

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, April 1, 2008 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance.
2. Adoption of Minutes of the Regular meeting on March 18, 2008.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**
4. **PUBLIC HEARINGS/OLD BUSINESS:**
  - a. **ORDINANCE 08-07:** (Public Hearing) That the Town Council hereby ordains to accept all tax year payments of John R. Haskell, including interest and lien costs, for the property at 113 Cottage Street (Map 026, Lot 016-132), the Town having acquired said property as a result of automatic foreclosure of a 2003 property tax lien, recorded in the Somerset Registry of Deeds on July 18, 2003 at Book 3322, Page 193, which matured on December 9, 2005. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to John R. Haskell.
  - b. **RESOLUTION 08-19:** (Public Hearing) Resolved that the Town Council repeal Chapter 13 Zoning Ordinance, Section 4 Performance Standards Signs and replace in its entirety with the attached Chapter 13 Zoning Ordinance, Section 4 Performance Standards Signs.  
  
**CORRECTION: ORDINANCE 08-10:** (To be set to Public Hearing 04/15/2008) Resolved that the Town Council repeal Chapter 13 Zoning Ordinance, Section 4 Performance Standards Signs and replace in its entirety with the attached Chapter 13 Zoning Ordinance, Section 4 Performance Standards Signs.
  - c. **RESOLUTION 08-23:** (Public Hearing) Resolved that the Town Council will hold a Public Hearing on 04/01/2008 at 7:30 p.m. in the Council Chambers of the Municipal Building to discuss acceptance of a State of Maine CDBG Program Public Facilities Grant for \$150,000. The purpose of the grant is for Historic Preservation of the Pittsfield Public Library to include addressing problems created by moisture in the basement, rotted bases of the wooden walls and weakened underpinnings to prevent eventual failure of the first floor. Repairs or replacement of damaged walls and floors will include painting, reconstruction of crumbling interior masonry, repairs of horsehair plaster, leveling and refurbishing of uneven floors. Public comments will be solicited at this Hearing and will be submitted as part of the Project Development Phase. All persons wishing to make comments or ask questions about the acceptance of these funds are invited to attend this Public Hearing. Comments may be submitted in writing to Lyn Smith at the Pittsfield Town Office, 112 Somerset Avenue, Pittsfield, Maine 04967 at any time prior to the Public Hearing. TDD/TTY users may call 711. If you are physically unable to access any of the Town's programs or services, please call Kathryn Ruth at 1-207-487-3136 so that accommodations can be made.
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

- a. **ORDER 08-04:** That the Town of Pittsfield Town Council hereby ordains the tax anticipation note borrowing for the fiscal year ending December 31, 2008 on the following terms:  
Ordered that, pursuant to Section 5771 of Title 30-A of the Maine Revised Statutes, as amended and the Ordinance adopted on the date hereof, the Town Treasurer is hereby authorized and empowered to borrow money from time to time during the fiscal year ending December 31, 2008 in the principal amount or amounts not exceeding \$650,000 at any one time outstanding, in anticipation of the collections or receipts from taxes, by the issuance of tax anticipation notes of the Town, each of which notes shall be designated "Town of Pittsfield 2008 Tax Anticipation Notes." All of such tax anticipation notes, and any extensions, renewals or replacements thereof, shall be signed by the Town Treasurer and countersigned by at least a majority of the members of the Town Council, shall be payable on or before November 3, 2008, out of money raised by taxation during the fiscal year ending December 31, 2008 shall bear interest payable at maturity at a rate determined in the manner as approved by the Treasurer, and shall contain such other terms and provisions, not inconsistent herewith, and be in such form, as shall be approved by the officers signing the same, whose approval shall be conclusively evidenced by their execution thereof, and

Be It Further Ordered that the Treasurer is hereby authorized to award the notes to such person or entity as she deems appropriate, and

Be It Further Ordered that the notes authorized by the foregoing are hereby designated as qualified tax exempt obligations for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended, and

Be It Further Ordered that the Treasurer of the Town be authorized to covenant with the purchasers of the notes on behalf of the Town and for the benefit of the holders of the notes, that the Town will take whatever steps, and refrain from taking any action, as may be necessary or appropriate to ensure that interest on the notes will remain free from federal income taxes, including without limitation, the filing of information returns and reports with the Internal Revenue Service and the payment of any rebate due to the United States of America.

