

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, July 7, 2009 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on June 16, 2009.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

Presentation by Don Chute, Recycling/Transfer Station/Safety Coordinator, on recycling rate for the Town of Pittsfield for 2008

4. **PUBLIC HEARINGS/OLD BUSINESS:**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

- a. **ORDINANCE 09-07:** (To be set to Public Hearing on 08/11/2009) The Town of Pittsfield hereby ordains the amendment of Zoning Ordinance, Chapter 13, District Use and Dimensional Standards Tables "P" and "Q" to add essential services as a principal use in zoning districts R-1, R-2, R-3, R-4, C-1, C-2, C-3 and C-4 and to add essential services as a conditional use to Special District Use and Dimensional Standards Table "R" District RF and foot note # six (6) Electric power transmission lines and their related towers, wire runs and equipment are required to meet the property line setback standards of the district in which located. Where such transmission lines are located in an easement, the setback shall be measured from the edge of the easement.
- b. **ORDINANCE 09-08:** (To be set to Public Hearing on 08/11/2009) The Town of Pittsfield hereby ordains the amendment of the Land Use Definitions Ordinance to add the following language: Transmission Line: Electric power transmission line of 115 kV or greater, including the associated transmission poles or towers.
- c. **ORDINANCE 09-09:** (To be set to Public Hearing on 08/11/2009) The Town of Pittsfield hereby ordains to repeal Pittsfield Town Code, Chapter 16, Shoreland Zoning Ordinance, dated June 6, 2000 and Town of Pittsfield Zoning Map revised February 21, 2006 and replace in their entirety with Pittsfield Town Code, Chapter 16, Shoreland Zoning Ordinance and the Town of Pittsfield Zoning Map revised April 2009 as recommended by the Ordinance Committee.
- d. **ORDINANCE 09-10:** (To be set to Public Hearing on 08/11/2009) The Town of Pittsfield hereby ordains to repeal Pittsfield Town Code, Chapter 16, Shoreland Zoning Ordinance, dated June 6, 2000 and Town of Pittsfield Zoning Map revised February 21, 2006 and replace in their

entirety with Pittsfield Town Code, Chapter 16, Shoreland Zoning Ordinance and the Town of Pittsfield Zoning Map revised April 2009 as recommended by the Planning Board.

- e. **ORDINANCE 09-11:** (To be set to Public Hearing on 08/11/2009) The Town of Pittsfield hereby ordains the Hathorn Park Revitalization: Legge's Field & Sports Area, Phase I to include essential components of the sports facilities at the park on the following terms:
1. The Town Council hereby authorizes the expenditure of up to \$50,000 for this project, such amount to be funded from (a) donations and in-kind work; and (b) state and/or federal grant funds, including grants pursuant to the Land and Water Conservation Fund Act, Public Law 88-578, subject to the \$50,000 total expenditure limitation.
 2. The Town is hereby authorized and empowered to borrow money, from time to time for a term for up to one year, in an amount not to exceed \$25,000 at any one time outstanding, in anticipation of the collection or receipt from the grant of such federal or state aid, or both, to pay costs of such project, by the issuance of negotiable general obligation grant anticipation notes of the Town, which notes, and any extensions, renewals or replacements thereof, shall be signed by the Town Treasurer and countersigned by at least a majority of the Town Council, with such dates, maturities, denominations, interest rate(s) and other details as the Town Treasurer shall determine.
 3. This Ordinance shall take effect 30 days after its adoption.
- f. **RESOLUTION 09-102:** Resolved that the Town Council accept the bid of _____ of _____ in the amount of \$ _____ for the Reconstruction of the General Aviation Apron at the Pittsfield Municipal Airport under Airport Improvement Program (AIP) Project No. 3-23-0036-10-2009 and authorize the Town Manager to execute the contract for same pending the delivery of acceptable bonds and insurance to the Town at the time of execution, and approval of the Federal Aviation Administration (FAA) and Maine Department of Transportation (MDOT).
- g. **RESOLUTION 09-103:** Resolved that the Town Council approve the Pittsfield Municipal Airport Minimum Standards and Procedures for the Lease and/or Use of Property and Facilities for Aeronautical Activities (Minimum Standards) A. Minimum Standards for Aircraft Hangers.
- h. **RESOLUTION 09-104:** Resolved that the Town Council approve the Bid Specifications for the Removal of Sludge from the Town's Wastewater Treatment Facility Lagoon System and Authorize the Town Manager and Assistant Water/Sewer Superintendent to seek bids for the same.
- i. **RESOLUTION 09-105:** Resolved that the Town Council set the rate of interest to be charged on delinquent taxes for 2009 at 9.0% and the due date for payment of taxes at the end of the business day on Friday, October 16, 2009.

