

AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, August 6, 2013 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.

2. Adoption of minutes of the regular meeting held on July 9, 2013

3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**

Presentation by the Town Auditor Charemon Davis of RHR Smith & Company on the audit for the period ending 12/31/2012

Presentation by Annaleis Hafford, Vice-President and Senior Process Engineer of Olver Associates, to discuss a recommendation for the last sewer line replacement projects to utilize the remaining uncommitted funding in the grant

Community and Economic Development Activities and Events

4. **PUBLIC HEARINGS/OLD BUSINESS:**

ORDINANCE 13-14: (Public Hearing) The Town of Pittsfield hereby ordains that the Town of Pittsfield 2013 Comprehensive Plan, which has been determined consistent by the State of Maine, be adopted.

ORDINANCE 13-15: (Public Hearing) That the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices A be rescinded and the new Appendices A be adopted to reflect the revised maximums for the period of July 1, 2013-June 30, 2014, and that the Town Council hereby Ordains that Chapter 2B General Assistance Ordinance, Appendices B-E be rescinded on September 30, 2013 and the new Appendices B-E be adopted to reflect the revised maximums for the period of October 1, 2013-September 30, 2014 and to continue to use Appendices B-F set forth and filed with the Department of Health and Human Services (DHHS) until any new appendices are approved.

TABLED AT THE 07/09/2013 MEETING:

RESOLUTION 13-69: Resolved that the Town Council accept the proposal of _____ of _____ in an amount to not exceed \$ _____ for the Pittsfield Historic Railroad Depot Foundation Reconstruction Project and authorize the Town Manager to execute a contract for same.

5. **REPORTS: TOWN MANAGER, FINANCE, ORDINANCE & RECYCLING COMMITTEES**

6. **NEW BUSINESS:**

RESOLUTION 13-79: Resolved that the Town Council accept the bid of _____ in the amount of \$ _____ for the purchase of a new 5000 lb. Forklift for the Transfer Station and Recycling Center based on advice and testing by Transfer Station and Recycling Center employees of competing machines offered in response to bid; and authorize the transfer and expenditure of \$ _____ from PITT49 (G1-657-00) Recycling Forklift Reserve.

RESOLUTION 13-80: Resolved that the Town Council authorize the Town Manager and the Transfer Station Coordinator to sign the lease of equipment/property with Ameri-Gas Propane so they may install forklift tank racks at the Transfer Station/Recycling Center.

RESOLUTION 13-81: Resolved that the Town Council approve the issuance of a parade permit to Seabasticook Regional Land Trust for a bicycle tour on September 14, 2013 and waive the permit fees.

RESOLUTION 13-82: Resolved that the Town Council approve the bid specifications for the 2013 Sewer System Improvements under the USDA Rural Development Grant and authorize the Town Manager and Assistant Water/Sewer Superintendent to seek bids for the same once approved by the United States Department of Agriculture (USDA), Rural Development (RD) and the State of Maine Department of Environmental Protection (DEP), incorporating all agency required amendments.

RESOLUTION 13-83: Resolved that the Town Council authorize the Town Manager and Deputy Treasurer to transfer and expend up to \$3,500 from PITT#05 (G1-601-00) Highway Equipment Reserve for repair of the Highway Sweeper.

RESOLUTION 13-84: Resolved that the Town Council approve the Request for Proposals for the 2013 Small Paving Projects and authorize the Town Manager and Public Works Foreman to seek proposals for same.

RESOLUTION 13-85: Resolved that the Town Council approve the Request for Proposals for Engineering Assistance for Bridge Inspection Services and authorize the Town Manager and Public Works Foreman to seek proposals for same.

RESOLUTION 13-86: Resolved that the Town Council authorize the Town Manager to execute the Property Damage Release for L.E. Myers Co., MYR Transmission Services, Inc., and Central Maine Power Company for paving the town ways damaged during the Maine Power Reliability Program as approved by the Town Attorney.

RESOLUTION 13-87: Resolved that the Town Council authorize the Town Manager to execute an agreement with the Maine Department of Transportation for use of town roads for a detour when Route #100 is closed in order to repair the Main Street Railroad Crossing.

RESOLUTION 13-88: Resolved that the Town Council accept the proposal of Cianbro Corporation in response to the Request for Bids dated April 2013 as revised and agreed upon in 302511-Reduced Bid Quantities in an amount to not exceed \$475,455.00 to fit within the FAA and MDOT Capital Improvement Program Grant Project for 2013 for the Reconstruct General Aviation Apron Project AIP

#3-23-0036-0_-2013 once the written grant offer has been received and approved by the Federal Aviation Administration and authorize the Town Manager to execute a contract for same.

RESOLUTION 13-89: Resolved that the Town Council authorize the Town Manager to execute the Contract for Professional Engineering Services for the project of Reconstruct General Aviation Apron Project AIP #3-23-0036-0_-2013 in an amount to not exceed \$107,200 once the written grant offer has been received and approved by the Federal Aviation Administration.

