

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on **Tuesday, February 5, 2013 at 6:30 PM** in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on January 15, 2013
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Commendation for Town Service: Louise A. Baker

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

ORDINANCE 13-01: (To be set to Public Hearing on 02/19/2013):

TOWN OF PITTSFIELD ORDER AND ORDINANCE AUTHORIZING TAX ANTICIPATION BORROWING

That the Town of Pittsfield Town Council hereby ordains the tax anticipation note borrowing for the fiscal year ending December 31, 2013 on the following terms:

Ordered that, pursuant to Section 5771 of Title 30-A of the Maine Revised Statutes, as amended and the Ordinance adopted on the date hereof, the Town Treasurer is hereby authorized and empowered to borrow money from time to time during the fiscal year ending December 31, 2013 in the principal amount or amounts not exceeding \$500,000 at any one time outstanding, in anticipation of the collections or receipts from taxes, by the issuance of tax anticipation notes of the Town, each of which notes shall be designated "Town of Pittsfield 2013 Tax Anticipation Notes." All of such tax anticipation notes, and any extensions, renewals or replacements thereof, shall be signed by the Town Treasurer and countersigned by at least a majority of the members of the Town Council, shall be payable on or before November 1, 2013, out of money raised by taxation during the fiscal year ending December 31, 2013 shall bear interest payable at maturity at a rate determined in the manner as approved by the Treasurer, and shall contain such other terms and provisions, not inconsistent herewith, and be in such form, as shall be approved by the officers signing the same, whose approval shall be conclusively evidenced by their execution thereof, and

Be It Further Ordered that the Treasurer is hereby authorized to award the notes to such person or entity as approved by the Town Council, such approval to be conclusively evidenced by the execution of the 2013 Tax Anticipation Notes; and

Be It Further Ordered that the notes authorized by the foregoing are hereby designated as qualified tax exempt obligations for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended, and

Be It Further Ordered that the Treasurer of the Town be authorized to covenant with the purchasers of the notes on behalf of the Town and for the benefit of the holders of the notes, that the Town will take whatever steps, and refrain from taking any action, as may be necessary or appropriate to ensure that interest on the notes will remain free from federal income taxes, including without limitation, the filing of information returns and reports with the Internal Revenue Service and the payment of any rebate due to the United States of America.

RESOLUTION 13-19: Resolved that the Town Council Authorize the Mayor to sign the Comprehensive Plan Submittal Form for the State of Maine.

RESOLUTION 13-20: Resolved that the Town Council Approve the Request for Proposals for the Curbside Pickup of Recyclables and Authorize the Town Manager and Recycling/Transfer Station Coordinator to seek bids for same.

RESOLUTION 13-21: Resolved that the Town Council sign the Arbor Day Proclamation supporting community-wide activities. National Arbor Day is the last Friday in April: Friday, April 26, 2013 and Maine's Arbor Day Week is the 3rd full week in May: Sunday, May 19 – Saturday, May 25, 2013.

RESOLUTION 13-22: Resolved that the Town Council Authorize the Town Manager to sign the following documents: (1) the Agency Agreement between the Pittsfield Historical Society and the Town of Pittsfield and (2) the Belvedere Fund Historic Preservation Grants Program Preservation Agreement for the Town-owned 1880's Historical Depot – the Pittsfield Railroad Station.

RESOLUTION 13-23: Resolved that the Town Council Appoint members to fill vacancies on the various Town Boards and Committees from the attached list.

7. **DISCUSSION ITEMS:**

Financial Reports as of 12/31/2012:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report

State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 12/31/2012:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

Updates:

Water Projects Update
Sewer Projects Update
Tax Acquired Properties Update
Code Enforcement Update
Bid Policy Discussion
Digital Theatre Cinema Projection System Bid Results
School Budget Presentation Update

Grants Update:

New Grants:

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Engineering to Design the Apron Expansion
Belvedere Fund for Historic Preservation
Davis Family Foundation
HealthySV Grant: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
HealthySV Grant for Tobacco Free Signage
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
Library Mini-Grants (Cornerstone of Science and Gates for computers)
National Heritage Railroad Grant
Rural Engineering & community Assistance Grant Opportunities

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion
Law Enforcement Bryne Federal Grant: Radio Equipment
Project Canopy: Town Farm Forest Management Plan
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction

Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
Maine Emergency Management Agency Homeland Security Grant
MMA Safety Grants – Multiple
Project Canopy: Mill Pond Loop
Project Canopy: Urban Forest
Safe Routes to School, Phase I
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)
United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

CDBG/Public Facilities – Historic Preservation
CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
FEMA Fire Grant – Pumper
Jump Start Our Youth (JOY through JMG)
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**