

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, June 19, 2018 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on June 5, 2018
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

Events scheduled:

46th Central Maine Egg Festival scheduled for Monday, 07/09/2018 – Saturday, 07/14/2018

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**
5. **REPORTS:**
 - A. **COUNCIL COMMITTEES: FINANCE, ORDINANCE & RECYCLING**
 - B. **BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER**
 - C. **TOWN MANAGER'S REPORT**
6. **NEW BUSINESS:**

ORDINANCE 18-02: (Set to Public Hearing on July 17, 2018) That the Town of Pittsfield hereby ordains to re-enact the Town of Pittsfield Retail Marijuana Establishments and Retail Marijuana Social Clubs Moratorium Ordinance

RESOLUTION 18-52: Resolved that the Town Council accept the bid of Knowles Industrial Services Corporation in response to the Invitation to Bid issued for the Sebecook Street Culvert Repair and Crawford Road Bridge Repair, Pittsfield, Maine in the amount of \$110,680.00 for the Culvert Repair Bid for Sebecook Street, being one the two projects in the bid and authorize the Town Manager to execute the required contract and all other documents as necessary with change orders to come back to the Town Council for approval.

RESOLUTION 18-53: Resolved that the Town Council waive the bid Policy, Chapter 2, Administrative Code, Section 106 to accept the proposal of Axon Enterprise, Inc of Scottsdale, Arizona in the amount of \$10,400.00 for eight (8) Tasers with hardware and authorize the Town Manager to execute all necessary documents including the required quotation, purchasing plan and agreement.

RESOLUTION 18-54: Resolved that the Town Council authorize the Town Manager to execute a State of Maine Department of Transportation Municipal Partnership Agreement regarding pavement on Madawaska Avenue.

RESOLUTION 18-55: Resolved that the Town Council set the rate of interest to be charged on delinquent taxes for 2018 at 8.0% and the due date for payment of taxes at the end of the business day on Friday, October 18, 2018.

RESOLUTION 18-56: Resolved that the Town Council set the rate of interest for overpayments for 2018 a 4% to conform with 36 M.R.S.A. Section 506-A.

RESOLUTION 18-57: Resolved that the Town Council authorize the Tax Collector/Treasurer to accept prepayments or decline prepayment of taxes not yet committed or received prior to the due date and pay no interest thereon in accordance with 36 M.R.S.A. Section 506.

RESOLUTION 18-58: Resolved that the Town Council accept the recommendation of the Airport Committee, Fixed Base Operator and the Town Manager to hire Hoyle, Tanner & Associates as the Airport Engineering Consultant for the next Maine Department of Transportation Airport Consulting Period as the highest ranked consultant from the Request for Qualifications Process required by the Maine Department of Transportation.

RESOLUTION 18-59: Resolved that the Town Council authorize the Town Manager to execute the contract for Professional Engineering Services for the project of Environmental Permits for the Pittsfield Municipal Airport to include preliminary design, permits, final design for bidding, bidding and construction management for hanger development and construction under the Airport Improvement Program (AIP) Project No. 3-23-0036-01-____-2019 between the Town of Pittsfield and Hoyle, Tanner & Associates (HTA) after Maine Department of Transportation approval in an amount to not exceed \$100,000.00, such amount to be determined by the required Maine Department of Transportation Independent Review Process.

RESOLUTION 18-60: Resolved that the Town Council authorize the expenditure of up to \$100,000.00 as provided by the Pittsfield Economic Expansion Corporation (PEEC) for engineering services for the environmental permits and related services for improvements to the Town of Pittsfield Municipal Airport, including a proposed hanger, with such funds to be reimbursed to PEEC if and when funded through a grant application to the Federal Aviation Administration (FAA).

RESOLUTION 18-61: Resolved that the Town Council authorize the Experimental Aircraft Association (EAA) Chapter 736 to hold the Great Central Maine Everything That Flies Fly-in at the Pittsfield Municipal Airport on Saturday, July 14, 2018.

RESOLUTION 18-62: Resolved that the Town Council approve the issuance of a parade permit to the Egg Festival Committee/the Pittsfield Greater Area Kiwanis for the Kiwanis Kiddie Parade on Thursday, July 12, 2018 and the Egg Festival Big Parade on Saturday, July 14, 2018 and waive the fees.

RESOLUTION 18-63: Resolved that the Town Council appoint members to fill the vacancies on the various Town Boards and Committees.

7. **DISCUSSION ITEMS:**

- A. Financial Reports as of 05/31/2018
 - Budget Expenditure Report
 - Revenue Collections Report
 - Tax Acquired Property Report
 - Economic Development Revolving Loan Update
 - Housing Revolving Loan Update
 - Transfer Station /Recycling Monthly Report
 - Theatre Monthly Report
 - Excise Tax Collections Comparison Report
 - State Revenue Sharing Comparison Report
 - Personal Property Tax Collection Report
 - Real Estate Property Tax Collection Report

- B. Other Reports as of 05/31/2018
 - Building and Plumbing Permit Reports
 - Library Report – Librarian’s and Library Trustees Minutes
 - Police Report

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**