

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, July 18, 2017 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on June 20, 2017  
Adoption of minutes of the special meeting held on July 10, 2017
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by the Town Auditor Bill Hall of RHR Smith & Company on the audit for the period ending 12/31/2016

#### Community and Economic Development Activities and Events

#### Report on Events that have taken place:

45<sup>th</sup> Central Maine Egg Festival scheduled for Monday, July 10, 2017 through Saturday, July 15, 2017

#### Events being planned:

BikeMaine Event in Pittsfield on Sunday, September 10 and Monday, September 11, 2017 at Manson Park and Downtown locations

#### Presentation:

Pittsfield Economic Expansion Corporation (PEEC) Directory Michael Gray will provide an update on the Lead Generation Project from Canada

4. **PUBLIC HEARINGS/OLD BUSINESS: NONE**

5. **REPORTS:**

**A. COUNCIL COMMITTEES: FINANCE, ORDINANCE & RECYCLING**

**B. BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER**

**C. TOWN MANAGER'S REPORT**

6. **NEW BUSINESS:**

**ORDINANCE 17-04:** (To be Set to Public Hearing on 08/15/2017) That the Town of Pittsfield hereby ordains to re-enact the Town of Pittsfield Retail Marijuana Establishments and Retail Marijuana Social Clubs Moratorium Ordinance

**RESOLUTION 17-67:** Resolved that the Town Council set the rate of interest to be charged on delinquent taxes for 2017 at 7.0% and the due date for payment of taxes at the end of the business day on Friday, October 20, 2017.

**RESOLUTION 17-68:** Resolved that the Town Council set the rate of interest for overpayments for 2017 at 3% to conform with 36 M.R.S.A. Section 506-A.

**RESOLUTION 17-69:** Resolved that the Town Council authorize the Tax Collector/Treasurer to accept prepayment or decline prepayment of taxes not yet committed or received prior to the due date and pay no interest thereon in accordance with 36 M.R.S.A. Section 506

**RESOLUTION 17-70:** Resolved that the Town Council approve the Request for Proposals for the engineering services for the Madawaska Sewer Rehabilitation Project and authorize the Town Manager and Assistant Water/Sewer Superintendent to seek bids for same.

**RESOLUTION 17-71:** Resolved that the Town Council ratify the agreement between the Town of Pittsfield and the Pittsfield Police Association Affiliated with the Maine Association of Police covering the period of 01/01/2017 through 12/31/2019

**RESOLUTION 17-72:** Resolved that the Town Council Approve a lunch wagon license application for Drooling Goat BBQ of 49 Maple Lane, St. Albans, ME 04971.

**RESOLUTION 17-73:** Resolved that the Town Council authorize the Mayor to sign the Proclamation Going Gold in the month of September to support Childhood Cancer Awareness.

**RESOLUTION 17-74:** Resolved that the Town Council approve a renewal application for a liquor license for Vittles Restaurant at 107 Main Street, Pittsfield, Maine 04967.

**RESOLUTION 17-75:** Resolved that the Town Council approve a permit for the MCI Robotics Team for a 5K Walk/Run on Saturday, September 16, 2017.

**RESOLUTION 17-76:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for the MCI Reunion Reception to be held on 08/04/2017 from 4:00 pm – 9:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Bake Shop

**RESOLUTION 17-77:** Resolved that the Town Council sign the Application for Catered Function by Qualified Catering Organization for the MCI Reunion Reception to be held on 08/05/2017 from 1:00 pm – 4:00 pm at Maine Central Institute by qualified caterer Jeff's Catering & Bake Shop

## 7. **DISCUSSION ITEMS:**

### A. Financial Reports as of 06/30/2017

- Budget Expenditure Report
- Revenue Collections Report
- Tax Acquired Property Report
- Economic Development Revolving Loan Update
- Housing Revolving Loan Update
- Transfer Station /Recycling Monthly Report
- Theatre Monthly Report
- Excise Tax Collections Comparison Report
- State Revenue Sharing Comparison Report
- Personal Property Tax Collection Report
- Real Estate Property Tax Collection Report

B. Other Reports as of 06/30/2017

- Building and Plumbing Permit Reports
- Library Report – Librarian’s and Library Trustees Minutes
- Police Report

C. Brief Updates will be presented on the following items:

1. Water Projects/Issues:
  - North Main Street DWSRF Project
  - Hydrant Replacement Project
2. Sewer Projects/Issues:
  - N. Main Street Project
3. Tax Acquired Property
4. Code Enforcement Update
  - Leonard Street
  - Rice Street Mobile Home Park
  - North Main Street
  - Other Code Violations
5. Amish Horse Drawn Vehicle Research/Integration into Community
6. Economic Development CDBG for Innovative Specialties, LLC
7. Economic Development CDBG for Main Street Sidewalk Project
8. Grant Projects
9. Insurance Program: Commercial Property Policy for 2017 – 2018
10. Insurance Claims/Collections: Multiple Damages by Others
11. Financial Checking Account Transfer with Investment

8. **REPORTS:** Audience, Council

9. **EXECUTIVE SESSION:**  
Title 1, Section 405, 6.A. Personnel

10. **ADJOURNMENT**