote with consideration of sand quality acceptable to the Public Works Foreman after inspection.
- ✓ Waived the bid policy, Chapter 2, Administrative Code, Section 106 to authorize the Town Manager and Public Works Foreman to request quotations for a replacement combination side tip sander/dump body for the Town of Pittsfield's existing Chevy Kodiak wheeler truck.
- ✓ Approved the Request for Proposals for the Sebasticook Street culvert repair & Crawford Road bridge repair and Authorized the Town Manager and Public Works Foreman to seek proposals for same.
- ✓ Confirmed the Town Manager's appointment for the Police Chief position in accordance with the Personnel Policy Regulations.
- ✓ Adopted the Budget Calendar for the 2018 Budget Process.
- ✓ Approved filing a recording at the Registry of Deeds to continue a number of paper streets which were listed in the 1997 Notice to Extend Time to Prevent Vacation of Proposed, but Unaccepted Ways.
- ✓ Approved the Request for Proposals for the Replacement of the current 2003 Sterling Waste Transporter with a new Waste Transporter and authorized the Town Manager and the Transfer Station/Recycling Coordinator to seek bids for the same.
- ✓ Authorized the Town Manager to sign the Letter of Intent to participate in the one-day Household Hazardous Waste Collection Event on Saturday, October 7, 2017.
- ✓ Signed the State of Maine Community Development Block Grant Program Resolution Authorizing the Town Manager to submit an application for the Economic Development Grant in the amount of \$250,000; to make assurances on behalf of the Community of Pittsfield as required and is authorized and directed upon acceptance of said funds to carry out the duties and responsibilities, and the laws and regulations for such program.
- ✓ Signed the Standards of Conduct for the CDBG Program.
- ✓ Signed the Fair Housing Resolution for the CDBG Program.
- ✓ Authorized the Town Manager to sign the Fair Housing Self-Assessment for the CDBG Program.
- ✓ Authorized the Town Manager to sign the ADA/Section 504 Certification for the CDBG Program.
- ✓ Signed the Section 504 Self Evaluation and Transition Plan for the CDBG Program.
- ✓ Signed the Residential Anti-displacement & Relocation Assistance Plan for the CDBG Program.
- ✓ Signed the Equal Employment Opportunity Policy Statement for the CDBG Program.
- ✓ Appointed Members of the Economic Development Team and Pittsfield Economic Expansion Corporation to the Community Development Advisory Committee for oversight when the project formally begins.
- ✓ Approved the CDBG Program Complaint Policy.
- ✓ Approved the Bonding and Insurance Requirements for CDBG Funded Contracts.

- ✓ **Approved and authorized the Town Manager to Sign the Application/Agreement for the Grant-in-Aid Program for the Department of Conservation, Bureau of Parks and Lands Snowmobile Program for an estimated project of \$37,710.00 to improve the snowmobile trails for the Driftbusters Snowmobile Club.**
- ✓ **Authorized the Town Manager to enter into an agreement with the in-town bank which provides the best proposal for cash depositing in response to the Town's quotations for a three-year period with additional renewals negotiated.**
- ✓ **Approved a business license application for High Tide Low Tide at 30 Main Street, Madison, ME 04950.**
- ✓ **Appointed members to fill the vacancies on the various Town Boards and Committees.**
- ✓ **Adopted the following Order designating the Pittsfield Solar, LLC Municipal Development and Tax Increment Financing District**
- ✓ **Authorized the Town Manager to sign a two (2) year extension of the current postage meter lease with MailFinance in an amount to not exceed \$1,632.84 for 2017 and \$1632.84 for 2018.**
- ✓ **Authorized the Town Manager and Public Works Foreman to expend \$38,869.00 for materials to replace the Chevy Wheeler Dump Sander Body and authorize the Town Manager and Deputy Treasurer to transfer \$38,869.00 from PITT#5 Highway Equipment Reserve G-1-601-00 for same.**
- ✓ **Authorized the regularly scheduled Town Council Meeting of 11/07/2017 to be moved to 11/08/2017 due to the election.**
- ✓ **Waived the Bid Policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Facility and Construction Services of Old Town, Maine for a total to not exceed \$12,910 for the procurement and installation of one slide gate at the wastewater treatment plant effluent discharge.**
- ✓ **Authorized the transfer of the reserve accounts to PITT#05 (G1-601-00) Highway Equipment and close out the accounts.**
- ✓ **Authorized the Town Manager to sign the 5-year blanket approval letter to the Department of Public Safety, Licensing and Inspections Unit, for the Seabasticook Valley Elks Lodge #2713 to have games of chance, video poker and beano/bingo in the Town of Pittsfield. This letter will expire 12/31/2022 and will be renewable at that time.**
- ✓ **Authorized the Town Manager to sign the 5-year blanket approval letter to the Department of Public Safety, Licensing and Inspections Unit, for the Greater Pittsfield Area Kiwanis to have games of chance, video poker and beano/bingo in the Town of Pittsfield. This letter will expire 12/31/2022 and will be renewable at that time.**
- ✓ **Authorized the Town Manager to sign the 5-year blanket approval letter to the Department of Public Safety, Licensing and Inspections Unit, for the Pittsfield American Legion to have games of chance and beano/bingo in the Town of Pittsfield. This letter will expire 12/31/2022 and will be renewable at that time.**
- ✓ **Accepted the proposal of New England Kenworth of Hermon, Maine in an amount to not exceed \$180,496 to be financed at a rate of 3.99% for a term of 5 years and authorize the Town Manager and Recycling/Transfer Station Coordinator to enter into a lease-purchase agreement with New England Kenworth for a new Solid Waste Transporter to be delivered immediately after entering into the said lease-purchase agreement.**
- ✓ **Adopted the following Order authorizing the equipment lease purchase**

financing and appropriation of the proceeds thereof the Town desires to authorize equipment lease purchase financing and to appropriate the proceeds thereof to finance the costs of acquisition of a 2017 Waste Transporter (the "Equipment").

- ✓ **Resolved that the Town Council waive the bid policy and accept the proposal of RHR Smith & Company, CPA of Buxton in the amount of \$9,900 for the Municipal, Water Enterprise and Sewer Enterprise Audits and \$2,500 for a single audit for grants if required for the audit year of 2017 and approve the firm as the external auditor for the Town's 2017 Audit.**
- ✓ **Confirmed the Town Manager's appointment for the Part-Time Recreation Director position in accordance with the Personnel Policy Regulations.**
- ✓ **Approved an initial application for a liquor license for The Farm House at 461 Webb Road, Pittsfield, Maine 04967.**
- ✓ **Approved the Consent and Agreement to Collateral Assignment between Manufactures and Traders Trust Company and Pittsfield Solar, LLC for the License Agreement for Facilities in the Right of Way dated July 31, 2017 and authorized the Town Manager to execute the Assignment as recommended by the Town Attorney.**
- ✓ **Ordained the 2018 Capital Budget be approved.**
- ✓ **Ordained the 2018 Operating Budget be approved.**
- ✓ **Ordained that the 2018 Water and Sewer Enterprise Fund budgets in the respective amounts be appropriated from the respective estimated departmental revenues.**
- ✓ **Ordained to authorize the transfer of unencumbered appropriation balances to various departments.**
- ✓ **Authorized a total of \$18,650.00 for Carry Forwards from the 2017 Budget and Encumber the funds for 2018.**
- ✓ **Authorized the Town Manager and Deputy Treasurer to expend and transfer \$1,571.00 from the Highway Equipment Reserve PITT #05 (G1-601-00) for the purpose of installing two radios in the new vehicles (Loader and One-Ton Truck) and working on other radios.**
- ✓ **Authorized the Town Manager to execute a contract for the Police Department with the Humane Society – Waterville Area for the period of January 1, 2018 – December 31, 2018.**
- ✓ **Accepted a grant from Somerset County and the Maine Emergency Management Agency (MEMA) in an amount to not exceed \$1,795.00 and authorize the expenditure of those funds for same.**
- ✓ **Wrote off two years of taxes on Robert A Neal, Sr. on Map 27, Lot 59-9 being the 2014 and 2015 tax years to not exceed \$401.62.**
- ✓ **Accepted all cash donations for the Library Donations (G#1-634-00) for 2017 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Community Swimming Pool Donations (G#1-643-00) for 2017 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.**
- ✓ **Accepted all cash donations for the Underage Drinking Program (R-85-65-10) for 2017 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.**

- ✓ Accepted all cash donations for the Theatre Fundraising Campaign (R-86-09-01) for 2017 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- ✓ Accepted all cash donations for the Pittsfield Keep Neighbors Warm Program (referred to by staff and citizens as Pittsfield Keep Me Warm) (R-86-10-01) for 2017 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- ✓ Accepted all cash donations for the Re-Use Building (R-86-11-01) for 2017 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- ✓ Accepted all cash donations for the Historical Depot (R-86-20-01) for 2017 and authorize the expenditure of the funds in accordance with Town rules and regulations.

The Town thanks all the volunteers on our committees/boards and projects who keep moving forward to serve the interests of the community. We are proud of our Town employees who continue to strive to increase productivity and the amount of work completed in this busy community as funding levels have been decreased, limited or frozen due to the state economy. Innovation and hard work have been the key to the Town's development and growth while also preserving the high quality of life offered by the community.

The Town is committed to enhancing opportunities for our citizens to work within our Town by providing and promoting a positive community and economic development program. Much of the Town's focus has been on achieving the completion of projects listed in the community's Comprehensive Plan, to the best of our abilities, with limited means without raising taxes. We expect 2017 to provide even more challenges and opportunities for our community.

**"Alone we can do so little; together we can do so much."
- Helen Keller**

**"The price of success is hard work, dedication to the job at hand, and the determination that whether we win or lose, we have applied the best of our ourselves to the task at hand."
- Vince Lombardi**

Respectfully Submitted by,



**Kathryn Ruth
Town Manager**

Office of the Town Clerk **Annual Report 2017**

The Town Clerk is responsible for maintaining and preserving all Town records and Official Town Documents. This includes all vital records we receive in the office, such as Marriage Licensees, Birth Certificates and Death Certificates.

Marriages	32
Births	42
Deaths	72

The Town Clerk's responsibilities also include issuing numerous types of licenses. The number of applications processed for 2017 are located after each licenses type. Lunch Wagons (1), Liquor Licenses (4), Special Amusement (1), General Business Licenses (10), Dealer in Second Hand Goods (1), Parade Permits (6) as well as Yard Sale Permits (86).

The Town Clerk is also responsible for issuing and reporting on several State licenses. These include ATV, Boat and Snowmobile Licenses, as well as Hunting and Fishing Licenses.

ATV	140
Boat	242
Snowmobile	185
Hunting & Fishing Licenses	319

The Town Clerk's office also issues and reports on dog licensing for the Town of Pittsfield. There were 300 dogs registered in 2017. There was 1 kennel license issued in 2017. All dogs 6 months and older are required to be registered with the Town. This registration needs to be completed on or before January 31st to avoid late fees. A current Maine rabies certificate must be presented at the time of registration. Proof of spay or neutering must be presented at initial registration.

Another responsibility of the Town Clerk is conducting Town and State Elections and maintaining Voter Registration. I would like to take this opportunity to thank the citizens who served at the Election this past year. It would not be possible to have a successful election without their hard work and dedication.

Each year it gets harder and harder to find Election workers. If anyone is interested in working at the Elections, please contact me at clerk@pittsfield.org or at (207) 487-3136.

Respectfully submitted,
Nicole Nickolan
Pittsfield Town Clerk and Registrar of Voters

Pittsfield Police Department 2017 Annual Report

On behalf of the men and women of the Pittsfield Police Department, I want to thank you for reading our annual report. I began my employment with the Police Department in October 2017, and since that time I have been impressed with our officers who are committed to providing the highest level of professional police services to the citizens of Pittsfield, as well as, our visitors. I have focused my efforts on officer safety and have initiated policies and practices to ensure our officers have the most up to date equipment and are provided on-going training.

The Pittsfield Police Department is dedicated to a standard of excellence in promoting and maintaining a safe, secure, and peaceful community. To better serve our community, the Pittsfield Police Department embraces the Community Policing philosophy. Our belief is that working in partnership with our citizens, business, and community leaders we can better meet the public safety needs of our community in order to keep Pittsfield a vibrant town in which to live, work, and visit.

To fulfill this mission, our department, consisting of six full-time patrol officers and five reserve officers, will take a proactive stance in response to crime and quality of life issues through: education of the public and our youth in the schools, utilization of crime prevention techniques, strong enforcement efforts, and various innovative initiatives.

We have partnered with the Somerset County Sheriff's Office, Maine State Police, Kennebec-Somerset County District Attorney's Office and other federal, state and local law enforcement agencies. This has helped to enhance partnerships and working relationships as a force multiplier in the town and region.

We continue efforts to build programs to assist citizens suffering from addiction, mental health issues, and students who are malnourished. We are committed to programs to reduce Domestic Violence, Crimes Against Children, Elder Abuse, and programs to improve school safety. We will continue our partnerships with the Child Advisory Committee, Crisis Intervention Team (CIT), and Autism Awareness.

I want to pay special recognition to Sergeant Tim Roussin who was the acting Chief of Police during 2017. Sgt. Roussin has been an institution in the Police Department and community having served here for 34 years. He did an outstanding job as acting Chief and pulled the department together after the loss of our former Chief, Steve Emery.