- b. **ORDINANCE 08-08:** (To be set to Public Hearing on 04/15/2008) That the Town Council hereby ordains to repeal Chapter 2. Administrative Code, Section 1100. Pinnacle Park Board Section 1102. Funds and replace in its entirety with the attached.
- c. **ORDINANCE 08-09:** (To be set to Public Hearing 04/15/2008) That the Town Council hereby ordains to amend Chapter 11. Pittsfield Public Library Policies to add Article 17. Funds.
- d. **RESOLUTION 08-33:** Resolved that the Town Council accept the bid of TD Banknorth with interest payable at maturity at the rate of 2.19% per annum.
- e. **RESOLUTION 08-34:** Resolved that the Town Council designate a Library Trust and Accept the donation from the Pittsfield Public Library Trustees of the Elizabeth Kleinschmidt Memorial in the amount of \$1,120.78 to be placed in such Trust.

- f. **RESOLUTION 08-35:** Resolved that the Town Council appoint Karen L. Baker as Animal Control Officer for a term through 12/31/2008 and approve the contract between the Town of Pittsfield and Karen L. Baker for Animal Control Services for a term through 12/31/2008.
- g. **RESOLUTION 08-36:** Resolved that the Town Council approve the Renewal of the Alcoholic Beverage License for Broken Putter Restaurant & Lounge at 382 Hartland Avenue, Pittsfield, Maine 04967.
- h. **RESOLUTION 08-37:** Resolved that the Town Council appoint Michelle Hodgins to fill a vacancy as an interim director for the municipality for SAD #53 to serve until the next annual municipal election. The interim director shall serve until a successor is elected and qualified.
- i. **RESOLUTION 08-38:** Resolved that the Town Council sign Certificates of Appreciation for the contributions of the Presenters at the 03/25/2008 Business Forum.
- j. **RESOLUTION 08-39:** Resolved that the Town Council sign Certificates of Appreciation for the efforts and dedication of the Top 20 Business/Organizational Recyclers for 2007 to be presented at the 05/14/2008 Energy Forum.

## 7. **DISCUSSION ITEMS:**

Updates As Listed Below:

- A. Personal Property Tax Collection – All Years
- B. Property Tax Collection - 2007
- C. Project Updates:
  - 1. Pittsfield Industrial Park Lot Sale to Liberty Propane Operations, LLC d/b/a Mid State Gas – completed.
  - 2. Update on Water Project: Water Meter Replacement and Automated Meter Reading (AMR System)
  - 3. Update on Sewer Projects: Summer Street (and Summer Court) Sewer Separation Project; Work Plan/Study for Removal of Sludge from Lagoon System; Sewer System Engineering; etc.
  - 4. Grants Update:
    - Airport Grants: Vegetation Plan/Permitting Grant
    - Airport Grants: Runway Obstruction Clearing
    - Airport Grants: Design Engineering for Apron Reconstruction
    - Brownfields Grant: Cleanup Grant for 8 Mount Road (10 Eelwier Road)
    - CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
    - CDBG Grant/Public Facilities/Historic Preservation/Library
    - CDBG Grant/Special Projects Matching Funds/GCS
    - Efficiency Maine Business Program
    - Fund for Efficient Delivery of Services – Regional Curbside Recycling Truck
    - L&W Conservation Fund: Stein Park Renovation Project
    - L&W Conservation Fund: Swimming Pool Essential Components
    - Library Grants from State of Maine
    - Project Canopy: Mill Pond Loop

Safe Routs to School, Phase II  
Other Grant Opportunities

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**