

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, February 18, 2020 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on February 4, 2020.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

## **Community and Economic Development Activities and Events**

### **Events:**

**The Skating Rink at the Pinnacle:** The Grand Opening will be held on Sunday, February 23, 2020 from 11:00 am until 3:00 pm; there will be plenty of fun on and off the ice; make sure to dress up as your favorite Frozen character!

**Easter Egg Hunt at the Pinnacle:** The traditional Kiwanis Easter Egg Hunt will be held on Saturday, April 11<sup>th</sup> 9:00 am SHARP! Come meet the Easter Bunny!

**Prescription Drug Take Back Day:** The next Prescription Drug Take Back Day will be held on Saturday, April 26, 2020 with FREE on-site SHREDDING! Shredding will be from 9:00 am – 1:00 pm and the Prescription Drug Take Back Event will be from 10:00 am – 2:00 pm.

**Bike Rodeo put on by Kiwanis:** The Pittsfield Area Kiwanis Club will hold a bike rodeo on Saturday, May 9, 2020 (more information to follow such as time and location).

**48<sup>th</sup> Annual Central Maine Egg Festival Week:** Our **48<sup>th</sup> Egg Festival will be held** on Monday, July 6 – Saturday, July 11, 2020 including the **Kiwanis Karnival** on Wednesday, July 8 – Saturday, July 11, 2020

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**

5. **REPORTS:**

**A. COUNCIL COMMITTEES: FINANCE, ORDINANCE AND RECYCLING**

**B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER**

**C. TOWN MANAGER'S REPORT**

6. **NEW BUSINESS:**

**ORDER 20-04:** Ordered that the Town Council amend the Transfer Station/Recycling Center User Fee System effective 03/10/2020 for all users.

**RESOLUTION 20-23:** Resolved that the Town Council authorize the Town Manager to execute and submit a Letter of Intent for the Community Development Block Grant (CDBG) Economic Development Program for POPonOVERs LLC and/or The Nancy House.

**RESOLUTION 20-24:** Resolved that the Town Council choose the recipient of the 2020 Pittsfield Spirit of America Award Tribute.

**RESOLUTION 20-25:** Resolved that the Town Council Approve the Request For Proposals to replace a Water and Sewer Truck and purchase a Cemetery Truck and authorize the Water/Sewer Plant Manager and the Cemetery Sexton to issue bids for same.

**RESOLUTION 20-26 :** Resolved that the Town Council Approve the Request For Proposals to replace the Municipal Building walkway and authorize the Public Works Foreman to seek bids for same.

**RESOLUTION 20-27:** Resolved that the Town Council Approve the Request For Proposals to wash, seal and repaint the Municipal Building and authorize the Public Works Foreman to seek bids for same.

**RESOLUTION 20-28:** Resolved that the Town Council Approve the Request For Proposals to replace masonry that is part of the Fire Station and authorize the Public Works Foreman to seek bids for same.

**RESOLUTION 20-29:** Resolved that the Town Council Approve the Request For Proposals to replace the sidewalk along Connors Avenue and behind the Municipal Building and authorize the Public Works Foreman to seek bids for same.

**RESOLUTION 20-30:** Resolved that the Town Council Approve the issuance of an RFP for a backup power generator to replace the current power generator.

**RESOLUTION 20-31:** Resolved that the Town Council approve the re-naming of the Sibley Pond Bridge to the William Harris Memorial Bridge.

**RESOLUTION 20-32:** Resolved that the Town Council appoint Philip Hendricks as an interim director for the MSAD #53 Board of Directors to serve until the next annual municipal election and until a successor is elected and qualified.

**RESOLUTION 20-33:** Resolved that the Town Council Appoint Nicole Nickolan as Warden and Karen Kelsey, Melody Fitzpatrick, Michael Feole and Emmalee Reed as Deputy Wardens for the March 3, 2020 Presidential Primary and Special Referendum Election.

**RESOLUTION 20-34:** Resolved that the Town Council approve the opening of absentee ballots on March 3, 2020 at 1:00 AM and 3:00 PM for the March 3, 2020 Presidential Primary and Special Referendum Election.

## 7. **DISCUSSION ITEMS:**

- A. Department Reports for 01/31/2020  
Accomplishments/Achievements
- B. Financial Reports as of 01/31/2020
  - Budget Expenditure Report
  - Revenue Collections Report
  - Excise Tax Collections Comparison Report
  - State Revenue Sharing Comparison Report
  - Economic Development Accounts Update
  - Housing Revolving Loan Update
  - Tax Increment Financing Update
  - Pittsfield Future Account Update

Transfer Station/Recycling Monthly Report  
Theatre Monthly Report  
Building and Plumbing Permit Reports

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**