I encourage all of you to work together with our police department and help make Pittsfield a great place to live and work. We will be working to enhance the annual report in the following years so we can highlight the great work and accomplishments of our officers and professional support staff.

I look at the Police Department as a business and all of you are our customers. I promise to you to be transparent with all community members and our team will manage all resources with pride, professionalism, and integrity.

I encourage you to look at our statistical accomplishments and visit the Pittsfield Police Department website to obtain updated information, or to provide information that may be of vital interest to our community. Together we can positively impact our town.

Sincerely,

Harold (Pete) Bickmore
Chief of Police

Police Department Statistical Accomplishments:

Assist to other departments

Other Law Enforcement Agencies	144
Department of Health and Human Services	15
Emergency Medical Service (ambulance)	21
Fire Department	34
Highway Department	7
Hospital	27

Motor Vehicle Accidents:

Non Reportable Accidents	31
Property Damage Accidents	90
Personal Injury Accidents	12

Other Complaints:

Alarm Response	121	Escorts	0
Animal Complaint – Dogs	134	Fight	2
Animal Complaint – Other	108	Firearms Complaints	5
Assault: Aggravated	0	Fireworks Complaints	0
Assault: Other - Not Aggravated	9	Forgery	0
Assist Citizen	267	Harassment Complaints	44

Assist Motorist	50	Home Lockouts	32
Assist Schools	16	Juvenile Complaints	25
Bail Checks	2	Littering	5
Bail Violation Arrest	10	Lost/Found	37
Burglary	12	Mental Person	66
Burglary of a Motor Vehicle	0	Missing Person	11
Civil Complaints	73	Miss Use of 911	157
Criminal Threatening	16	Motor Vehicle Complaints	156
Disorderly Conduct	16	Motor Vehicle Misdemeanor	23
Disturbances	37	Motor Vehicle Speeding	46
Domestic Disturbance	44	Motor Vehicle Theft	3
Domestic Disturbance Arrest	13	Negotiating a worthless Instrument	1
Driving Under the Influence	6	Operating a M/V after Suspension	18
Drug Complaints	24	Operating a M/V without a License	4
Parking Complaints	3	Theft-Shoplifting	18
Prowler Complaints	4	Theft of Identity	3
Scam Complaints	35	Trespass Complaints	37
Snowmobile/ATV Complaints	7	Unattended Deaths	6
Suspicious Person	46	Warrant Arrest	21
Suspicious Vehicle	17	Well Being Checks	60
Theft	38		

**PITTSFIELD FIRE DEPARTMENT
2017 ANNUAL REPORT**

Our call volume of 234 for 2017 was down approximately three percent from 2016. This is not the number shown in the total column as we have tried to show that many calls are more than one type of incident i.e. a motor vehicle crash may have personal injury, require extrication, and have fluids leaking.

The number motor vehicle accidents were approximately the same except false alarms which were down by 66 percent. This a great drop as it eliminates unnecessary exposure of both people and equipment. Mutual aid calls were approximately the same as in 2016. False alarms, other than motor vehicle, were up approximately 40 percent with Carbon Monoxide (CO) monitors, smoke detectors, and alarm systems accounting for approximately 90 percent of these.

Smoke detectors and CO monitors should have batteries replaced when the time changes unless the unit is one of the newer types which has a battery with a 10 year life. Nearly all units have a replace by date of 10 years and many of the false alarms are due to the unit being beyond its' life span.

Mutual Aid calls are the way of the future as every department is experiencing a decrease in membership and less members working in the area. We have tracked more closely the number of times we receive mutual aid this year. When we receive mutual aid it is usually from more than one department and on several calls have up to 10 departments on scene. We believe it is better to give than receive as when we give mutual aid no one and no property in town is in harms' way.

Recruiting problems remain. Increased requirements, which in many cases are not law but an administrative rule, makes training extremely hard for people to obtain.

Although we continue to be toned for incidents which are not an incident the drop in motor vehicle false alarms seems to point to people checking to verify that a vehicle is really on fire and it is not just steam coming from the tail pipe or that it has just slid off the road and not really had a crash.

We continue to recertify in confined space rescue, which is required by Bureau of Labor Standards, to cover the Water and Sewer Departments anytime they make entry into a pump station, manhole, or catch basin. We also maintain our certification in hazardous material operations and continue to train on extrication and basic firefighting skills.

A note of interest is that again this year many calls were handled via a personal vehicle and no department vehicle was used. This is especially true for smoke and carbon monoxide alarms as these are a large portion of our false alarms. This is a sizeable savings to tax payers in fuel as well as wear and tear of these very expensive vehicles. We are, however, responding a vehicle to motor vehicle accidents even if no injury is reported, as we have found, as stated above, the information we receive is not always reliable. This is beneficial to the maintenance of the vehicles as it helps move the lubrications around and also repositions the tires for parking.

We received a new pumper the end of September and after training from the manufacturer in mid October we did our driver training and are still working on the exact load of equipment the unit will carry. We plan for this unit to be primarily set up for structure fires.

Respectfully submitted,

Bernard C. Williams
Fire Chief

**PITTSFIELD FIRE DEPARTMENT
2017 ANNUAL REPORT**

	2016	2017	+/-		2016	2017	+/-
Accident				Other	8	1	-7
Aircraft	1		-1	Service Calls	6	15	9
ATV/Snowmobile		1	1	Structure			
Industrial				Barn	1	1	
Motor Vehicle				Church			
Extrication	NR	6		Dwelling			
Fluids Leaking	12	8	-4	Single	2	7	5
With Injury	29	36	7	Mutli		3	3
Without Injury	23	20	-3	Garage			
False Alarm	12	4	-8	Commercial	2		-2
Water				Private	2	1	-1
Alarm System	22	14	-8	Manufacturing	1	1	
Assist to EMS	10	15	5	Office		1	1
Bomb Threat				Retail			
Cooking Fire	1			School		1	1
Compactor/Dumpster		1	1	Storage			
Confined Space				Vacant			
Chimney				Rescue	1	1	
Fire	3	3		Transfer Station		1	1
Plugged	1		-1	Trash			
Detector				Tree Down (not in wires)	4	13	9
Carbon Monoxide	2	1	-1	Vehicle			
Fire/ Smoke	2	1	-1	Aircraft			
False Alarm	13	15	2	ATV			
Electrical	6	2	-4	Bus			
Electrical Lines/Poles	18	24	6	Car	2	6	4
False Alarm	10	17	7	Motor Home			
HazMat	6	8	2	Pickup	1	2	1
Heating Appliance				Snowmobile			
Coal/Wood	1		-1	Tractor			
Oil/Propane		3	3	Trailer			
Investigation				Camper			
Odor	2		-2	Commercial	1		-1
Smoke	3		-3	Utility			
Mutual Aid				Truck		1	1
Fire	13	11	-2	Unpermitted Fires	3		-3
Accident/ HazMat	NR	2					
Received	10	7	4	Woods/Grass	6	8	2
Standby	11	7	-4				
Subtotal	211	206	-5	Subtotal	40	63	23
Total	251	269					

PITTSFIELD GENERAL ASSISTANCE

In 2017, the General Assistance Department received numerous requests for assistance. The total expenditures for 2017 were \$3,581.99. The reimbursed by the State was \$2,507.40.

Respectfully submitted,

Emmalee Reed
Deputy Treasurer

PITTSFIELD PUBLIC WORKS DEPARTMENT

The Public Works Department is pleased to submit the following report for the year 2017:

There are four full time and one part time Public Works employees in the Public Works Department which includes the Foreman Steven Vance.

- The Public Works crew is continuing to reorganize and cleanup of the Public Works Yard.
- Continues to provide dirt road maintenance and improvements for the Sibley Pond road, Wilson road, Grant road, Hussey road, Armstrong road, Taylor road, Johnson Flat road, Transfer Station Drive and McCarthy Street by cutting down shoulders, grading and maintaining ditches, culverts and roadside brush as needed.
- Provided paved town road maintenance for both in town and rural roads by keeping streets patched, swept, shouldered and catch basins or culverts clear and in working order.
- Completely restocked the Winter Sand stockpile as it was fully depleted again from the previous season. The restocking of the Winter Sand pile in its entirety has occurred twice in the previous three years and will be required again this coming year.
- Removed and cleaned up 24 degraded or damaged trees on Madawaska Ave., First St., Lancey St., Nichols St., Peltoma Ave. Somerset Ave., Hartland Ave. Bates Street and other various locations throughout town. We also removed a large number of trees at the transfer station to comply with regulations.
- Removed and kept snow cleared as needed for in-town parking areas, sidewalks, etc.
- Sanded and/salted both Rural and in-town roads as needed throughout the Winter Season.
- Maintained, serviced or repaired Town Equipment and Vehicles as required.

I would like to express my sincerest thanks to the Public Works crew for the outstanding job they have done this year. Especially considering the extreme winter weather variables they dealt with this winter.

Town of Pittsfield Buildings & Grounds

For 2015 the Town Crew worked on numerous facilities support projects throughout the town:

- One member of the Public Works Department is responsible for mowing the Pinnacle ski slope, Fendler, Stein, Remembrance, Hathorn and Veterans' Memorial Parks. Town Garage, Town Office, Library facility grounds and various town islands.
- Public Works crew opened the public swimming pool for summer use and closed the summer pool in the fall.
- Public Works crew supported or assisted Town Office, Town Garage, Movie Theatre, Historical Depot House Museum and Library Facilities with guidance, maintenance or repairs

Respectfully submitted,

Steven Vance

Public Works Foreman

PITTSFIELD TRANSFER STATION 2017 ANNUAL REPORT

The Pittsfield Transfer Station sent 2074.5 tons of Municipal Solid Waste (MSW) to the Penobscot Energy Recovery Corp. in FY 2017. This was a 1% increase from 2016. The demolition debris disposed of at the landfill increased to 495.23 tons in FY 2017 which represents about a 4.5% increase from the previous year. The Town also shipped 49.25 tons of vehicle tires to the PERC plant in Orrington Maine which is a 4% decrease from the previous year. The total cost to dispose of this material at Penobscot Energy Recovery Corporation LLC cost the taxpayers, over \$120,000 in tipping fees. Although this is a significant amount of money our solid waste budget is still significantly less than other communities with similar populations across the State of Maine. We also were able to save roughly \$43,000.00 by segregating out the brush from the demolition wood at the woodpile area. The continued effort of all residents of the Town of Pittsfield to recycle and reuse more materials from the solid waste stream is best way to keep our solid waste costs to a minimum. We please encourage all residents to acquire a dump sticker to help the employees to help keep out of town waste from entering our facility and costing you money. The upcoming year is going to be challenging due to a tipping fee increase from \$48.00 per ton to \$65.00 per ton. The whole State of Maine has had to deal with this pressing issue as we all are seeing the same price hikes. Our waste will now be shipped to the Landfill again so we need to better segregate materials to try to recover more materials due to a 30% price difference. We currently do not have any additional fees because we pride ourselves on proper separation of materials which should keep any fees from being implemented well into the future. It is going to be critical for all residents to try to recycle more materials in the future as well as following attendant's instructions at our facility. I would like to thank all of the employees and citizens for their continued patience and support.

Respectfully submitted,
Don Chute
Transfer Station/ Recycling Coordinator

PITTSFIELD RECYCLING CENTER 2017 ANNUAL REPORT

The Pittsfield Recycling Center is directly responsible for the processing the recyclable commodities that are removed from the Towns' Solid Waste stream. A total of 2400 tons of recyclable materials were shipped out of the facility in FY2017. This total saved the taxpayers \$90,000.00 in avoided costs if we had thrown these materials in the garbage. The Town's recycling rate for 2017 is 50% which has decreased 3% from the previous year. We have had great participation in our program from residents but we will have to make a better effort to recover more materials and businesses beginning to recover more materials from their operations and recycling them. It is going to be a priority in the next few years to try to increase the amount of materials we accept for recycling and reuse more materials because of the town is going to start disposing of MSW in the landfill in 2018. This is the breakdown of the following recycling commodities by category:

Cardboard	288.61
Newsprint/Magazines	67.87
Clear Glass	57.23
Office Paper	89.23
#1-#7 Plastics	51.80
Metal/Tin Cans	42.00
White Goods Metal	419.35
Leaves/Yard Waste	154.12
Wood Chips	304.12
Food/Compost	42.00
Clothes/Textiles/ Re-Use	143.52
Lead Acid Batteries	31.27
Pallets	86.37
Universal Waste	64.67
Electronics	35.06

The Town of Pittsfield continues to provide recycling services the citizens of Pittsfield, Hartland, Solon, Canaan, and Detroit which helps us lead the way as a friendly customer service oriented Regional Recycling Center. The Recycling Center not only saves tax dollars by eliminating disposal costs but also makes revenue by selling these recovered recyclables. We can recover over \$40,000.00 each year if we continue to save our recyclables and sell them for revenue. We can also save another \$50,000.00 from reusing materials or reducing what we dispose in the garbage. I would like to thank all of the people who continue to support the recycling program and help control solid waste disposal costs incurred by our community.

Respectfully submitted,
Don Chute
Recycling/Transfer Station Coordinator

Pittsfield Public Library 2017 FY Annual Report

www.pittsfield.lib.me.us
www.facebook.com/PittsfieldPublicLibrary

Library Hours
10:00-6:00 Monday - Friday
10:00-1:00 on Saturday
Closed Saturdays in summer



The library staff has over sixty years of experience in providing service to the Pittsfield community, matching books with their reader and movies with their viewer, researching interesting topics, and lending an ear. We enjoy engaging with all ages of people, from newborn to the elderly.

