

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Wednesday, January 7, 2020 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on December 17, 2019.
3. Council members elected at the November 2019 Election take the oath of office and are seated:

District 3: Peter Logiodice  
At-Large: Amanda Collamore

## 4. PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:

Community and Economic Development Activities and Events

Events:

48<sup>th</sup> Annual Central Maine Egg Festival Week on Monday, July 6 – Saturday, July 11, 2020 including the Kiwanis Karnival on Wednesday, July 8 – Saturday, July 11, 2020

Presentation by Kathryn Ruth, Town Manager re: Freedom of Access Training.

## 5. PUBLIC HEARINGS/OLD BUSINESS:

**ORDINANCE 19-23:** (Public Hearing) The Town of Pittsfield hereby ordains that Chapter 8, Personnel Policy, Article 2: Employee Compensation, Section 202. Overtime be rescinded and the new Chapter 8, Personnel Policy, Article 2: Employee Compensation, Section 202. Overtime be adopted as follows:

In emergencies or when unusual circumstances warrant overtime work, a Department Head may prescribe a reasonable period of overtime to meet the Town's operational needs. Complete records of overtime worked by employees shall be maintained by each Department Head. ***All overtime must be approved in advance. There shall be no compensatory time accrued.***

~~With the approval of the Department Head or Town Manager or his/her appointee, an employee may be granted compensatory time in lieu of overtime pay. Compensatory time shall be granted on a time and one-half basis for hours worked beyond forty (40) hours per week.~~

**RESOLUTION 20-01:** Resolved that the Town Council ratify the vote of the Town Council to approve Ordinance 19-20 taken at the December 17, 2019 meeting.

**RESOLUTION 20-02:** Resolved that the Town Council ratify the vote of the Town Council to approve Ordinance 19-21 taken at the December 17, 2019 meeting.

## 6. REPORTS:

- A. COUNCIL COMMITTEES: FINANCE, ORDINANCE AND RECYCLING
- B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER
- C. TOWN MANAGER'S REPORT

7. **NEW BUSINESS:**

**ORDER 20-01:** Ordered that the Town Council elect from among its members a Mayor to serve for the 2020 year.

**ORDER 20-02:** Ordered that the Town Council elect from among its members a Deputy Mayor to serve for the 2020 year.

**ORDER 20-03:** Ordered that the Mayor appoint from among the Councilors a Finance Committee, an Ordinance Committee and a Fair Hearing Authority consisting of three (3) members each and a Police Labor Negotiating Committee consisting of two (2) Councilors and the Town Manager.

**RESOLUTION 20-03:** Resolved that the Town Council appoint Kathryn Ruth as Official Representative, Councilor \_\_\_\_\_ as Official Representative and Councilor \_\_\_\_\_ as Alternate to the general Assembly for the Kennebec Valley Council of Governments (KVCOG).

**RESOLUTION 20-04:** Resolved that the Town Council appoint \_\_\_\_\_ as the Alternate representative to the General Assembly for the Kennebec Regional Development Authority (KRDA) also known as FirstPark.

**RESOLUTION 20-05:** Resolved that the Town Council appoint \_\_\_\_\_ as an Alternate to the Maine Services Center Coalition in addition to the Town Manager.

**RESOLUTION 20-06:** Resolved that the Town Council sign the expense warrants upon recommendation of the Finance Committee for the year 2020.

**RESOLUTION 20-07:** Resolved that the Town Council sign the Certificate of Commitment for Sewer User Rates and Water User Rates during the year 2020.

**RESOLUTION 20-08:** Resolved that the Town Council authorize the Town Manager to hire Independent Review(s) and execute all paperwork for Airport Grants for the Year 2020 as necessary in accordance with the Town's Bid Policy, the Federal Aviation Administration (FAA) regulations and the Maine Department of Transportation (MDOT) regulations.

**RESOLUTION 20-09:** Resolved that the Town Council approve the School Resource Officer Memorandum of Understanding between the Town of Pittsfield and MSAD #53 and authorize the Town Manager to execute the Memorandum.

**RESOLUTION 20-10:** Resolved that the Town Council sign the Earth Day Proclamation supporting community-wide activities (Earth Day is Wednesday, April 22, 2020).

**RESOLUTION 20-11:** Resolved that the Town Council sign the Arbor Day Proclamation supporting community-wide activities (National Arbor Day is the last Friday in April: Friday, April 24, 2020) and Maine's Arbor Day Week is the 3<sup>rd</sup> full week in May: Sunday, May 17 – Saturday, May 23, 2020.

8. **DISCUSSION ITEMS: NONE**

9. **REPORTS:** Audience, Council

10. **ADJOURNMENT**