

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, January 6, 2009 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance.
2. Council Members elected at the November 2008 election take the oath of office and are seated:

District Two: Caleb Curtis
Councilor at Large: Gary R. Jordan Jr.

3. Adoption of minutes of the regular meeting on December 16, 2008

4. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation on Economic Development Stimulus/Recovery Program Submittals for Water and Sewer Infrastructure Improvements

5. **PUBLIC HEARINGS/OLD BUSINESS:**

Tabled from the 12/16/2008 Town Council Meeting

- a. **RESOLUTION 08-166:** Resolved that the Town Council Accept the bid of _____ of _____ in an amount not to exceed \$ _____ for the Engineering Assistance for the Brownfield Clean-up Grant for property owned by the Town located at 8 Mount Road (formerly known as 10 Eelwier Road) on Tax Map 7, Lot 47-A.

6. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

7. **NEW BUSINESS:**

- a. **RESOLUTION 09-01:** (To be set to Public Hearing 01/20/2009) That the Town Council hereby resolves to hold a Public Hearing on January 20, 2009 at 7:30 p.m. at the Council Chambers of the Pittsfield Municipal Building to discuss the acceptance of a State of Maine Riverfront Community Development Bond Program Grant for \$32,200. The purpose of the grant is to implement the Pinnacle Park Recreation Plan, Phase I which includes a skating rink; skateboard park; boat launch; parking area; multi-use recreational trails; habitat restoration; bird watching lean-tos; fishing; and interpretative nature signs. Public comments will be solicited at this hearing and will be submitted as part of the Project Development Phase. All persons wishing to make comments or ask questions about the acceptance of these funds are invited to attend this Public Hearing. Comments may be submitted in writing to: Kathryn Ruth, Town Manager, 112 Somerset Avenue, Pittsfield, Maine 04967 at any time prior to the Public Hearing. TDD/TTY

users may call 711. If you are physically unable to access any of the Town's programs or services, please call Vickie Braley, Assistant Treasurer at 487-3136 so that accommodations can be made.

- b. **RESOLUTION 09-02:** (To be set to Public Hearing 01/20/2009) That the Town Council hereby resolves to hold a Public Hearing on January 20, 2009 at 7:30 p.m. at the Pittsfield Municipal Building Council Chambers for the purpose of receiving input from the citizens of Pittsfield relative to the \$150,000 Public Facilities Historic Preservation Grant awarded to the Town through the Department of Economic and Community Development. This grant provided funding for the following work at the Pittsfield Public Library: (1) addressing problems created by moisture in the basement, rotted bases of the wooden walls and weakened underpinnings to prevent eventual failure of the first floor and (2) repairs or replacement of damaged walls and floors included painting, reconstruction of crumbling interior masonry, repairs of horsehair plaster, leveling and refurbishing of uneven floors. All persons wishing to make comments or ask questions about the work are invited to attend this Public Hearing. Comments may be submitted in writing to: Lyn Smith at the Pittsfield Town Office, 112 Somerset Avenue, Pittsfield, Maine 04967 at any time prior to the Public Hearing. TDD/TTY users may call 711. If you are physically unable to access any of the Town's programs or services, please call Kathryn Ruth at 1-207-487-3136 so that accommodations can be made.
- c. **ORDER 09-01:** Ordered that the Town Council elect from among its members a Mayor to serve for the 2009 year.
- d. **ORDER 09-02:** Ordered that the Town Council elect from among its members a Deputy Mayor to serve for the 2009 year.
- e. **ORDER 09-03:** Ordered that the Mayor appoint from among the Councilors a Finance Committee, an Ordinance Committee, and a Fair Hearing Authority consisting of three (3) members each and a Police Labor Negotiating Committee consisting of two (2) Councilors and the Town Manager.
- f. **RESOLUTION 09-03:** Resolved that the Town Council Authorize the Town Manager the authority to file grant applications and that the Town Council authorizes the filing of the Riverfront Community Development Bond Grant Application in the amount of \$32,200; to make assurances as required by the application; to accept funds; carry out duties; and to sign documents necessary for the grant.
- g. **RESOLUTION 09-04:** Resolved that the Town Council Authorize the Town Manager and Assistant Water/Sewer Superintendent to implement the preliminary field survey work as discussed and to negotiate a contract with Olver Associates for engineering services if the Town is approved for State Revolving Loan Funding for water and/or sewer projects for the economic stimulus/recovery program.
- h. **RESOLUTION 09-05:** Resolved that the Town Council Appoint Kathryn Ruth as Official Representative, Councilor _____ as Official Representative and Councilor

_____ as Alternate to the General Assembly for the Kennebec Valley Council of Governments (KVCOG).

- i.* **RESOLUTION 09-06:** Resolved that the Town Council Appoint _____ as the Alternate Representative to the General Assembly for the Kennebec Regional Development Authority (KRDA) also known as FirstPark.
- j.* **RESOLUTION 09-07:** Resolved that the Town Council Appoint _____ as an Alternate to the Maine Services Center Coalition in addition to the Town Manager.
- k.* **RESOLUTION 09-08:** Resolved that the Town Council sign the Certificate of Commitment for Sewer User Rates and Water User Rates during the Year 2009.
- l.* **RESOLUTION 09-09:** Resolved that the Town Council sign the Expense warrants upon recommendation of the Finance Committee for the Year 2009.
- m.* **RESOLUTION 09-10:** Resolved that the Town Council authorize the Town Manager to hire Independent Review(s) and execute all paperwork for Airport Grants for the Year 2009 in accordance with the Town's Bid Policy and/or the Federal Aviation Administration (FAA) regulations.
- n.* **RESOLUTION 09-11:** Resolved that the Town Council waive the Bid Policy and accept the proposal of RHR Smith & Company, CPA of Buxton in the amount of \$9,900 for the Municipal, Water Enterprise and Sewer Enterprise Audits and \$1,200 for single audit for grants when required for each of the audit years of 2008, 2009 and 2010 and approve the firm as the external auditor for the Town's 2008, 2009 and 2010 audits.
- o.* **RESOLUTION 09-12:** Resolved that the Town Council appoint Karen L. Baker as Animal Control Officer for a term through 12/31/2009 and approve the contract between the Town of Pittsfield and Karen L. Baker for Animal Control Services for a term through 12/31/2009.

8. **DISCUSSION ITEMS:**

9. **REPORTS:** Audience, Council

10. **ADJOURNMENT**