Pittsfield's public library remains the best values in town for information and entertainment. Above is a typical example of what one person borrows in one visit to the library. People also enjoy reading newspapers, using computers, attending programs, and chatting with friends.

PITTSFIELD PUBLIC LIBRARY
110 LIBRARY STREET
PITTSFIELD, ME 04967

5 DVDS	\$75.00
3 BOOKS	\$75.00
2 AUDIOBOOKS	\$60.00
4 MAGAZINES	\$20.00
TOTAL : \$230.00	

VALUE OF A LIBRARY CARD?
PRICELESS!

Collection Highlights of Your Library:

- The in-house collection consists of 23,990 items, including 10,550 adult books, 8,813 children's books, 4,627 audio, video, and music items, as well as many magazines.
- Over 6.5 million items are available through cooperation with other libraries in the state.
- The Maine Download Library consortium makes available over 1,600 downloadable eBooks and audiobooks that can be used on an e-reader or audio device.
- 1,308 items were added to the collection. Over fifty individuals and organizations donated 254 items with a value of \$4,200. 1,336 items were withdrawn from the collection.
- Books, magazines, audio books, movies, downloadable audio books, and e-books from the Pittsfield library collection were borrowed 14,210 times by our local patrons and by library users across Maine.
- Local patrons borrowed 44,350 items from our collection and from other libraries.
- Interlibrary loan is an essential service that allows sharing of library collections. 9,240 items were borrowed from other libraries for our patrons through a state and nation-wide interlibrary loan system. 6,021 items from our collection were loaned to patrons in other libraries.

Library patrons had many great experiences at the library:

- The library has 2,095 active patrons. 1,688 are from Pittsfield and 407 are from surrounding towns.
- The staff welcomed 25,386 people during the year.
- Patrons used the library's public computers 2,911 times for Internet, social communication, job searches, games, and office applications. In addition, individuals have access to the internet with personal computers through the library's wireless internet connection, even when the library is closed by sitting outside the library.
- The library offered 88 children's programs that were attended by 1,563 children and their caregivers.
- 158 adult programs had an attendance of 1,254 people.

- The meeting room and small study room was used over 400 times by many groups and individuals including the such groups as the ARTS Club, 4H group, Democrats, Republicans, Garden Club, America Legion, Pittsfield Bicentennial Committee, and Heart of Pittsfield.
- The library offered great programs all year including:
 - The library participated in Pittsfield's Year of Kindness by presenting monthly themed programs, including kindness towards other people, dogs, birds, teachers, and health care providers, sharing from gardens, organizational skills, rock painting, and a film about kindness.
 - Weekly story times for children, "Build a Better World!" summer reading program, and special themed programs such as gardening, science and sports, robotics, art and birds, and Mad Science. We partnered with KVCAP and the Maine Discovery Museum to present children's programs at the library.
 - Program on digital security and online privacy.
 - Monthly book discussions and presentations by authors Bruce Coffin, Clum Spencer, Wesley McNair, Fredonna Ladd and Carol Ouelette.
 - Race & Justice in America was the topic of a five month Let's Talk About It program through a grant from the Maine Humanities Council.
 - The Persis Smith Community Read included two programs, a discussion of the book "Pay it Forward" by Catherine Ryan Hyde and Hank Lunn's program about the German POWs who worked on farms in Aroostook County.
 - Maine Discovery Museum Pass purchased by the Friends.
 - The library hosted a community art show and wooden egg decorating during the Egg Festival.
 - Bone Builders exercise group and knitting groups provided social activity.
 - Two raised table gardens were placed outside the library to serve as demonstration gardens. They were funded by a grants from Kohl's Cares. The tables were donated to Pittsfield Community Home.
 - The library held an open house when Bike Maine tour participants spent an overnight in town.
 - Two writing programs were offered. One was about publishing a book with Create Space and the other by Jess Tardy about using a free form writing technique.

Building and grounds

- Friends of the Library paid for snow removal, landscaping and carpet cleaning. They also maintained the garden plantings around the library.
- Lawn mowing, basic maintenance and repairs and consultation were performed by the town's public works department.
- The library was beautifully decorated for the December holidays by the Friends of the Library, the Sebasticook Garden Club, the ARTS Club, Boy Scouts, Cub Scouts, the knitting group, and Deb Short and Donna Laux.
- MCI students cleaned windows and woodwork and raked the lawn during their community service day.

People who help people at the library are so important!

- Staff: Lyn Smith, Holly Williams, MacKenzie Kennedy, Kirsten Hallowell. Liz Gagnon is a substitute. The library staff participated in workshops and conferences to stay current in library trends.
- Volunteers: Special thanks go to regular volunteers: Sue Leibowitz, Carmen Lessard, Jeanne Boisvert Lewis Fitts, Arica Taylor.
- Town public works department: Steve Vance, Dave Connors, Mike Havey, and Timmy McCarthy.
- Town office staff: Kathryn Ruth, Cammie Jemery, Nicole Nickolan, Karen Baker, and Emmalee Reed.
- Library Board of Trustees: Bette Bagley, Sue Leibowitz, Jeanne Boisvert, Karen Oakes, and Ann McGowan.
- The Friends of the Library continue to support and advocate for the library.

Respectfully submitted,
Lyn Smith, MSLS - Library Director



PITTSFIELD COMMUNITY THEATRE
2017 Annual Report

MOVIES CAN CHANGE WITHOUT NOTICE SO PLEASE CALL 207-487-5461
OR GO ON LINE TO <http://pittsfieldtheatre.yolasite.com>

GIFT CERTIFICATES AVAILABLE

RENT THE PITTSFIELD COMMUNITY THEATRE, MEETINGS, AND SPECIAL EVENTS

SUNDAY MATINESS ON ALL MOVIE, MOVIE STARTS AT 2 PM

MONDAY-SATURDAY MOVIE STARTS 7:30 PM

WEDNESDAY MATINEE ON G-PG MOVIES ONLY, MOVIE STARTS 10 AM

MONDAY IS DOLLAR NIGHT MOVIE STARTS 7:30 PM

DOORS OPEN HALF HOUR BEFORE MOVIE TIME

I would like to thank everyone at the Town Office and the Building Inspector for all their help and support.

I want to thank the Town Highway Crew for all they do for the Theatre.

I would like to thank the Theatre Board Members for their support: Jim Higgs, Ruth Hodgins, Lori Swartz, Johanne Fernald, Twinkle Manning, Suzanne Mercier, Beverly Davis, and Dale Nichols

If you would like to rent or have a Birthday party at Pittsfield Community Theatre we have new renting prices so please call 207-487-5461

If you would like to donate money or time to the Theatre Renovation Project please call 487-5461 or mail your donations to Pittsfield Community Theatre 137 Main Street Pittsfield, Maine 04967.

Most of all I would like to **THANK THE PEOPLE** who use and support the Pittsfield Community Theatre.

Pittsfield Community Theatre staff members are Donna Dunphy, Bill Lashon and Jim Lanzikos, Jill Chase and Patrick Gray.

We have other people that donate their time to the Pittsfield Community Theatre and they are Mike Pushard he does the Pittsfield Community Theatre web-site.

The Breakdown Of Movie Ratings Are:

1—G
15—PG
33—PG-13
4—R

The Attendance Was:

4,190-Monday
1,635-Senior
2,276-General
1,370-Live stage shows/Meetings

9,471- Total at the Gate

Total Expense for the year is:\$126,158.92

Total Revenue for the year is: \$53,080.20

Total loss for the year is: \$73,078.72

Special Movie Showings

Free Movie Sponsor by Seabasticook Valley Credit Union (Moana)
40th Anniversary Pittsfield Community Theatre (The Spy Who Loved Me)
Vickery School (Space Warriors)
Mormon Latter-Day Saints (The Other Side Of Heaven)
Bike Of Maine Tour 2017 (American Flyers)
Free Halloween Movie (Lassie The Painted Hills)
Free Community Movie (The Polar Express)
School That Came To See (Wonder)
Somerset Middle School Seabasticook Valley Middle School
Warsaw Middle School 5th & 6th Grade

Special Groups/ Meetings/ Rehearsals

Open House
What's Next America? Citizen Forum

Live Concerts/Performance

Nolan's HERO Foundation 2nd Annual Concert and Talent Show
Offed At The Bake Off
Riff Johnson Reinvention CD Release Party
Mad Science Event (Pittsfield Public Library)

Sincerely,

Donna Dunphy
Theatre Manager

Pittsfield Water Works
112 Somerset Ave. Pittsfield, Me. 04967
Telephone (207) 487-5203 Fax (207) 487-4434

2017 Sewer Department Town Report

During 2017 Pittsfield Sewer Department worked on routine system and plant maintenance and assisted the Public Works Department with some stormwater projects.

2017 Water Department Town Report

2017 was another busy year for the Water Department. With all the routine maintenance and spring repairs, we also had a busy summer and fall season. We replaced 10 fire hydrants and repaired 6 water main breaks as well as a few water service leaks.

I would like to thank the inhabitants of Pittsfield for their understanding and forgiveness while we perform our duties, which include digging up their lawns and streets.

I would like to thank the town office staff and all town departments for their help as we all serve our community.

Respectfully,

Scott E. Noble
Pittsfield Water Department

TOWN OF PITTSFIELD
OFFICE OF BUILDING AND LOCAL PLUMBING INSPECTOR
112 SOMERSET AVE. PITTSFIELD, MAINE 04967
Telephone 487-3136 Fax 487-3138
Email Address: buildinginspector@pittsfield.org

ANNUAL REPORT FOR 2017

During the 2017 calendar year 52 permits with a construction value of \$25,184,614.00 were issued. As a comparison, construction permits for 2016 totaled 54 permits with a construction value of \$1,916,169.40

The permit fees for 2017 totaled \$4486.90. The breakdown of the type of permits is as follows:

New Single-family residence structures	5
Single-family manufactured housing units	3
Residential additions	2
Residential renovations	3
Residential accessory structures and decks	9
New Commercial structures	4
Commercial renovations/additions	4
Demolition permits	7
Sign permits	7
Shoreland Zone news structures or additions	3
Flood Zone permits	2
Chicken House/Pen Permits	1
Farm buildings	1
<u>In-round swimming pools</u>	<u>1</u>
Total Permits	52

Plumbing permits issued in 2017 totaled 23 permits. Fees collected for 2017 totaled \$3460.00. Of the 2017 fees, the Town of Pittsfield retained \$2595.00 with \$865.00 being the State of Maine's share. Water Quality Surcharges total an additional \$45.00, which is paid to the state. The breakdown of the types of plumbing permits issued is as follows:

Internal	18
External (Subsurface Waste Disposal systems)	<u>5</u>
Total plumbing permits	23

I look forward to another year serving the residents of Pittsfield. Please feel free to contact me with your needs, questions, and concerns.

The following page is a summary of the information needed to apply for a Building Permit. This information is provided as a general guide to make the process easier to accomplish. I hope applicants find it useful.

Respectfully,

Steve Seekins
 Building Inspector and Local Plumbing Inspector

PITTSFIELD BUILDING PERMIT SUMMARY

This information was prepared to help builders and homeowners understand the process of construction permitting required by the Town of Pittsfield and by State of Maine. This list may not cover all situations.

The Town of Pittsfield is required to enforce the provisions of the State of Maine's adoption of the Maine Uniform Building Energy Code (MUBEC). This consists of a Residential Building Code, Residential Energy Code, Indoor Residential Ventilation Code, Commercial Building Code, Commercial Energy Code, Indoor Commercial Ventilation Code and Radon Code. In general, all new buildings, additions and alterations projects will be required to be constructed to MUBEC standards. In advance of permitting the submittal of detailed architectural and structural construction drawings for review by the building officials will be required. Commercial and industrial projects will require drawings stamped by state licensed architect or engineer. Several inspections during the phases of construction will be required during the construction project. Building permit applicants should allow from two to four weeks for plan reviews and permitting. Town of Pittsfield Building Inspector will perform construction inspections for one and two family dwellings. Multi family dwelling, commercial and other structures will require the applicant to supply the services of a State Certified Third Party Inspector to perform plan reviews and inspections. MUBEC codes can be viewed on the Internet at <http://www.maine.gov/dps/bbcs/> scroll down on right side of the page and click on "Free viewing of ICC Codes"

Internal plumbing must meet the State of Maine Plumbing Code and a subsurface waste system must meet the State of Maine Subsurface Waste Disposal rules. Electrical and heating systems must also meet the applicable state codes.

If the building is to be connected to the town sewer a permit is required from the Pittsfield Water District and Sewer District. Please see the building inspector to start this process.

Following is a list of permits required and how to apply for them.

PERMITS REQUIRED:

The Building Inspector will assist you in determining the types of permits needed. Generally, you will need to provide the following information.

A site plan drawn to scale that will show the location of your proposed new building, setback distances from the road or street and property lines, driveways, existing buildings, well, and septic system locations.

Building Plans showing elevation views, floor plans and, framing details. Most plans will require structural design by a state licensed architect or engineer. All commercial and industrial projects will require drawings stamped by state licensed architect or engineer

Building Permit Application (form supplied by the Building Inspector)

A driveway entrance permits are required if a new or changed location of the driveway entrance to the street is proposed. Driveway entrances to state maintained road require a Maine Department of Transportation driveway entrance permit for a new driveway, change in location or change of use.

