

AGENDA

For a regular meeting of the Pittsfield Town Council, to be held on Tuesday, December 16, 2008 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance.
2. Adoption of Minutes of the Regular meeting on December 2, 2008 and the First Budget Workshop on November 5, 2008, Second Budget Workshop on November 18, 2008 and Third Budget Workshop on December 2, 2008.

3. PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:

Presentation by Sewall Company Representative Michael Young, P.E. regarding findings and recommendation for repairs to the Pittsfield Community Theatre.

4. PUBLIC HEARINGS/OLD BUSINESS:

- a. **ORDINANCE 08-18:** (Public Hearing) That the Town of Pittsfield hereby Ordains the 2009 Capital Budget be approved as follows:

Highway Paving	\$ 87,890
Municipal Parking Lots	\$ 15,000
Highway Mower	\$ 10,000
Municipal Building Capital	\$ 5,000
Police Cruiser	\$ 23,500
Theatre Renovations	\$ 5,000
Revaluation Capital	\$ 5,000
Library Building Capital	\$ 5,000
Highway Equipment	\$ 36,000
Fire Utility	\$ 17,860
Fire Equipment	\$ 15,000
Fire Station Capital	\$ 5,000
Fire Engine 1	\$ 275,000
Highway Construction/Reconstruction	\$ 50,000
Industrial Park Expansion	\$ 90,000
Theatre Grants	\$ 20,000
Historical Depot	\$ 10,000
Community Center	\$ 120,000
Downtown Revitalization	\$ 150,000
<u>Energy Conservation</u>	<u>\$ 100,000</u>
Total	\$1,045,250
Funding by Loans/Bonds	-\$ 325,000
Funding by Reserves	-\$ 40,250
Funding by Grants	-\$ 302,500
Funding by other Revenue Sources	<u>-\$ 187,500</u>
Total to be raised by taxation	\$ 190,000

- b. **ORDINANCE 08-19:** (Public Hearing) That the Town of Pittsfield hereby ordains that the 2009 Operating Budget in the amount of \$2,684,006 () be approved, and the total sum of \$3,729,256 () be appropriated (Operating plus Capital Budgets);

AND FURTHER, that \$903,240 () be raised through taxation; that \$1,085,766 () be raised from estimated revenues; that \$535,000 () be appropriated from State Revenue Sharing; that \$325,000 () be appropriated from

Loans/Bonds; that \$40,250 () be taken from reserve funds; that \$302,500 () be appropriated from grants; that \$187,500 () be appropriated from other Revenue Sources; and that an additional sum of \$350,000 () be taken from undesignated fund balance.

AND FURTHER, that the 2009 Water and Sewer Department Enterprise budgets in the respective amounts of \$394,832 () and \$248,703 () be appropriated from the respective estimated departmental revenues;

- c. **ORDINANCE 08-20:** (Public Hearing) That the Town of Pittsfield hereby Ordains to authorize the transfers of unencumbered appropriation balances to various departments as follows:

FROM:	10-15	Cemetery	\$3,000
	15-05	Transfer Station	\$11,000
TO:	05-10	Police Department	\$4,000
	05-25	Animal Control	\$2,000
	10-05	Public Works	\$7,000
	10-10	Buildings/Grounds	\$1,000

- d. **ORDINANCE 08-21:** (Public Hearing) That the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices A, B, and C be rescinded and the new Appendices A, B, and C be adopted to reflect the revised maximums for the period of October 1, 2008 to October 1, 2009.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

- a. **ORDER 08-07:** Ordered that the Town Council hereby approves the sewer rate fee change from \$2.25 per 1,000 gallons to \$3.25 per 1000 gallons to fund the 2009 Sewer Enterprise Budget.
- b. **RESOLUTION 08-156:** Resolved that the Town Council Authorize the Town Manager and Public Works Foreman to issue the Request for Proposals for Structural Roof Repairs to the Pittsfield Community Theatre and to seek bids for such.
- c. **RESOLUTION 08-157:** Resolved that the Town Council Authorize a total of \$37,015 for Carry Forwards from the 2008 Budget and Encumber the funds for 2009.
- d. **RESOLUTION 08-158:** Resolved that the Town Council accept all cash donations for the Community Swimming Pool Campaign (G#1-643-00) from 07/01/2008 through 12/31/2008 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- e. **RESOLUTION 08-159:** Resolved that the Town Council accept all cash donations for the Library Capital Campaign (G#1-698-00) through 12/31/2008 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.

