

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, July 12, 2011 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on June 21, 2011
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**  
Community and Economic Development Activities and Events
4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

**ORDINANCE 11-07:** (To be set to Public Hearing on 08/16/2011) That the Town of Pittsfield hereby ordains to repeal Pittsfield Town Code, Chapter 13 Zoning Ordinance, Section 4 – Performance Standards, B. Specific Requirements, Subsection Animals and replace it in its entirety with Pittsfield Town Code, Chapter 13 Zoning Ordinance, Section 4 – Performance Standards, B. Specific Requirements, Subsection Animals.

**RESOLUTION 11-81:** Resolved that the Town Council authorize the transfer of an airport lease agreement between the Town of Pittsfield and Central Maine Skydiving from Patrick Brown to Jef LeRette upon provision of a certificate of insurance listing the Town as additional insured.

**RESOLUTION 11-82:** Resolved that the Town Council authorize the Town Manager to execute a grant award from the Federal Aviation Administration and the Maine Department of Transportation for the Permitting and Environmental Assessment for the Apron Expansion at the Pittsfield Municipal Airport under Airport Improvement Program (AIP) Project No. 3-23-0036-\_\_\_-2011.

**RESOLUTION 11-83:** Resolved that the Town Council accept the proposal of Haley Construction Inc. of Sangerville for the Waverly Street Water Main Replacement Project, DWSRF #2010-20 in an amount to not exceed \$483,478.00; and authorize the Town Manager to execute a contract for same; and further authorize the Town Manager to concurrently execute Change Order #1 to reduce the scope and budget of the project to \$428,500.00; all once approved by the State of Maine Drinking Water Program.

**RESOLUTION 11-84:** Resolved that the Town Council authorize the Town Manager to execute Change Order(s) as necessary for the Sludge Removal project currently being conducted by Mobile Dredging and Pumping as recommended by Olver Associates, the United States of America Rural

Development and the Department of Environmental Protection to complete sludge removal at the Town's Wastewater Treatment Plant (Lagoon System) within the project's budget.

**RESOLUTION 11-85:** Resolved that the Town Council authorize the Town Manager to execute Change Order(s) as necessary for the Sewer System Improvements, CWSRF No. C230142-03 as recommended by Olver Associates and the United States of America Rural Development to provide for efficiency and effectiveness.

**RESOLUTION 11-86:** Resolved that the Town Council authorize the Town Manager to execute the Annual Software Maintenance Program for the Mueller Systems, formerly Hersey Automatic Meter Readers (AMR) for the EZ Reader system.

**RESOLUTION 11-87:** Resolved that the Town Council accept the quotation of G. Drake Masonry Inc. of Dixmont in an amount to not exceed \$7,300.00, and authorize the Town Manager to execute a contract for same, and further authorize the expenditure and transfer of funds in the amount of \$7,300.00 from G/L #1-698-00 Bangor Savings Library Account and G/L #1-649-00 PITT 41 Library Capital Reserve.

**RESOLUTION 11-88:** Resolved that the Town Council approve the renewal of the Special Amusement Permit for the Sebasticook Valley Lodge of Elks.

**RESOLUTION 11-89:** Resolved that the Town Council approve a new application for a liquor license for Vittles Restaurant at 107 Main Street, Pittsfield, Maine 04967.

**RESOLUTION 11-90:** Resolved that the Town Council set the rate of interest to be charged on delinquent taxes for 2011 at 7.0% and the due date for payment of taxes at the end of the business day on Friday, October 14, 2011.

**RESOLUTION 11-91:** Resolved that the Town Council set the rate of interest for overpayments for 2011 at 3% to conform with 36 M.R.S.A. Section 506-A.

**RESOLUTION 11-92:** Resolved that the Town Council authorize the Tax Collector/Treasurer to accept prepayment or decline prepayment of taxes not yet committed or received prior to the due date and pay no interest thereon in accordance with 36 M.R.S.A. Section 506.

## 7. **DISCUSSION ITEMS:**

### **Financial Reports as of 06/30/2011:**

Budget Expenditure Report  
Revenue Collections Report  
Transfer Station/Recycling Monthly Report  
Theatre Monthly Report  
State Revenue Sharing Comparison Report  
Excise Tax Collections Comparison Report  
Personal Property Tax Collection Report

Real Estate Property Tax Collection  
Tax Acquired Property Report

**Other Reports as of 06/30/2011:**

Building and Plumbing Permit Reports  
Library Report-Librarian's and Library Trustees Minutes  
Police Report

**Updates:**

Highway Projects  
Water and Sewer Projects

**Grants Update:**

**New Grants:**

Airport Grants: Stormwater, Security and FAA Review  
Economic Development Administration Grant: Pittsfield Industrial Park Expansion  
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)  
L&W Conservation – Hathorn Park Legge's Field  
Library Mini-Grants (Cornerstone of Science and Gates for computers)  
PUC Energy Efficiency: Block Grant to Towns  
Riverfront Community Development Grant  
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/  
Smoke Test and Report  
United Way/Keeping Mid-Maine Warm Grant

**Grants waiting to be closed:**

Law Enforcement Bryne Federal Grant: Radio Equipment  
Renewable Resources Grant from PUC: Wind Turbine

**Closed Grants:**

Airport Grants: Apron Reconstruction Grant  
Airport Grants: Design Engineering for Apron Reconstruction  
Airport Grants: Runway Obstruction Clearing  
Airport Grants: Vegetation Plan/Permitting Grant  
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)  
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
CDBG Grant/Public Facilities/Historic Preservation/Library  
CDBG Grant/Special Projects Matching Funds/GCS  
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)  
Efficiency Maine Business Program  
FEMA Reimbursements  
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair  
Law Enforcement Bryne State Grant: Tasers  
L&W Conservation Fund: Stein Park Renovation Project

L&W Conservation Fund: Swimming Pool Essential Components  
Project Canopy: Mill Pond Loop  
Safe Routes to School, Phase II  
State Library Grants dedicated to the Library Building Project  
State Planning Office Recycling Education Grant  
Summer Nutrition Grant (Yearly)

**Other Grant Opportunities:**

Airport Grant: Engineering for Apron Expansion  
CDBG for Water and Sewer Projects for Specific areas once SSES is completed  
Fire Grant – Aerial/Pumper  
Jump Start Our Youth (JOY through JMG)  
MDOT Transportation Enhancement Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**