A Subsurface Waste Disposal System (septic system) design and permit is required or a Sewer and Water District Permit if in an area of town where a sewer is available is required.

Note: Internal plumbing and subsurface wastewater disposal system permits and driveway entrance permits must be obtained prior to the issuance of any building permit.

Non-residential buildings require Site Plan Review approval by the Town of Pittsfield Planning Board and in most cases a "Construction and/or Barrier Free Permit" from the State of Maine Fire Marshal's Office. This is needed in order to get a building permit from the Town. State Law also requires that plans for these projects be designed by a Maine reregistered architect or engineer.

A Town of Pittsfield Shoreland Zoning permit is required for construction within certain distance of lakes, rivers, streams and wetlands.

States of Maine Department of Environmental Protection permits are required for projects that impact on the environment of shore lands or wetlands. (Permit-By Rule, Storm Water Permit and Construction Permits to list a few). The building inspector can provide more detail.

Flood plain permit are required if your construction is located in a flood zone.

Before excavating for your project (any mechanical excavation) you must obtain a "Dig Save Permit" the building inspector can provide details.

Once the above permits are obtained progress inspections, completion inspections and Certificates of Occupancy are required to be completed by the Building Inspector before use or occupancy of the building is allowed.

**TOWN OF PITTSFIELD
ASSESSOR'S REPORT
2017**

THE REPORT BELOW SUMMARIZES THE TAX RATE CALCULATION FOR PITTSFIELD IN 2017 AND THE ASSESSMENTS THAT WERE COMMITTED TO THE TAX COLLECTOR ON JULY 27, 2017.

TOWN VALUATION

TOTAL REAL ESTATE	\$	215,112,100
TOTAL PERSONAL PROPERTY	\$	12,417,500
TOTAL TAXABLE VALUATION	\$	227,529,600

APPROPRIATIONS

TOWN	\$	3,702,633
SCHOOL	\$	3,199,069
COUNTY	\$	581,019
TIF APPROPRIATION	\$	3,519
TOTAL APPROPRIATIONS	\$	7,486,240

ALLOWABLE DEDUCTIONS

STATE MUN. REV. SHARING	\$	229,129
OTHER REVENUE	\$	2,187,500
HOMESTEAD REIMBURSEMENT	\$	175,157
BETE REIMBURSEMENT	\$	253,550
TOTAL DEDUCTIONS	\$	2,845,336
NET FOR COMMITMENT	\$	4,640,904
MAXIMUM COMMITMENT	\$	4,963,343
MINIMUM TAX RATE		0.020422
MAXIMUM TAX RATE		0.021443
CHOSEN TAX RATE		0.020700
AMOUNT RAISED	\$	4,709,863
OVERLAY	\$	68,959
OVERLAY AS PERCENTAGE		1.5%

THE TAX RATE WAS \$20.70 PER THOUSAND

IT WAS A PLEASURE TO SERVE AS PITTSFIELD ASSESSOR IN 2017. THANK YOU FOR THE OPPORTUNITY AND THE COOPERATION.

RESPECTFULLY SUBMITTED,
WILLIAM VAN TUINEN
ASSESSOR

Town of Pittsfield
Real Estate Taxes unpaid for years: 1995-1 To 2017-1
Balance as of 12/31/2017
Many balances were paid off after the end of the year

Account Name	Year	Balance
1720 ALTON,MARIE M	2017	\$856.22
2492 AMES,MICHAEL W & ELLEN G	2017	\$2,658.90
1995 ANDREWS,SEAN J and ANDREWS, JOHN R & BARBARA K	2017	\$120.02
81 ANTHONY,CHRISTOPHER M	2017	\$1,212.98
81 ANTHONY,CHRISTOPHER M	2016	\$1,375.90
81 ANTHONY,CHRISTOPHER M	2015	\$1,439.09
81 ANTHONY,CHRISTOPHER M	2014	\$1,503.91
236 ANTHONY,CHRISTOPHER M	2017	\$1,070.28
236 ANTHONY,CHRISTOPHER M	2016	\$1,226.87
236 ANTHONY,CHRISTOPHER M	2015	\$1,281.07
236 ANTHONY,CHRISTOPHER M	2014	\$1,338.36
272 ANTHONY,CHRISTOPHER M	2017	\$64.59
393 ARMIGER,STEPHEN D & CARRIE	2017	\$3,003.07
393 ARMIGER,STEPHEN D & CARRIE	2016	\$3,316.16
1710 BADGER,ADAM D	2017	\$694.24
53 BAKER,LOUISE A	2017	\$352.56
53 BAKER,LOUISE A	2016	\$547.26
62 BANE,BRIAN & SHARON	2017	\$1,527.77
84 BATCHELDER,DAVID S	2017	\$314.79
1695 BATCHELDER,SUEANN M & HAROLD A	2017	\$1,066.94
605 BELGARD,RONDA K	2017	\$1,643.19
605 BELGARD,RONDA K	2016	\$1,889.53
94 BELLOWS,RICHARD A SR & DIANNA	2017	\$1,424.94
94 BELLOWS,RICHARD A SR & DIANNA	2016	\$1,558.49
95 BELLOWS,RICHARD A SR & DIANNA	2017	\$606.49
95 BELLOWS,RICHARD A SR & DIANNA	2016	\$703.76
98 BELLOWS,RICHARD A SR & DIANNA D	2017	\$3,143.68
98 BELLOWS,RICHARD A SR & DIANNA	2016	\$3,346.96
791 BELLOWS,RICHARD A SR & DIANNA D	2017	\$1,108.05
791 BELLOWS,RICHARD A SR & DIANNA	2016	\$1,221.09
945 BELLOWS,RICHARD A SR & DIANNA	2017	\$3,332.55
1886 BELLOWS,RICHARD A SR & DIANNA D	2017	\$1,603.32
1886 BELLOWS,RICHARD A SR & DIANNA	2016	\$1,738.32
1927 BELLOWS,RICHARD A & DIANNA D	2017	\$1,618.01
2655 BENNETT,DONNA	2017	\$522.55
1345 BENNETT,LORHYTA C & STEVEN D	2017	\$2,770.13
1399 BERTOCCHI,PAUL A	2017	\$491.07
2699 BERUBE,RAVEN & JASON	2017	\$828.94
2699 BERUBE,RAVEN & JASON	2016	\$977.14
1552 BIGELOW,CORA L	2017	\$481.71
1124 BRADBURY,TRAVIS J & NATASHA N	2017	\$1,284.33
1124 BRADBURY,TRAVIS J & NATASHA N	2016	\$1,272.96
2503 BROOKS,ROY W & MARY J	2017	\$438.60
188 BROOKS,WENDY L	2017	\$1,567.64
189 BROOKS,WENDY L	2017	\$35.68
190 BROOKS,WENDY L	2017	\$31.48
539 BROWN,DONALD D SR & NANCY I	2017	\$1,116.45
203 BRYANT,ERNEST	2017	\$703.03
203 BRYANT,ERNEST	2016	\$689.71

Town of Pittsfield
Real Estate Taxes unpaid for years: 1995-1 To 2017-1
Balance as of 12/31/2017
Many balances were paid off after the end of the year

Account	Name	Year	Balance
207	BRYSON,LAURIE M	2017	\$505.76
207	BRYSON,NEAL J & LAURIE M	2016	\$721.06
2687	BUSH,CINDY L	2017	\$940.17
2687	BUSH,CINDY L	2016	\$1,078.06
1424	CAMPBELL,CLAY E (PERS REP)	2017	\$794.92
1658	CAREY,JEREMY R & SABRINA L	2017	\$1,586.53
1658	CAREY,JEREMY R & SABRINA L	2016	\$1,842.98
764	CARLOW,JANET	2017	\$1,137.63
2299	CARON,SANDRA	2017	\$595.00
920	CATES,G STEVEN	2017	\$1,762.81
1950	CATES,GLENN S	2017	\$1,328.40
2056	CHADWICK,ERIC A	2017	\$711.23
336	CHASE,EVERETT C	2017	\$180.48
336	CHASE,EVERETT C	2016	\$157.05
1542	CHERNACK,CHARLES R	2017	\$1,605.42
1904	CHESLEY, GEORGE PAUL	2017	\$497.36
726	CHORLTON,DAVID D & ROBIN J	2017	\$156.98
312	CLARKE,LAWRENCE G & WILHEMEAN L	2017	\$1,265.45
41	CLEMENT,TANDA M & BERNARD W	2017	\$914.55
2466	COCHRAN,DAWN M	2017	\$302.20
2466	COCHRAN,DAWN M	2016	\$379.51
325	COLLIER,RUSSELL E & THERESA B	2017	\$92.86
1779	CONARY, CRAIG D (PERS REP)	2017	\$700.93
1779	CONARY, CRAIG D (PERS REP)	2016	\$817.28
1456	CONDON,TOM W	2017	\$709.32
332	CONNOLLY, MARY E	2017	\$3,290.58
332	CONNOLLY,JAMES D & MARY E	2016	\$3,591.85
333	CONNOLLY,MARY E	2017	\$172.08
333	CONNOLLY,JAMES D & MARY E	2016	\$175.27
335	CONNOLLY,MARY E	2017	\$293.80
335	CONNOLLY,JAMES D & MARY E	2016	\$396.58
331	CONNOLLY,PHILIP S	2017	\$736.60
331	CONNOLLY,PHILIP S	2016	\$796.04
65	CONNORS,DAVID A	2017	\$447.00
164	CONNORS,DAVID A	2017	\$745.00
337	CONNORS,DAVID A	2017	\$709.01
2570	COOK & HUFF DEVELOPMENT INC	2017	\$419.72
646	COOK AND HUFF DEVELOPMENT INC	2017	\$795.36
341	COOK,DAVID P	2017	\$1,261.25
780	CORMIER,URIEL J	2017	\$1,265.45
780	CORMIER,URIEL J	2016	\$1,452.18
683	CORNELL,STACEY	2017	\$312.69
12	COSTAIN,DANNY E	2017	\$486.87
387	CREASY,LOIS E	2017	\$929.67
387	CREASY,LOIS E	2016	\$963.66
1669	CROCKER, MARY L & ERNEST E	2017	\$1,875.39
2322	CROSS, ANTHONY	2017	\$102.83
2322	CROSS, ANTHONY	2016	\$171.31
2651	CURRIER,RONALD C	2017	\$323.18
1371	DAY,MARC A	2017	\$2,094.39
1592	DAY,MARC A	2017	\$373.55

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Many balances were paid off after the end of the year

Account Name	Year	Balance
493 DEAVILA,GRETA M	2017	\$46.17
493 DEAVILA,GRETA M	2016	\$131.44
2050 DODGE,WILFRED W JR & CHARLENE	2017	\$1,601.22
2050 DODGE,WILFRED W JR & CHARLENE	2016	\$1,857.72
2357 DODGE,WILFRED W JR & CHARLENE	2017	\$75.55
2357 DODGE,WILFRED W JR & CHARLENE	2016	\$155.45
1839 DOW, WENDY L	2017	\$1,722.94
323 DREAM BUILDERS, INC.	2017	\$575.01
1772 DUNPHY,ALAN	2017	\$822.60
1284 DYAR,CLYDE E	2017	\$367.58
2099 DZIEKAN,JOHN	2017	\$665.23
1698 EDGECOMB,CHERYL H (PERS REP)	2017	\$1,739.73
1698 EDGECOMB,CHERYL H (PERS REP)	2016	\$1,893.69
1411 ELDRIDGE,ARTHUR E. & AIMEE L.	2017	\$371.45
893 EMERY, KENNETH E	2017	\$726.57
951 ENGELHARDT,DAVID W	2017	\$717.72
951 ENGELHARDT,DAVID W	2016	\$929.49
311 ESTES,BRANNON R	2017	\$1,834.16
555 FERNALD,HOWARD L JR	2017	\$1,204.59
1757 FIRST CHURCH OF THE NAZARENE	2017	\$154.34
890 FITZPATRICK,SHAUN	2017	\$2,239.19
890 FITZPATRICK,SHAUN	2016	\$2,404.87
2587 FOLSOM, HEATHER	2017	\$144.80
2587 FOLSOM, HEATHER	2016	\$361.98
431 FOX,ROXANNE M	2017	\$1,330.50
431 FOX,ROXANNE M	2016	\$1,453.41
376 FREEMAN,MARGARET A	2017	\$2,746.51
2227 FROST,DAVID P & JUDY	2017	\$805.86
556 FROST,ERIC R & JULIE N	2017	\$1,768.31
2250 GATE DEVELOPERS LLC	2017	\$331.58
2268 GATE DEVELOPERS LLC	2017	\$331.58
2269 GATE DEVELOPERS LLC	2017	\$2,872.96
2269 GATE DEVELOPERS LLC	2016	\$2,024.35
2348 GATE DEVELOPERS LLC	2017	\$421.82
766 GILBERT,MICHAEL	2017	\$391.70
1141 GOEWY,DAVID R JR & BRENDA S	2017	\$719.81
1847 GOODRIDGE,SARAH	2017	\$1,725.04
1847 GOODRIDGE,SARAH	2016	\$1,865.43
1745 GOVERNO,STEPHEN A & LORNA	2017	\$1,076.57
705 GRAF,RICHARD W	2017	\$472.18
712 GRANT,MARLENE M	2017	\$501.84
1428 GRANT,MARLENE M	2017	\$270.72
715 GREELEY,THOMAS W & SALLY	2017	\$1,946.72
1175 HAMILTON,GARY D	2017	\$2.10
1175 HAMILTON,GARY D	2016	\$195.01
2586 HAMM,LYNDON R & TAMMI-LYNN	2017	\$1,582.33
2636 HANDLEY,ANNA	2017	\$291.70
2636 HANDLEY,ANNA	2016	\$478.13
767 HART,GALEN E & SUSAN J	2017	\$1,733.43