- f.* **RESOLUTION 08-160:** Resolved that the Town Council accept all cash donations for the Celebrations Committee Activities (G#1-644-00) through 12/31/2008 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- g.* **RESOLUTION 08-161:** Resolved that the Town Council accept all cash donations for the Neighborhood Watch Program (G#1-945-00) through 12/31/2008 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- h.* **RESOLUTION 08-162:** Resolved that the Town Council accept all cash donations for the Keep Neighbors Warm Program (G#1-647-00) through 12/31/2008 and authorize the expenditure of the funds in accordance with Town Rules and Regulations.
- i.* **RESOLUTION 08-163:** Resolved that the Town Council Authorize the Transfer and Expenditure of \$4,537.73 from Airport Improvements Reserve (G#1-611-00) to pay for the costs incurred by the Federal Aviation Administration (FAA) for services under the 06/21/2004 Agreement for relocation of the FAA Runway 01-19 lighting system.
- j.* **RESOLUTION 08-164:** Resolved that the Town Council create new reserves called Sewer Restoration Reserve and Water Restoration Reserve and authorize the Town Manager and Assistant Treasurer to transfer any funds that remain in the Enterprise Fund Budgets after all charges are made for the end of the year.
- k.* **RESOLUTION 08-165:** Resolved that the Town Council Authorize the Town Manager to Execute a contract for the Police Department with the Somerset Humane Society for the period of January 1, 2008 – December 31, 2008 at the sum of \$437.50 per month.
- l.* **RESOLUTION 08-166:** Resolved that the Town Council Accept the bid of _____ of _____ in an amount not to exceed \$ _____ for the Engineering Assistance for the Brownfield Clean-up Grant for property owned by the Town located at 8 Mount Road (formerly known as 10 Eelwier Road) on Tax Map 7, Lot 47-A.
- m.* **RESOLUTION 08-167:** Resolved that the Town Council Accept the bid of _____ of _____ in an amount not to exceed \$ _____ for the Request for Proposals for the Safe Routes to School Project, Phase II, PIN 16359.00 pending the approval of the MDOT.
- n.* **RESOLUTION 08-168:** Resolved that the Town Council Excuse the absence of Councilor Wayne Fotter from the 10/21/2008; 11/05/2008; and 11/18/2008 Council Meetings.
- o.* **RESOLUTION 08-169:** Resolved that the Town Council Confirm the Town Manager’s appointment of Stephen Seekins as Code Enforcement Officer and Building Inspector for the Period of January 01, 2009- December 31, 2009.
- p.* **RESOLUTION 08-170:** Resolved that the Town Council Appoint Stephen Seekins as Licensed Plumbing Inspector with a term expiring 12/31/2009.

- q.* **RESOLUTION 08-171:** Resolved that the Town Council Appoint Charles Porter as Code Enforcement Officer Alternate with a term expiring 12/31/2009 for the following areas: Zoning & Land Use Ordinances and Shoreland Zoning Ordinances.

- r.* **RESOLUTION 08-172:** Resolved that the Town Council Appoint Jay Guber as Code Enforcement Officer Alternate with a term expiring 12/31/2009 for the following areas: Zoning & Land Use Ordinances and Shoreland Zoning Ordinances.

- s.* **RESOLUTION 08-173:** Resolved that the Town Council Appoint William Murphy as Licensed Plumbing Inspector Alternate with a term expiring 12/31/2009.

- t.* **RESOLUTION 08-174:** Resolved that the Town Council Appoint Luke Goodblood as Sealer of Weights and Measures with a term expiring 12/31/2009.

- u.* **RESOLUTION 08-175:** Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

7. **DISCUSSION ITEMS:**

- a.* Town Goals: The Town Manager will briefly present 2009 goal projects.

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**