

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, March 4, 2014 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on February 4, 2014 and February 18, 2014.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by Representative Stanley B. Short Jr. of a Legislative Sentiment to Ryan-Michael Havey for his life saving actions on October 7, 2013

Community and Economic Development Activities and Events

Wednesday, April 9, 2014: Regional Business Resources Night 6:30 pm – 8:30 pm
Wednesday, May 14, 2014: 7th Annual Regional Job Fair 3:30 pm – 6:30 pm
4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**
6. **NEW BUSINESS:**

The Public Hearing for Ordinance 14-01 was held on February 18, 2014.

TOWN OF PITTSFIELD ORDER AND ORDINANCE AUTHORIZING TAX ANTICIPATION BORROWING

ORDINANCE 14-01: That the Town of Pittsfield Town Council hereby ordains the tax anticipation note borrowing for the fiscal year ending December 31, 2014 on the following terms:

Ordered that, pursuant to Section 5771 of Title 30-A of the Maine Revised Statutes, as amended and the Ordinance adopted on the date hereof, the Town Treasurer is hereby authorized and empowered to borrow money from time to time during the fiscal year ending December 31, 2014 in the principal amount or amounts not exceeding \$500,000 at any one time outstanding, in anticipation of the collections or receipts from taxes, by the issuance of tax anticipation notes of the Town, each of which notes shall be designated "Town of Pittsfield 2014 Tax Anticipation Notes." All of such tax anticipation notes, and any extensions, renewals or replacements thereof, shall be signed by the Town Treasurer and countersigned by at least a majority of the members of the Town Council, shall be payable on or before November 1, 2014, out of money raised by taxation during the fiscal year ending December 31, 2014 shall bear interest payable at maturity at a rate determined in the manner as approved by the Treasurer, and shall contain such other terms and provisions, not inconsistent herewith, and be in such form, as shall be approved by the officers signing the same, whose approval shall be conclusively evidenced by their execution thereof, and

Be It Further Ordered that the Treasurer is hereby authorized to award the notes to such person or entity as approved by the Town Council, such approval to be conclusively evidenced by the execution of the 2014 Tax Anticipation Notes; and

Be It Further Ordered that the notes authorized by the foregoing are hereby designated as qualified tax exempt obligations for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended, and

Be It Further Ordered that the Treasurer of the Town be authorized to covenant with the purchasers of the notes on behalf of the Town and for the benefit of the holders of the notes, that the Town will take whatever steps, and refrain from taking any action, as may be necessary or appropriate to ensure that interest on the notes will remain free from federal income taxes, including without limitation, the filing of information returns and reports with the Internal Revenue Service and the payment of any rebate due to the United States of America.

ORDINANCE 14-02: (To be set to Public Hearing on 04/01/2014) That the Town of Pittsfield Town Council hereby ordains the following proposed amendments to Chapter 2, Administrative Code:

Division 1: Town Council, Article 1. General Rules Governing Council Actions, Section 106.
Regulations of Bids and Contracts

Division 1: Town Council, Article 2. Council Meetings – Rules of Procedure, Section 101. Regular Meetings

ORDINANCE 14-03: (To be set to Public Hearing on 04/01/2014) That the Town of Pittsfield Town Council hereby ordains the following proposed amendments to Chapter 13, Zoning Ordinance:

To delete Section 2 – Non Conformance, F. Unsafe, Dilapidated and Casualty Damaged Property and replace with F. Maintenance After Casualty Damage

Section 4 – Performance Standards, B. Specific Requirements: Add Property Maintenance and Screening

ORDINANCE 14-04: (To be set to Public Hearing on 04/01/2014) That the Town of Pittsfield Town Council hereby ordains the following proposed amendments to Chapter 13, Zoning Ordinance:

Section 4 – Performance Standards, B. Specific Requirements: Add Accessory/In-Law Apartments and amend Table P to add Accessory/In-Law Apartments under Principal Uses, All Residential Districts

ORDINANCE 14-05: (To be set to Public Hearing on 04/01/2014) That the Town of Pittsfield Town Council hereby ordains the following proposed amendments to Chapter 13C. Land Use Definitions Ordinance:

Add definitions for Infestation and Junk and delete definition Junk Yard and replace with Junkyard

RESOLUTION 14-16: Resolved that the Town Council authorize the Town Manager and Deputy Tax Collector to issue the notice of Tax Acquired Property Sale and place the Tax Acquired Parcels out to bid.

RESOLUTION 14-17: Resolved that the Town Council approve the issuance of a parade permit to Maine Central Institute for a 5K Fun Run/Walk on August 2, 2014 and waive the permit fees.

RESOLUTION 14-18: Resolved that the Town Council approve the Town Manager's appointment for the Recreation Director position pursuant to Town Regulations.

RESOLUTION 14-19: Resolved that the Town Council authorize the Town Manager to execute the Municipal/State Agreement with the State of Maine Department of Transportation for the three thermo-plastic pavement markings for crosswalks added to the MDOT Mill and Fill Project and authorize the expenditure of \$6,720, which is the Town's estimated Municipal share.

RESOLUTION 14-20: Resolved that the Town Council approve the issuance of a parade permit to Seabasticook Valley Federal Credit Union for a 5k Run/Walk on June 22, 2014 and waive the permit fees.

RESOLUTION 14-21: Resolved that the Town Council approve the issuance of a parade permit to HealthySV for a 5Km Race on May 10, 2014 and waive the permit fees.

7. **DISCUSSION ITEMS:**

Financial Reports as of 01/31/2014:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 01/31/2014:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

Updates:

Water Projects Update
Sewer Projects Update
Highway Projects Update
Personal Property Tax
State Revenue Sharing and Budget Issues
Building Repairs
Proposed Ordinance Amendments

Grants Update:

New Grants:

Airport Grants: Airport Taxiway Reconstruction
Airport Grants: Airport Apron Expansion
Airport Grants: Engineering to Design the Apron Expansion
Belvedere Fund for Historic Preservation
Davis Family Foundation
HealthySV: Tobacco Free Signage
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
Library Mini-Grants (Cornerstone of Science and Gates for computers)
Police Grants: Bulletproof Vest
Police Grants: Long Gun
USDA Sewer Rehabilitation Grant

Grants waiting to be closed:

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Economic Development Administration Grant: Pittsfield Industrial Park Expansion
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
National Heritage Railroad Grant
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
HealthySV: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne Federal Grant: Radio Equipment
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
Maine Emergency Management Agency Homeland Security Grant

MMA Safety Grants – Multiple
Project Canopy: Mill Pond Loop
Project Canopy: Town Farm Forest Management Plan
Project Canopy: Urban Forest
Rural Engineering & Community Assistance Grant Opportunities
Safe Routes to School, Phase I
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)
United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

Airport General Aviation Apron Expansion Grant
CDBG/Economic Development – Business Assistance
CDBG/Public Facilities – Historic Preservation
CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
FEMA Fire Grant – Pumper
HealthySV Tobacco, Alcohol and Drug Prevention
Historic Preservation Foundation
Jump Start Our Youth (JOY through JMG) Theatre Renovations
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant
Recreational Trail Program Grant
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**