Town of Pittsfield
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Many balances were paid off after the end of the year

Account Name	Year	Balance
340 HATHAWAY,JOAN M & CURTIS	2017	\$1,412.35
1819 HATHAWAY,THEODORE W III & PENNY A	2017	\$1,473.21
1376 HAYES,ALAN B & ROSE M	2017	\$763.88
122 HENDRICKS,PHILIP R	2017	\$635.87
839 HICKS,ROBERTA S (PERS REP)	2017	\$587.01
801 HIGGINS,DANIEL P S (TRUSTEE)	2017	\$356.76
802 HIGGINS,DANIEL P S (TRUSTEE)	2017	\$4,266.42
30 HIGGINS,TAMMY L	2017	\$1,625.23
2573 HIGGS,BRUCE E	2017	\$2,134.26
808 HIKEL,ZANIE N ESTATE OF	2017	\$2,669.40
1842 HOMESMITH PROPERTIES, INC.	2017	\$804.02
1580 HOWARD, RICKY L	2017	\$2,004.15
1870 HUDSON, DAVID	2017	\$652.66
1870 HUDSON, DAVID	2016	\$591.91
1615 HULSE,KEVIN F	2017	\$1,068.18
736 HUNT,DANIEL S & ANNA M	2017	\$658.96
736 HUNT,DANIEL S & ANNA M	2016	\$784.39
869 HUSSEY,CARROLL W & LILLIAN	2017	\$1,326.30
2059 HUSSEY,CARROLL W & LILLIAN	2017	\$1,725.04
2059 HUSSEY,CARROLL W & LILLIAN	2016	\$1,350.72
2360 HUSSEY,CARROLL W & LILLIAN	2017	\$1,003.12
2332 HUSSEY,JAMES C	2017	\$885.60
2332 HUSSEY,JAMES C	2016	\$988.79
1471 INHABITANTS, TOWN OF PITTSFIELD	2017	\$1,156.32
1471 INHABITANTS, TOWN OF PITTSFIELD	2016	\$1,432.76
878 INMAN, LISTON ANDREW	2017	\$1,761.23
2428 INMAN, MICHELLE & LEBREAU, EMILY	2017	\$110.28
879 INMAN,LISTON A	2017	\$57.23
896 JAMES,DON MICHAEL	2017	\$772.08
255 JEWELL, WAYNE	2017	\$596.44
1577 JOHNSON,WILLIAM S & DEBORAH J	2017	\$447.00
905 JONES,CARL E & JOYCE W	2017	\$1,832.06
905 JONES,CARL E & JOYCE W	2016	\$2,093.24
906 JONES,CARL E & JOYCE W	2017	\$1,030.40
906 JONES,CARL E & JOYCE W	2016	\$1,146.46
1432 JONES,CONNIE L	2017	\$2,065.55
580 JUDKINS,PETER W & SYLVIA G	2017	\$251.83
580 JUDKINS,PETER W & SYLVIA G	2016	\$839.64
156 KAJA HOLDINGS 2 LLC	2017	\$2,211.91
401 KAJJAME,ABDERRAHIM	2017	\$363.05
401 KAJJAME,ABDERRAHIM	2016	\$443.07
1063 KAUTZ,STEPHEN E & PAMELA C	2017	\$459.18
425 KEHOE,KATHERINE	2017	\$3,410.20
1729 KEHOE,LAURENCE F & KATHERINE A	2017	\$1,565.54
2304 KELLEY,HEATHER ANN & EVAN A	2017	\$3,011.47
178 KENNEDY,MARK L & CYNTHIA E	2017	\$54.56
2679 KENNEDY,STEPHANIE	2016	\$115.26
2512 KIMBALL,LARRY A	2017	\$65.06
2512 KIMBALL,LARRY A	2016	\$254.36
2534 KNOWLES,WILBUR A & NANCY M	2017	\$946.46
2534 KNOWLES,WILBUR A & NANCY M	2016	\$1,058.79

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Real Estate Taxes unpaid for years: 1995-1 To 2017-1
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Many balances were paid off after the end of the year

Account Name	Year	Balance
1621 LABRECK,LEO J JR	2017	\$30.50
961 LACASSE,SHAWN	2017	\$182.58
961 LACASSE,SHAWN	2016	\$299.81
153 LACHANCE,KAREN L	2017	\$1,090.82
2319 LALLIER, JULIAN	2017	\$264.42
973 LANE,ELEANOR I	2017	\$789.07
402 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$627.48
1929 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2085 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2157 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2158 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2165 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2166 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2167 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2168 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2171 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2362 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2363 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2364 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2365 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2367 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2368 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2369 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2370 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2371 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2372 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2373 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2374 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2375 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2376 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2377 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2378 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2379 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2380 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2381 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
2382 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2383 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2384 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2385 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2386 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2387 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2388 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2389 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2390 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2395 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2396 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2397 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2398 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2399 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38

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Account Name	Year	Balance
2400 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$29.38
2471 LAPOINTE,LAWRENCE A, ESTATE OF	2017	\$44.07
983 LASSELLE,GREGORY & ELIZABETH	2017	\$400.83
983 LASSELLE,GREGORY & ELIZABETH	2016	\$598.18
985 LASSELLE,GREGORY W	2017	\$136.41
985 LASSELLE,GREGORY W	2016	\$212.84
986 LASSELLE,NORMAN A & SHEILA M	2017	\$1,184.18
1079 LASSOR, GEORGIA	2017	\$222.45
1940 LAWLER,MARSHALL H & PAMELA A	2017	\$856.99
546 LEONE,ERIC & HARMONY	2017	\$200.44
1021 LOVEJOY,HAROLD A JR & DARLENE A	2017	\$516.25
1030 LUDDEN,NORMA J	2017	\$801.66
1590 M H PARSONS COMPANY	2017	\$22.44
754 MACWILLIAMS, JAMES	2016	\$2,137.19
1057 MAINE FENCE COMPANY	2017	\$4,255.93
1057 MAINE FENCE COMPANY	2016	\$4,527.89
31 MARTIN,RALPH B & JESSIE M	2017	\$551.93
31 MARTIN,RALPH B & JESSIE M	2016	\$679.08
571 MASSOW,FREDERICK E	2017	\$44.07
2197 MASSOW,FREDERICK E	2017	\$44.07
2198 MASSOW,FREDERICK E	2017	\$44.07
2199 MASSOW,FREDERICK E	2017	\$44.07
2200 MASSOW,FREDERICK E	2017	\$44.07
2309 MATTHEWS,ROBERT A	2017	\$134.31
1283 MAYNARD,LINDA K	2017	\$2,428.06
1283 MAYNARD,LINDA K	2016	\$2,625.02
665 MCALLISTER,KRISTINE L & BRADLEY E	2017	\$1,968.47
665 MCALLISTER,KRISTINE L & BRADLEY E	2016	\$2,144.79
19 MCDUGAL, HEIDI L.	2017	\$1,712.44
19 MCDUGAL, HEIDI L.	2016	\$1,858.74
1939 MCDUGAL,MAURICE P & BONNIE L	2017	\$1,233.97
1939 MCDUGAL,MAURICE P & BONNIE L	2016	\$1,365.51
2464 MCNALLY,SHARON A	2017	\$321.08
2464 MCNALLY,SHARON A	2016	\$425.08
1091 MCNICHOL,MARIE L	2017	\$499.46
1091 MCNICHOL,MARIE L	2016	\$701.56
754 MCWILLIAMS, JAMES	2017	\$1,985.26
1083 MENENDEZ,ALFRED S JR	2017	\$56.66
1825 MERROW,ADAM J & MEGAN	2017	\$616.98
1652 METIVIER,HENRY E II	2017	\$1,945.39
1681 MONDINO, MITCHELL	2017	\$70.76
804 MOOSEHEAD WOOD COMPONENTS INC	2017	\$5,976.76
804 MOOSEHEAD WOOD COMPONENTS INC	2016	\$5,355.21
1126 MORSE, MITCHELL R & LEVIN, MARGARET A	2017	\$1,286.48
2266 MORTON,LAWRENCE E	2017	\$984.24
1818 MUNN,CYNTHIA L & LARRY E	2017	\$426.01
1775 MUNN,CYNTHIA L & LARRY E	2017	\$417.62
787 MURPHY,JODI S	2017	\$1,382.97
2018 NAYOCK,ADRIENNE PENNEY	2017	\$335.77
2018 NAYOCK,ADRIENNE PENNEY	2016	\$427.49
1185 NAYOCK,MICHAEL G & LORRIE M	2017	\$1,406.05

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Account Name	Year	Balance
1737 NEUGENT,SANDRA	2017	\$47.03
1193 NEVILLE,DONALD E SR	2017	\$1,785.89
1193 NEVILLE,DONALD E SR	2016	\$2,045.02
155 NIAYESH,MOHAMMAD H	2017	\$3,196.14
934 NICHOLS,CASSIE L & MATTHEW J	2017	\$1,233.97
1372 NICHOLSON,ROBERT & JENNIFER	2017	\$1,229.77
1372 NICHOLSON,ROBERT & JENNIFER	2016	\$1,358.62
1212 NOBLE,BERT A	2017	\$115.42
480 NORRIS,MARION E & RICHARD S	2017	\$486.37
2622 OBERHELMAN,DEBORAH A & CHET	2017	\$2,081.79
1756 ODELL, DAVID T	2017	\$379.84
305 ODELL,REGINA A & DAVID T	2017	\$415.52
1478 ORR,JASON LEE	2017	\$86.23
1787 OUELLETTE,MERLON P	2017	\$2,062.91
1787 OUELLETTE,MERLON P & CHERYL A	2016	\$2,193.86
1247 OUELLETTE,SPENCER M	2017	\$298.00
1247 OUELLETTE,SPENCER M	2016	\$375.13
1392 PARSONS,DONALD J & MARY E	2017	\$247.98
489 PARSONS,TERESA A	2017	\$419.72
489 PARSONS,TERESA A	2016	\$508.70
181 PATERNOSTER,KRISTINA	2017	\$375.28
1465 PELLETIER,CHRISTOPHER M & NAOMI L	2017	\$728.21
40 PETERSON,STEVEN C	2017	\$582.28
192 PILCH, MITCHELL E JR	2017	\$1,412.35
192 PILCH, MITCHELL E JR	2016	\$1,243.88
617 PITTSFIELD MOTOR SALES	2017	\$1,615.91
617 PITTSFIELD MOTOR SALES	2016	\$1,757.93
1320 PITTSFIELD MOTOR SALES	2017	\$1,701.95
1320 PITTSFIELD MOTOR SALES	2016	\$1,847.78
1321 PITTSFIELD TRACTOR INC	2017	\$394.53
1321 PITTSFIELD TRACTOR INC	2016	\$482.40
1337 POOLER,TOBY L	2017	\$824.74
1337 POOLER,TOBY L	2016	\$931.69
1793 PORTER, SANDRA L	2017	\$241.19
1806 PORTER,RONALD A	2017	\$2,539.29
1806 PORTER,RONALD A	2016	\$2,728.70
2016 POULIN,ADAM C	2017	\$1,565.54
208 POULIN,ASHLEY B	2017	\$2,688.28
208 POULIN,ASHLEY B	2016	\$2,136.36
1014 QUAGLIA,JODY	2017	\$992.63
1014 QUAGLIA,JODY	2016	\$1,255.36
771 QUINN, KELLY	2017	\$881.40
771 QUINN, KELLY	2016	\$1,312.06
166 RANDALL,FRANK E	2017	\$1,466.36
2511 RARED COMPANY INC	2017	\$5,466.92
1365 RAVEN,LINDA M	2017	\$1,001.02
1365 RAVEN,LINDA M	2016	\$1,108.36
1387 REYNOLDS,DAVID A	2017	\$946.46
1393 RICE,JON F	2017	\$1,622.20
1393 RICE,JON F	2016	\$1,777.42
582 RICHARD, SUSAN B.	2017	\$1,078.67

