

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, July 9, 2013 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the regular meeting held on June 18, 2013

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

**ORDINANCE 13-11:** (Public Hearing) The Town of Pittsfield hereby ordains to extend the terms of the Waverly Dam Lease Agreement and the Pioneer Dam Lease Agreement and adopt renewal terms effective 07/09/2013 as one new lease agreement with Chris Anthony.

**ORDINANCE 13-12:** (Public Hearing) The Town of Pittsfield hereby ordains the amendments to Chapter 2A. Business Licenses and Permits, Article 2, Licenses, Section 211, Transient Seller of Consumer Merchandise and Lunch Wagons.

**ORDINANCE 13-13:** (Public Hearing) The Town of Pittsfield hereby ordains to accept all tax year payments of Sharon A. McNally, including interest and lien costs, for the property at 142 E Street (Map 034, Lot 041), the Town having acquired said property as a result of automatic foreclosure of a 2010 property tax lien, recorded in the Somerset Registry of Deeds on June 17, 2011 at Book 4405, Page 266, which matured on December 18, 2012. The Town Council further authorizes the Town Manager to execute a municipal quitclaim deed releasing the Town's interest in said property to Sharon A. McNally.

**RESOLUTION 13-58:** (Public Hearing) Resolved that the Town Council schedule for 07/09/2013, consider testimony and act upon a Public Hearing for a Community Development Block Grant Public Facilities Program Historic Preservation Grant for the Pittsfield Railroad Station known as the Pittsfield Historic Depot and Depot Museum.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

**ORDINANCE 13-14:** (To be set to Public Hearing on 08/06/2013) The Town of Pittsfield hereby ordains that the Town of Pittsfield 2013 Comprehensive Plan, which has been determined consistent by the State of Maine, be adopted.

**ORDINANCE 13-15:** (To be set to Public Hearing on 08/06/2013) That the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices A be rescinded and the new Appendices A be adopted to reflect the revised maximums for the period of July 1, 2013-June 30, 2014,

and that the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices B-E be rescinded on September 30, 2013 and the new Appendices B-E be adopted to reflect the revised maximums for the period of October 1, 2013-September 30, 2014 and to continue to use Appendices B-F set forth and filed with the Department of Health and Human Services (DHHS) until any new appendices are approved.

**RESOLUTION 13-68:** Resolved that the Town Council authorize the Town Manager to file a grant application or the Community Development Block Grant (CDBG) Program for Public Facilities Historic Preservation funding for the Pittsfield Railroad Station known as the Pittsfield Historic Depot and Depot Museum.

**RESOLUTION 13-69:** Resolved that the Town Council accept the proposal of \_\_\_\_\_ of \_\_\_\_\_ in an amount to not exceed \$ \_\_\_\_\_ for the Pittsfield Historic Railroad Depot Foundation Reconstruction Project and authorize the Town Manager to execute a contract for same.

**RESOLUTION 13-70:** Resolved that the Town Council approve a renewal application for a liquor license for Vittles Restaurant at 107 Main Street, Pittsfield, Maine 04967.

**RESOLUTION 13-71:** Resolved that the Town Council waive the Regulation of Bid and Contracts (Section 106 of the Administrative Code) and Authorize the Town Manager to sign a one year contract for snowplowing with S&G Construction at a rate of \$1,760.88 per mile for a total of \$94,030.94 with 53.4 miles for 2013 – 2014; which is the same price as 2012-2013 and with mileage to be adjusted if the Town adds road mileage during the term of the contract.

**RESOLUTION 13-72:** Resolved that the Town Council Approve the issuance of a parade permit to Heart of Pittsfield for a Car Show & Parade on August 24, 2013 and waive the permit fees.

**RESOLUTION 13-73:** Resolved that the Town Council set the rate of interest to be changed on delinquent taxes for 2013 at 7.0% and the due date for payment of taxes at the end of the business day on Friday, October 18, 2013.

**RESOLUTION 13-74:** Resolved that the Town Council set the rate of interest for overpayments for 2013 at 3% to conform with 36 M.R.S.A. Section 506-A.

**RESOLUTION 13-75:** Resolved that the Town Council authorize the Tax Collector/Treasurer to accept prepayment or decline prepayment of taxes not yet committed or received prior to the due date and pay no interest thereon in accordance with 36 M.R.S.A. Section 506.

