

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, June 18, 2013 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the regular meeting held on June 4, 2013

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 13-10: (Public Hearing) The Town of Pittsfield hereby ordains that the voting districts of the Town be adjusted according to the Report of the Pittsfield Districting Commission dated 04/29/2013, in accordance with the population figures as determined by the 2010 decennial Federal Census and as nearly as possible to the voter registration of the November 2012 Election.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

ORDINANCE 13-11: (To be set to Public Hearing 07/09/2013) The Town of Pittsfield hereby ordains to extend the terms of the Waverly Dam Lease Agreement and the Pioneer Dam Lease Agreement and adopt renewal terms effective 07/09/2013 as one new lease agreement with Chris Anthony.

ORDINANCE 13-12: (To be set to Public Hearing 07/09/2013) The Town of Pittsfield hereby ordains the amendments to Chapter 2A. Business Licenses and Permits, Article 2, Licenses, Section 211, Transient Seller of Consumer Merchandise and Lunch Wagons.

ORDINANCE 13-13: (To be set to Public Hearing 07/09/2013) The Town of Pittsfield hereby ordains to accept all tax year payments of Sharon A. McNally, including interest and lien costs, for the property at 142 E Street (Map 034, Lot 041), the Town having acquired said property as a result of automatic foreclosure of a 2010 property tax lien, recorded in the Somerset Registry of Deeds on June 17, 2011 at Book 4405, Page 266, which matured on December 18, 2012. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Sharon A. McNally.

RESOLUTION 13-58: (To be set to Public Hearing 07/09/2013) Resolved that the Town Council schedule for 07/09/2013, consider testimony and act upon a Public Hearing for a Community Development Block Grant Public Facilities Program Historic Preservation Grant for the Pittsfield Railroad Station known as the Pittsfield Historic Depot and Depot Museum.

June 18, 2013

RESOLUTION 13-59: Resolved that the Town Council approve the Request for Proposals for the Pittsfield Historic Railroad Depot Foundation Reconstruction Project and authorize the Town Manager and the Building Inspector/Code Enforcement Officer to seek bids for same.

RESOLUTION 13-60: Resolved that the Town Council authorize the Town Manager and Librarian to execute all paperwork and agreements for the 12 months of software and operational support for Minerva Library Management System from July 1, 2013 – June 30, 2014 for \$4,000.

RESOLUTION 13-61: Resolved that the Town Council approve a renewal application for a liquor license for the Sebecook Valley Lodge of Elks at 140 Middle Street, Pittsfield, Maine 04967.

RESOLUTION 13-62: Resolved that the Town Council approve a renewal application for a special amusement permit for the Sebecook Valley Lodge of Elks at 140 Middle Street, Pittsfield, Maine 04967.

RESOLUTION 13-63: Resolved that the Town Council appoint _____ as an interim director for the MSAD #53 Board of Directors to serve until the next annual municipal election and until a successor is elected and qualified.

RESOLUTION 13-64: Resolved that the Town Council approve the recommendation of the Airport Committee and the Town Manager to hire Hoyle Tanner and Associates as the Town of Pittsfield's multi-year Airport Engineer for airport planning and engineering services; and to authorize the Town Manager to sign the Maine Department of Transportation required General Consultant Agreement for these services.

RESOLUTION 13-65: Resolved that the Town Council approve the issuance of a Parade Permit to the Central Maine Egg Festival Committee and the Greater Pittsfield Area Kiwanis Club for the Kiddie Parade on Thursday, July 18, 2013 to begin at 6:00 pm and to waive the fee.

RESOLUTION 13-66: Resolved that the Town Council approve the issuance of a Parade Permit to the Central Maine Egg Festival Committee for the Big Parade on Saturday, July 20, 2013 to begin at 9:15 am and to waive the fee.

RESOLUTION 13-67: Resolved that the Town Council authorize the Experimental Aircraft Association (EAA) Chapter 736 to hold The Great Central Maine Everything That Flies Fly-in at the Pittsfield Municipal Airport on Saturday, July 20, 2013.

7. **DISCUSSION ITEMS:**

Financial Reports as of 05/31/2013:

Budget Expenditure Report

Revenue Collections Report

Tax Acquired Property Report

Economic Development Revolving Loan Update

Housing Revolving Loan Update

Transfer Station/Recycling Monthly Report

Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 05/31/2013:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

Updates:

Water Projects Update
Sewer Projects Update
Highway Projects Update
Status on proposed Revenue Cuts through the State Biennial Budget Proposal
Code Enforcement Update
Property Maintenance Ordinance/Regulations to prevent Junky Yards
Comprehensive Plan Approval

Grants Update:

New Grants:

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Engineering to Design the Apron Expansion
Belvedere Fund for Historic Preservation
Davis Family Foundation
HealthySV: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
HealthySV: Tobacco Free Signage
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
Library Mini-Grants (Cornerstone of Science and Gates for computers)
Rural Engineering & community Assistance Grant Opportunities

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion
National Heritage Railroad Grant
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review

June 18, 2013

Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne Federal Grant: Radio Equipment
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
Maine Emergency Management Agency Homeland Security Grant
MMA Safety Grants – Multiple
Project Canopy: Mill Pond Loop
Project Canopy: Town Farm Forest Management Plan
Project Canopy: Urban Forest
Safe Routes to School, Phase I
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)
United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

Airport General Aviation Apron Expansion Grant
CDBG/Economic Development – Business Assistance
CDBG/Public Facilities – Historic Preservation
CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
FEMA Fire Grant – Pumper
Jump Start Our Youth (JOY through JMG) Theatre Renovations
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**