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Account Name	Year	Balance
789 RIZZA,ALESSANDRO & ANTONIETTA	2016	\$453.57
1969 RIZZA,ALESSANDRO & ANTONIETTA	2017	\$2,201.41
1969 RIZZA,ALESSANDRO & ANTONIETTA	2016	\$773.55
1099 RIZZA,ALEXANDER	2017	\$1,126.94
618 RIZZA,ALEXANDER ANTHONY, JR.	2017	\$1,057.69
789 RIZZA,ALEXANDER ANTHONY JR.	2017	\$348.36
1924 RIZZA,DONATO	2017	\$1,290.63
1155 ROBBINS,CODY R	2017	\$396.63
1155 ROBBINS,CODY R	2016	\$478.13
910 ROBBINS,MICHAEL, ESTATE OF	2017	\$1,475.30
910 ROBBINS,MICHAEL, ESTATE OF	2016	\$1,740.05
1344 ROCK MAPLE HOLDINGS, LLC	2017	\$245.29
2592 ROMANOV,JENNIFER	2016	\$126.56
2315 ROWE,CHRISTINA A	2017	\$237.24
1809 ROWELL,MICHELLE L	2017	\$1,918.10
1970 RUMERY,GENE L	2017	\$193.07
1464 RUMERY,GENE L & MARY E	2017	\$520.45
77 RUSSELL,LOREN M & KIMBERLY A	2017	\$1,147.92
444 RYAN,JOHN M	2017	\$132.21
1368 SALLEY,SCOTT W	2017	\$1,309.52
1368 SALLEY,SCOTT W	2016	\$1,617.54
1942 SEBASTICOOK ASSOCIATES	2017	\$17,697.35
1942 SEBASTICOOK ASSOCIATES	2016	\$18,433.67
2335 SHANNON,JENNILEE	2016	\$145.01
2127 SHARPELS,MICHAEL J JR & AMANDA	2017	\$72.18
1505 SHATNEY,CECELIA A	2017	\$1,145.83
1449 SHEPPARD,TONI	2017	\$1,469.01
1449 SHEPPARD,TONI	2016	\$1,567.54
2738 SINCLAIR, AMANDA L	2017	\$984.24
2738 SINCLAIR, AMANDA L	2016	\$1,097.88
2605 SINCLAIR,BRIAN	2017	\$1,748.12
2605 SINCLAIR,BRIAN	2016	\$1,439.23
2606 SINCLAIR,BRIAN A	2017	\$291.70
2606 SINCLAIR,BRIAN A	2016	\$187.58
1391 SMALL,CAROLANN	2017	\$428.11
1391 SMALL,CAROLANN	2016	\$609.64
368 SOMERSET FARMS LP	2017	\$14,631.32
368 SOMERSET FARMS LP	2016	\$15,386.50
720 SOMERSET FARMS LP	2017	\$768.08
720 SOMERSET FARMS LP	2016	\$885.44
1150 SOMERSET FARMS LP	2017	\$2,062.91
1150 SOMERSET FARMS LP	2016	\$2,237.66
1567 SOMERSET FARMS LP	2017	\$770.18
1567 SOMERSET FARMS LP	2016	\$881.03
1707 SOMERSET FARMS LP	2017	\$2,104.88
1707 SOMERSET FARMS LP	2016	\$2,274.66
2502 SOMERSET FARMS LP	2017	\$1,991.56
2502 SOMERSET FARMS LP	2016	\$2,156.33
3 SPILLANE, MARK, JR. and VINTZILEOS, NICHOLAS	2017	\$3,059.73
169 SPRAGUE,GLENYS B ESTATE OF	2017	\$1,273.84

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169 SPRAGUE,GLENYS B ESTATE OF	2016	\$1,400.69
1610 SPRAGUE,JOHN G	2017	\$1,103.85
1860 SPRAGUE,RICHARD L JR	2017	\$864.62
1860 SPRAGUE,RICHARD L JR	2016	\$949.57
508 ST LOUIS,ROBERT J	2017	\$1,245.39
1676 STAPLES,JOSEPH J	2017	\$2,274.86
1623 STAPLES,MARILYN O (HEIRS)	2017	\$117.52
1634 STEEVES,NORMAN R JR & DEBORAH J	2017	\$562.42
1103 STEEVES,RONALD L & DARLENE M	2017	\$910.76
1637 STEIN,CHRISTIAN A & ANNE MARIE	2017	\$475.16
1644 STODDARD,BRANDI	2017	\$195.17
503 T.A.C., LLC	2017	\$46,966.29
504 T.A.C., LLC	2017	\$214.06
2164 T.A.C., LLC	2017	\$186.77
996 TAX ACQUIRED TOWN OF PITTSFIELD	2008	\$2,400.71
996 TAX ACQUIRED TOWN OF PITTSFIELD	2007	\$2,566.35
996 TAX ACQUIRED TOWN OF PITTSFIELD	2006	\$2,643.23
996 TAX ACQUIRED TOWN OF PITTSFIELD	2005	\$2,501.02
996 TAX ACQUIRED TOWN OF PITTSFIELD	2004	\$2,442.62
996 TAX ACQUIRED TOWN OF PITTSFIELD	2003	\$2,564.51
996 TAX ACQUIRED TOWN OF PITTSFIELD	2002	\$2,618.60
996 TAX ACQUIRED TOWN OF PITTSFIELD	2001	\$2,997.61
996 TAX ACQUIRED TOWN OF PITTSFIELD	2000	\$3,080.98
996 TAX ACQUIRED TOWN OF PITTSFIELD	1999	\$3,061.64
996 TAX ACQUIRED TOWN OF PITTSFIELD	1998	\$3,618.81
996 TAX ACQUIRED TOWN OF PITTSFIELD	1997	\$87.22
996 TAX ACQUIRED TOWN OF PITTSFIELD	1996	\$3,681.04
996 TAX ACQUIRED TOWN OF PITTSFIELD	1995	\$346.93
1342 TAYLOR,CINDY M	2017	\$256.82
590 TAYLOR,MARCELLE M	2017	\$2,297.52
1341 THE BANK OF NEW YORK MELLON	2017	\$2,417.57
2042 THOMPSON,ALLEN & CARLA	2017	\$474.28
2042 THOMPSON,ALLEN & CARLA	2016	\$505.14
2358 THOMPSON,ALLEN & CARLA	2017	\$75.55
2358 THOMPSON,ALLEN & CARLA	2016	\$149.28
59 THORNTON,CLAUDE SR, ESTATE OF	2017	\$254.25
661 TIERNEY, SUSAN	2017	\$1,236.07
792 TODARO,ANTHONY J & AMANDA J	2017	\$1,003.12
566 TONE AMERICA INC	2017	\$1,252.85
566 TONE AMERICA INC	2016	\$1,378.78
1732 TRI-CAP CORPORATION	2017	\$1,481.60
1732 TRI-CAP CORPORATION	2016	\$1,611.20
1733 TRI-CAP CORPORATION	2017	\$1,397.66
1733 TRI-CAP CORPORATION	2016	\$1,520.58
422 TWITCHELL,RONI S & KIROUAC, KIMBERLEY A	2017	\$1,045.09
422 TWITCHELL,RONI S & KIROUAC, KIMBERLEY A	2016	\$1,174.73
1780 VIGER,NORMAN J & ALVENISE M	2016	\$2,357.85
2619 WATROUS,DANIEL L	2017	\$608.59
2619 WATROUS,DANIEL L	2016	\$872.29
396 WATROUS,STEPHEN D & VIRGINIA	2017	\$898.19

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Account Name	Year	Balance
396 WATROUS,STEPHEN D & VIRGINIA	2016	\$1,117.97
69 WEBB ROAD LLC	2017	\$502.51
1804 WEBBER,KENNETH	2017	\$2,751.24
594 WEBBER,RICHARD A III	2017	\$852.02
1813 WELLS,ALTON H & RUTH R	2017	\$530.94
1815 WELLS,KEITH A & SHAREN L	2017	\$23.08
1815 WELLS,KEITH A & SHAREN L	2016	\$104.00
1524 WEST,PAUL K	2017	\$381.49
1413 WEST,PAUL K & PATRICIA A	2017	\$682.19
1821 WEYMOUTH,JACQUELINE M	2017	\$1,788.75
2659 WHITE,GREGORY S	2017	\$140.61
1830 WHITE,HEIDI S	2017	\$604.39
87 WHITE,WILLIAM T & HAROLD W	2017	\$142.70
1835 WHITLEY,ANITA L	2017	\$2,216.10
1836 WHITLEY,ANITA L	2017	\$205.66
1838 WHITMAN,ERIC S (PERS REP)	2017	\$608.59
1731 WILBER,JAMES D	2017	\$1,387.16
1731 WILBER,JAMES D	2016	\$1,502.91
1915 WILBER,JAMES D	2017	\$1,284.33
1915 WILBER,JAMES D	2016	\$1,423.07
1084 WILCOX,DIANE J	2017	\$1,523.57
1084 WILCOX,DIANE J	2016	\$768.76
1780 WILES,LINDA	2017	\$2,159.44
1846 WILES,ROGER C & LINDA Y	2017	\$356.76
1846 WILES,ROGER C & LINDA Y	2016	\$558.99
212 WILLIAMS,JOHN S	2017	\$856.22
1921 WILLIAMS,SCOTT R	2017	\$260.22
2574 WILSHUSEM,EDWARD	2017	\$212.38
130 WITHAM, FLOYD S	2017	\$506.71
903 WITHAM, MARTIN W.	2017	\$463.79
104 WITHAM,ERIC S	2017	\$344.17
2009 WITHAM,RODNEY	2017	\$125.92
2009 WITHAM,RODNEY	2016	\$199.32
1180 WOODBURY,MICHAEL J	2017	\$908.69
1180 WOODBURY,MICHAEL J	2016	\$1,025.81
523 WRIGHT,DAVID E & ANITA D	2017	\$190.97
1019 WRIGHT,EILEEN M	2017	\$1,613.81
323 WRIGHT,MARION D & RUSSELL Q II	2016	\$1,000.51
1153 WYLLIE,MICHAEL J	2017	\$740.80
1153 WYLLIE,MICHAEL J	2016	\$947.14
1362 YEO,IVY JEAN & DALE R	2017	\$811.50
1439 YOUNG-POINDEXTER, TIFFANY	2017	\$625.38
Grand Total		\$612,773.77

Town of Pittsfield
Personal Property Taxes unpaid for years: 1998-1 To 2017-1
Balance as of 12/31/2017

Account	Name	Year	Balance
619	ANDERSON,JOSEPH M SR	2013	\$26.34
15	BELLOWS,RICHARD A	2017	\$860.42
15	BELLOWS,RICHARD A	2016	\$898.56
15	BELLOWS,RICHARD A	2015	\$913.77
379	BELLOWS,RICHARD A & DIANNA D	2017	\$1,038.80
379	BELLOWS,RICHARD A & DIANNA D	2016	\$1,084.85
379	BELLOWS,RICHARD A & DIANNA D	2015	\$1,103.21
379	BELLOWS,RICHARD A & DIANNA D	2014	\$77.62
481	BELLOWS,RICHARD A SR & DIANNE D	2017	\$650.56
481	BELLOWS,RICHARD A SR & DIANNE D	2016	\$679.40
481	BELLOWS,RICHARD A SR & DIANNE D	2015	\$36.98
24	BOIS,JOAN C	2011	\$377.68
24	BOIS,JOAN C	2010	\$393.36
24	BOIS,JOAN C	2009	\$399.73
24	BOIS,JOAN C	2008	\$387.66
497	BOWDEN,MARY G	2011	\$883.83
497	BOWDEN,MARY G	2010	\$273.93
497	BOWDEN,MARY G	2012	\$875.74
32	BUBAR,LAUREL R., ESTATE OF	2017	\$41.97
32	BUBAR,LAUREL R., ESTATE OF	2016	\$43.83
32	BUBAR,LAUREL R., ESTATE OF	2015	\$44.57
684	CASCO BAY VENDING	2017	\$559.01
663	CHASE,SCOTT W	2016	\$175.33
663	CHASE,SCOTT W	2015	\$178.30
663	CHASE,SCOTT W	2014	\$187.12
52	CONNOLLY,MARY R	2010	\$988.78
52	CONNOLLY,MARY R	2009	\$1,048.93
52	CONNOLLY,MARY R	2008	\$1,022.87
52	CONNOLLY,MARY R	2007	\$1,062.25
52	CONNOLLY,MARY R	2006	\$1,080.02
52	CONNOLLY,MARY R	2005	\$988.13
52	CONNOLLY,MARY R	2004	\$1,102.01
52	CONNOLLY,MARY R	2003	\$1,270.11
52	CONNOLLY,MARY R	2002	\$1,592.77
52	CONNOLLY,MARY R	2001	\$1,104.54
52	CONNOLLY,MARY R	2000	\$508.34
52	CONNOLLY,MARY R	2015	\$960.57
52	CONNOLLY,MARY R	2014	\$1,003.40
52	CONNOLLY,MARY R	2013	\$1,024.89
52	CONNOLLY,MARY R	2012	\$913.60
52	CONNOLLY,MARY R	2011	\$917.23
52	CONNOLLY,PHILIP S.& RHONDA J.	2016	\$247.65
693	COPPER SALON	2017	\$104.93
432	CURTIS,JOHN J JR	2010	\$51.19
432	CURTIS,JOHN J JR	2009	\$51.03
432	CURTIS,JOHN J JR	2008	\$46.71
689	DETAIL & COLOR TATOO	2017	\$104.93
653	EVARTS,RANDOLPH	2016	\$109.58
653	EVARTS,RANDOLPH	2015	\$111.44
653	EVARTS,RANDOLPH	2014	\$116.95
653	EVARTS,RANDOLPH	2013	\$119.73

Town of Pittsfield
Personal Property Taxes unpaid for years: 1998-1 To 2017-1
Balance as of 12/31/2017