- j. **RESOLUTION 09-106:** Resolved that the Town Council set the rate of interest for overpayments for 2009 at 5% to conform with 36 M.R.S.A. Section 506-A.
- k. **RESOLUTION 09-107:** Resolved that the Town Council authorize the Tax Collector/Treasurer to accept prepayment or decline prepayment of taxes not yet committed or received prior to the due date and pay no interest thereon in accordance with 36 M.R.S.A. Section 506.
- l. **RESOLUTION 09-108:** Resolved that the Town Council approve the payment of the monthly disbursements in the amount of \$176,851.81 (July 2009) and \$176,851.66 (August 2009-June 2010) to SAD #53 for its fiscal year beginning July 1, 2009 and ending June 30, 2010, for a fiscal year total of \$2,122,220.07, which represents the Town of Pittsfield's share of SAD #53's local appropriation funds.
- m. **RESOLUTION 09-109:** Resolved that the Town Council approve the payment of weekly payroll checks in accordance with the following accounts: Personnel services (01-05 Regular; 01-15 Part-time; 01-20 Supply Operation, 01-25 Supply Maintenance, 01-30 Distribution Maintenance 01-35 Customers Accounts and 01-40 FICA).
- n. **RESOLUTION 09-110:** Resolved that the Town Council confirm the appointment of Gary R. Jordan, Jr. to the Pittsfield Economic Expansion Corporation Board of Directors.
- o. **RESOLUTION 09-111:** Resolved that the Town Council approve a second-hand dealer license application for Quinn Antiques & Auctions at 103 Main Street, Pittsfield, Maine 04967.
- p. **RESOLUTION 09-112:** Resolved that the Town Council approve the issuance of a parade permit to the Central Maine Egg Festival Committee/Kiwanis for the Kiwanis Kiddie Parade on July 23, 2009 at 6:00 pm and the Egg Festival Parade on July 25, 2009 to begin at 9:15 am and to waive the fees.
- q. **RESOLUTION 09-113:** Resolved that the Town Council approve the issuance of a parade permit to the Sebecook Valley FCU for a fundraising Run to End Hunger on June 25, 2009 to begin at 8:30 am and to waive the fee.
- r. **RESOLUTION 09-114:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

7. **DISCUSSION ITEMS:**

- 1. Update on Water Projects: Federal Stimulus Funding for Back-up Water Pump; Water Meter Replacement and Automated Meter Reading (AMR System)
- 2. Update on Sewer Projects: Sludge Removal Project; Sewer System Projects
- 3. Water/Sewer Project Possibilities: Income Survey for State and Federal Funding Opportunities

Grants Update:

New Grants:

Airport Grants: Apron Reconstruction Grant Application
Brownfields Grant: Clean-up Grant for Eelwier (now know as 8 Mount Road)
Renewable Energy Grant
Riverfront Community Development Grant
State Planning Office Recycling Education Grant

Pending Grants:

CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
State Library Grants dedicated to the Library Building Project

Grants waiting to be closed:

Airport Grants: Design Engineering for Apron Reconstruction
CDBG Grant/Public Facilities/Historic Preservation/Library
FEMA Reimbursements: 04/28 – 05/14/2008
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
Safe Routes to School, Phase II

Closed Grants:

Airport Grants: Runway Obstruction Clearing
Airport Grants: Vegetation Plan/Permitting Grant
CDBG Grant/Special Projects Matching Funds/GCS
Efficiency Maine Business Program
Nutrition Grant for Summer Program
Project Canopy: Mill Pond Loop

Other Grant Opportunities:

Economic Development Administration Grant Application
Fire Grant – Aerial/Pumper
Fire Grant – Fire Station Renovations
L&W Conservation – Hathorn Park
Mobile Electric Power Grant
Municipal Investment Trust Fund

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**