

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, November 1, 2011 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on October 18, 2011.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by the Town Manager on Town Goals and Achievements

Review of the Comprehensive Plan Implementation Strategies and Goals

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

**RESOLUTION 10-123:** Resolved that the Town Council confirm the Town Manager's appointment of \_\_\_\_\_ as P/T Recreation Director pursuant to the Personnel Rules & Regulations.

**RESOLUTION 10-124:** Resolved that the Town Council authorize the expenditure of the remaining unencumbered funds in the Waverly Street Water Main Replacement Project, DWSRF #2010-20 approved by the State of Maine Drinking Water Program to not exceed \$508,500 and authorize additional expenditures to not exceed \$35,444.00 from the Water Enterprise Fund only as needed and approved by Olver Associates and the Town of Pittsfield in the field to perform the completion of the HDPE water line installation by drilling a pilot grouting hole to seal the fractured ledge and permit the larger drilling rig to finish the directional boring operations so that the project can be finalized.

**RESOLUTION 10-125:** Resolved that the Town Council accept the proposal of \_\_\_\_\_ of \_\_\_\_\_ in an amount to not exceed \$ \_\_\_\_\_ for the removal of trees and stumps and authorize the Town Manager and Public Works Foreman to seek bids for the same.

**RESOLUTION 10-126:** Resolved that the Town Council appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

7. **DISCUSSION ITEMS:**

**Updates:**

Highway Projects  
Water & Sewer Projects

**Grants Update:**

**New Grants:**

Airport Grants: Stormwater, Security and FAA Review  
Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)  
Economic Development Administration Grant: Pittsfield Industrial Park Expansion  
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)  
L&W Conservation – Hathorn Park Legge's Field  
Library Mini-Grants (Cornerstone of Science and Gates for computers)  
PUC Energy Efficiency: Block Grant to Towns  
Riverfront Community Development Grant  
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/  
Smoke Test and Report  
United Way/Keeping Mid-Maine Warm Grant

**Grants waiting to be closed:**

Law Enforcement Bryne Federal Grant: Radio Equipment  
Renewable Resources Grant from PUC: Wind Turbine

**Closed Grants:**

Airport Grants: Apron Reconstruction Grant  
Airport Grants: Design Engineering for Apron Reconstruction  
Airport Grants: Runway Obstruction Clearing  
Airport Grants: Vegetation Plan/Permitting Grant  
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)  
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
CDBG Grant/Public Facilities/Historic Preservation/Library  
CDBG Grant/Special Projects Matching Funds/GCS  
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)  
Efficiency Maine Business Program  
FEMA Reimbursements  
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair  
Law Enforcement Bryne State Grant: Tasers  
L&W Conservation Fund: Stein Park Renovation Project  
L&W Conservation Fund: Swimming Pool Essential Components  
Project Canopy: Mill Pond Loop  
Safe Routes to School, Phase II  
State Library Grants dedicated to the Library Building Project  
State Planning Office Recycling Education Grant  
Summer Nutrition Grant (Yearly)

**Other Grant Opportunities:**

CDBG for Water and Sewer Projects for Specific areas once SSES is completed  
Fire Grant – Aerial/Pumper  
L & W Conservation Fund Grant – Hathorn Park Legge’s Field & Sports Area, Phase II  
Jump Start Our Youth (JOY through JMG)  
MDOT Transportation Enhancement Grant  
Project Canopy  
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**

**2012 Budget Process: First Budget Workshop Scheduled directly after the Council Meeting**

General:

Review of overall expenditure budget  
Review of revenue budget  
Review of capital budget  
Review of debt service

Specific:

Review of Administrative Budgets  
-Council                      -Community & Economic Development  
-Administration            -Insurances  
-Town Clerk                 -Codes and Building Inspection  
-Finance                     -General Assistance  
-Assessing                 -Unclassified Expenditures  
-Legal                        -Capital Expenditures  
-Elections                  -Debt Services  
-Municipal Building