RESOLUTION 13-90: Resolved that the Town Council authorize the Town Manager to execute the second of a two (2) 5-year renewal options for the Airport Lease at the Pittsfield Municipal Airport to John Watson.

RESOLUTION 13-91: Resolved that the Town Council authorize the Town Manager and Town Clerk to sign the updated user agreement from the Department of Elections for the DS200Scanner and Tabulator.

RESOLUTION 13-92: Resolved that the Town Council authorize the Treasurer to waive the foreclosure of a lien mortgage by recording a waiver of foreclosure in the Registry of Deeds when transfer of the property to the Town would create extensive liability for the Town.

RESOLUTION 13-93: Resolved that the Town Council authorize the Town Manager to execute a grant award from the Federal Aviation Administration and the Maine Department of Transportation for Reconstruct General Aviation Apron Project AIP #3-23-0036-014-2013 at the Pittsfield Municipal Airport under the Airport Improvement Program.

7. **DISCUSSION ITEMS:**

Updates:

Water Projects Update
Sewer Projects Update
Highway Projects Update
Pan Am Railways
Lien Foreclosures
Donation for Lac-Megantic Relief Fund
Donation for Harvest Festival
Code Enforcement Update
Property Maintenance Ordinance/Regulations to prevent Junky Yards

Grants Update:

New Grants:

Airport Grants: Environmental Assessment (Engineering to prepare for Apron Expansion)
Airport Grants: Engineering to Design the Apron Expansion
Belvedere Fund for Historic Preservation
Davis Family Foundation
HealthySV: Tobacco Free Signage
Jobs for Maine's Graduates (JMG) School Grant through Town/Region (pass-through)
Jump Start Our Youth (JOY through JMG) Recreation Department
Kiwanis Mini-Grants for Programming & Sponsorship for children

L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
Library Mini-Grants (Cornerstone of Science and Gates for computers)
USDA Sewer Rehabilitation Grant

Grants waiting to be closed:

Economic Development Administration Grant: Pittsfield Industrial Park Expansion
HealthySV: Healthy Communities – Exercise is Fun Program for Children
HealthySV: Healthy Communities – Proactive Student Presentations
National Heritage Railroad Grant
PUC Energy Efficiency: Block Grant to Towns
Renewable Resources Grant from PUC: Wind Turbine

Closed Grants:

Airport Grants: Apron Reconstruction Grant
Airport Grants: Design Engineering for Apron Reconstruction
Airport Grants: Runway Obstruction Clearing
Airport Grants: Stormwater, Security and FAA Review
Airport Grants: Vegetation Plan/Permitting Grant
Brownfields Grant: Cleanup Grant for Eelwier (now known as 8 Mount Road)
CDBG/Economic Development Grant: Argo Marketing Group, Inc.
CDBG Grant/Business Assistance: Moosehead Cedar Log Homes
CDBG Grant/Business Assistance: Walpole Woodworkers, Inc.
CDBG Grant/Public Facilities/Historic Preservation/Library
CDBG Grant/Special Projects Matching Funds/GCS
Conservation Grant for Driftbusters Snowmobile Trail Fund (pass-through)
Efficiency Maine Business Program
FEMA Reimbursements
Jump Start Our Youth (JOY through JMG) Save Our Historic Depot Campaign
Jump Start Our Youth (JOY through JMG) Library
Ken-Som Transition Team/KVCAP Grant for Regional Job Fair
Law Enforcement Bryne Federal Grant: Radio Equipment
Law Enforcement Bryne State Grant: Tasers
L&W Conservation Fund: Hathorn Park Legge's Field & Sports Complex, Phase II
L&W Conservation Fund: Stein Park Renovation Project
L&W Conservation Fund: Swimming Pool Essential Components
Maine Emergency Management Agency Homeland Security Grant
MMA Safety Grants – Multiple
Project Canopy: Mill Pond Loop
Project Canopy: Town Farm Forest Management Plan
Project Canopy: Urban Forest
Rural Engineering & community Assistance Grant Opportunities
Safe Routes to School, Phase I
Safe Routes to School, Phase II
Sewer Replacement including Sewer Evaluation Study with Camera Work, Dye Test/
Smoke Test and Report
State Library Grants dedicated to the Library Building Project
State Planning Office Recycling Education Grant
Summer Nutrition Grant (Yearly)

United Way/Keeping Mid-Maine Warm Grant

Other Grant Opportunities:

Airport General Aviation Apron Expansion Grant

CDBG/Economic Development – Business Assistance

CDBG/Public Facilities – Historic Preservation

CDBG/Water and Sewer Projects for Specific areas once SSES is completed

Community Gardening Start-up Grant

FEMA Fire Grant – Pumper

Jump Start Our Youth (JOY through JMG) Theatre Renovations

MDOT Quality Community Program: Transportation Enhancement Grant and/or Safe Routes
to School Grant

Wellhead Protection Grant

8. **REPORTS:** Audience, Council

9. **ADJOURNMENT**