

# AGENDA

for a regular meeting of the Pittsfield Town Council, to be held on Tuesday, August 14, 2018 at 6:30 PM in the Council Chambers.

1. Open Meeting/Pledge of Allegiance, followed by Moment of Silence.
2. Adoption of minutes of the regular meeting held on July 17, 2018 and July 30, 2018.
3. **PRESENTATIONS, CONGRATULATIONS AND INTRODUCTIONS:**  
Presentation by Bicentennial Committee member Bill Cunningham re: Boat Launch Project Update.  
Presentation by Assistant Water/Sewer Superintendent Scott Noble re: Proposed Capital Improvement Plan (CIP)  
**Water:** Pickup (4X4, W/Plow, Utility Body); Laptops/Tablets with Internet for vehicles; Engineering for Tank Painting and Paint Interior/Exterior of Water Storage Tanks; Well Rehabilitation; Clearing of Brush and Power Line; Stand By Generator; Main Street at Peltoma Valves; Forest Park, School, Stinson, Highland and Madawaska Mains; Main Street (6 Peltoma to end) Hydrants, Summer, Chester and Cianchette (6) Hydrants; South, Elm, Hartland, Sebasticook, Ruth, Morrill (6) Hydrants, Bates, Hartland, Industrial, Stinson (6) Hydrants; Leak Locating Equipment; Well and Distribution Flow Capacity Study  
**Sewer:** Pickup Truck (4X4, W/Plow); Side by Side Utility Vehicle for use around lagoons and ROWs; Mainline camera; WWTP Roof; WWTP Exterior Painting; Main Street Pump Station Renovations, Lagoon Berm Stabilization (3 years); ROW Clearing (Davis/Curtis, McCarty/Airport, West/Stinson/Main); Hartland Avenue Sewer Main (3400 feet Somerset to Waverly), West Street Sewer Main  
**Combined Departments (Water/Sewer/Highway):** Excavator (New); Vac/Letter Truck (Used); Four Wheel Drive Backhoe; GIS Locating and Mapping; Inventory System); W/S Garage Addition; Items in the 1-3 year period.  
Presentation by: Safety Coordinator Don Chute re: Safety Audits for Municipal Buildings and Police Concern over air quality.  
Presentation by Town Manager Kathryn Ruth re: Town of Pittsfield's Paving History  
Community and Economic Development Activities and Events: Report on New Business Activity & Opportunities in Pittsfield.
4. **PUBLIC HEARINGS/OLD BUSINESS: N/A**
5. **REPORTS:**
  - A. **COUNCIL COMMITTEES: FINANCE, ORDINANCE AND RECYCLING**
  - B. **BOARD AND COMMITTEE UPDATES BY TOWN COUNCILORS AND MANAGER**
  - C. **TOWN MANAGER'S REPORT**
6. **NEW BUSINESS:**  
  
*RESOLUTION 18-76:* Resolved that the Town Council approve a parade permit for the Penobscot 4-wheel Drive, Lake Region Jeeps and Back Country Jeeps to be held Saturday August 25, 2018 at 9:30 AM to 10:30 AM. Music and celebration to be held until 2:00 PM in the Cianbro parking lot.

**RESOLUTION 18-77:** Resolved that the Town Council approve a business permit to close Central St. from West St. to Somerset Avenue for a block party at the Nazarene Church on Friday August 24<sup>th</sup> from 3:00 PM until 9:00 PM.

**RESOLUTION 18-78:** Resolved that the Town Council approve a Second-Hand Dealer License Application for Flea Market at 430 Main Street, Pittsfield, ME 04967.

**RESOLUTION 18-79:** Resolved that the Town Council approve an amendment to the Curtis Air Lease Agreement and the Cianbro Corporation Lease Agreement which allows the swap of land at the airport as follows: Parcel E in the Cianbro Corporation Lease shall be swapped with Curtis Air, Inc.'s Parcel C with zero change in the lease amounts due to the Town, i.e., this is viewed as an even swap.

**RESOLUTION 18-80:** Resolved that the Town Council authorize the Town Manager to renew the Airport Lease to John Watson for a five-year period through 12/31/2023.

**RESOLUTION 18-81:** Resolved that the Town Council approve the payment of weekly payroll checks in accordance with the following accounts: Personnel Services (01-10 Overtime; 01-15 Part-time; 01-20 Supply Operation; 01-25 Supply Maintenance; 01-30 Distribution Maintenance; 01-35 Customer Accounts; and 01-40 FICA).

**RESOLUTION 18-82:** Resolved that the Town Council approve the payment of the monthly disbursements in the amount of \$263,609.81 (July, 2018-June, 2019) to SAD #53 for its fiscal year beginning July 1, 2018 and ending June 30, 2019, for a fiscal year total of \$3,163,317.72 which represents the Town of Pittsfield's share of SAD #53's local appropriation funds.

**RESOLUTION 18-83:** Resolved that the Town Council authorize the Town Manager to sign the Letter of Intent to participate in the one-day Household Hazardous Waste Collection Event on Saturday, 10/06/2018.

**7. DISCUSSION ITEMS:**

**A. Financial reports as of 06/30/2018**

- Budget Expenditure Report
- Revenue Collections Report
- Tax Acquired Property Report
- Economic Development Revolving Loan Update
- Housing Revolving Loan Update
- Transfer Station/Recycling Monthly Report
- Theatre Monthly Report
- Excise Tax Collections Comparison Report
- State Revenue Sharing Comparison Report
- Personal Property Tax Collection Report
- Real Estate Property Tax Collection Report

**B. Other Reports as of 06/30/2018**

- Building and Plumbing Permit Reports
- Library Report-Librarian's
- Police Report

**8. REPORTS:** Audience, Council

9. **EXECUTIVE SESSION**

Title 1, Section 405, 6.A., Personnel: Requested by the Mayor: Town Manager, past actions and future status

10. **ADJOURNMENT**