Account	Name	Year	Balance
408	FITTS,ALBERT C., ESTATE OF	2005	\$570.08
408	FITTS,ALBERT C., ESTATE OF	2004	\$553.31
408	FITTS,ALBERT C., ESTATE OF	2003	\$581.73
408	FITTS,ALBERT C., ESTATE OF	2002	\$638.21
408	FITTS,ALBERT C., ESTATE OF	2001	\$705.90
408	FITTS,ALBERT C., ESTATE OF	2000	\$764.44
408	FITTS,ALBERT C., ESTATE OF	1999	\$790.10
408	FITTS,ALBERT C., ESTATE OF	1998	\$1,056.30
79	FLETCHER FARM LLC	2017	\$839.43
79	FLETCHER FARM LLC	2016	\$876.65
79	FLETCHER FARM LLC	2015	\$884.76
657	GREEN,MYRON W	2017	\$209.86
438	HART,GALEN E	2017	\$75.55
474	HIGGINS,DANIEL	2017	\$190.97
465	IKON FINANCIAL INC	2013	\$308.90
128	JONES INC, C	2016	\$54.79
416	LAND AIR EXPRESS OF NEW ENGLAND	2017	\$761.92
295	LORD-LINDE,KRISTINA	2013	\$71.84
295	LORD-LINDE,KRISTINA	2012	\$78.24
295	LORD-LINDE,KRISTINA	2011	\$79.65
664	MAINE HIGHLANDS ENTERPRISES LLC	2017	\$419.72
664	MAINE HIGHLANDS ENTERPRISES LLC	2016	\$438.32
664	MAINE HIGHLANDS ENTERPRISES LLC	2015	\$445.74
664	MAINE HIGHLANDS ENTERPRISES LLC	2014	\$459.66
580	MANIATAKOS, GEORGE	2011	\$167.00
287	MORTON,LAWRENCE E	2017	\$186.77
176	OUELLETTE,JAMES B & PATRICIA M	2017	\$1,112.25
176	OUELLETTE,JAMES B & PATRICIA M	2016	\$1,161.56
176	OUELLETTE,JAMES B & PATRICIA M	2015	\$1,181.21
176	OUELLETTE,JAMES B & PATRICIA M	2014	\$1,239.64
176	OUELLETTE,JAMES B & PATRICIA M	2013	\$1,269.14
176	OUELLETTE,JAMES B & PATRICIA M	2012	\$1,211.40
176	OUELLETTE,JAMES B & PATRICIA M	2011	\$1,233.25
176	OUELLETTE,JAMES B & PATRICIA M	2010	\$1,293.23
176	OUELLETTE,JAMES B & PATRICIA M	2009	\$1,301.24
176	OUELLETTE,JAMES B & PATRICIA M	2008	\$1,279.75
176	OUELLETTE,JAMES B & PATRICIA M	2007	\$1,338.73
176	OUELLETTE,JAMES B & PATRICIA M	2006	\$1,381.42
176	OUELLETTE,JAMES B & PATRICIA M	2005	\$1,315.93
176	OUELLETTE,JAMES B & PATRICIA M	2004	\$1,383.28
176	OUELLETTE,JAMES B & PATRICIA M	2003	\$1,454.33
176	OUELLETTE,JAMES B & PATRICIA M	2002	\$1,558.52
637	PHELAN, ROBERT J	2017	\$256.03
637	PHELAN, ROBERT J	2016	\$177.51
643	PORTER,RONALD A	2017	\$211.96
643	PORTER,RONALD A	2016	\$221.35
643	PORTER,RONALD A	2015	\$225.10
643	PORTER,RONALD A	2014	\$236.23
643	PORTER,RONALD A	2013	\$232.28
231	RICHMOND,JAMES P	2013	\$107.76
231	RICHMOND,JAMES P	2012	\$100.95

Town of Pittsfield
Personal Property Taxes unpaid for years: 1998-1 To 2017-1
Balance as of 12/31/2017

Account	Name	Year	Balance
231	RICHMOND,JAMES P	2011	\$102.77
231	RICHMOND,JAMES P	2010	\$107.26
155	SOMERSET FARMS LP	2017	\$1,469.01
155	SOMERSET FARMS LP	2016	\$1,718.23
155	SOMERSET FARMS LP	2015	\$1,981.31
155	SOMERSET FARMS LP	2014	\$2,275.79
457	SOMERSET VETERINARY CLINIC	2017	\$774.38
655	VALENTE,STEVEN JR	2017	\$65.06
655	VALENTE,STEVEN JR	2016	\$67.94
655	VALENTE,STEVEN JR	2015	\$69.09
655	VALENTE,STEVEN JR	2014	\$72.51
425	WHITE,RICHARD W	2017	\$60.86
425	WHITE,RICHARD W	2016	\$63.56
425	WHITE,RICHARD W	2015	\$64.49
697	WILKINSON, TERRI JEAN	2017	\$100.73
Grand Total			<u>\$73,532.03</u>



Proven Expertise and Integrity

INDEPENDENT AUDITORS' REPORT

Town Council
Town of Pittsfield
Pittsfield, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pittsfield, Maine, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town of Pittsfield, Maine's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pittsfield, Maine as of December 31, 2017, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information and pension information on pages 4 through 19 and 64 through 66 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Pittsfield, Maine's basic financial statements. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements and capital asset schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 26, 2018, on our consideration of the Town of Pittsfield, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Pittsfield, Maine's internal control over financial reporting and compliance.

RHR Smith & Company

Buxton, Maine
June 26, 2018

**REQUIRED SUPPLEMENTARY INFORMATION
MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2017**

(UNAUDITED)

The following management's discussion and analysis of Town of Pittsfield, Maine's financial performance provides an overview of the Town's financial activities for the fiscal year ended December 31, 2017. Please read it in conjunction with the Town's financial statements.

Financial Statement Overview

The Town of Pittsfield's basic financial statements include the following components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also includes required supplementary information which consists of the general fund budgetary comparison schedules and pension information, and other supplementary information which includes combining and other schedules.

Basic Financial Statements

The basic financial statements include financial information in two differing views: the government-wide financial statements and the fund financial statements. These basic financial statements also include the notes to financial statements that explain in more detail certain information in the financial statements and also provide the user with the accounting policies used in the preparation of the financial statements.

Government-Wide Financial Statements

The government-wide financial statements provide a broad view of the Town's operations in a manner that is similar to private businesses. These statements provide both short-term as well as long-term information in regards to the Town's financial position. These financial statements are prepared using the accrual basis of accounting. This measurement focus takes into account all revenues and expenses associated with the fiscal year regardless of when cash is received or paid. The government-wide financial statements include the following two statements:

The Statement of Net Position – this statement presents *all* of the government's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the difference being reported as net position.

The Statement of Activities – this statement presents information that shows how the government's net position changed during the period. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

Both of the above mentioned financial statements have separate columns for the two different types of town activities. The types of activities presented for the Town of Pittsfield are:

- *Governmental activities* – The activities in this section are mostly supported by taxes and intergovernmental revenues (federal and state grants). Most of the Town's basic services are reported in governmental activities, which include general government, public safety, public works, public services, education and unclassified.
- *Business-type activities* – These activities are normally intended to recover all or a significant portion of their costs through user fees and/or charges to external users for goods and/or services. These activities for the Town of Pittsfield include a sewer department and a water department.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Pittsfield, like other local governments uses fund accounting to ensure and demonstrate compliance with financial related legal requirements. All of the funds of the Town of Pittsfield can be divided into two categories: governmental funds and proprietary funds.

Governmental funds: Most of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported in governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near-term inflows and outflows of spendable resources. They also focus on the balance of spendable resources available at the end of the fiscal year. Such information will be useful in evaluating the government's near-term financing requirements. This approach is known as the current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual. Expenditures are recorded when liabilities are incurred and due. These statements provide a detailed short-term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town of Pittsfield presents three columns in the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances. The Town's major governmental funds are the general fund and the Economic Development Revolving Loan fund. All other funds are shown as nonmajor and are combined in the "Other Governmental Funds" column on these statements.

The general fund is the only fund for which the Town legally adopted a budget. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund provides a comparison of the original and final budget and the actual expenditures for the current year.

Proprietary Funds: The Town of Pittsfield maintains two proprietary funds, the sewer department and water department. These funds are used to show activities that operate more like those of commercial enterprises. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. Like the government-wide financial statements, proprietary fund financial statements use the accrual basis of accounting. No reconciliation is needed between the government-wide financial statements for business-type activities and the proprietary fund financial statements.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and the Fund Financial Statements. The Notes to Financial Statements can be found following the Statement of Cash Flows - Proprietary Funds.

Required Supplementary Information

The basic financial statements are followed by a section of required supplementary information, which includes a Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund, a Schedule of Proportionate Share of the Net Pension Liability, a Schedule of Contributions, and Notes to Required Supplementary Information.

Other Supplementary Information

Other supplementary information follows the required supplementary information. These combining and other schedules provide information in regards to nonmajor funds, capital asset activity and other detailed budgetary information for the general fund.

Government-Wide Financial Analysis

Our analysis below focuses on the net position and changes in net position of the Town's governmental activities. The Town's total net position for the governmental funds is \$13,334,284 at the end of the year. For the business-type activities (water and

sewer enterprise funds) the total net position is \$6,209,845 at the end of the year. In total, the net position is \$19,544,129, which is an increase of \$109,390 over fiscal year 2016. Most of this increase was due to the increase in governmental funds net revenues over expenditures.

The largest portion of the Town of Pittsfield's net position of \$7,066,275 or 52.99% for governmental and \$3,529,690 or 56.84% for business-type, reflects its net investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. The Town of Pittsfield uses these capital assets to provide services to citizens. Consequently, these assets are not available for future spending. Although the Town of Pittsfield's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's governmental activities net position of \$2,125,538 or 15.94% for governmental activities and \$2,024,368 or 32.60% for business-type activities, represents resources that are subject to external restrictions on how they may be used. Unrestricted net position is the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements. The Town's unrestricted net position for governmental activities of \$4,142,471 or 31.07% and \$655,787 or 10.56% for business-type activities may be used to meet the Town's ongoing obligations to citizens and creditors.

At the end of the current fiscal year the Town of Pittsfield is able to report positive balances in all categories of net position, both for the governmental and business-type activities.

STATEMENT C

TOWN OF PITTSFIELD, MAINE

BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2017

	General Fund	Economic Development Revolving Loan	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 2,452,716	\$ 251,124	\$ 1,592,770	\$ 4,296,610
Investments	3,036,588	-	255,563	3,292,151
Accounts receivables (net of allowance for uncollectibles):				
Taxes	445,490	-	-	445,490
Liens	173,238	-	-	173,238
Other	41,080	-	8,078	49,158
Due from other funds	10,311	-	98,214	108,525
TOTAL ASSETS	\$ 6,159,423	\$ 251,124	\$ 1,954,625	\$ 8,365,172
LIABILITIES				
Accounts payable	\$ 30,132	\$ -	\$ -	\$ 30,132
Accrued expenses	132,682	-	-	132,682
Due to other funds	1,639,575	-	10,311	1,649,886
TOTAL LIABILITIES	1,802,389	-	10,311	1,812,700
DEFERRED INFLOWS OF RESOURCES				
Prepaid taxes	19,377	-	-	19,377
Deferred revenues	30,847	-	-	30,847
Deferred tax revenues	484,699	-	-	484,699
TOTAL DEFERRED INFLOWS OF RESOURCES	534,923	-	-	534,923
FUND BALANCES				
Nonspendable	-	-	-	-
Restricted	-	251,124	1,874,414	2,125,538
Committed	2,657,120	-	50,977	2,708,097
Assigned	399,510	-	19,012	418,522
Unassigned	765,481	-	(89)	765,392
TOTAL FUND BALANCES	3,822,111	251,124	1,944,314	6,017,549
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 6,159,423	\$ 251,124	\$ 1,954,625	\$ 8,365,172

See accompanying independent auditors' report and notes to financial statements.

STATEMENT D

TOWN OF PITTSFIELD, MAINE

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE
STATEMENT OF NET POSITION
DECEMBER 31, 2017

	<u>Total Governmental Funds</u>
Total Fund Balances	\$ 6,017,549
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation	7,901,337
Deferred outflows of resources related to pensions are not financial resources and therefore are not reported in the funds	96,103
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds shown above:	
Taxes and liens receivable	484,699
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds:	
Bonds payable	(160,000)
Capital leases payable	(675,062)
Accrued compensated absences	(117,196)
Net pension liability	(150,010)
Deferred inflows of resources related to pensions are not financial resources and therefore are not reported in the funds	<u>(63,136)</u>
Net position of governmental activities	<u>\$ 13,334,284</u>

See accompanying independent auditors' report and notes to financial statements.

STATEMENT F

TOWN OF PITTSFIELD, MAINE

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2017

Net change in fund balances - total governmental funds (Statement E)	<u>\$ (187,256)</u>
Amounts reported for governmental activities in the Statement of Activities (Statement B) are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense allocated to those expenditures over the life of the assets:	
Capital asset acquisitions	798,202
Depreciation expense	<u>(443,572)</u>
	<u>354,630</u>
Revenues in the Statement of Activities that do not provide current financial resources are not reported.	
Taxes and liens receivable	<u>33,692</u>
Deferred outflows of resources are a consumption of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds	<u>(13,992)</u>
Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position	<u>(180,521)</u>
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position	<u>88,233</u>
Deferred inflows of resources are an acquisition of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds	<u>(25,324)</u>
Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:	
Accrued compensated absences	(14,186)
Net pension liability	<u>22,619</u>
Change in net position of governmental activities (Statement B)	<u>\$ 77,895</u>

See accompanying independent auditors' report and notes to financial statements.

