

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, March 18, 2008 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance.
2. Adoption of Minutes of the Regular meeting on March 4, 2008.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation on Projects submitted for the MaineDOT Transportation Requests for the 2010-2011 Biennium

Presentation on Economic Development Project: Pittsfield Area Business Forum scheduled for Tuesday, March 25, 2008.
4. **PUBLIC HEARINGS/OLD BUSINESS:**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**
 - a. **ORDINANCE 08-07:** (To be set to public hearing on 04/01/2008) That the Town Council hereby ordains to accept all tax year payments of John R. Haskell, including interest and lien costs, for the property at 113 Cottage Street (Map 026, Lot 016-132), the Town having acquired said property as a result of automatic foreclosure of a 2003 property tax lien, recorded in the Somerset Registry of Deeds on July 18, 2003 at Book 3322, Page 193, which matured on December 9, 2005. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to John R. Haskell.
 - b. **RESOLUTION 08-23:** (To be set to Public Hearing on 04/01/2008) Resolved that the Town Council will hold a Public Hearing on 04/01/2008 at 7:30 p.m. in the Council Chambers of the Municipal Building to discuss acceptance of a State of Maine CDBG Program Public Facilities Grant for \$150,000. The purpose of the grant is for Historic Preservation of the Pittsfield Public Library to include addressing problems created by moisture in the basement, rotted bases of the wooden walls and weakened underpinnings to prevent eventual failure of the first floor. Repairs or replacement of damaged walls and floors will include painting, reconstruction of crumbling interior masonry, repairs of horsehair plaster, leveling and refurbishing of uneven floors. Public comments will be solicited at this Hearing and will be submitted as part of the Project Development Phase. All persons wishing to make comments or ask questions about the acceptance of these funds are invited to attend this Public Hearing. Comments may be submitted in writing to Lyn Smith at the Pittsfield Town Office, 112 Somerset Avenue, Pittsfield, Maine 04967 at any time prior to the Public Hearing. TDD/TTY users may call 711. If you are physically unable to access any of the Town's programs or services, please call Kathryn Ruth at 1-207-487-3136 so that accommodations can be made.
 - c. **RESOLUTION 08-24:** Resolved that Town Manager has the authority to file grant applications

and that the Town Council authorizes the filing of the Community Development Block Grant Program Application/Public Facilities in the amount of \$150,000 for Historic Preservation of the Pittsfield Public Library, to make assurances as required by the application; to accept funds; carry out duties; and to sign documents necessary for the grant.

- d.* **RESOLUTION 08-25:** Resolved that the Town Council sign the Earth Day Proclamation supporting community-wide activities. (Earth Day is April 22, 2008)
- e.* **RESOLUTION 08-26:** Resolved that the Town Council sign the Arbor Day Proclamation supporting community-wide activities (National Arbor Day is May 25, 2008) and Maine's Arbor Day Week. (The 3rd full week in May)
- f.* **RESOLUTION 08-27:** Resolved that the Town Council approve the Request for Proposals for (1) Parks and In-Town Area Grounds Maintenance; (2) Department Mowing; (3) Pittsfield Municipal Airport Mowing; and (4) Roadside Mowing for the three year period beginning April 20, 2008 and ending November 30, 2010 and authorize the Town Manager and Public Works Foreman to seek bids.
- g.* **RESOLUTION 08-28:** Resolved that the Town Council waive the bid policy to encourage regionalism and execute the Contract for Curbside Pickup of Recyclables with the Town of Palmyra through 03/31/2009, same conditions and terms.
- h.* **RESOLUTION 08-29:** Resolved that the Town Council authorize the Town Manager to sign Standard Services Contracts, as needed, pending MDOT approval on engineering services for the Federal/State Safe Routes to School Project, MAINE DOT PIN #16359.00
- i.* **RESOLUTION 08-30:** Resolved that the Town Council approve up to an additional \$800.00 in expenditures for Efficiency Maine Business Program and authorize the expenditure of funds for the net cost of the project of \$ 4,612.88 from the Municipal Building Capital Reserve (G/F #1-605-00) and the Fire Station Reserve (G/F # 1-606-00).
- j.* **RESOLUTION 08-31:** Resolved that the Town Council approve a lunch wagon license application for Nanny's Kitchen of 203 Harriet Street, Pittsfield, ME 04967.
- k.* **RESOLUTION 08-32:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

7. DISCUSSION ITEMS:

Financial As Listed Below:

- A. Financial Reports as of 02/28/2008:
 - Budget Expenditure Report
 - Revenue Collections Report
 - Tax Acquired Property Report
 - Review of properties
 - Economic Development Revolving Loan Update
 - Housing Revolving Loan Update

Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Personal Property Tax Report

- B. Other Reports as of 02/28/2008:
 - Building and Plumbing Permit Reports
 - Library Report – Librarian’s and Library Trustees Minutes
 - Police Report

- C. Project Updates:
 - 1. Highway Summer Program
 - 2. Update on Water Project: Water Meter Replacement and Automated Meter Reading (AMR System)
 - 3. Update on Sewer Projects: Summer Street (and Summer Court) Sewer Separation Project; Work Plan/Study for Removal of Sludge from Lagoon System; Sewer System Engineering; etc.
 - 4. Grants Update:
 - Airport Grants: Vegetation Plan/Permitting Grant
 - Airport Grants: Runway Obstruction Clearing
 - Airport Grants: Design Engineering for Apron Reconstruction
 - Brownfields Grant: Cleanup Grant for 8 Mount Road (10 Eelwier Road)
 - CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
 - CDBG Grant/Public Facilities/Historic Preservation/Library
 - CDBG Grant/Special Projects Matching Funds/GCS
 - Efficiency Maine Business Program
 - Fund for Efficient Delivery of Services – Regional Curbside Recycling Truck
 - L&W Conservation Fund: Stein Park Renovation Project
 - L&W Conservation Fund: Swimming Pool Essential Components
 - Library Grants from State of Maine
 - Project Canopy: Mill Pond Loop
 - Safe Routs to School, Phase II
 - Other Grant Opportunities

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**