

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, January 3, 2012 at 7:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Council Members elected at the November 2011 Election take the oath of office and are seated:

At Large: Caleb K. Curtis

District 2: Gary R. Jordan, Jr.

District 3: Donna M. Chale

3. Adoption of minutes of the regular meeting held on December 20, 2011.

4. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

5. **PUBLIC HEARINGS/OLD BUSINESS: NONE**

6. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

7. **NEW BUSINESS:**

ORDER 12-01: Ordered that the Town Council elect from among its members a Mayor to serve for the 2012 year.

ORDER 12-02: Ordered that the Town Council elect from among its members a Deputy Mayor to serve for the 2012 year.

ORDER 12-03: Ordered that the Mayor appoint from among the Councilors a Finance Committee, an Ordinance Committee and a Fair Hearing Authority consisting of three (3) members each and a Police Labor Negotiating Committee consisting of two (2) Councilors and the Town Manager.

RESOLUTION 12-01: Resolved that the Town Council schedule, consider testimony and act upon a Public Hearing for a Community Development Block Grant Economic Development Program Block Grant for Argo Marketing Group, Inc.

Public Hearing Notice
Town of Pittsfield

The Town of Pittsfield will hold a Public Hearing on Tuesday, January 17, 2012, at 7:30 pm at the Pittsfield Municipal Building Council Chambers to discuss an application being submitted to the State of Maine CDBG program for an Economic Development Program Grant. The purpose of the grant application is to assist Argo Marketing Group, Inc. with renovations and fully equipping a modern state of the art call center, and provide working capital. Public comments will be solicited at this Hearing and will be submitted as part of the application. All persons wishing to make comments or ask questions about the grant application are invited to attend this Public Hearing. Comments may be submitted in writing to Kathryn Ruth, Town Manager at 112 Somerset Avenue, Pittsfield, ME 04967 at any time prior to the Public Hearing. TDD/TTY users may call 711. If you are physically unable to access any of the Town's programs or services, please call Kathryn Ruth at 207-487-3136 so that accommodations can be made.



RESOLUTION 12-02: Resolved that the Town Council schedule, consider testimony and act upon a Public Hearing for a Community Development Block Grant Riverfront Bond Project for the Pinnacle Park Recreation Plan, Phase I.

Public Hearing Notice
Town of Pittsfield
Riverfront Community Development

The Town of Pittsfield will hold a Public Hearing on January 17, 2012 at 7:30 p.m. at the Council Chambers of the Pittsfield Municipal Building Council Chambers for the purpose of receiving input from the citizens of Pittsfield relative to the \$32,200 State of Maine Riverfront Community Development Bond Program Grant. This grant provided funding to implement the Pinnacle Park Recreation Plan, Phase I which included a skating rink; skateboard park; boat launch; parking area; multi-use recreational trails; habitat restoration; bird watching lean-tos; fishing; and interpretative nature signs. All persons wishing to make comments or ask questions about the work completed with the funds are invited to attend this Public Hearing. Comments may be submitted in writing to: Kathryn Ruth, Town Manager, 112 Somerset Avenue, Pittsfield, Maine 04967 at any time prior to the Public Hearing. TDD/TTY users may call 711. If you are physically unable to access any of the Town's programs or services, please call Kathryn Ruth at 207-487-3136 so that accommodations can be made.



RESOLUTION 12-03: Resolved that the Town Council authorize the Town Manager to execute and submit a Letter of Intent for a Community Development Block Grant Public Facilities Program Grant for the Historical Railroad Depot.

RESOLUTION 12-04: Resolved that the Town Council appoint Kathryn Ruth as Official Representative, Councilor _____ as Official Representative and Councilor

_____ as Alternate to the General Assembly for the Kennebec Valley Council of Governments (KVCOG).

RESOLUTION 12-05: Resolved that the Town Council appoint _____ as the Alternate Representative to the General Assembly for the Kennebec Regional Development Authority (KRDA) also know as FirstPark.

RESOLUTION 12-06: Resolved that the Town Council appoint _____ as an Alternate to the Maine Services Center Coalition in addition to the Town Manager.

RESOLUTION 12-07: Resolved that the Town Council appoint _____ as Council Representative to the Housing Revolving Loan Committee.

RESOLUTION 12-08: Resolved that the Town Council sign the Expense Warrants upon recommendation of the Finance Committee for the year 2012.

RESOLUTION 12-09: Resolved that the Town Council Sign the Certificate of Commitment for Sewer User Rates and Water User Rates during the Year 2012.

RESOLUTION 12-10: Resolved that the Town Council Authorize the Town Manager to hire Independent Review(s) and execute all paperwork for Airport Grants for the Year 2012 as necessary in accordance with the Town's Bid Policy and/or the Federal Aviation Administration (FAA) regulations and the Maine Department of Transportation (MDOT) regulations.

RESOLUTION 12-11: Resolved that the Town Council Authorize the Town Manager to authorize the Library Director to purchase library materials for the Pittsfield Public Library.

\$7,000 – Brodart
\$1,750 – Baker & Taylor
\$7,000 - Amazon

RESOLUTION 12-12: Resolved that the Town Council Authorize the Town Manager to execute the contract with Mechanical Services, Inc. / Maine Controls for a one (1) year period for the Pittsfield Public Library.

RESOLUTION 12-13: Resolved that the Town Council Ratify the Agreement between the Town of Pittsfield and the Pittsfield Police Association Affiliated with the Maine Association of Police covering the period of 01/01/2012 through 12/31/2013.

RESOLUTION 12-14: Resolved that the Town Council Appoint members to fill the vacancies on the various Town Boards and Committees from the attached list.

8. **DISCUSSION ITEMS: NONE**

9. **REPORTS:** Audience, Council

10. **ADJOURNMENT**