STATEMENT G

TOWN OF PITTSFIELD, MAINE

STATEMENT OF NET POSITION – PROPRIETARY FUNDS
DECEMBER 31, 2017

	Enterprise Funds		Total
	Sewer Department	Water Department	
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 168,131	\$ 80,081	\$ 248,212
Investments	436,829	208,098	644,925
Accounts receivable (net of allowance for uncollectibles)	126,165	118,019	244,184
Inventory	5,510	53,620	59,130
Due from other funds	1,026,368	514,993	1,541,361
Total current assets	1,763,003	974,809	2,737,812
Noncurrent assets:			
Capital assets:			
Non-depreciable assets	159,168	957,965	1,117,133
Buildings, building and land improvements	4,121,042	1,235,660	5,356,702
Vehicles and equipment	34,883	684,724	719,607
Infrastructure	4,262,554	2,924,332	7,186,886
Total capital assets	8,577,647	5,802,681	14,380,328
Less: accumulated depreciation	(4,997,120)	(2,007,538)	(7,004,658)
Total noncurrent assets	3,580,527	3,795,143	7,375,670
TOTAL ASSETS	\$ 5,343,530	\$ 4,769,952	\$ 10,113,482
LIABILITIES			
Current liabilities:			
Accounts payable	\$ 6,198	\$ 31,076	\$ 37,274
Accrued interest	-	4,550	4,550
Current portion of long-term obligations	105,816	107,061	212,877
Total current liabilities	112,014	142,687	254,701
Noncurrent liabilities:			
Noncurrent portion of long-term obligations:			
Bonds payable	2,151,881	1,482,014	3,633,895
Accrued compensated absences	8,480	6,561	15,041
Total noncurrent liabilities	2,160,361	1,488,575	3,648,936
TOTAL LIABILITIES	2,272,375	1,631,262	3,903,637
NET POSITION			
Net investment in capital assets	1,323,276	2,206,414	3,529,690
Restricted	1,440,882	583,486	2,024,368
Unrestricted	306,997	348,790	655,787
TOTAL NET POSITION	3,071,155	3,138,690	6,209,845
TOTAL LIABILITIES AND NET POSITION	\$ 5,343,530	\$ 4,769,952	\$ 10,113,482

See accompanying independent auditors' report and notes to financial statements.

STATEMENT I

TOWN OF PITTSFIELD, MAINE

STATEMENT OF CASH FLOWS – PROPRIETARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Enterprise Funds		Total
	Sewer Department	Water Department	
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers	\$ 546,387	\$ 359,706	\$ 906,093
Internal activity - receipts (payments) from/to other funds	(8,142)	28,079	19,937
Other receipts (payments)	104,405	23,743	128,148
Payments to employees	(76,144)	(104,425)	(180,569)
Payments to suppliers	(457,213)	(994,296)	(1,451,509)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>109,293</u>	<u>(687,193)</u>	<u>(577,900)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
(Increase) decrease in investments	2,629	27,858	30,487
Investment income, net of unrealized gains/(losses)	238	124	362
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>2,867</u>	<u>27,982</u>	<u>30,849</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Purchase of capital assets	(11,841)	-	(11,841)
Principal paid on bonds	(103,918)	(106,334)	(210,252)
Note proceeds	149,927	842,417	992,344
Interest paid on bonds	(55,141)	(38,104)	(93,245)
NET CASH PROVIDED (USED) BY CAPITAL AND RELATED FINANCING ACTIVITIES	<u>(20,973)</u>	<u>697,979</u>	<u>677,006</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	<u>91,187</u>	<u>38,768</u>	<u>129,955</u>
CASH AND CASH EQUIVALENTS - JANUARY 1	<u>76,944</u>	<u>41,313</u>	<u>118,257</u>
CASH AND CASH EQUIVALENTS - DECEMBER 31	<u>\$ 168,131</u>	<u>\$ 80,081</u>	<u>\$ 248,212</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:			
Operating income (loss)	\$ 73,602	\$ 50,776	\$ 124,378
Adjustments to reconcile operating income to net cash provided (used) by operating activities:			
Depreciation expense	181,469	100,539	282,008
Changes in assets and liabilities:			
(Increase) decrease in accounts receivable	135,599	(26,098)	109,501
(Increase) decrease in due from other funds	(8,142)	28,079	19,937
Increase (decrease) in accounts payable	(138,536)	5,079	(133,457)
Increase (decrease) in notes payable	(138,078)	(844,247)	(982,325)
Increase (decrease) in accrued compensated absences	3,379	(1,121)	2,258
Increase (decrease) in accrued interest	-	(200)	(200)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>\$ 109,293</u>	<u>\$ (687,193)</u>	<u>\$ (577,900)</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE B

TOWN OF PITTSFIELD, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2017

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
General Government					
Finance	\$ 172,919	\$ -	\$ 172,919	\$ 158,933	\$ 15,986
Administration	97,988	-	97,988	97,730	258
Town clerk	58,379	-	58,379	58,114	2,265
Insurance	51,808	-	51,808	50,734	1,074
Municipal buildings	41,842	-	41,842	40,759	883
Assessing	28,250	-	28,250	28,228	24
Codes/building	41,881	-	41,881	40,888	1,013
Community development	71,921	-	71,921	47,398	24,523
Legal	14,000	-	14,000	10,580	3,420
Town council	7,141	-	7,141	7,110	31
Elections	2,813	-	2,813	1,547	1,268
	<u>588,740</u>	<u>-</u>	<u>588,740</u>	<u>537,999</u>	<u>50,741</u>
Public Safety					
Police department	487,210	-	487,210	440,547	28,863
Fire department	80,085	-	80,085	88,289	11,788
Street lighting	80,884	-	80,884	57,184	3,720
Communications center	15,957	-	15,957	11,248	4,711
Animal control	12,407	-	12,407	8,400	6,007
	<u>836,543</u>	<u>-</u>	<u>836,543</u>	<u>583,658</u>	<u>52,887</u>
Public Works					
Transfer station	347,318	-	347,318	337,148	10,170
Highway	478,589	-	478,589	474,457	2,112
Recycling	98,904	-	98,904	98,275	2,829
Airport	21,879	-	21,879	20,717	1,162
Cemeteries	45,300	-	45,300	45,014	288
Buildings and grounds	18,390	-	18,390	12,938	3,454
	<u>1,008,380</u>	<u>-</u>	<u>1,008,380</u>	<u>886,547</u>	<u>19,813</u>

SCHEDULE B (CONTINUED)

TOWN OF PITTSFIELD, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2017

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Public Services					
Library	180,345	-	180,345	173,811	6,434
Theater	128,418	-	128,418	127,378	1,037
Recreation	60,835	-	60,835	59,585	1,070
Social/community services	10,588	-	10,588	9,838	960
General assistance	15,130	-	15,130	3,582	11,548
	<u>395,123</u>	<u>-</u>	<u>395,123</u>	<u>374,074</u>	<u>21,049</u>
Assessments					
Education	3,199,069	-	3,199,069	3,199,069	-
County tax	581,019	-	581,019	581,019	-
	<u>3,780,088</u>	<u>-</u>	<u>3,780,088</u>	<u>3,780,088</u>	<u>-</u>
Unclassified					
Overlay	68,980	-	68,980	26,148	42,814
KVCOG	5,408	-	5,408	5,408	-
Public fire protection	115,000	-	115,000	115,000	-
Contingency	8,000	-	8,000	5,243	757
Education incentive	1,500	-	1,500	1,164	338
Town report	800	-	800	782	18
Maine PERS	-	122,953	122,953	20,485	102,468
Coalition	508	-	508	-	508
Additional payroll	17,913	-	17,913	20,488	(2,572)
Hooked on fishing	-	5,033	5,033	225	4,808
TIF	3,519	-	3,519	3,519	-
Library trust	-	8,339	8,339	33	8,308
	<u>219,808</u>	<u>136,325</u>	<u>355,931</u>	<u>188,480</u>	<u>157,441</u>
Debt Service					
Principal	88,233	-	88,233	88,233	-
Interest	24,507	-	24,507	23,817	690
	<u>112,740</u>	<u>-</u>	<u>112,740</u>	<u>112,050</u>	<u>690</u>

SCHEDULE B (CONTINUED)

TOWN OF PITTSFIELD, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS – GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2017

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Capital Outlay					
Highway general equipment	65,000	201,601	266,601	83,738	182,862
Police cruiser	-	8,924	8,924	35	8,589
Recycling equipment	-	66,524	66,524	271	66,253
Municipal building capital	5,000	21,385	26,385	87	26,298
Road construction	-	36,805	36,805	12,333	26,472
Fire department equipment	-	58,889	58,889	240	58,649
Airport improvements	-	10,915	10,915	45	10,870
Sidewalk reconstruction	-	25,184	25,184	103	25,081
Cable access	-	15,851	15,851	15,520	131
Theatre capital	10,000	11,190	21,190	46	21,144
Skateboard	-	1,548	1,548	-	1,548
MePars match	-	102,790	102,790	-	102,790
Sand/salt shed	-	4,911	4,911	4,911	-
Municipal parking lot	-	50,738	50,738	207	50,531
Library capital	5,000	26,548	31,548	111	31,437
Fire station reserve	5,000	29,291	34,291	118	34,172
Fandler park endowment	-	2,500	2,500	-	2,500
Highway waste oil fumance	-	10,839	10,839	10,839	-
Cemeteries mower	-	2,216	2,216	9	2,207
Highway sander	-	16,026	16,026	16,026	-
Highway loader	-	5,882	5,882	5,882	-
Waste transporter	15,000	21,397	36,397	87	36,310
Carry forwards	-	175,110	175,110	41,487	133,613
	<u>105,000</u>	<u>908,564</u>	<u>1,013,564</u>	<u>192,107</u>	<u>821,457</u>
Total Departmental Operations	\$ 6,844,200	\$ 1,044,889	\$ 7,889,089	\$ 6,765,011	\$ 1,124,078

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE C

TOWN OF PITTSFIELD, MAINE

COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2017

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 706,804	\$ 885,966	\$ 1,592,770
Investments	-	255,563	255,563
Accounts receivable (net of allowance for uncollectibles)	8,078	-	8,078
Due from other funds	94,234	3,980	98,214
TOTAL ASSETS	<u>\$ 809,116</u>	<u>\$ 1,145,509</u>	<u>\$ 1,954,625</u>
LIABILITIES			
Accounts payable	\$ -	\$ -	\$ -
Due to other funds	3,891	6,420	10,311
TOTAL LIABILITIES	<u>3,891</u>	<u>6,420</u>	<u>10,311</u>
FUND BALANCES			
Nonspendable	-	-	-
Restricted	735,236	1,139,178	1,874,414
Committed	50,977	-	50,977
Assigned	19,012	-	19,012
Unassigned	-	(89)	(89)
TOTAL FUND BALANCES	<u>805,225</u>	<u>1,139,089</u>	<u>1,944,314</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 809,116</u>	<u>\$ 1,145,509</u>	<u>\$ 1,954,625</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE D

TOWN OF PITTSFIELD, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Special Revenue Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES			
Intergovernmental revenue	\$ 12,581	\$ -	\$ 12,581
Investment income, net of unrealized gains/(losses)	-	103,771	103,771
Interest income	342	-	342
Other revenue	69,408	-	69,408
TOTAL REVENUES	<u>82,331</u>	<u>103,771</u>	<u>186,102</u>
EXPENDITURES			
Public safety	4,795	-	4,795
Public services	12,087	-	12,087
Unclassified	54,483	3,980	58,463
TOTAL EXPENDITURES	<u>71,365</u>	<u>3,980</u>	<u>75,345</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>10,966</u>	<u>99,791</u>	<u>110,757</u>
OTHER FINANCING SOURCES (USES)			
Transfers in	5,000	-	5,000
Transfers (out)	(5,000)	(185)	(5,185)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>(185)</u>	<u>(185)</u>
NET CHANGE IN FUND BALANCES	10,966	99,606	110,572
FUND BALANCES - JANUARY 1	<u>794,259</u>	<u>1,039,483</u>	<u>1,833,742</u>
FUND BALANCES - DECEMBER 31	<u>\$ 805,225</u>	<u>\$ 1,139,089</u>	<u>\$ 1,944,314</u>

See accompanying independent auditors' report and notes to financial statements.



PITTSFIELD MUNICIPAL DIRECTORY

EMERGENCY	911
Airport	487-5213
Animal Control	487-3101
Assessor	487-3136
Department of Public Safety	487-4439
Highway Department/Town Garage	487-6942
Hospital	487-5141
Library	487-5880
Manson Park	487-5800
Municipal Building	487-3136
Plumbing Inspector	487-3136
Post Office	487-2722
Recycling Coordinator	487-3361
Sewer & Water	487-3136 or 5203
Superintendent of Schools	487-5107
Schools: Warsaw 487-5145, Vickery 487-5575, Manson 487-2281, MCI 487-3355	
Theater	487-5461
Town Clerk	487-3136
Town Manager	487-3136
Transfer Station	487-3361
Treasurer/Tax Collector	487-3136
Treatment Plant	487-5203

Department of Motor Vehicles is at the Town Office on the 1st and 2nd Fridays of every month.
9:30 AM to 12:00 PM and 1:00 PM to 3:30 PM.