

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, March 4, 2008 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance.
2. Adoption of Minutes of the Regular meeting on February 19, 2008.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

On-going Grant Projects

Economic and Community Development Projects

4. **PUBLIC HEARINGS/OLD BUSINESS:**

- a. **ORDINANCE 08-03:** (Public Hearing)

An Ordinance to authorize acquisition and financing or lease/purchase of a new truck for the Water Department.

That the Town of Pittsfield Town Council hereby ordains the purchase and financing of a new truck for the Water Department of the Town on the following terms:

1. The Town accepts the bid of Whited Ford Truck to provide a new truck for the Water Department and authorizes the lease-purchase of a 2008 Ford F-350 truck with plow and service body (the "Truck") at a price of \$36,647, which amount is hereby appropriated.

2. The purchase of the Truck authorized above shall be financed by borrowing \$36,647 under the terms of a Master Equipment Lease Purchase Agreement (the "Lease"), hereby authorized, with Ford Motor Credit Company, with two annual payments in advance of \$19,054.71 each and with payments subject to annual appropriations and with such dates, maturities, denominations, interest rate(s) and other details as the Town Treasurer and the Chair of the Town Council shall determine. The Town Treasurer is authorized to execute all necessary documents, including but not limited to the Lease and a Delivery and Acceptance Certificate, for the Lease of the Truck. The Town Treasurer is further authorized to pay the \$36,647 portion of the purchase price ultimately to be financed, on an interim basis, out of the water fund of the Town, which costs the Town reasonably expects to reimburse with proceeds of a tax exempt lease purchase agreement to be issued by the Town in the total maximum principal amount of \$36,647.

3. This Ordinance shall take effect 30 days after its adoption.

- b. **ORDINANCE 08-04:** (Public Hearing): That the Town Council hereby ordains to approve the change of a E-911 address for Cianbro Corporation currently located off Easy Street to Cianbro Square due to uniqueness of the location.

- c. **ORDINANCE 08-05:** (Public Hearing): That the Town Council hereby ordains to hold a Public Hearing on 03/04/2008 at 7:30 p.m. in the Council Chambers of the Municipal Building to discuss acceptance of a Special Projects Matching Funds CDBG Grant for \$15,000. The purpose of the grant is to provide working capital for Global Contact Services' new contact center to be located at the Somerset Plaza. Public comments will be solicited at this Hearing and will be submitted as part of the Project Development Phase. All persons wishing to make comments or ask questions about the acceptance of these funds are invited to attend this Public Hearing. Comments may be submitted in writing to Kathryn Ruth at the Pittsfield Town Office, 112

Somerset Avenue, Pittsfield, ME 04967 at any time prior to the Public Hearing. TDD/TTY users may call 711. If you are physically unable to access any of the Town's programs or services, please call 1-207-487-3136 so that accommodations can be made.

- d. **ORDINANCE 08-06:*** (Public Hearing): That the Town Council hereby ordains that Tax Anticipation borrowing for fiscal year 2008 be approved in an amount not to exceed Six Hundred Fifty Thousand Dollars (\$650,000), and that the Town Manager/Treasurer be authorized to prepare and seek competitive proposals for the Town's 2008 Tax Anticipation borrowing.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

- e. **RESOLUTION 08-18:*** That the Town Council hereby ordains to authorize the Execution of the Signature, Award and No-Litigation Certificate for the new truck for the Water Department of the Town.
- f. **RESOLUTION 08-19:*** (To be set to public hearing on 04/01/2008) Resolved that the Town Council repeal Chapter 13 Zoning Ordinance, Section 4 Performance Standards Signs and replace in its entirety with the attached Chapter 13 Zoning Ordinance, Section 4 Performance Standards Signs.
- g. **RESOLUTION 08-20:*** Resolved that the Town Manager has the authority to file grant applications and that the Town Council authorizes the filing of the Community Development Block Grant Program Application/Special Projects Matching Funds in the amount of \$15,000 for Global Contact Services, to make assurances as required by the application; to accept funds; carry out duties; and to sign documents necessary for the grant.
- h. **RESOLUTION 08-21:*** Resolved that the Town Council authorize the Town Manager and Assistant Treasurer to send to a collection agency the delinquent Fire Department past due invoices for services rendered.
- i. **RESOLUTION 08-22:*** Resolved that the Town Council Approve the Renewal of the Alcoholic Beverage License for Town Tavern at 613 Main Street, Pittsfield, Maine 04967.

7. **DISCUSSION ITEMS:**

Financial As Listed Below:

- A. Financial Reports as of 01/31/2008:
Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Review of properties
Economic Development Revolving Loan Update
Payment plans established - 2

Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Personal Property Tax Report

- B. Other Reports as of 01/31/2008:
 - Building and Plumbing Permit Reports
 - Library Report – Librarian’s and Library Trustees Minutes
 - Police Report

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**