**RESOLUTION 13-76:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Reunion Reception to be held on 08/02/2013 from 4:00 pm - 9:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center.

**RESOLUTION 13-77:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI "Snowball" to be held on 08/02/2013 from 8:00 pm - 11:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center.

**RESOLUTION 13-78:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for a MCI Reunion Lunch to be held on 08/03/2013 from 12:00 pm - 5:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Banquet Center.

7. **DISCUSSION ITEMS:**

**Financial Reports as of 06/30/2013:**

Budget Expenditure Report  
Revenue Collections Report  
Tax Acquired Property Report  
Economic Development Revolving Loan Update  
Housing Revolving Loan Update  
Transfer Station/Recycling Monthly Report  
Theatre Monthly Report  
Excise Tax Collections Comparison Report  
State Revenue Sharing Comparison Report  
Personal Property Tax Collection Report  
Real Estate Property Tax Collection

**Other Reports as of 06/30/2013:**

Building and Plumbing Permit Reports  
Library Report-Librarian's and Library Trustees Minutes  
Police Report

**Updates:**

Water Projects Update  
Sewer Projects Update  
Highway Projects Update  
MDOT Paving of Route #100 and Pan Am Main Street Railroad Track Project  
Status on proposed Revenue Cuts through the State Biennial Budget Proposal  
Code Enforcement Update  
Property Maintenance Ordinance/Regulations to prevent Junky Yards

**Grants Update:**

**New Grants:**

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)  
Airport Grants: Engineering to Design the Apron Expansion  
Belvedere Fund for Historic Preservation  
Davis Family Foundation  
HealthySV: Tobacco Free Signage  
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)  
Jump Start Our Youth (JOY through JMG) Recreation Department  
Kiwanis Mini-Grants for Programming & Sponsorship for children  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
Library Mini-Grants (Cornerstone of Science and Gates for computers)  
Rural Engineering & community Assistance Grant Opportunities

**Grants waiting to be closed:**

Economic Development Administration Grant: Pittsfield Industrial Park Expansion  
HealthySV: Healthy Communities – Exercise is Fun Program for Children  
HealthySV: Healthy Communities – Proactive Student Presentations  
National Heritage Railroad Grant  
PUC Energy Efficiency: Block Grant to Towns  
Renewable Resources Grant from PUC: Wind Turbine

**Closed Grants:**

Airport Grants: Apron Reconstruction Grant  
Airport Grants: Design Engineering for Apron Reconstruction  
Airport Grants: Runway Obstruction Clearing  
Airport Grants: Stormwater, Security and FAA Review  
Airport Grants: Vegetation Plan/Permitting Grant  
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)  
CDBG/Economic Development Grant: Argo Marketing Group, Inc.  
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes  
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.  
CDBG Grant/Public Facilities/Historic Preservation/Library  
CDBG Grant/Special Projects Matching Funds/GCS  
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)  
Efficiency Maine Business Program  
FEMA Reimbursements  
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign  
Jump Start Our Youth (JOY through JMG) Library  
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair  
Law Enforcement Bryne Federal Grant: Radio Equipment  
Law Enforcement Bryne State Grant: Tasers  
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II  
L&W Conservation Fund: Stein Park Renovation Project  
L&W Conservation Fund: Swimming Pool Essential Components  
Maine Emergency Management Agency Homeland Security Grant  
MMA Safety Grants – Multiple  
Project Canopy: Mill Pond Loop  
Project Canopy: Town Farm Forest Management Plan  
Project Canopy: Urban Forest  
Safe Routes to School, Phase I  
Safe Routes to School, Phase II  
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/  
Smoke Test and Report  
State Library Grants dedicated to the Library Building Project  
State Planning Office Recycling Education Grant  
Summer Nutrition Grant (Yearly)  
United Way/Keeping Mid-Maine Warm Grant

**Other Grant Opportunities:**

Airport General Aviation Apron Expansion Grant  
CDBG/Economic Development – Business Assistance

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CDBG/Public Facilities – Historic Preservation

CDBG/Water and Sewer Projects for Specific areas once SSES is completed

Community Gardening Start-up Grant

FEMA Fire Grant – Pumper

Jump Start Our Youth (JOY through JMG) Theatre Renovations

MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes  
to School Grant

Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**