

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, December 6, 2011 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meetings held on November 1, 2011 and November 15, 2011
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**
Community and Economic Development Activities and Events
4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

ORDINANCE 11-15: (To be set to Public Hearing 12/20/2011) That the Town of Pittsfield hereby Ordains to authorize the transfer of unencumbered appropriation balances to various departments.

FROM:	25-05	Recreation	\$6,000
TO:	01-40	Municipal Building	\$2,000
TO:	05-10	Police Department	\$4,000

ORDER 11-06: Ordered that the Town of Pittsfield Town Council authorizes equipment lease purchase financing and appropriation of the proceeds thereof to finance the costs of acquisition of a Xerox WorkCentre WC4666PT System.

RESOLUTION 11-128: Resolved that the Town Council authorize the Town Manager to execute all necessary paperwork for the lease-purchase of a Xerox WorkCentre WC5666PT system at a cost to not exceed lease and service contract totaling \$285.00/month for a 5 year period, a savings of 16.5% per month over the last lease-purchase.

RESOLUTION 11-129: Resolved that the Town Council authorize a License to the Peltoma Fish & Game Driftbuster Association (Driftbusters) to rebuild the existing bridge at Manson Park and Authorize the Town Manager to Execute the License.

RESOLUTION 11-130: Resolved that the Town Council authorize the Town Manager to sign a Trail Use Permit for the Peltoma Fish & Game Driftbuster Association (Driftbusters) allowing use of the property for the proposed project indicating the length of time, types of trail use allowed and other conditions attached to the use of the property.

RESOLUTION 11-131: Resolved that if the Town is the Project Applicant, then “The Board of the Town of Pittsfield, the Town Council, voted on 12/06/2011 in favor of applying for the Recreational Trail Development Grant from the Bureau of Parks and Lands for the construction of the Snowmobile Bridge for the Peltoma Fish & Game Driftbuster Association (Driftbusters) trail project. The vote was _____ to _____ in favor of applying for the grant.”

RESOLUTION 11-132: Resolved that if the Town is the Project Applicant, then Authorize the filing of the following statement with the Department of Conservation: “The Project Applicant, the Town of Pittsfield, has the ability and intent to finance its share of the proposed project costs, including the long-term management and maintenance. Actual project development will not start until the sponsor and BP&L have signed a project agreement. The project, if approved, will begin promptly and will be completed by the date indicated on the project agreement. If the project is approved, expenditure documentation submitted will reflect only those items listed in the project budget. Any changes must be approved by project agreement amendment. The applicant understands that this is a reimbursement grant.”

RESOLUTION 11-133: Resolved that the Town Council authorize the Town Manager to execute a contract for the Police Department with the Somerset Humane Society for the period of January 1, 2012 – December 31, 2012 at the sum of \$439.06 per month or \$5,268.75 for the year.

RESOLUTION 11-134: Resolved that the Town Council authorize the Town Manager and Deputy Treasurer to transfer any funds that remain in the 2011 Enterprise Fund Budgets after all charges are made for the end of the year to the Sewer Restoration Reserve and the Water Restoration Reserve for 12/31/2011.

RESOLUTION 11-135: Resolved that the Town Council authorize the Town Manager to transfer and expend \$11,500 from PITT 28 (G-1-605-00) Municipal Building Capital Reserve as the Town’s Match Commitment for the EECBG Custom Project for the Energy Retrofit and Solar Thermal Project at the Municipal Building and Fire Station.

RESOLUTION 11-136: Resolved that the Town Council authorize the Town Manager to execute the 2011 Project Canopy Assistance Agreement for the Pittsfield Town Farm Forest Management Plan Project.

7. **DISCUSSION ITEMS: NONE**

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**

Title 1, Section 405, 6.A., Personnel: Yearly Evaluation of Town Manager

10. **ADJOURNMENT**

2012 Budget Process: Third Budget Workshop scheduled directly after the

Council Meeting.

Specific Budget Categories:

- Airport
- Recreation
- Library
- Theatre
- Community Services Agencies
- Budgets requiring a second review