

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on **Tuesday, July 24, 2012 at 6:30 PM** in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the regular meeting held on June 19, 2012.

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Commendation for Outstanding Work in the Line of Duty to Officer Jeff Vanadestine

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 12-02: (Public Hearing) That the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices A be rescinded and the new Appendices A be adopted to reflect the revised maximums for the period of July 1, 2012 to June 30, 2013 and amend Article VI, Section 6.8 B) Housing as follows: The administrator will provide assistance with rent or mortgage payment that are reasonable ~~and/or~~ within the allowed maximum levels and in accordance with the housing assistance limits and exceptions provided in Title 22, section 4308. subsections 1-A and 1-B.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

RESOLUTION 12-104: Resolved that the Town Council authorize the Town Manager to execute the second of two (2) 5-year renewal options for an Airport Lease for Vacationland Skydiving d/b/a Central Maine Skydiving originally authorized by Ordinance 97-41 and Ordinance 01-14, beginning the lease on July 25, 2012.

RESOLUTION 12-105: Resolved that the Town Council approve the bid specifications for the Sewer System Improvements, CWSRF No. _____ and authorize the Town Manager and Assistant Water/Sewer Superintendent to seek bids for the same once approved by the United States Department of Agriculture (USDA) Rural Development (RD) and the State of Maine Department of Environmental Protection (DEP), incorporating all agency amendments.

RESOLUTION 12-106: Resolved that the Town Council approve a renewal application for a liquor license for Vittles Restaurant at 107 Main Street, Pittsfield, Maine 04967.

RESOLUTION 12-107: Resolved that the Town Council appoint _____ as an interim director for the MSAD #53 Board of Directors to serve until the next annual municipal election and until a successor is elected and qualified.

RESOLUTION 12-108: Resolved that the Town Council authorize the Town Manager to execute a contract with N. Blake Bartlett of Pittsfield for Cemetery Consulting Services through 12/31/2012.

RESOLUTION 12-109: Resolved that the Town Council accept the bid of _____ of _____ for the Town Farm Forest Management Plan in an amount to not exceed \$ _____ and authorize the Town Manager to execute a contract for same.

RESOLUTION 12-110: Resolved that the Town Council authorize the Town Manager and Police Chief to execute a grant award, agreement and other paperwork from the Maine Emergency Management Agency (MEMA) for a Homeland Security Grant in the amount of \$6,735.00 for three (3) Vehicle Repeaters and further authorize the Town Manager and Police Chief to purchase the repeaters.

RESOLUTION 12-111: Resolved that the Town Council authorize the transfer and expenditure of up to \$32,500 as the Town's match toward a Quality Community Grant Application for sidewalk enhancements as part of the School to Downtown Walking Route, Phase III if awarded a grant by the MDOT.

7. **DISCUSSION ITEMS:**

Financial Reports as of 06/30/2012:

Budget Expenditure Report
Revenue Collections Report
Tax Acquired Property Report
Economic Development Revolving Loan Update
Housing Revolving Loan Update
Transfer Station/Recycling Monthly Report
Theatre Monthly Report
Excise Tax Collections Comparison Report
State Revenue Sharing Comparison Report
Personal Property Tax Collection Report
Real Estate Property Tax Collection

Other Reports as of 06/30/2012:

Building and Plumbing Permit Reports
Library Report-Librarian's and Library Trustees Minutes
Police Report

Updates:

1. Community Development Update
 - Junky Yard Cleanup Project
 - Industrial Park Sign Update on Authorized Work
2. Pan Am Railroad Crossing, Main Street #365243L
3. Fireworks Concerns and Review of State Law
4. Water and Sewer Updates
 - USDA Sewer Projects Update
 - DWSRF Waverly Street Project Update
 - Summer Water Improvements Update

Summer Sewer Improvements Update

Grants Update:

New Grants:

Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Engineering to Design the Apron Expansion
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
HealthySV Grant: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
HealthySV Grant for Tobacco Free Signage
Jobs for Maine’s Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children
L&W Conservation Fund: Hathorn Park Legge’s Field & Sports Complex, Phase II
Library Mini-Grants (Cornerstone of Science and Gates for computers)
Maine Emergency Management Agency Homeland Security Grant
National Heritage Railroad Grant
Project Canopy: Town Farm Forest Management Plan
United Way/Keeping Mid-Maine Warm Grant

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion
Law Enforcement Bryne Federal Grant: Radio Equipment
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge’s Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components

MMA Safety Grants
Project Canopy: Mill Pond Loop
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)

Other Grant Opportunities:

CDBG/Water and Sewer Projects for Specific areas once SSES is completed
Community Gardening Start-up Grant
FEMA Fire Grant – Pumper
Jump Start Our Youth (JOY through JMG)
MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant
Rural Engineering and Community Assistance Grant Opportunities
Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**