

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, May 7, 2019 at 6:30 PM in the Council Chambers.

1. **OPEN MEETING/PLEDGE OF ALLEGIANCE, FOLLOWED BY MOMENT OF SILENCE.**
2. **ADOPTION OF MINUTES OF THE REGULAR MEETING HELD ON APRIL 16, 2019.**
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS**

- A. Viewing of the Pittsfield Water Works Historical Infrastructure
- B. Review of the Town Council Rules of Procedures by Mayor Timothy P. Nichols and Councilor Debra Billings
- C. Town of Pittsfield commendation certificate to commend Animal Control Officer (ACO) Connie Cummings, Pittsfield Police Department for her dedication to duty to help secure horses that had been left in cold weather with little or no shelter.

Certificate to commend Jessica Ouellette, Northern Light Health, SVH Drug Free Communities Project Coordinator, for her outstanding efforts coordinating Earth Day activities.

Presentation to Maine Central Institute Jobs for Maine's Graduates (JMG) Students on the Planning Committee for the Pittsfield Community Clean-up Day:  
Megan Farias, Tessa Murphy, and Nathan Torres.

- D. Community and Economic Development Activities and Events  
Events:

-47th Central Maine Egg Festival Monday, July 08, 2019 through Saturday, July 13, 2019

-4<sup>th</sup> Annual Maine Cheese Festival Sunday, September 8, 2019 in Manson Park.

Entities:

Economic Development- Pittsfield Economic Expansion Corporation (PEEC)

4. **PUBLIC HEARINGS/OLD BUSINESS:**

**ORDINANCE 19-3: (Public Hearing)** The Town of Pittsfield hereby Ordains to accept all tax year payments of Anna Handley, including interest and lien costs, for the property at 20 Barney Cianchette Road (Map 004, Lot 029-A), the Town having acquired said property as a result of automatic foreclosure of a 2016 property tax lien, recorded in the Somerset Registry of Deeds on June 20, 2017 at Book 5169, Page 209, which matured on December 20, 2018. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Anna Handley.

5. **REPORTS:**

- A. **COUNCIL COMMITTEES: FINANCE, ORDINANCE AND RECYCLING**

**B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER  
C. TOWN MANAGER'S REPORT**

**6. NEW BUSINESS:**

**ORDINANCE 19-4** (To be set to Public Hearing on 05/21/2019) That the Town of Pittsfield hereby Ordains that the Chapter 6, Offenses – Miscellaneous, Article 15, Rules Governing Manson Park be rescinded and the new Chapter 6, Offenses – Miscellaneous, Article 15, Rules Governing Manson Park be adopted.

**ORDINANCE 19-5** (To be set to Public Hearing on 05/21/2019) That the Town of Pittsfield hereby Ordains that Chapter 2A. Business Licenses and Permits, Article 2. Licenses, Section 211. Transient Seller of Consumer Merchandise and Lunch Wagons be rescinded and the new Chapter 2A. Business Licenses and Permits, Article 2. Licenses, Section 211. Transient Seller of Consumer Merchandise and Lunch Wagons be adopted.

**ORDINANCE 19-6** (To be set to Public Hearing on 05/21/2019) That the Town of Pittsfield hereby Ordains that the Chapter 2A. Fee Chart be rescinded and the Chapter 2A. Fee Chart be adopted.

**RESOLUTION 19-34:** Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from F. A. R. & Beyond Lawncare Services to continue with the same pricing as in 2018 for the Roadside Mowing: Departments Mowing and Pittsfield Municipal Airport Mowing and add trimming of the fence at the Sewer Treatment Plant at \$450/trimming; and to authorize the Town Manager to execute the contracts for said work with the same conditions as were in place for the years 2014-2018.

**RESOLUTION 19-35:** Resolved that the Town Council waive the bid policy, Chapter 2, Administrative Code, Section 106, to accept the proposal from Hegarty Plumbing and Heating Inc. of Buxton Maine for a total to not exceed \$7,030 to replace the submersible pump end.

**RESOLUTION 19-36:** Resolved that the Town Council Approve the request for Proposals for the 2019 Road Paving Program and authorize the Town Manager and Assistant Water/Sewer Superintendent to seek proposals for same.

**RESOLUTION 19-37:** Resolved that the Town Council Approve the issuance of a parade permit to Wladimir Ortiz for a 5K Run/Walk Fundraiser for Yemen- OM Project on June 15, 2019 at 9:00 am and waive the permit fees.

**RESOLUTION 19-38:** Resolved that the Town Council Appoint Nicole Nickolan as Warden and Michael Feole, Michelle Hopkins and Emmalee Reed as Deputy Wardens for the June 11, 2019 MSAD #53 Budget Referendum from 11:00 am to 4:00 pm.

**7. DISCUSSION ITEMS:**

A. Brief updates and/or discussions will take place on the following items:

1-Committee and Board Purpose and Responsibilities:

Ad Hoc Communications and Media Committee (established on January 02, 2018 as Ad Hoc Council Committee on Cable; appoint two Town Councilors and the Town Manager to the Committee with one Councilor to serve as Council Liaison and the

- Town Manager as staff; and task the Committee to bring back an Action Plan to enhance cable and programming for the community)
- 2-Pittsfield Economic Expansion Corporation (PEEC) Request for Proposals for Video Production Services to promote the Town
- 3-Airport Capital Improvement Plan Update
- 4-LED Incentives for Town Buildings
- 5-Town Buildings Submitted for Free Energy Audit Opportunity Update

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**